

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Thursday, September 12, 2019**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, September 12, 2019 at Calabria Educational Center, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Mr. Neglia called the meeting to order at 5:33 p.m.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 4, 2019 and on the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on August 23, 2019 and September 4, 2019. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. Andrew Choffo
 Mr. Joseph Cistaro
 Mr. Matthew DeVitto
 Mrs. Susy Golderer (arrived at 5:47 p.m.)
 Mrs. Judy Mayer
 Mrs. Alison Cogan
 Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
 Dr. Robert Sutter, Asst. Superintendent- Human Resources
 Mrs. Robin Tedesco, Business Administrator
 Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Mrs. Susan Dykstra, Comptroller
 Mrs. Katherine Gilfillan, Esq. Board Attorney
 Dr. Tali Axelrod, Assistant Superintendent for Curriculum & Instruction
 Dr. Tarah Santaniello, Coordinating Supervisor of Special Education

INTERVIEWS

The Board's regular agenda was suspended to allow the Board to conduct interviews for the vacancy on the Board that became available on August 22, 2019 following the resignation of Mr. George Blair. The person appointed tonight by the Board will take the Oath of Office and become a full member of the Board and will continue to serve through the reorganization meeting in January 2020. This individual – and anyone else in the community – will have the opportunity to file a petition to run for the remaining portion of this seat in the election to be held on November 2020.

CANDIDATES 1) Aisha Mahmood 2) Daniel Schwartz 3) DaVon Gorman
4) Deborah Orme

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session. The motion was moved by Mr. Berrios and seconded by Mrs. Mayer and was unanimously approved by roll call vote to adjourn to closed session for the purpose of deliberation of candidates for the Board of Education.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: deliberation of candidates for the Board of Education, personnel and legal matters
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mr. Berrios, seconded by Mrs. Mayer and unanimously approved by roll call vote the regular meeting reconvened at 7:05 p.m.

NOMINATIONS

Mr. Neglia asked if there were nominations for the vacant seat on the Board of Education. Mr. Choffo nominated Mrs. Deborah Orme. Mrs. Orme's nomination was unanimously approved by roll call vote.

OATH OF OFFICE – NEWLY ELECTED MEMBER

The Board Attorney, Katherine Gilfillan, administered the Oath of Office to the above duly elected member, Mrs. Deborah Orme.

The Board Attorney reviewed the Code of Ethics for the newly elected Board member.

STUDENT REPORTS

PHS: Sarah Katz – Miss Katz reported that students at PHS have adjusted to the new drop schedule and block lunch and it has been a successful transition with labs and extra help taking place during this time. She spoke about many of the upcoming school and extracurricular events and provided scores and records of the PHS athletic teams.

PHHS: Rosie Walek – Miss Walek reported that students at PHHS have also adjusted to the drop schedule and block lunch. She mentioned many of the upcoming extracurricular activities and provided an update on the records of the PHHS athletic teams.

CORRESPONDENCE

None

CORRESPONDENCE

UNFINISHED BUSINESS

None

UNFINISHED BUSINESS

COMMITTEE REPORTS

Mrs. Mayer reported that the Personnel Committee met on September 10, 2019. The committee reviewed the job description for the lead behaviorist, waiver assignments, new salaries for ESAPTH and other personnel matters. The newly hired administrators are off to a good start. The committee is scheduled to meet again on October 15, 2019.

Mr. Devitto reported that the Transportation Committee met on September 12, 2019. The committee was given updates of the bus routes and a report on the opening of school.

COMMITTEE REPORTS

APPROVAL OF MINUTES

On a Motion by Mrs. Mayer, seconded by Mr. DeVitto, the Executive and Regular minutes of the August 22, 2019 meeting were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme			X			
Mrs. Cogan	X- Regular		X- Executive			
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 3

Dr. Sargent reported on the smooth opening of school and the positive transition that both high schools had to the drop schedule and block lunch. She spoke about the elementary and middle school Back to School Nights which have occurred and commented about how the students are present at these nights acting as ambassadors for their respective schools. The Back to School Nights for both high schools are scheduled for next week.

For your consideration we have 1-40 with Addendum items 41-56 and Read-Ins

Mrs. Tedesco presented the Secretary's Report. Tonight's Secretary's Report has the regular business motions including approval of nonpublic entitlements.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 3

September 12, 2019

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. Job Description

JOB DESCRIPTION A

BE IT RESOLVED that the Board approve the Job Description for the position of Lead Behaviorist which has been reviewed by the Board Personnel Committee as appended.

2. Affidavit Students

AFFIDAVIT STUDENTS B

BE IT RESOLVED that the Board approve the individuals named on the attached list who have demonstrated their entitlement to enroll in the school district pursuant to Board of Education Policy #5111 and applicable laws and regulations.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

3. Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Damaris Delgado	AP Spanish Lang & Culture	November 5, 2019	Albany, NY	\$195.00

4. Gifts to the District

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

Parsippany High School

Mr. Eric Weiss of Parsippany has donated a trumpet, saxophone and an electric guitar to Parsippany High School.

5. Board Policies

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following revised Board Policy at this second and final reading.

P 2622 – Student Assessment

C

6. Overnight Field Trip Approval

**OVERNIGHT
FIELD TRIP**

D

BE IT RESOLVED that the Board approve the following overnight field trips for Parsippany Hills High School.

Grade 11-12 November 6-8, 2019 – NJ All-State Orchestra, Atlantic City, NJ

II. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.

7. Curriculum Work – A/C #11.000.223.104.000.140

CURR WORK

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and the PTHEA:

	Hours	Amount
ELA Grade 6		
Lisa Ramundo	28	\$1148.00
Sarah Schwarz	28	\$1148.00
ELA Grade 7		
Marlene Gibson	20	\$820.00
Elizabeth Zinckgraf	20	\$820.00
ELA Grade 8		
Antonia Hernandez	20	\$820.00
Sarah Wills	20	\$820.00
ELA Advanced 7		
Antonia Hernandez	10	\$410.00
ELA 8 Advanced		
Thomas Curcio	10	\$410.00
MUS K-5		
Kirsten Raschdorf	20	\$820.00
Physics Course (new)		
Emily Rogers	20	\$820.00
Michelle Perry	20	\$820.00
Advanced Digital Photography		
Rachael Krehel	20	\$820.00
Kathleen Gallagher	20	\$820.00
Literature & Film (new ½ year course)		
Katherine Johnson	7.5	\$307.50
Matthew Reidinger	7.5	\$307.50

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

8. **Declination of Employment - PTHESA**

**DECLINATION OF
EMP PTHESA**

BE IT RESOLVED that the Board approve the declination of employment from Ms. Ashley Montano who was approved in the Superintendent's Bulletin of August 22, 2019 as a Paraprofessional at Troy Hills Elementary School.

9. **Resignation - Local 32**

**RESIGN
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Raysa Herrera, Part-Time Custodian at Central Middle School, effective September 6, 2019.

10. **Resignation – PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignations effective June 20, 2019:

Radhika Jayakumar	Paraprofessional	Rockaway Meadow Elementary School
Angelina Yurovchak	Instructional	Lake Hiawatha Elementary School

11. **Resignation - Noontime Aide**

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the following resignations as indicated, effective June 20, 2019:

Denise Goldstein	Rockaway Meadow Elementary School
Sugeeta Gupta	Mt. Tabor Elementary School
Melissa Kaye	Intervale Elementary School
Preeti Prasad	Lake Parsippany Elementary School
Selvameenakshi Sundar	Lake Parsippany Elementary School

12. **Employment - PTHESA**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individual named below as a Paraprofessional in the area indicated:

Rockaway Meadow Elementary School
Effective September 5, 2019

Karishma Goradia	Paraprofessional	\$22,013.00
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13. **Employment - Noontime Aide - 2019-2020**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individual named below as a Noontime Aide for the 2019-2020 school year at the rate of \$17.20 per hour effective September 3, 2019:

Jean Carroll – Door Monitor
Lake Hiawatha School 27.5/hours per week

14. **Employment - Noontime Aides**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individuals named below as Noontime Aides for the 2019-2020 school year at the rate of \$17.20 per hour:

Effective September 3, 2019:

Mt. Tabor Elementary School

Sneha Swati 10 hours/week

Lake Parsippany Elementary School

Jacqueline Riverso 10 hours/week

Effective September 9, 2019:

Lake Hiawatha Elementary School

Barbara Datri 10 hours/week

15. **Employment – Part-time Office Aides**

**EMPLOY
OFFICE AIDE**

BE IT RESOLVED that the Board approve the individuals named below as Part-time Office Aides for the 2019-2020 school year at the rate of \$17.20 per hour:

Effective September 13, 2019

Knollwood Elementary School

Christina Thomas 20 hours/week

Effective September 16, 2019:

Littleton Elementary School

Stacy Stampone 20 hours/week

16. **Transfer of Assignment - Local 32**

**TRANSFER OF
ASSIGN - LOCAL 32**

BE IT RESOLVED that the Board approve the transfer/reassignment for the individual named below for the 2019-2020 school year as indicated below effective September 9, 2019, with no change in salary:

Michael Prall

From: Tuesday – Saturday 8:00 AM - 4:30 PM

To: Monday – Friday 6:00 AM - 2:30 PM

17. **Change of Assignment/Contract – Local 32**

**CHANGE ASSIGN
LOCAL 32**

BE IT RESOLVED that the Board approve the individual named below who has been reassigned for the 2019-2020 school year, necessitating the following change in contract, effective September 10, 2019:

Carlos Cordova

From: Custodian - Mon-Fri - Parsippany High School
\$37,409 + \$1,324 (Black Seal) + \$800 (L)

To: Custodian - Tues-Sat - Parsippany High School
\$37,409 + \$1,920 (Tues-Sat Shift) + \$1,324 (Black Seal) + \$800 (L)

18. **Late Bus Monitors**

**LATE BUS
MONITORS**

BE IT RESOLVED that the Board approve payment to the individuals named below who have indicated their willingness to serve as late bus monitors for the 2019-2020 school year:

After School Late Bus 2:45-4:00 - \$33.00/per session

Brooklawn Middle School

Nicole Berkman
Shirley Huang
Kathleen James
Jennifer Kralik
Karen Lane
Lauren Penna
Kristin Sobieski
Karen Sturtz
Brittany Tobjy
James Wiegand

Parsippany Hills High School

Kristine Bushong
Pamela Ghee-Cotton
Olga Maryn
Mary Claire Spadone

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19. **ESAPTH Revised Salaries - Non-Tenured Secretaries - 2019-2020**

**ESAPTH 19-20
NT SALARIES**

BE IT RESOLVED that the Board approve the adjusted salaries of the tenured secretaries named on the list below for the 2019-2020 school year based on the revised salary guides as per the August 22, 2019 Ratification Agreement between the Board of Education and ESAPTH.

Parsippany-Troy Hills Board of Education					
2019-2020 Non-Tenured Secretaries					
<u>Employee Name</u>	<u>Salary Description</u>	<u>Salary</u>	<u>Longevity</u>	<u>Addenda</u>	<u>Total</u>
Barrett, Lisa	Secretary - 12 Mo - A4	48,331.00	0.00		48,331.00
Cascio, Ileana	Secretary - 12 Mo - A4	48,331.00	0.00	950.00	49,281.00
DePugh, Carol	Secretary - 12 Mo - A5	48,963.00	0.00	950.00	49,913.00
Dickerson, Sharon	Secretary - 12 Mo - A3	47,778.00	0.00	950.00	48,728.00
Guarino, Nancy	Secretary - 12 Mo - A5	48,963.00	0.00		48,963.00
Hansberry, Heidi	Secretary - 12 Mo - B5	47,938.00	0.00		47,938.00
Joyce, Christine	Secretary - 12 Mo - A5	48,963.00	0.00	950.00	49,913.00
Maryn, Olga	Secretary - 12 Mo - B1	45,728.00	0.00		45,728.00
Moutis, Elizabeth	Secretary - 12 Mo - B5	47,938.00	0.00		47,938.00
Ortiz, Quetcy	Secretary - 12 Mo - B4	47,306.00	0.00		47,306.00
Rosa, Carmen	Secretary - 12 Mo - A2	47,265.00	0.00	950.00	48,215.00
Sepulveda, Saida	Secretary - 12 Mo - B5	47,938.00	0.00		47,938.00

20. **ESAPTH Revised Salaries - Tenured Secretaries - 2019-2020**

**ESAPTH 19-20
TENURED SALARIES**

BE IT RESOLVED that the Board approve the adjusted salaries of the tenured secretaries named on the list below for the 2019-2020 school year based on the revised salary guides as per the August 22, 2019 Ratification Agreement between the Board of Education and ESAPTH.

Parsippany-Troy Hills Board of Education					
2019-2020 Tenured Secretaries					
<u>Employee Name</u>	<u>Salary Description</u>	<u>Salary</u>	<u>Longevity</u>	<u>Addenda</u>	<u>Total</u>
Asaro, Marie	Secretary - 12 Mo - B10	57,234.00	1,000.00		58,234.00
Aveni, Rosalinda	Secretary - 12 Mo - A10	58,259.00	2,000.00		60,259.00
Basile, Denise	Secretary - 12 Mo - A10	58,259.00	1,525.00	1,200.00	60,984.00
Bottarini, Joanne	Secretary - 12 Mo - B10	57,234.00	2,000.00		59,234.00
Brock, Marilyn (<i>Retire 10-1-19</i>)	Secretary - 12 Mo - A6	49,636.00	0.00	950.00	50,586.00
Bunk, Dawn	Secretary - 12 Mo - B10	57,234.00	1,000.00		58,234.00
Calafiore, Terry	Secretary - 12 Mo - A8	52,163.00	1,000.00	1,050.00	54,213.00
Corigliano, Theresa	Secretary - 12 Mo - A8	52,163.00	1,000.00	950.00	54,113.00
Cucciniello, Diane	Secretary - 12 Mo - B10	57,234.00	1,525.00		58,759.00
D'Arco, Elaine	Secretary - 12 Mo - B6	48,611.00	0.00		48,611.00
DeCicco, Lisa	Secretary - 12 Mo - B6	48,611.00	0.00		48,611.00
Deckert, David	Secretary - 12 Mo - B5	47,938.00	0.00		47,938.00
Dedrick, Kathleen	Secretary - 12 Mo - A10	58,259.00	1,525.00		59,784.00
DiNapoli, Janice	Secretary - 12 Mo - B8	51,138.00	1,000.00		52,138.00

DiVitantonio, Wanda	Secretary - 12 Mo - B8	51,138.00	1,000.00		52,138.00
Egidio, Deborah	Secretary - 12 Mo - A9	54,838.00	1,000.00		55,838.00
Engfer, Susan	Secretary - 12 Mo - A10	58,259.00	1,525.00	1,300.00	61,084.00
Fazzio, Karen (<i>Retire 9-1-19</i>)	Secretary - 12 Mo - B9	53,813.00	1,000.00		54,813.00
Felger, Marianne	Secretary - 12 Mo - A10	58,259.00	1,000.00	950.00	60,209.00
Foehner, Carmella	Secretary - 12 Mo - B10	57,234.00	2,000.00		59,234.00
Fornini, Lynne	Secretary - 12 Mo - A10	58,259.00	1,525.00	950.00	60,734.00
Galioto, Lisa	Secretary - 12 Mo - A8	52,163.00	0.00		52,163.00
Gasiewski, Susan	Secretary - 12 Mo - B5	47,938.00	0.00		47,938.00
Harasymow, Elizabeth	Secretary - 12 Mo - A5	52,327.00	0.00	1,200.00	53,527.00
Herrmann, Joan	Secretary - 12 Mo - A10	58,259.00	1,000.00	1,200.00	60,459.00
Hruby, Deborah	Secretary - 12 Mo - B6	48,611.00	0.00		48,611.00
Huncken, Patricia	Secretary - 12 Mo - B10	57,234.00	2,000.00		59,234.00
Krinner, Edith	Secretary - 12 Mo - B6	48,611.00	0.00		48,611.00
Lombardi, Leticia	Secretary - 12 Mo - A6	49,636.00	0.00	950.00	50,586.00
Lotzer, Elaine	Secretary - 12 Mo - A10	58,259.00	2,000.00	950.00	61,209.00
Lubertowicz, Lisa	Secretary - 12 Mo - A10	58,259.00	1,525.00	1,200.00	60,984.00
Magdits, Paula	Secretary - 12 Mo - B6	48,611.00	0.00		48,611.00
Martinez, Donna	Secretary - 12 Mo - A10	58,259.00	1,525.00	950.00	60,734.00
Measley, Esther	Secretary - 12 Mo - B7	49,457.00	0.00		49,457.00
Merwin, Patricia	Secretary - 12 Mo - A7	50,482.00	700.00	1,200.00	52,382.00
Pizza, Tiffany	Secretary - 12 Mo - A8	52,163.00	0.00	950.00	53,113.00
Polo, Robin	Secretary - 12 Mo - A10	58,259.00	2,000.00		60,259.00
Rizzuto, Rita	Secretary - 12 Mo - A6	49,636.00	0.00		49,636.00
Russell, Geraldine	Secretary - 12 Mo - B6	48,611.00	0.00		48,611.00
Sargie, Annette	Secretary - 12 Mo - A10	58,259.00	1,525.00		59,784.00
Schmalzer, Nancy	Secretary - 12 Mo - A6	49,636.00	0.00	950.00	50,586.00
Shannon, Barbara	Secretary - 12 Mo - A7	50,482.00	700.00	1,050.00	52,232.00
Sinner, Christine	Secretary - 12 Mo - B8	51,138.00	1,000.00		52,138.00
Smith, Carol	Secretary - 12 Mo - A10	58,259.00	1,525.00	1,300.00	61,084.00
Stander, Judith	Secretary - 12 Mo - A10	58,259.00	1,525.00		59,784.00
Stander, Judith (<i>Effective 8-1-19</i>)	Secretary - 12 Mo - A10	58,259.00	1,525.00	950.00	60,734.00
Steward, Valerie (<i>Retire 8-1-19</i>)	Secretary - 12 Mo - A10	58,259.00	1,525.00	950.00	60,734.00
Tauriello, Nancy (<i>Retire 11-1-19</i>)	Secretary - 12 Mo - A10	58,259.00	2,000.00	950.00	61,209.00
Tranchite, Grace	Secretary - 12 Mo - A9	54,838.00	1,000.00	950.00	56,788.00
Young, Tiffany	Secretary - 12 Mo - A6	49,636.00	0.00		49,636.00

21. **Leave of Absence**

**LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #49672, Paraprofessional, effective August 28, 2019 through September 17, 2019 utilizing accumulated sick leave and personal days, and unpaid medical leave of absence from September 18, 2019 through November 22, 2019, pursuant to the Family and Medical Leave Act (FMLA).

22. **Maternity Leave of Absence**

**MATERNITY LEAVE
OF ABSENCE**

Employee #40576, Teacher, has requested a maternity leave of absence on or about November 18, 2019 through January 15, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from January 16, 2020 through April 15, 2020.

Employee #43710, Teacher, has requested a maternity leave of absence on or about October 25, 2019 through December 12, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from December 13, 2019 through March 12, 2020.

23. **Additional Sick Days – PTHEA**

ADDL SICK DAYS

BE IT RESOLVED that the Board approve eight (8) additional non-accumulative sick days with pay, less the cost of a substitute, for Employee #40547, Teacher, from September 27, 2019 through October 10, 2019.

24. **Appointment – Unpaid Sports Trainers/Clinicians**

**APPT
UNPAID**

BE IT RESOLVED that the Board approve the following individual to perform as an unpaid athletic trainer/clinician for student athletes for the 2019-2020 school year.

Parsippany High School

Madison Miller – Volleyball

25. **Treasurer of School Monies**

**TREASURER OF
SCHOOL MONIES**

BE IT RESOLVED that the board approve Lyanna Rios to serve as the Treasurer of School Monies from September 1, 2019 through October 31, 2019 at a monthly stipend of \$400 per month.

26. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Approval of Employment - Pending Completion

Katherine Caprara

From: effective September 3, 2019 To: effective September 6, 2019

Ruishu Leong

From: BA Step 5 - \$55,285.00 To: BA+30 Step 5 \$58,985.00

Julie Montesano

From: effective August 28, 2019 To: effective October 24, 2019, or sooner

Smruti Shah

From: BA + 15 Step 1 \$54,305.00 To: BA+15 Step 5 \$57,685.00

Mary Claire Spadone

From: BA+45 - Step 5 \$63,514 To: BA+60 - Step 5 \$64,885
Effective August 28, 2019

Employment – PTHESA - Pending Completion

Danielle Nittolo

From: effective August 28, 2019 To: effective September 5, 2019

Re-Employment/Changes - Substitute Approval

Sub Bus Aide

Raysa Herrera

From: resigned position To: effective 9/3/2019

Employment - Noontime Aide - 2019-2020

Fiona Preston

From: 10 hours/week To: 20 hours/week

Leave of Absence

Employee #40547

From: a medical leave of absence for effective August 28, 2019 through September 26, 2019 utilizing accumulated sick leave, family illness, and personal days, and an unpaid medical leave of absence from September 27, 2019 through October 10, 2019.

To: a medical leave of absence for effective August 28, 2019 through October 10, 2019 utilizing accumulated sick leave, family illness, and personal days.

Maternity Leave of Absence

Employee #10472

From: a maternity leave of absence on or about September 9, 2019 through October 29, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 30, 2019 through January 29, 2020.

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To: a maternity leave of absence on or about September 3, 2019 through October 29, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 30, 2019 through January 29, 2020.

Fall/Winter/Spring Coaching 2019-2020

Central Middle School Cross Country

From:

Deirdre Wilson	Step 3	\$2,779.00 (Split)
Stacey Hilgdendorf	Step 3	\$2,779.00 (Split)

To:

Deirdre Wilson	Step 3	\$2,995.50 (Split)
Stacey Hilgdendorf	Step 1	\$2,779.00 (Split)

V. PPS – PUPIL PERSONNEL SERVICES

27. **Out of District Tuition Costs 2019-2020**

OOD TUITION

BE IT RESOLVED that the Board approve the tuition costs for students with disabilities who will require an out of district placement for the 2019-2020 school year. These students have been classified by the Child Study Team in accordance with Title 18A:46:

School	Student No.	Tuition Cost
Sage Day School	46586	\$44,595
Regional Day School	28308	\$99,033
Regional Day School	27876	\$95,528
Regional Day School	22657	\$65,230

28. **Out of District Tuition Students**

OOD TUITION

BE IT RESOLVED that the Board approve the tuition costs for two students who are temporarily residing in Parsippany as of September 1, 2019 and attending their school district in Butler, NJ, as follows:

Student A: \$16,053

Student B: \$14,745

29. **Professional Training Conference**

TRAIN CONF

BE IT RESOLVED that the Board approve the Morris School District to conduct an ELL Critical Data Process Professional Training conference for 25 district staff members to be held on December 5 and 6, 2019, paid for through IDEA-B grant funds.

30. **Related Services Providers 19-20**

RELATED SVCS

BE IT RESOLVED that the Board approve the Behavioral Health Services Agreement between Prime Healthcare Services – Saint Clare’s LLC, located at 25 Pocono Road, Denville, NJ to provide central evaluation and referral services (CER services) to students that are referred by the school district for evaluation at the rate of \$222 per evaluation performed in the 2019-2020 school year.

BE IT RESOLVED that the Board approve Next Step Pediatrics as a related services provider for the 2019-2020 school year to provide physical therapy services at the rate of \$90 per hour.

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of September 12, 2019

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31. **Student Assistance**

**STUDENT
ASST**

BE IT RESOLVED that the Board approve Annamarie Shymanski, paraprofessional at Parsippany Hills High School, to assist a student on Frosh Fun Night on September 12, 2019, as per the student's IEP, not to exceed three hours, at her hourly rate of \$22.73.

32. **Student Assistance**

**STUDENT
ASST**

BE IT RESOLVED that the Board approve Jeanne George, paraprofessional at Parsippany Hills High School, to assist a student during track season, September 13, 2019 through November 25, 2019, not to exceed 25 hours per week, at her hourly rate of \$22.26.

33. **Interpreting Services**

INT SVCS

BE IT RESOLVED that the Board approve Jennifer Shollenberger, Teacher of the Deaf and Hard of Hearing, who provided interpreting services for a parent on Back to School night at Central Middle School on September 10, 2019, for two hours, at her hourly rate of \$75.74.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

34. **Payment of Bills**

PAYMENT OF BILLS

BE IT RESOLVED, that the Board of Education approve the payment of current bills for September 12, 2019, for the 2019-2020 school year in the amount of \$5,713,274.69.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities for the month of August 2019 school year in the amount of \$11,649.71.

35. **Transfer of Funds**

TRANSFER OF FUNDS E

BE IT RESOLVED that the Board of Education authorize the transfers in the 2019-2020 budget per detail of transfers report, August 2019 for the 2019-2020 school year, per state law.

36. **Sale of Surplus Property**

SALE OF SURPLUS PROPERTY

WHEREAS, the Parsippany-Troy Hills Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Parsippany-Troy Hills Board of Education in the Township of Parsippany-Troy Hills, County of Morris, as follows:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Parsippany-Troy Hills Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-09.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute as Hold Harmless and Indemnification Agreement concerning use of said property.
5. The Parsippany-Troy Hills Board of Education reserves the right to accept or reject any bid submitted.

MAINTENANCE DEPARTMENT VEHICLES TO BE SOLD

1. Truck #628
2004 Ford F-450
1FDXF47PX4ED63675
83,700.5 miles
2. Truck # S1
2004 Ford F-350
1FTSF31L14EB45025
64,928 miles
3. Truck #611
2005 Ford F-350
1FTWF31505ECO6966
104,200 miles
4. Truck #SV3
2006 Ford Van
1FTRE14W86HA91882
82,643.2 miles
5. 2008 Premier Landscape Trailer (Model # PS162)
6. 2003 Genie Trailer Mounted Articulated boom lift (Model # TMZ50)
7. Toro GroundsMaster 4000 Serial #30410 – 240000212 (machine marked G1)
8. Toro GroundsMaster 4000 Serial #30410 – 220000693 (machine marked G)

37. **Non-Public Technology Initiative Program**

NON-PUB TECH INIT PROG F

BE IT RESOLVED in compliance with the New Jersey Non-Public School Technology Initiative Program, the Parsippany-Troy Hills Board of Education hereby approves the Agreement and Consultation/Assurance Statement describing how the technology program and services will be provided to the Non-Public School as per the attached.

38. **Non-Public School Security Program**

NON-PUB SCHOOL SECURITY PROG G

BE IT RESOLVED in compliance with the New Jersey Non-Public School Security Program, the Parsippany-Troy Hills Board of Education hereby approves the Agreement and Consultation/Assurance Statement describing

how the school security program and or services will be provided to the Non-Public School as per the attached.

39. **Chapter 192/193**

CHAPTER 192/193

BE IT RESOLVED, that the Board of Education approve the entitlement notice from the New Jersey Department of Education for the Chapter 192/193 grant for the 2019-2020 school year in the amount of \$86,736.00.

The breakdown for each program is as follows:

Compensatory Education	\$28,392.00
Corrective Speech	9,114.00
Supplementary Ins.	28,332.00
Initial Exam & Classification	9,098.00
Annual Exam & Class	10,800.00

40. **ESEA Grant**

ESEA GRANT

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education accept the approval by the New Jersey Department of Education of the ESEA FY 2020 Consolidated Grant Application

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN
Number 3 ADDENDUM **September 12, 2019**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

41. **Policy 5111**

POLICY H
5111

BE IT RESOLVED that the Board approve the request by Dr. Matthew Thompson, principal of Parsippany Hills High School, that student A, be allowed to complete his senior year during the 2019-2020 school year as per Board of Education Policy 5111.

42. **Ratification of the Board/PTHEA Agreement 2019-2021**

RATIFICATION
PTHEA 2018-2021

BE IT RESOLVED that the Board of Education and the Parsippany-Troy Hills Education Association have negotiated a successor to the 2015-2018 Bargaining Agreement. The successor Agreement for the term of July 1, 2018 through June 30, 2021 is attached and presented for ratification by the Board of Education. The membership of PTHEA ratified this Agreement on September 11, 2019.

Superintendent's Bulletin No. 3
September 12, 2019

Read-Ins

Page/Number	Explanation																				
Page 2 #3	<p><u>Travel and Work Related Expenses</u> ADD:</p> <table border="0"> <thead> <tr> <th data-bbox="321 495 391 520">Name</th> <th data-bbox="570 495 667 520">Purpose</th> <th data-bbox="773 495 829 520">Date</th> <th data-bbox="976 495 1073 520">Location</th> <th data-bbox="1179 495 1398 520">Estimated Expenses</th> </tr> </thead> <tbody> <tr> <td data-bbox="321 527 488 552">Rachel Villanova</td> <td data-bbox="570 527 683 552">NSTA Conf</td> <td data-bbox="773 527 943 552">Dec 11-15, 2019</td> <td data-bbox="976 527 1089 552">Seattle, WA</td> <td data-bbox="1219 527 1317 552">\$1,888.00</td> </tr> <tr> <td data-bbox="321 558 553 583">Annamarie Altomonte</td> <td data-bbox="570 558 699 583">Guided Math</td> <td data-bbox="773 558 943 583">October 15, 2019</td> <td data-bbox="976 558 1122 583">Morristown, NJ</td> <td data-bbox="1219 558 1317 583">\$150.00</td> </tr> </tbody> </table>	Name	Purpose	Date	Location	Estimated Expenses	Rachel Villanova	NSTA Conf	Dec 11-15, 2019	Seattle, WA	\$1,888.00	Annamarie Altomonte	Guided Math	October 15, 2019	Morristown, NJ	\$150.00					
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Page 3 #7	<p><u>Curriculum Work – A/C 11.000.223.104.000.140</u> ADD:</p> <table border="0"> <tbody> <tr> <td colspan="5" data-bbox="321 674 505 699">Grade 3 Math</td> </tr> <tr> <td data-bbox="321 705 521 730">Ashley Arriaza</td> <td></td> <td data-bbox="740 705 764 730">15</td> <td></td> <td data-bbox="837 705 943 730">\$615.00</td> </tr> <tr> <td colspan="5" data-bbox="321 789 634 814">Music Strings Program</td> </tr> <tr> <td data-bbox="321 821 472 846">Emily Gaab</td> <td></td> <td data-bbox="740 821 764 846">15</td> <td></td> <td data-bbox="837 821 943 846">\$615.00</td> </tr> </tbody> </table>	Grade 3 Math					Ashley Arriaza		15		\$615.00	Music Strings Program					Emily Gaab		15		\$615.00
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Emily Gaab		15		\$615.00																	
Page 12 #30	<p><u>Related Services Provider - Additional Services</u> ADD: BE IT RESOLVED that the Board approve the additional services for Invo HealthCare Associates, who has been approved as a related services provider for the 2019-2020 school year:</p> <p>Learning Disabilities Teacher Consultant - \$75 per hour Occupational Therapy - \$79 per hour Physical Therapy - \$80 per hour School Psychology - \$85 per hour</p>																				

NEW BUSINESS

NEW BUSINESS

Mr. Cistaro thanked the candidates who applied for the vacant Board member position and encouraged them to come out and run for the Board in the future.

Mrs. Cogan also thanked the candidates and asked for an update on the various projects that were occurring around the district.

Mrs. Golderer inquired about air conditioners at Northvail and the ability to control them.

HEARING OF PUBLIC

HEARING OF PUBLIC

Robert Miraldi – presented concerns about the distance and safety of students walking in the area of Lake Hiawatha School

Dr. Sargent responded with the various ways that the District is reviewing procedures and working with the Township to ensure that the students are safe and gave an overview of the difference between subscription busing and courtesy busing.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #3
AND SECRETARY’S REPORT**

**ROLL CALL
VOTES**

On a motion by Mr. Berrios seconded by Mrs. Cogan, Superintendent’s Bulletin Number 3 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X			12,42,46		
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme			X			
Mrs. Cogan	X					
Mr. Neglia	X			53		

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of September 12, 2019

ADJOURN

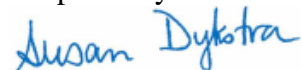
ADJOURN

There being no further business, the executive and public meeting adjourned at 7:39 p.m. on a motion by

Mrs. Mayer seconded by Mr. Cistaro and voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Gold- erer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Susan Dykstra
Comptroller

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 3
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**