

**Parsippany-Troy Hills Township School District, Parsippany, NJ 07054**  
**Computer Acceptable Use Agreement (6-8)**

As stated in the New Jersey Department of Education Core Curriculum Standards, “All students will be expected to develop skills in the use of information, up-to-date educational technology, and other tools to improve learning, achieve goals, and produce products and presentations. They will learn to develop, locate, summarize, organize, synthesize, and evaluate information. Users will be expected to use technological tools, such as telecommunications networking, for problem-solving, writing, and research.” The Parsippany-Troy Hills Township School District (herein referred to as PTHSD) is committed to the goal of having computer facilities used in a responsible, efficient, ethical and legal manner to advance the educational goals of the district. All users must acknowledge their understanding of the general policy as a condition of using the facilities.

Access is a privilege, not a right. Access entails responsibility. Computer technology is provided for students and staff to conduct research and communicate with others, understanding that communications on the network are public in nature. Access to computer technology is given to users who agree to act in a considerate and responsible manner, just as they would be expected to act in any school environment following all Rules & Responsibilities set forth in the PTHSD Computer Acceptable Use Policy – April 2009 (available from the PTHSD-BOE), Policy #2361. The PTHSD reserves the right to review and update these policies and practices as the need arises.

Parental permission is required for student users. We only publish student identifiable information after receiving a signed parental permission form. Student work may be published on the web site using first names only.

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***RULES & RESPONSIBILITIES FOR MIDDLE SCHOOL LEVEL (6-8)***

- 1) I will respect all laws concerning privacy (opening anyone else’s files, or taking or posting anyone else’s pictures), piracy (violating site licenses), plagiarism (using another’s work – words, pictures – without attribution), copyright, viruses (any methods of corrupting existing files or systems).
- 2) I will use computers only for approved educational purposes.
- 3) I will use only appropriate language on the district’s computers.
- 4) I will respect the privacy of other users and of myself, by not giving out any personal information about my family, other students or myself.
- 5) I will use e-mail only under the teacher’s direction, and only for school related communication.
- 6) I will never harm or destroy computers or the work of another person on our school computer system or any other computer system.
- 7) I will never intentionally initiate access to material that could be considered inappropriate, offensive or pornographic.
- 8) I will not use computers for commercial enterprises.
- 9) I will not misrepresent other users or myself on computers.
- 10) I will not use PTHSD computers for hate mail, harassment, discriminatory remarks, to post non-educational or inappropriate content on social networking sites, or other antisocial behavior.
- 11) I understand that district staff will periodically monitor, audit and review the use of computers by students and staff, including E-mail messages sent and received.
- 12) I understand that not following the rules will mean a loss of my computer privileges and could also result in additional disciplinary action, including legal action or criminal prosecution.

**MIDDLE SCHOOL (6-8) STUDENT AGREEMENT**

*I have read the PTHSD Rules and Responsibilities for computer use. I understand the rules and responsibilities and agree to abide by their provisions. I agree to be legally and financially responsible for my deliberate misuse of the computer technology as stated in the PTHSD Computer Acceptable Use Policy – April 2009 (available from the PTHSD-BOE), Policy #2361. I will not hold the PTHSD responsible for controversial materials that I may encounter while using PTHSD resources. I will also not bypass any PTHSD network filters or security solutions. I understand that I may use the PTHSD computers only if I comply with the rules and that not doing so will result in the loss of my computer access and related privileges and that I may be subject to disciplinary or legal action.*

**PLEASE PRINT**

Student First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Student Signature \_\_\_\_\_

Teacher \_\_\_\_\_ School \_\_\_\_\_

Grade \_\_\_\_\_ Date \_\_\_\_\_

**MIDDLE SCHOOL (6-8) PARENT AGREEMENT**

Dear Parents,

Your child’s teacher will read this document with your child’s class and will explain the importance of using district computer resources appropriately. Please review these rules with your child, sign and date the form, and return it to your child’s teacher. If you have any questions, please ask your child’s teacher.

*I have read and discussed the rules and regulations with my child. I understand that if my child violates these rules, he/she will be subject to certain disciplinary consequences. I agree to be legally and financially responsible for any misuse of the computer resources by my child. I realize that student use of computer technology in middle school is for supervised class instruction and school projects. I understand that, as with all school activities, computer use is conducted in a supervised environment. I also understand that it is impossible for the district to control access to all information and resource materials. I will not hold the Parsippany-Troy Hills Township School District responsible for controversial materials acquired by my child while using computer technology.*

*I understand these rules and regulations.*

PRINT PARENT/GUARDIAN NAME \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ DATE \_\_\_\_\_

**MY CHILD HAS MY PERMISSION TO USE THE DISTRICT’S COMPUTER TECHNOLOGY**

YES \_\_\_\_\_ PARENT/GUARDIAN SIGNATURE \_\_\_\_\_

NO \_\_\_\_\_ PARENT/GUARDIAN SIGNATURE \_\_\_\_\_