

Parsippany-Troy Hills Township Schools

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November 2010

Dear Parent/Guardian:

As a result of new legislation, every school is required to implement emergency drills throughout the school year. Therefore, in addition to our monthly fire drill, we will now conduct one school emergency drill each month. These drills are designed to prepare our students and staff for the unlikelihood of an emergency. While we previously conducted similar emergency drills a few times each year, the new legislation requires at least one emergency drill per month.

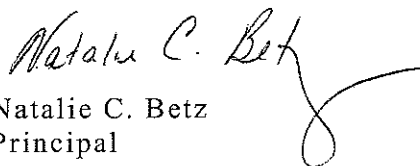
It is important that you know that our school has a Crisis Management Team and Crisis Management Plan to address any emergency or crisis. The plan has been developed in cooperation with our school district officials, local police department and the Morris County Prosecutor's Office. Additionally, my entire staff and I have been trained to implement our crisis management plan.

The Crisis Management Team members include our Assistant Principals, School Resource Officer, Guidance Coordinator and Counselors, School Nurse, Child Study Team and Principal. Each member of the team has been trained and understands his or her role and responsibilities in case of an emergency.

The Crisis Management Plan is a document that all teachers are required to know and, in the case of an emergency, implement. The plan contains direct and specific procedures in the event of an emergency.

In an effort to alleviate any concerns you may have about these drills, I would like to take this opportunity to let your know that our first emergency drill will take place on November 23, 2010. The remaining monthly drills will be unannounced. Please feel free to call me or stop by and see me if you have any questions.

Sincerely,



Natalie C. Betz
Principal