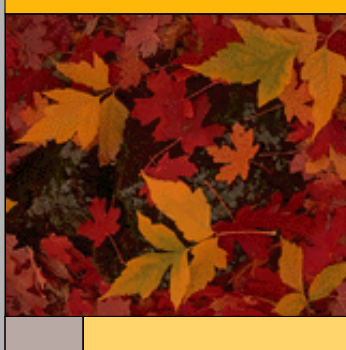


OCTOBER 2009

Happy Fall!



Troy Hills School

Principal's Message (Go Troy Hills Tigers!!!)

Troy Hills School =Try Hard = Terrific Helpers = Totally Honest = Think Healthy = very Special, Talented and Happy Students!

It was wonderful to see so many of our parents at the first PTA meeting of the year, as well as at our recent Back-to-School Night! The connection between home and school is so important, and we thank all of you for supporting us in our efforts to educate your children! Thank you so much for the beautiful and delicious Room Parent/Teacher luncheon. Mrs. Waffenfeld and her committee did a fantastic job, and we sincerely thank all parents who contributed to the luncheon!

During the month of October, we will have some special events. Please refer to our school calendar for the dates of our Bookfair, PTA meeting, School Spirit

days, etc. Please be sure to check your child's backpack in the upcoming weeks, for information regarding the Fire Safety Trailer program, Red Ribbon (Drug-Free Awareness) week, School Safety Week, Halloween Activities, etc. In the coming months, we hope to make more use of our school web-page, so as to reduce the amount of paper that we send home. The PTA is also working to "go green" as well. Please consider providing your email addresses to the PTA, and to also sign up for the Ed-Alert system. I will be posting our newsletters/calendars on-line within the next month or two, so please do be sure to log on

to our webpage.
www.pthsd.k12.nj.us

REMINDER:
MONDAY
OCTOBER 12TH
CURRICULUM DAY
EARLY DISMISSAL
12:55 PM

As per our Elementary School Handbook, please note that we have certain articles, such as toys and electronic devices that are not permitted in school. As we approach the Halloween season, and you may be thinking about costume choices, please remember that no objects that resemble weapons may be

brought to school at any-time. Students will not be permitted to wear scary masks in school. More Halloween information will be coming soon!

I would once again like to thank everyone for your attention to our Arrival and Dismissal procedures, as well as for your cooperation and understanding in

adhering to the guidelines/signs posted on our school property and building, such as "No Parking Zones," "No Dogs Allowed," "Visitors' Procedures" etc. I know that together, as our Troy Hills School Community, we will continue to work to ensure a safe environment for all!

On any day that your child will have an **alternate** dismissal procedure, you must send in a written note on the morning of that day, explaining the change. If your child normally attends PM SKIP, but will not be attending SKIP as usual, you must send a note to school, and call SKIP to inform that program as well. **If your note states that you wish for your child to be dismissed as a walker, your child will be dismissed along with all of the other walkers, via the exit door by the Flagpole. You should not come to the office to sign your child out, as long as you have sent in the written note ahead of time. Please note that all walkers are dismissed as soon as the 3:25PM bell rings, so please meet your K/1 student by the flagpole, or meet your older child (grades 2-5) by the School Sign area or the flagpole area.** If however, you have sent a note that states that you must pick the child up prior to our regular 3:25PM dismissal, then you would need to come to the office to sign the child out. It is of course preferable that you schedule appointments and afterschool activities later in the day, so as to allow your child to spend the full day in school.

Inside Story Headline

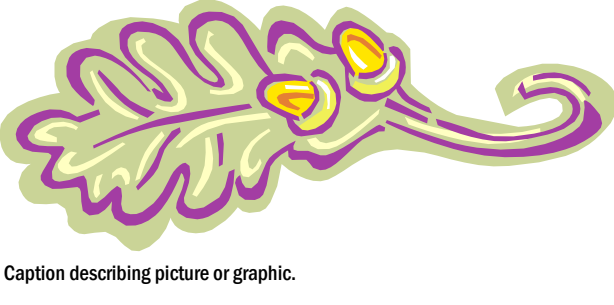
This story can fit 150-200 words.

One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer that promotes a new product.

You can also research articles or find "filler" articles by accessing the World



Caption describing picture or graphic.

publication. So, when you're finished writing your newsletter, convert it to a Web site and post it.

Wide Web. You can write about a variety of topics but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Publisher offers a simple way to convert your newsletter to a Web

Inside Story Headline

This story can fit 100-150 words.

The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally,

you might comment upon new procedures or improvements to the business.

Sales figures or earnings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance,

an advice column, a book review, a letter from the president, or an editorial.

You can also profile new employees or top customers or vendors.

"To catch the reader's attention, place an interesting sentence or quote from the story here."

Inside Story Headline

This story can fit 75-125 words.

Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports or enhances the message you're trying to convey. Avoid selecting images that appear to be out of context.

Microsoft Publisher includes thousands of clip art images from which you can choose and import into your newsletter. There are also several tools you can use to draw shapes and symbols.

Once you have chosen an image, place it close to the article. Be sure to place the



Caption describing picture or graphic.

caption of the image near the image.

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Caption describing picture or graphic.

PTHB

Primary Business Address
Your Address Line 2
Your Address Line 3
Your Address Line 4
Phone: 555-555-5555
Fax: 555-555-5555
E-mail: someone@example.com

Your business tag line here.

This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.

We're on the Web!
example.com

Back Page Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.

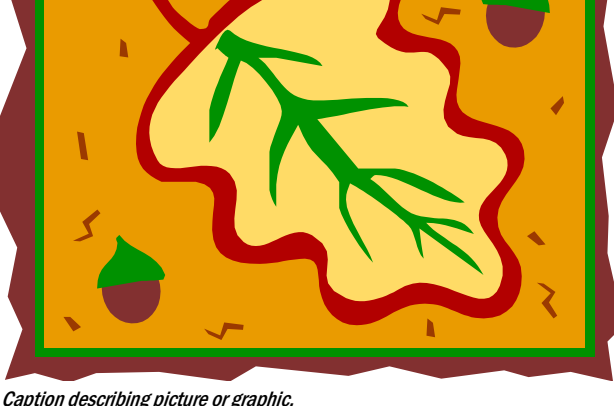
If you have any prices of standard products or services, you can include a listing of those here. You may want to refer your readers to

any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the

month, or a biannual charity auction.

If space is available, this is a good place to insert a clip art image or some other graphic.



Caption describing picture or graphic.