

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION  
REGULAR MEETING OF  
Tuesday, August 21, 2018**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Tuesday, August 21, 2018 at the Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

**CALL TO ORDER**

**CALL TO ORDER**

President Mr. Neglia called the meeting to order at 5:30 PM.

**MEETING NOTICE**

**MEETING NOTICE**

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 30, 2018 and at the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on June 4, 2018. This is an official meeting.

**FIRE NOTICE**

**FIRE NOTICE**

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

Mr. Neglia asked everyone to stand for the flag salute.

**ROLL CALL**

**ROLL CALL**

Present:                   Mr. Timothy Berrios  
                                  Mr. George Blair  
                                  Mr. Andrew Choffo  
                                  Mrs. Alison Cogan  
                                  Mr. Matthew DeVitto  
                                  Mrs. Susy Golderer  
                                  Mrs. Judy Mayer  
                                  Mr. Frank Neglia

Also Present:            Dr. Barbara Sargent, Superintendent  
                                  Mrs. Katherine Gilfillan, Esq. Board Attorney  
                                  Dr. Robert Sutter, Assistant Superintendent for Human Resources  
                                  Mrs. Robin Tedesco, Business Administrator  
                                  Dr. Tali Axelrod, Assistant Superintendent for Curriculum and Instruction  
                                  Mrs. Joan Benos, Chief of Staff/Public Information Officer

Absent & Excused    Mr. Joseph Cistaro

**ADJOURN TO EXECUTIVE SESSION**

**ADJOURN TO  
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session. The motion was moved by Mrs. Mayer and seconded by Mr. Blair and was unanimously approved by roll call vote to adjourn to closed session for the purpose of discussing PTHEA negotiations and personnel matters relating to a Settlement Agreement.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: HIB's, Personnel items and Board Self Evaluation.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

On a motion by Mr. DeVitto, seconded by Mr. Choffo and unanimously approved by roll call vote the regular meeting reconvened at 6:16 PM.

**RECONVENE OPEN SESSION**

**RECONVENE  
OPEN SESSION**

Board Attorney Katherine Gilfillan gave a presentation of our annual school ethics training for the 2018-19 school year according to statute you need to discuss annually the School Ethics Act as well as the Code of Ethics.

Mr. Neglia asked if anyone has questions.

Mr. Berrios – Can you review the Chain of Command? If a person comes up to me who do I refer to?

Mrs. Gilfillan – If a parent has a concern you can ask inquire whether they spoke to principal, and refer them back to the principal or otherwise refer them to the superintendent.

Mr. Berrios –Ms. Kathy Halabi spoke at the NJSB meeting on August 1<sup>st</sup> and said that the current opinion that came out relaxed the restrictions for Board Members and negotiations – she said historically you would have been conflicted but now with the new ruling you should not be conflicted with PTHEA. She suggested we get an advisory opinion...

Mrs. Gilfillan – you would be able to ask for an advisory opinion but there is a distinct difference in voting on the contract and negotiating. Once the contract is negotiated you are no longer conflicted ...where previously you would be precluded from voting on that.

Mrs. Gilfillan - When we seat new Board members we generally do an opinion for the Board on what members are conflicted from voting on.

Mrs. Golderer – I just went to a workshop and it still says what the definition of a relative is...the other NJSB concurred that if it was a spouse it was still a conflict.

Mrs. Mayer stated that she will not be conflicted next year.

Mrs. Gilfillan stated that unless Mrs. Mayer receives a PTHEA endorsement then she will not be conflicted from negotiating that contract.

Mr. Berrios – Social Media – as a BOE member and a taxpayer of Parsippany if I went to a Council Meeting and endorsed a controversial issue and I shared my opinion – where does that fit in?

Mrs. Gilfillan – You have the right to make those statements – the issue that comes up is when you make a statement that conflicts with a policy or mission statement of the Board – you can't take private action against the Board. If that issue reflected in a negative way against a Board policy, with a potential to harm the Board it may amount to an ethical violation.

Mrs. Golderer – There is a petition going around against the marijuana dispensaries on the Town Council sight...if I sign that, will I be in conflict?

Mrs. Gilfillan - In my opinion that is within your right however supporting a petition to place a dispensary within a 1000 feet would conflict with the Board's policies and potentially compromise the Board.

Mr. Choffo – what if we were to stump for candidates fundraising etc.?

Mrs. Gilfillan – No, there are no concerns with that provided it is done as a private citizen.

**CORRESPONDENCE**

None

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

**UNFINISHED BUSINESS**

Mrs. Cogan – As the Negotiations Chair for PTHEA I would like to read the following letter:

The Board of Education is, to say the least, disappointed by the recent communication from the PTHEA leadership to its members encouraging them to initiate work actions. The communication distorts both the Board's negotiations position and the realities of the District's budget constraints.

Negotiations commenced on January 25, 2018 and significant progress was made over the ensuing months. The prior contract only recently expired on June 30, 2018. The terms of that contract remain in effect until a successor agreement is ratified.

While we believe it in the best interest of the negotiations process to avoid going into too much detail at this time, the fact is that the Board made an offer which was generous, fair to both parties, and very close to what the Association was seeking. The Board has been clear throughout negotiations that in order to achieve a meaningful salary increase in the face of the two percent cap on the tax levy and escalating insurance costs, some adjustment to the current insurance coverage would be necessary. Indeed, according to data from the New Jersey School Boards Association, 49% of districts settling contracts covering the 2018-19 school year reported attaining health insurance cost containment.

At the same time, we understand that the impact of the mandatory insurance premium contribution required by the law known as Chapter 78, P.L. 2011 continues to be a concern for our employees. In fact, in the last contract, the Board went further than most other school districts in the Chapter 78 relief provided to our teachers. However, the fact remains that the Board still absorbs roughly 80% of the cost of medical insurance and premium increases, and this remains a significant budgetary concern.

The small-group meetings that occurred between the Association and the Board's representatives were, by mutual agreement, not negotiations but exploratory discussions. No representations were made that the package sought by the Association would be agreed to by the Board's negotiations team, as acknowledged by the Association at the July 9<sup>th</sup> Meeting. Negotiations only occur between the Association's team and the Board's negotiating team.

The Board's offer would give teachers the significant Chapter 78 relief sought by the Association *if they enrolled in an insurance plan that is already in effect in the District and in which many of the Association's members are currently enrolled*. This is a fine insurance plan with excellent benefits and is, comparable to the coverage provided to teachers in many other school districts. Those employees who chose to remain in the more expensive plan would still see a significant, albeit slightly less, reduction in their maximum Chapter 78 contribution. Of the minority of school districts that have made Chapter 78 modifications, very few have been prepared to go as far as the Board's offer. We also sought a modest \$5 increase to the prescription insurance co-pays beginning in 2019-20. The resulting insurance savings would help control insurance costs and assist the Board in responsibly funding a meaningful salary increase for our staff which would be close to, if not above, the County average.

The Board also offered to make available lower-cost voluntary insurance options which would allow employees to choose to reduce their Chapter 78 contributions.

The Board's last proposal fairly addressed both the interests of our valued teachers and our responsibility to the District's fiscal integrity and the taxpayers of Parsippany. It is unfortunate that the Association has chosen to reject outright that offer.

This statement was made on behalf of the Board and in response to the PTHEA negotiations and posted on the district's website.

#### **COMMITTEE REPORTS**

#### **COMMITTEE REPORTS**

Communications - Mrs. Golderer had no report.

Critical Issues – Mr. Berrios had no report. Next meeting is Sept 8<sup>th</sup>

Human Resources - Mrs. Mayer reported on the meeting of August 14, 2018

Dr. Sutter and Dr. Sargent reviewed the following:

**Pupil Personnel Services - Reorganization** - disseminating the job responsibilities of the Executive Director of PPS to the current PPS Supervisors. The Supervisors would be paid a stipend for the additional responsibilities. This plan will be in effect to start the 2018-2019 school year. The plan will be monitored and assessed to ensure all responsibilities are being completed.

**Update on new hires** - concerning Paraprofessional and Noontime Aide hires

**New Open Teaching Positions** – We are currently monitoring enrollment, however due to current enrollment rates, the following classes have been created:

- 3<sup>rd</sup> Grade Classroom - Troy Hills School
- Resource Room Classroom - Troy Hills School
- 1<sup>st</sup> Grade Classroom - Northvail

Mrs. Cogan – What is the date when we need to decide to open another classroom? October 1<sup>st</sup>.

Teaching & Learning – Mrs. Mayer reported on the TLC Meeting of August 20, 2018 on behalf of Mr. Cistaro:

Dr. Axelrod gave an overview of the following:

- NSO Program created by the supervisors (New Staff Orientation)
- Observation & Evaluation schedules the curriculum office is working on
- Overview of plans for Fall after school PD sessions
- Textbook Adoption: Committee reviewed and will be put forward on the Superintendent's Bulletin on August 21<sup>st</sup> for Board approval

Environmental Science: A Global Concern  
Campbell Biology in Focus 2e  
Fundamentals of Physics, 11th Edition

Curriculum Review: Committee reviewed and will be put forward on the Superintendent's Bulletin on August 21<sup>st</sup> for Board approval

- d) Public Speaking
- e) AP English Language and Composition
- f) Journalism
- g) GRO Grade 2
- h) GRO Grade 3
  - MTH 522 Computer Science and Programming Concepts with Python
- j) TEC718 Robotics I - Middle School
- k) MTH 525 Robotics - High School
- l) Writing Workshop Grade 3
- m) Writing Workshop Grade 4
- n) Writing Workshop Grade 5
- o) Middle School Coding

Transportation Committee – Mr. DeVitto gave a report on the August 16<sup>th</sup> Transportation Committee: Mrs. Tedesco and Mrs. Rosikiewicz gave an update on:

Routes for Opening of School - Parsippany/STA Drivers Running Routes before First Day  
STA buses used in the district will be equipped with cameras  
Knollwood Traffic Congestion - Knollwood School is working with the district's Director of Security to help alleviate traffic congestion in the parking lot at dismissal

**Parsippany-Troy Hills Board of Education**  
**Minutes of the Regular Meeting of August 21, 2018**

Mrs. Cogan – What is the mix of STA buses versus our own? Are the majority STA? Yes, the to and from routes are all STA buses?

Policy - Mr. Choffo had no report.

Sports/Extra-Curricular – Mr. Blair had no report.

Finance - Mrs. Cogan had no report.

**APPROVAL OF MINUTES**

On a Motion by Mr. Choffo, seconded by Mr. Blair, the Executive and Regular minutes of the July 19, 2018 meeting, were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro					X	
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan			X			
Mr. Neglia	X					

Dr. Sargent presented Superintendent’s Bulletin Number 2.

Good evening, just to update the Board and community on our summer projects, the roof at Lake Hiawatha School and gym floor at Littleton are progressing nicely and we do not anticipate, at this time, a delay in the opening of school there. Also, if you have been out to any of the other schools, for example Mt. Tabor, PHS, Troy Hills, and Intervale among others have had pathways re-paved and look very nice. Practices have begun with all of our students...I have seen the Cross Country team members practice, tennis, football and Marching band have begun their rehearsals on the field. As was indicated earlier we have NSO Orientation scheduled for August 27, 28 & 29 and we have a few Board Members who will greet new staff on opening day. We also have all teachers returning on Aug 30<sup>th</sup> for our Opening Meeting and with additional professional time for teachers on August 31<sup>st</sup> with students starting the Tuesday after Labor Day.

For the Board’s consideration we have Bulletin #2 with items #1-70 and Addendum items 71-74 and Read-ins.

Mr. Neglia asked if there were any questions?

Mrs. Golderer – With respect to Sports starting practices, I was looking at the Job Postings in our Calendar Check and see there are a lot of postings for coaches...is that for current teams? Is that normal to start the year with so many openings? Most of those positions are for spring not fall.

Mrs. Tedesco presented the Secretary Report.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 2**

**August 21, 2018**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**Katherine Gilfillan, Board Attorney, will present training on school ethics as required by N.J.S.A. 18A:12-21 et seq. and N.J.A.C. 6A:32-3.2**

**ITEMS FOR DISCUSSION**

**I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.**

1. **Policy 5111**

**POLICY A**  
**5111**

BE IT RESOLVED that the Board approve the request by Denis Mulroony, principal of Parsippany High School, that student A, be allowed to complete the 2018-2019 school year as per Board of Education Policy 5111.

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

2. **Travel and Work Related Expenses**

**TRAVEL &  
EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and  
**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and  
**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and  
**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and  
**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and  
**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and  
**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;  
**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

<b>Name</b>	<b>Purpose</b>	<b>Date</b>	<b>Location</b>	<b>Estimated Expenses</b>
Michael DiSanto	FEA/NJPSA Fall Conference	October 17-19, 2018	Long Branch, NJ	\$952.00
Juan Cruz Mary Kane	National Social Studies Conference	November 29-30, 2018	Chicago, Ill	\$2,368 each
Steve Linzenbold Chris Waack	2019 ASCD Conference	March 15-19, 2019	Chicago, Ill	\$2,506 each
Correction: From: Renata Trybulee To: Renata Trybulee & Damaris Millheim	Orton Gillingham Training	From: August 12-17, 2018 To: August 13-17, 2018	Secaucus, NJ	\$1,175 ea Title II

3. **Gifts to the District**

**GIFTS TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

**Eastlake School**

The Eastlake 5<sup>th</sup> Grade Committee has donated a new Sound System valued at \$726.00 Behringer Europort (PPA500BT), Pyle-Pro (PMDK102) Speaker stand and cable kit, CBI Cables (MLC20) and Microphone, and Asurion 4 Year Musical Protection Plan to the Eastlake School.

**Central Middle School**

The Parsippany soccer club has donated two (2) Kwik-Goal soccer goals, standard size, to Central Middle School.

**Parsippany Hills High School**

Diane Grohn of Morris Plains has donated a set of Golf Clubs to Parsippany Hills High School.



**III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.**

4. **Curriculum Work – A/C #11.000.223.104.000.140**

**CURR WORK**

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

	<b>Hours</b>	<b>Amount</b>
<b>AP Biology</b>		
Susan Muheisen	7.5	\$307.50
<b>AP English Language &amp; Composition</b>		
David Novak	20	\$820.00
<b>AP Environmental Science</b>		
Michelle Coolbaugh	15	\$615.00
<b>AP Physics</b>		
Michelle Perry	10	\$410.00
<b>Journalism</b>		
Mark Zacharia	8	\$328.00
<b>Language Arts &amp; Advanced Language Arts, Grade 6</b>		
Marleen Gibson	6	\$246.00
Seema Goldberg	6	\$246.00
Antonia Hernandez	6	\$246.00
Lisa Ramundo	6	\$246.00
Brittany Tobjy	6	\$246.00
<b>Language Arts &amp; Advanced Language Arts, Grade 7</b>		
Marleen Gibson	6	\$246.00
Lisa Ramundo	6	\$246.00
Greg Winick	6	\$246.00
<b>Language Arts &amp; Advanced Language Arts, Grade 8</b>		
Thomas Curcio	6	\$246.00
Antonia Hernandez	6	\$246.00
Lisa Ramundo	6	\$246.00
Sarah Wills	6	\$246.00
<b>Public Speaking</b>		
Jessica Brosnan	8	\$328.00

**Writing Workshop, Grade 3**

Madeline Brown	20	\$820.00
Katherine Cascioli	20	\$820.00

**Writing Workshop, Grade 4**

Ashley Radiotis	20	\$820.00
Tracy Carroll	20	\$820.00

**Writing Workshop, Grade 5**

Amanda Finnerty	20	\$820.00
Jolaine Longa	20	\$820.00

5. **Student Teachers**

**STUDENT  
TEACHERS**

BE IT RESOLVED that the Board approve the following student teachers for the 2018-2019 school year:

<b>Student Name</b>	<b>Cooperating School</b>	<b>Requesting University</b>
Adrianna Masotti	Central Middle	Seton Hall
Danielle Maurer	Intervale	Montclair State
Mayrin Peralta	Mt. Tabor	Montclair State
Misha Shoblock	Lake Hiawatha	Montclair State
Yu Yao	Eastlake	Montclair State

BE IT RESOLVED that the Board approve the following student teacher for the 2018-2019 school year subject to the receipt of all required documents including but not limited to completion of criminal history background check, proof of certification and any other materials.

<b>Student Name</b>	<b>Cooperating School</b>	<b>Requesting University</b>
Dilek Altay	Parsippany High/ Parsippany Hills	Nova Southeastern

6. **Courses of Study**

**COURSES OF  
STUDY**

BE IT RESOLVED that the Board approve the following Courses of Study that have been approved by the Teaching and Learning Committee:

- AP English Language and Composition
- Coding
- Computer Science and Programming Concepts with Python (MTH522)
- Gifted Reach Out Program, Grade 2
- Gifted Reach Out Program, Grade 3
- Journalism
- Public Speaking (ENG715)
- Robotics (MTH525)
- Writing Workshop, Grade 3
- Writing Workshop, Grade 4
- Writing Workshop, Grade 5

7. **Textbook Adoption**

**TEXTBOOK  
ADOPTION**

BE IT RESOLVED that the Board approve the adoption of the following textbooks that have been approved by the Teaching and Learning Committee:

- A. *Environmental Science: A Global Concern* (McGraw Hill, 2018) for AP Environmental Science
- B. *Campbell Biology in Focus 2e* (Pearson, 2016) for AP Biology
- C. *Fundamentals of Physics, 11<sup>th</sup> Edition* (Wiley, 2018) for AP Physics C

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**IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

8. **Additional Sick Days – Local 32**

**ADDL SICK DAYS  
LOCAL 32**

BE IT RESOLVED that the Board approve nineteen (19) additional non-accumulative sick days at one-half pay for Employee #49561, Custodian, effective July 31, 2018 through August 24, 2018.

9. **Retirement- ESAPTH**

**RESIGN  
ESAPTH**

BE IT RESOLVED that the Board approve the resignation for the purpose of retirement of Rita Ben-Asher, secretary at Rockaway Meadow School, effective January 1, 2019.

10. **Resignation – PTHEA**

**RESIGN  
PTHEA**

BE IT RESOLVED that the Board approve the following resignation effective August 1, 2018:

Anna Cecala                      Math Teacher                      Parsippany High School

11. **Resignation – PTHESA**

**RESIGN  
PTHESA**

BE IT RESOLVED that the Board approve the following resignations:

Effective 7/24/18:

Christina Pesci	Paraprofessional	Troy Hills Elementary School
Janna Tolomieri	Paraprofessional	Troy Hills Elementary School
Becky Yousaitis	Paraprofessional	Eastlake Elementary School

Effective 8/15/18:

Haley Ormrod	Paraprofessional	Intervale Elementary School
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12. **Resignation – Part-time Paraprofessionals:**

**RESIGN  
PT PARA**

BE IT RESOLVED that the Board approve the following resignations:

**Lake Hiawatha**

Effective 7/18/18:

Lisa Lavorgna

Effective 7/19/18:

Catherine Metcalf  
Caroline Atienza

13. **Resignations – Non-Affiliated**

**RESIGN  
NON-AFF**

BE IT RESOLVED that the Board approve the resignation of Ellen O'Connor, Information Systems Support Specialist, effective September 25, 2018 or sooner if suitable replacement can be found.

14. **Resignation- Executive Director of Pupil Personnel Services**

**RESIGN  
EXECUTIVE DIR PPS**

BE IT RESOLVED that the Board approve the resignation of Anthony Giordano, Executive Director of Pupil Personnel Services, effective August 17, 2018.

15. **Resignation – Local 32**

**RESIGN  
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Joseph Blanchard, part-time custodian at Brooklawn Middle School, effective August 7, 2018.

BE IT RESOLVED that the Board approve the resignation of Diane Tappen, bus driver, effective September 1, 2018.

16. **Retirement – Local 32**

**RETIRE  
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation for the purpose of retirement of Richard Canter, custodian at Central Middle School, effective September 1, 2018.

17. **Late Bus Monitors**

**LATE BUS  
MONITORS**

BE IT RESOLVED that the Board approve payment to the individuals named below who have indicated their willingness to serve as late bus monitors for the 2018-2019 school year:

**After School Late Bus 2:45-4:00    \$33.00/per session**

**Brooklawn Middle School**

Mayra Cabrera	Lauren Penna
Elena Gerber	Kristin Sobieski
Brian James	Joseph Stella
Kathleen James	Susan Vicari
Jennifer Kralik	Matthew Wilkie
Karen Lane	Lindsey Wyman

**Parsippany-Troy Hills Board of Education**  
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18. **Resignation – Extra-Curricular (Winter Cheerleading Coach)** **RESIGN  
COACH**
- BE IT RESOLVED that the Board approve the following resignation effective June 25, 2018:
- Carolina Sylvin Parsippany High School- Winter Cheerleading Head Coach
19. **Resignation – Noontime Aide** **RESIGN  
NOONTIME**
- BE IT RESOLVED that the Board approve the following resignations effective June 21, 2018:
- Carolyn David            Knollwood Elementary School  
Stacy Ward                Littleton Elementary School
20. **Transfer of Assignment - Non-affiliated** **TRANSFER  
NON-AFF**
- BE IT RESOLVED that the Board approve the following transfer of assignment necessitating the following change of contract effective August 22, 2018:
- Kathleen Ericsson**  
From: Computer Technician - \$45,122.00  
To: Information Systems Support Specialist \$54,000.00
21. **Employment- Video On the Go** **EMPLOY  
VOTG**
- BE IT RESOLVED that the Board approve the employment of Roman Trujillo as a Video On The Go Production Assistant effective August 22, 2018 at an hourly rate of \$20.34.
22. **TARGET: Teach Parsippany** **TARGET TEACH**
- BE IT RESOLVED that the Board approve the teachers listed below with stipends indicated for the coordination of the TARGET: Teacher Parsippany Program at the two high schools during the 2018-2019 school year:
- Cristine Hild                \$3,000.00  
Linda Pusso                 \$3,000.00  
James Wiegand             \$3,000.00

23. **Pupil Personnel Services – Stipend**

PPS

BE IT RESOLVED that the Board approve a stipend of \$15,000.00 each for the following individuals for temporarily accepting the assignment of additional professional responsibilities as assigned by the Superintendent of Schools, which are on file in the Superintendent’s Office, for the 2018-2019 school year as indicated below:

Cory Wegesa - Coordinating Supervisor Guidance and Medical Services  
Deborah Huffman - Coordinating Supervisor of Special Education Pre K- 5  
Michele Neal - Coordinating Supervisor of Special Education 6-12

24. **Major-Extra Responsibility Assignment**

MAJOR-EXTRA  
RESP

BE IT RESOLVED that the Board approve the following Middle School Athletic Site Coordinators to work 5 days over the summer from July 1, 2018 through August 29, 2018 at a per diem daily rate as indicated below:

Kevin Schmid - \$530.17 - Central Middle School  
Carol Rushing - \$426.76 - Brooklawn Middle School

25. **ESAPTH – Correction in Salary**

ESAPTH

BE IT RESOLVED that the Board approve the correction in salary for the 2017-18 school year for Tiffany Young as indicated below:

From: \$44,130.00  
To: \$44,130.00 + \$950.00

26. **Appointment – Volunteer Extra-Curricular/Athletic Aides 2018-2019**

VOL  
AIDES

**Parsippany Hills  
Marching Band**  
Anthony Calabrese  
Kassandra Dadaian

**Soccer**  
Justin White

**Parsippany High  
Football**  
Devin Horvath

**Marching Band**  
Gregory Loughlin  
Roman Trujillo

27. **Wide World of Summer Staff List 2018**

**WWS SUMMER 2018**

BE IT RESOLVED that the Board approve the following staff member for the Wide World of Summer Camp Program 2018. The individuals named for employment at PACE in the Wide World of Summer program are effective from August 3, 2018 through August 17, 2018.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Hourly Rate</u></b>	<b><u>Estimated Summer Hours</u></b>	<b><u>Total Pay</u></b>
April Pomroy	Paraprofessional	\$17.85	60	\$1,071

28. **RESOLUTION – Settlement Agreement**

**RESO  
SETTLEMENT**

BE IT RESOLVED that the Board of Education hereby accepts the resignation for the purpose of retirement of Employee #30848, effective August 31, 2018; and

BE IT FURTHER RESOLVED that the Board of Education approves the related agreement with Employee # 30848 a copy of which is on file in the office of the Superintendent; and

BE IT FURTHER RESOLVED that the Board President is authorized to execute the agreement on behalf of the Board.

29. **Change of Assignments - PTHEA**

**CHANGE OF  
ASSIGN**

BE IT RESOLVED that the Board approve the change of assignment and salary adjustment for the following individuals effective August 30, 2018.

**Christine Henze**

From: (1.0 FTE) Elementary teacher at Knollwood School- Step 8, BA30 \$64,353.00  
To: (.5 FTE) Resource Room Teacher at Knollwood- Step 8, BA30 \$32,176.50

**Carolyn Malloy**

From: (1 FTE) Teacher at Lake Hiawatha- Salary \$97,550.00 + \$2430.00 L  
To: (.6 FTE) Teacher at Troy Hills- Salary- \$58,530.00 + \$2430.00 L

**Olivia Crapis**

From: (.5 FTE) Teacher at Northvail- Salary \$28,493.00  
To: (1 FTE) Teacher at Rockaway Meadow- Step 3, BA+30 \$56,985.00



30. **Employment – Bus Aides**

**EMPLOY  
BUS AIDES**

BE IT RESOLVED that the Board approve the individuals named below as Bus Aides for the 2018-2019 school year at the rate of \$16.70 per hour effective September 4, 2018:

Irene Brennan	5.5 hours
Jill Burnett	5.5 hours
Muriel Connolly	5.5 hours
Nancy Cotugno	5.5 hours
Gabriella Davino	5.5 hours
Gehan Elbadry	5.5 hours
Mary Fernando	5.5 hours
Brandon Gregory	5.5 hours
Safiah Hassan	5.5 hours
Karem Hernandez	5.5 hours
Zahra Nabi	5.5 hours
Binita Patel	5.5 hours
Dipa Patel	5.5 hours
Kamina Patel	5.5 hours
Priti Patel	5.5 hours
Patricia Radler	5.5 hours
Susan Scalchi	5.5 hours
Grisel Suriel	5.5 hours
Lisa Wright	5.5 hours

31. **Employment/Re-employment - Paraprofessionals - 2018-2019** **EMPLOY/REEMPLOY  
PARAS**

BE IT RESOLVED that the Board approve the re-employment of the Paraprofessionals named below for the 2018-2019 school year:

<u>Name</u>	<u>Title</u>	<u>Salary</u>	<u>Step Increase</u>	<u>Total</u>	<u>School</u>
Mary Beth Greiner	Paraprofessional	\$22,013.00	\$0.00	\$22,013	Central
Vanishree Malinowski	Instructional Para	\$31,032.00	\$0.00	\$31,032	Lake Hiawatha
Morgan Pixomatis	Paraprofessional	\$23,553.00	\$0.00	\$23,553	Mt. Tabor
Rachel Sambrowski	Paraprofessional	\$23,553.00	\$0.00	\$23,553	Parsippany High

32. **Employment – Paraprofessionals**

**EMPLOY  
PTHESA**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individuals named below as paraprofessionals for the 2018-2019 school year, effective 8/30/18:

**Knollwood Elementary School**

Tyler Stecher	Paraprofessional	\$22,013.00
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**Lake Hiawatha School**

Caroline Atienza	Paraprofessional	\$22,013.00
Lisa Lavorgna	Paraprofessional	\$22,013.00
Catherine Metcalf	Paraprofessional	\$22,013.00

**Littleton Elementary School**

Stacy Ward	Paraprofessional	\$22,013.00
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33. **Employment – Paraprofessionals - Pending**

**EMPLOY  
PTHESA**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the appointment of the individuals named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2016-2019 PTHESA Agreement.

**Brooklawn Middle School**

Salvatore Poccia	Paraprofessional	\$22,013.00
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**Lake Hiawatha Elementary School**

Sondra Kretchman	Paraprofessional	\$22,013.00
Amy L. Chrobock	Paraprofessional	\$22,013.00
Shalina G. Godfrey	Paraprofessional	\$22,013.00
Liliana Montoya	Instructional	\$31,032.00

**Troy Hills Elementary School**

Kelly E. Malkinski	Instructional	\$31,032.00
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**Parsippany High School**

Eliane Bagli	Paraprofessional	\$22,013.00
Thea Arrico	Paraprofessional	\$22,013.00
Chelsey Grasso	Paraprofessional	\$22,013.00
Zachary Hunko	Paraprofessional	\$22,013.00

34. **Employment/Re-employment - Part-time Paraprofessionals**

**EMPLOY  
PT PARAS**

BE IT RESOLVED that the Board approve the employment of the following Part-time Paraprofessionals:

**Lake Hiawatha Elementary School**

Denise DePietro	One-to-One	\$16.95/hour	eff. 9/4/2018
Margarita Niedermaier	One-to-One	\$15.60/hour	eff. 9/4/2018

35. **Employment Noontime Aides – Pending**

**EMPLOY  
NOONTIME**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individuals named below as Noontime Aides at the rate of \$16.70/per hour subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, and any other materials for the 2018-2019 school year.

**Knollwood Elementary School**

Chandra Sanjeevi	10 hours/week
Anupama Gnanabharanam	10 hours/week
Susan Avrov	10 hours/week
Asra Shahnawaz	10 hours/week

**Lake Hiawatha Elementary School**

Melissa Hendershot	10 hours/week
Krystal Paluzzi	10 hours/week

**Mt. Tabor Elementary School**

Shalini Diddi	10 hours/week
Nosheen Kanwal	10 hours per week

**Northvail Elementary School**

Rupa Shah	10 hours/week
Chaitra Krishnappa	10 hours/week

**Rockaway Meadow Elementary School**

Sheela Murugavel	12.5 hours/week
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**Troy Hills Elementary School**

Priscilla Franklin Jayaprakash	10 hours/week
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36. **Approval of Employment-Pending - Behavior Analyst**

**EMPLOY  
BEH ANALYST**

BE IT RESOLVED that the Board approve Ian J. Nutkis as a Behavior Analyst effective August 30, 2018 or sooner pending release from his current contract. Mr. Nutkis will receive a salary of \$70,000.00 subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification, and any other required materials, and execution of the requisite contract of employment to be signed by the Board President.

37. **Approval of Employment – Pending Completion**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individuals named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2015-2018 Agreement subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and the PTHEA.

**Christina M. Pesci**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**Elementary Teacher**

BA/Fairleigh Dickinson University

MA/Fairleigh Dickinson University

Teacher of Elementary School, TOSD

Substitute Teacher

BA45, Step 1, \$60,135.00

August 30, 2018

Troy Hills Elementary

(Replacement –Jamie Piccirillo)

**Diana S. Sombers**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**Reading Specialist**

BA/Boston College

M.Ed/Rutgers University

Elementary School Teacher, Reading

Specialist

(24 years)

BA60, Step 6, \$66,578.00

August 30, 2018

Littleton School

(Replacement –Kraemer)

**Parsippany-Troy Hills Board of Education**  
**Minutes of the Regular Meeting of August 21, 2018**

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**Gina C. Aragona**                      **Mathematics Teacher**  
Degree: BA/Marist College  
Certification: Mathematics  
Experience: Substitute Teacher  
Guide Placement: BA, Step 1, \$51,905.00  
Effective: August 30, 2018  
Assignment: Parsippany High School  
(Replacement –Anna Cecala)

**Gianna DeCuba**                      **Elementary Teacher**  
Degree: BS/The College of New Jersey  
Certification: Elementary School Teacher  
Experience: Substitute Teaching  
Guide Placement: BA, Step 1, \$51,905.00  
Effective: August 30, 2018  
Assignment: Northvail School  
(Replacement –Jessica DeZao)

**Sarah K. Washington**              **Elementary Teacher**  
Degree: BA/Montclair State University  
Certification: Elementary School Teacher K-6  
Experience: 1 year  
Guide Placement: BA, Step 1, \$ 51,905  
Effective: August 30, 2018  
Assignment: Knollwood School  
(Replacement-Dan Caviano)

**Jigna Jhaveri**                      **(.5 FTE) Resource Teacher**  
Degree: BA/Jadavpur University  
M.Ed./ Montclair State University  
Certification: Elementary School Teacher  
Experience: Substitute Teacher  
Guide Placement: Step 1, BA30, \$27,802.50  
Effective: August 30, 2018  
Assignment: Lake Parsippany School  
(new position)

**Gina M. Samara**                      **Elementary Teacher**  
Degree: BS/University of Delaware  
MA/University of Missouri  
Certification: Elementary School Teacher K-5, TOSD  
Experience: 7 years  
Guide Placement: BA45, Step 5, \$63,514.00  
Effective: August 30, 2018  
Assignment: Troy Hills School  
(new position)

<b><u>Danielle Visoskas</u></b>	<b><u>Resource Room Teacher</u></b>
Degree:	BA/Centenary College
Certification:	Elementary School Teacher K-5, TOSD
Experience:	.5
Guide Placement:	BA, Step 1, \$51,905.00
Effective:	August 30, 2018
Assignment:	Troy Hills School (new position)

<b><u>Brittany Simms</u></b>	<b><u>Occupational Therapist</u></b>
Degree:	BS/Sacred Heart University MS/Kean University
Certification:	NJ School Certified Occupational Therapist
Experience:	4 years
Guide Placement:	BA 30, Step 5, \$58,985.00
Effective:	August 30, 2018
Assignment:	Troy Hills School (Replace Arnot)

38. **Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve the medical leave of absence for employee #30344, Teacher, from 8/30/18 through 10/12/18 utilizing available sick days pursuant to the Family Medical Leave Act.

39. **Change of Assignment – Teacher**

**CHANGE OF ASSIGN  
TEACHER**

BE IT RESOLVED that the Board approve the following change of assignments for the 2018-2019 school year:

**Jeanine Clark**

From: 3/5 BSI Math, 2/5 SE Math  
To: 3/5 SE Math, 2/5 BSI Math

40. **Low Pressure – Black Seal Boiler Operator Licenses**

**BOILER LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,324.00 (prorated) for the individuals named below who received their Black Seal Boiler License:

Brendan Merwin – Maintenance Worker      Effective 5/15/18  
Jason Stolfi – Custodian Effective 7/21/18

41. **Re-Employment/Changes – Substitute Approval**

**RE-EMPLOY  
SUBS**

BE IT RESOLVED that the Board approve the re-employment/changes of the individuals named below, Substitute Nurses, Substitute Drivers, and Substitute Bus Aides, all of whom hold the appropriate numbers of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2018-2019 school year.

**Effective 9/4/2018**

**Bus Aides**

Bea Carrigan  
Roxanne Hebbred  
Laura Iacono  
Michele Miller  
Preeti Prasad

**Drivers**

Charles Schiller

**Nurses**

Grace Flynn  
Karen Kinsey  
Tiffany Meng  
Diana Winkler

42. **Employment - Vehicle Repair**

**VEHICLE  
REPAIR**

BE IT RESOLVED that the Board approve the employment of Robert Fulton to work 44 hours per month doing repairs on district vehicles effective September 1, 2018 through June 30, 2019 at the rate of \$40.00 per hour.

43. **Retirement – Local 32**

**RETIRE  
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Martha Rausch, Custodian, for the purpose of retirement, effective November 1, 2018.

44. **Resignation – Local 32**

BE IT RESOLVED that the Board approve the resignation of Diane Tappan, Driver, effective August 31, 2018.

45. **Change of Assignment – Local 32**

**CHANGE OF  
ASSIGN**

BE IT RESOLVED that the Board approve the individual named below who has been transferred/reassigned for the 2018-2019 school year as indicated effective August 1, 2018:

**William Long**

<u>Salary Description</u>	<u>Salary</u>	<u>Longevity</u>	<u>Addenda</u>	<u>Total</u>	<u>School</u>
From: Local 32-CM	\$30,700	\$0	2,782.00	\$33,482	Floater
To: Local 32-CM	\$30,700	\$0	\$1,324.00	\$32,024	Floater

46. **Maternity Leave of Absence**

**MATERNITY  
LEAVE**

BE IT RESOLVED that the Board approve the maternity leave of absence as indicated below:

**Employee #11660**, Teacher, has requested a maternity leave of absence on or about January 7, 2019 through February 13, 2019 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from February 14, 2019 through May 8, 2019.

47. **Employment – Doctors for Football Game Coverage**

**EMPLOY  
FOOTBALL COV**

BE IT RESOLVED that the Board approve the following doctors who will provide emergency medical services at Parsippany High and Parsippany Hills High School home football games at the rate of \$290 per game for the 2018-2019 season for the following reasons:

1. Their fee structures are most advantageous to the Board, price and other factors considered
2. Experience, staff, and resources necessary to perform the services as demonstrated by their performance over a substantial period of time.
3. Reputation and responsibility of professional contractor based upon performance with the Board.

These appointments are made without public bidding as determined by N.J.S.A. 18A:18-A5 inasmuch as it is a professional service, as therein defined:

Dr. H. Patrick Burns, Morris County Primary Care  
Dr. David Epstein, Tri-County Orthopedics  
Dr. Claudia Ginsburg, Tri-County Orthopedics  
Dr. William Gluckman, FastER Urgent Care.  
Dr. Christopher Castro – The Orthopedic Institute of New Jersey  
Dr. Frank Corrigan - The Orthopedic Institute of New Jersey  
Dr. Robert DeFalco - The Orthopedic Institute of New Jersey  
Dr. John Dundon - The Orthopedic Institute of New Jersey  
Dr. Stephen Koss - The Orthopedic Institute of New Jersey  
Dr. Behnam Salari – The Orthopedic Institute of New Jersey  
Dr. William Sayde – The Orthopedic Institute of New Jersey  
Dr. Rehan Shamim – The Orthopedic Institute of New Jersey  
Dr. Ferheen Shamim – The Orthopedic Institute of New Jersey  
Dr. Paul Teja – The Orthopedic Institute of New Jersey  
Dr. Kevin White – The Orthopedic Institute of New Jersey  
Dr. Jason Wu – The Orthopedic Institute of New Jersey  
Dr. Christian Zaino – The Orthopedic Institute of New Jersey



48. **Auditorium Supervisor/Substitute**

**AUD SUPV/SUB**

BE IT RESOLVED that the Board approve Chris Ramsden as an Auditorium Supervisor and Richard Laforteza as a substitute Auditorium Supervisor at the rate of \$35/per hour for the 2018-2019 school year.

49. **Employment – Equipment Operators**

**EQUIP  
OPERATORS**

BE IT RESOLVED that the Board approve the employment of the following individuals as Equipment Operators for auditorium sound and lights at Parsippany High School and Parsippany Hills High School at \$8.60/per hour for school events and for outside organizations for the 2018-2019 school year:

Christian Aguirre	Mattie Henderson	Joseph Reeber
Gerald Breslauer	Rachel Klemovitch	Isabel Reyes
Kevin Campos	Aaron Kreitman	Elijah Rodriguez
Jaclyn Carifi	Richard Laforteza	Elizabeth Thomas
Winterlyn Curley	Anthony LaSpina	Asher Thurer
Drew Ehrenfeld	Violet Mager	Gage Weckenmann
Caitlin Ford	Daniel Menendez	Yiwen Wu
Tyler Greenberg	Andres Potesta-Oliva	Kristen Yang
Joseph Guerriero	Jason Punskovsky	
	Krishani Putrevu	

50. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the corrections listed below:

**Approval of Employment - Pending Completion**

**Keri Wyrwa**

From: BA45 Step 6  
 Effective August 30, 2018

To: BA60 Step 6  
 Effective September 18, 2018

**Kimberly Hallock, Family & Consumer Science**

From: 5/5 PHHS  
 To: 3/5 PHHS, 2/5 PHS  
 Effective 8/30/18

**Maternity Leave of Absence**

**Employee #31196**

From: an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018 pursuant to the Family Leave Act.

To: an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018 pursuant to the Family Leave Act, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from November 26, 2018 through March 1, 2019.

**Effective Date - Supervisor of Buildings and Grounds**

**Daniel McDougal**

From: Effective August 20, 2018

To: Effective August 18, 2018

**Change of Salary - PTHEA 2018-2019**

Andrew Nicholes

From: \$57,985.00 + \$0.00 (L)      To: \$56,985.00 + \$0.00(L)

**Employment-Noontime Aides 2018-2019**

**Rockaway Meadow**

Kim Steele - Rockaway Meadow

From: 12.5 hours per week

To: 10 hours per week

**Intervale**

Remove: Shilpa Mehta

**Part-time Office Aides**

Lisa Miscia

From: Mt. Tabor

To: Troy Hills

Resignation – PTHESA

George Mayes

From: July 18, 2108 To: July 18, 2018

V. **PS – PUPIL PERSONNEL SERVICES**

51. **Summer Work**

**SMR WORK PPS**

BE IT RESOLVED that the Board approve Kristine Bushong, Parsippany Hills High School staff, for summer scheduling work, during July and August 2018, not to exceed three days, at her per diem rate of \$326.82.

BE IT RESOLVED that the Board approve Meghan Coari Englishmen, Child Study Team staff, to conduct an IEP/eligibility meeting during the month of August 2018, not to exceed two hours, at her hourly rate of \$51.70.

BE IT RESOLVED that the Board approve the following Child Study Team staff to conduct eligibility meetings and evaluations during August 2018, at their per diem rate, as follows:

**Not to exceed five days each:**

<u>Staff:</u>	<u>Per Diem Rate:</u>
Grace David	\$305.36
Johanna Grecco	\$347.21
Sarah Stampler	\$347.21

**Not to exceed three days each:**

Kathleen Attenasio	\$491.77
Lisa Beck	\$370.94

**Not to exceed one day each:**

Amy Krajcsovics	\$530.17
Diane Pierce	\$522.53

52. **ESY 2018 Change in Staff Position**

**ESY CHANGE**

BE IT RESOLVED that the Board approve the change of position for Kathleen D'Alessandro from sub paraprofessional for ESY 2018 to staff paraprofessional, effective July 17, 2018, at the hourly rate of \$17.85.

53. **Out of District Tuition Costs 2018-2019**

**OOD TUITION**

BE IT RESOLVED that the Board approve the corrected tuition cost for a student with disabilities who will require an out-of-district placement for the 2018-2019 school year, originally approved in the June 28, 2018 bulletin, as indicated below. This student has been classified by the Child Study Team in accordance with Title 18A:46:

<b>School</b>	<b>Student No.</b>	<b>Tuition</b>
Essex Valley School	40288	\$76,378.00
Essex Valley School	28611	\$76378.00
Holmstead School	46447	\$55,397.00

**VI. BUSINESS/FINANCE – ROBIN C. TEDESCO**

54. **Payment of Bills**

**PAYMENT  
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for August 21, 2018 for the 2018-2019 school year in the amount of \$7,163,363.27.

55. **Transfer of Funds**

**TRANSFER OF FUNDS      B**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2017-2018 budget per detail of transfers report, July 2018 for the 2018-2019 school year, per state law.

56. **Secretary/Treasurer Report**

**SECRETARY REPORT**

BE IT RESOLVED that the Board of Education acknowledge and accept the report of the Board Secretary and Treasurer of School Monies for the period ending June 1 – 30, 2018.

I hereby certify that as of the end of June 2018 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Robin C. Tedesco  
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education hereby certifies that as of June 30, 2018 after review of the Secretary's monthly financial report for June 2018 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A- 16.10(a) and those sufficient funds are available to meet the district's financial obligations.

57. **Revised Middle School Lunch Program Price Lists**

**REV MS      C  
LUNCH LIST**

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education approve The Pomptonian Food Service revised middle school price list for the 2018-2019 school year as per attached.

58. **Effective School Solutions Contract**

**ESS CONTRACT**

BE IT RESOLVED that the Board approve a contact between the Parsippany-Troy Hills Board of Education and Effective School Solutions, LLC to provide therapeutic health program for students attending ESY 2018 at a cost of \$6,000, and for the 2018-2019 school year, at a cost of \$499,400.00.

59. **Food Service Equipment**

**FOOD SVC EQUIP**

WHEREAS, pursuant to N.J.S.A. 18A:18A-1 *et. Seq.*, the Parsippany-Troy Hills Board of Education advertised and solicited bids for Food Service Equipment (Bid No: 2018/19-1); and

WHEREAS, in accordance with that advertisement, two (2) bids were received and opened on Thursday, August 16, 2018; and

WHEREAS, both of the bids received were responsive; and

WHEREAS, BFA Food Service Equipment & Supplies is the lowest responsive and responsible bidder;

<b>August 16, 2018 10:00 am</b>	<b>Bid Cost</b>
BFA FoodService Equipment & Supplies, Boonton, NJ	\$151,480.28
BMS Food Service Solutions, Amherst, NY	\$160,378.56

NOW THEREFORE BE IT RESOLVED that the Parsippany-Troy Hills Board of Education hereby awards a contract, to be negotiated in accordance with the terms of the bid not to exceed \$151,480.28, to BFA Food Service Equipment & Supplies, Boonton, New Jersey for bid pricing in affect through August 31, 2020.

60. **Morris County Vo-Tech**

**MCVT**

BE IT RESOLVED, that the Board of Education of the Parsippany-Troy Hills School District hereby approve a contract with the Morris County Vocational School District Board of Education for the 2018 – 2019 school year for tuition in accordance with N.J.S.A. 18A:54-20.1.

61. **Non-Public Nursing Aid**

**NON-PUBLIC  
NURSING AID**

BE IT RESOLVED, that the Board approve the additional entitlement from the State Department of Education for Non-Public Nursing Aid in the amount of \$2,037.00 for the 2018-2019 school year.

62. **Non-Public Technology Aid**

**NON-PUBLIC  
TECHNOLOGY**

BE IT RESOLVED, that the Board approve the additional entitlement from the State Department of Education for Non-Public Technology Aid in the amount of \$756.00 for the 2018-2019 school year.

63. **Non-Public Textbook Aid**

**NON-PUBLIC  
TEXTBOOK AID**

BE IT RESOLVED, that the Board approve the additional entitlement from the State Department of Education for Non-Public Textbook Aid in the amount of \$1,122.00 for the 2018-2019 school year.

64. **Non-Public Security Aid**

**NON-PUBLIC  
SECURITY AID**

BE IT RESOLVED, that the Board approve the additional entitlement from the State Department of Education for Non-Public Security Aid in the amount of \$1,575.00 for the 2018-2019 school year.

65. **IDEA Grant**

**IDEA GRANT**

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education accept the approval by the New Jersey Department of Education of the IDEA FY 2019 Consolidated Grant Application.

66. **Union County Cooperative Purchasing System**

**UNION CTY  
COOP PURCHASING**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey approve the district's participation in the Union County Cooperative Pricing System for the 2018-2019 school year, effective July 1, 2018.

67. **ESEA Title I Grant Teachers**

**ESEA TITLE I**

BE IT RESOLVED that the Board of Education approve the allocation of 100% of Diane Anderson's salary, Sarah Hare's salary, Melissa Iellimo's salary and Namisha Desai's salary to the ESEA Title I FY 2018-2019 grant in the amounts as follows:

Diane Anderson	\$60,678	Melissa Iellimo	\$66,578
Sarah Hare	\$97,550	Namisha Desai	\$56,185

68. **Change Order PHHS Press Box**

**CHANGE ORDER  
PHHS PRESS BOX**

BE IT RESOLVED that the Board of Education approve the following Change Order as follows:

Walkill Group  
Parsippany Hills High School  
Press Box

Change order is for stair platform modifications, safety rail installation around the roof hatch, and bleacher repairs.

<b>Total amount of this CO:</b>	<b>\$19,281.36</b>
Original contract sum for PHHS Press Box:	\$246,000.00
Net Change by previous authorized CO's:	\$0.00
Contract sum will be increased by this CO:	\$ 19,281.36
<b>New contract sum including this CO will be:</b>	<b>\$265,281.36</b>

69. **Sale of Surplus Property**

**SALE OF SURPLUS  
PROPERTY**

WHEREAS, the Parsippany-Troy Hills Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Parsippany-Troy Hills Board of Education in the Township of Parsippany-Troy Hills, County of Morris, as follows:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Parsippany-Troy Hills Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-09.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute as Hold Harmless and Indemnification Agreement concerning use of said property.
5. The Parsippany-Troy Hills Board of Education reserves the right to accept or reject any bid submitted.

**EQUIPMENT TO BE SOLD**

Vehicles

Bus 2	24-passenger van	2003 Bluebird	1GBJG31F221191880
Bus 24	54-passenger bus	2003 Bluebird	1BAAGCPH94F212759
Bus 25	54-passenger bus	2003 Bluebird	1BAAGCPH54F212760
627	Pick-up	2003 Ford	1FDNF21L63ED84314
	Wagon	2005 Dodge	1D4HB38N35F616751

Woodshop Equipment

2 Table Saws PHS  
2 Table Saws PHHS  
1 Table Saw BMS  
1 Table Saw CMS

70. **Parental Contract for Out-of-District  
Student Transportation**

**PARENT CONTRACT  
OOD STUD TRANS**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education enter into a parental contract for student transportation with the parent of student #34981 and #34986 for provision of transportation services to and from Horizon School at an amount not to exceed \$2,950.00 from July 1, 2018 through June 30, 2019 subject to the submission of all required documentation.



**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 2**

**August 21, 2018**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

71. **Board Policy**

**BOARD  
POLICY**

BE IT RESOLVED that the Board approve the abolishment of Regulation 2210 Constitution of Central Curriculum Planning Committee at this first of two readings.

72. **Change of Assignment - Non-Affiliated**

BE IT RESOLVED that the Board approve the change of assignment for the following individual, with no change in salary:

**Jon Paul DeMauro**

From: Help Desk Technician

To: Computer Technician

Effective 8/22/18

73. **Major-Extra Responsibility Assignments - Coaching**

BE IT RESOLVED that the Board approve the additions/changes named below in major-extra responsibility coaching assignments for the 2018-2019 school year:

**CHANGE:**

**Parsippany High School**

Head Coach - Winter Cheerleading

From: Carolina Sylvin                      Step 3                      \$7,775.00

To: Giana Albruzzese                      Step 3                      \$7,775.00

74. **Employment - Local 32 - 2018-2019**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below:

<b>Name</b>	<b>Salary</b>	<b>Effective</b>	<b>Assignment</b>
Edgar Arriaza-Canales	\$30,300.00 (prorated) +\$1,324 (Boiler license)	9/29/2018	Maintenance

(Replacing Karl Riffel - transferred)

**Superintendent's Bulletin No. 2**  
**August 21, 2018**  
***Read-Ins***

Page/Number	Explanation
Page 1 #1	<p><b><u>Policy 5111</u></b>  <b>ADD:</b>                      BE IT RESOLVED that the Board approve the request by Denis Mulroony, principal of Parsippany High School, that student B, be allowed to complete the 2018-2019 school year as per Board of Education Policy 5111.</p>
Page 2 #3	<p><b><u>Gifts to the District</u></b>                      Brooklawn Middle School                      The BMS PTSA has donated a new sound system to Brooklawn Middle School valued at \$10,114.61.</p>
Page 3 #4	<p><b><u>Curriculum Work – A/C #11.000.223.104.000.140</u></b>  <b>ADD:</b>  <b>AP Physics</b>                      Laurie Chowtavi                      5 hours              \$205.00   <b>GRO Grade 2</b>                      Laura Long                              3.5 hours              \$143.50   <b>GRO Grade 3</b>                      Laura Long                              3.5 hours              \$143.50</p>
Page 6 #11	<p><b><u>Resignation – PTHESA</u></b>  <b>ADD:</b>                      April Pomroy - Rockaway Meadow Effective 8/17/2108</p>
Page 7 #15	<p><b><u>Resignation - Local 32</u></b>  <b>ADD:</b>                      Cesar Esquivel - Part-Time Custodian Troy Hills Elementary School                      Effective 8/27/18   <b>Delete:</b> Diane Tappen</p>
Page 8 #19	<p><b><u>Resignation – Noontime Aide</u></b>  <b>ADD:</b>                      Kamina Patel - Littleton Effective 6/21/18</p>
Page 11 #30	<p><b><u>Employment - Bus Aides</u></b>  <b>ADD:</b>                      Preeti Prasad 5.5 hours</p>
Page 13 #35	<p><b><u>Employment - Noontime Aide - Pending</u></b>   <b>ADD:</b>  <b>Troy Hills Elementary</b>                      Ann Marie Diamond</p>
Page 12 #33	<p><b>CORRECTIONS</b>   <b><u>Employment - Paraprofessionals - Pending</u></b>  <b>From: Pending</b>  <b>To: Effective 8/30/18:</b></p>

<p>Page 14 #37</p> <p>Page 17 #41</p> <p>#43</p> <p>Page 24 #67</p>	<p><b>Lake Hiawatha Elementary School</b>  Amy Chrobock  Shalina Godfrey  Liliana Montoya</p> <p><b>Troy Hills Elementary School</b>  Kelly Malkinski</p> <p><b>Parsippany High School</b>  Eliane Bagli  From: Thea Arrico To: Thea Arico  From: Chelsey Grasso To: Chelsey Grosso  Zachary Hunko</p> <p><b><u>Approval of Employment - Pending Completion</u></b>  <b>Brittany Simms - Occupational Therapist</b>  From: BA30 Step 5 - \$58,985.00  Effective 8/30/18</p> <p>To: BA30 Step 7 - \$62,353.00  Effective 9/24/18, or sooner</p> <p><b><u>Re-Employment/Changes - Substitutes</u></b>  REMOVE:  Preeti Prasad - Bus Aide</p> <p><b><u>Retirement</u></b>  From: Martha Rausch To: Martha Rauch</p> <p><b><u>ESSEA Title I Grant Teachers</u></b>  From: Namisha Desai  To: Nimisha Desai</p>
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**NEW BUSINESS**

**NEW BUSINESS**

Mr. Choffo – I want to talk about Community Relations and Communications, how we can be more visible and engage with the public more frequently. I would like to propose that the Board purchase apparel such as a polo shirt and jacket. Estimated cost for both would be about \$70.00.

Mrs. Cogan said that it had been remanded to Communications and it did not come out of Committee, it could be sent back.

There was discussion regarding wearing the shirts at events and whether funding should come from the Board Budget or Board Members personally.

Mrs. Gilfillan – with the shirts/jackets you would be just letting folks know that you are a BOE Member. You are not representing anything except that you are a BOE member.

Mrs. Mayer – if it was not coming out of Board funding and would be a personal expense does it have to go to committee?

Mrs. Gilfillan – No, not if it were coming from Board personal funds; I am happy to look into it the funding for you if the Board decides to expend those funds it would be appropriate to go back to committee.

Mr. Neglia – Mrs. Benos will send out the information and we will have Mrs. Gilfillan look into the cost

Mr. Berrios - VP Cogan and I attended a session on Opioid crisis at Christ church in Rockaway and we would like to share with the Board there was a wealth of information given out but it didn't appear that the problem was getting better since the last time. What hit home to me in 2017 in Parsippany 7 folks OD or died from opioids, fentanyl or heroin...from June in Parsippany we have had 21 people affected by this crisis by dying or had to be resuscitated using the Narcan shot. A lot of our children are having sports related injuries and they are getting addicted. The one thing they brought up is that they want those that need help to be stigma free...there is help out there – this problem affects the whole family not just the person who is addicted.

Mrs. Cogan – There was quite a lot of information given out about centers in Morris County, so please reach out. I asked Dr. Sargent to see if there is any Parsippany information that we can get to keep us informed.

Mr. DeVitto – Last fall we had a presentation at the Hills and we were given a presentation concerning this...so we have already done this here so maybe we should continue this.

Mrs. Golderer – Important for us to continually educate our teachers and our students.

Mrs. Mayer - I went to the opioid conference last spring outside of Trenton - Doctors have a limit now for prescribing opioids and mobile units now that you can go to for help. Do we have as a part of our curriculum that educates our students on the dangers of opioids and making smart decisions?

Dr. Sargent – I am gathering information on Mr. Berrios and Mrs. Cogan’s question, but for the Board and community’s information ...we have Student Assistance Counsellors in our schools who I have interacted with and found to be very informative and deeply engaged in the needs of our students and where they have occasionally needed assistance we have SRO officers and police officers who are very well aware of the community resources to assist our families and our students. There is mandated health curriculum in New Jersey that begins with anti-smoking communication at the elementary level and then proceeds up and becomes more age appropriate with discussion of drugs use and abuse through High School. I will prepare for the Board specific units of study and what grade levels those are appearing in. We will certainly continue to partner with the Prosecutor’s Office and our Police Department to handle future presentations and there are newsletter items that I have used in previous districts that we can certainly employ here as well.

Mr. Neglia thanked everyone for all the information.

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

Mrs. Sharon Dickerson – As an interim to getting the shirts or jackets maybe perhaps a name tag that you could wear to events would work. As to the buses with cameras, are they interior or exterior cameras? They are both interior and exterior.

Closing of Public Session.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #2  
AND SECRETARY’S REPORT**

**ROLL CALL  
VOTES**

On a motion by Mr. Berrios seconded by Mrs. Mayer, Superintendent’s Bulletin Number 2 with items 1-70 and Addendum items 71-74 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	x					
Mr. Blair	x					
Mr. Choffo	x			27, 31, 32, 33, 34		
Mr. Cistaro					X	
Mr. DeVitto	x					
Mrs. Golderer	x					
Mrs. Mayer	x					
Mrs. Cogan	x					
Mr. Neglia	x					

**ADJOURN**

**ADJOURN**

There being no further business, the executive and public meeting adjourned at 7:36 pm on a motion by Mrs. Mayer seconded by Mrs. Cogan and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro					X	
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,

Joni Benos  
Substitute Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS  
AFOREMENTIONED IN THESE MINUTES, PLEASE  
REFER TO THE SUPERINTENDENT’S BULLETIN # 2  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD PACKET  
AND NOW POSTED AT THE DISTRICT WEBSITE**