

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION**

REGULAR MEETING OF  
THURSDAY, APRIL 10, 2014

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, April 10, 2014 at the Parsippany High School, 309 Baldwin Road, Parsippany, NJ 07054.

**CALL TO ORDER****CALL TO ORDER**

President Orthwein called the meeting to order at 7:00 p.m.

**MEETING NOTICE****MEETING NOTICE**

President Orthwein stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record and at the district website, [www.ptahsd.k12.nj.us](http://www.ptahsd.k12.nj.us) on April 7, 2014. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on April 7, 2014. This is an official meeting.

**FIRE NOTICE****FIRE NOTICE**

The Fire Notice was read by President Orthwein.

**ROLL CALL****ROLL CALL**

Present:                   Dr. Frank Calabria  
                                  Mr. James Carifi  
                                  Mr. Joseph Cistaro  
                                  Mrs. Alison Cogan  
                                  Mr. Gary Martin  
                                  Mr. Sharif Shamsudin  
                                  Mr. Frank Neglia  
                                  Mrs. Fran Orthwein

Absent & Excused:   Mrs. Susy Golderer

Also Present:           Dr. John Fitzsimons, Interim Superintendent  
                                  Mr. H. Ronald Smith, Interim School Business Administrator/Board Secretary  
                                  Mrs. Eileen Hoehne, Director of Personnel  
                                  Dr. Nancy Gigante, Director of Curriculum & Instruction  
                                  Mr. Anthony Giordano, Director of Pupil Personnel Services  
                                  Mrs. Susan Tindal, Assistant Board Secretary  
                                  Mrs. Joan Benos, Administrative Assistant to Superintendent  
                                  Ms. Kristina Berrios, Parsippany High School Representative  
                                  Ms. Alexandra Warner, Parsippany Hills High School Representative

**ADJOURN TO EXECUTIVE SESSION****ADJOURN TO  
EXEC SESSION**

At 7:02 p.m. a motion was made by Mr. Neglia, seconded by Mr. Carifi and was unanimously approved by roll call vote to adjourn to closed session for the purpose of HIBs and personnel matters.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: HIBs and personnel matters.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

On a motion by Mr. Carifi, seconded by Mr. Cistaro, and unanimously approved by voice vote, the regular meeting reconvened at 7:35 p.m.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

President Orthwein led the assembly in a salute to the flag.

The Parsippany High School choir sang the National Anthem.

President Orthwein suspended the regular meeting and Superintendent Fitzsimons introduced Dr. Norman Francis, Principal at Central Middle School, who presented awards to students.

Superintendent Fitzsimons turned the podium over to Mr. Denis Mulroony, Principal of Parsippany High School who presented awards to students.

Mr. Mulroony then presented awards to three Knollwood Elementary School students who won the Morris County poster contest and noted that their artwork is presented in the district calendar.

Mr. Mulroony then invited those present to enjoy refreshments in the cafeteria.

The meeting reconvened at 8:20 p.m.

**STUDENT COMMITTEE REPORTS**

**STUDENT COMM REPTS**

Kristina Berrios, student representative, reported on activities at Parsippany High School.

Allexandra Warner, student representative, reported on activities at Parsippany Hills High School.

**APPROVAL OF MINUTES**

**APPROVAL OF MINUTES**

None.

**CORRESPONDENCE**

None.

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

President Orthwein reported that the district will be open for half-a-day on Tuesday, June 3<sup>rd</sup>, Election Day. Police have been contacted and coverage is being secured.

Mr. Shamsudin inquired about the cheerleaders receiving awards. President Orthwein explained that the cheerleaders do not get awards as they are not recognized under NJSIAA and therefore, per Board policy, they are not presented awards. Mr. Carifi stated that three students were recognized for a poster contest and they do not belong to an organization, and he would like the matter regarding cheerleader awards referred to the Policy Committee.

**UNFINISHED BUSINESS**

**COMMITTEE REPORTS**

Mr. Martin – Transportation: met tonight and discussed budget for 2 buses; reviewed drivers records and discussed the new coordinator position.

Mr. Cistaro – Buildings/Grounds & Safety: meeting is scheduled for April 24<sup>th</sup>.

Mr. Neglia – Finance: discussed the workers compensation insurance renewal savings of \$300,000; refunding of bond will save \$467,000; RFPs for food service and doctors are being worked on; ROD grant bid for fire alarms is being awarded; RFP for health insurance broker is being recommended for Doyle Alliance Group, LLC.

Mr. Neglia – Personnel: reviewed structure of the business office; Assistant Business Administrator, Confidential Secretary for Payroll, Coordinator of Transportation, and Supervisor of Education Technology are all on the agenda; substitute salary revisions, AESOP for substitute scheduling.

Mrs. Cogan – Communications: no report.

Dr. Calabria – Teaching & Learning: adoption of reading/writing for 11<sup>th</sup> grade; committee of teachers and principals recommended changes of reporting and no letter grades for 4<sup>th</sup> and 5<sup>th</sup> grades.

Mr. Carifi – Policy: no report.

Mr. Shamsudin – Sports: will be meeting in two weeks.

Superintendent Fitzsimons presented his Bulletin #17 with addendum and read-in. The presentation by administrators will be done at the April 24<sup>th</sup> meeting.

**SUPERINTENDENT’S BULLETIN  
Number 17**

**SUPER’S BULLTN  
April 10, 2014**

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**I. The Superintendent Reports. . .**

**A. ITEMS FOR DISCUSSION**

Mr. Juan Cruz, Coordinating Supervisor of Social Studies and Music, Mr. Mark Fasciana, Principal of Mt. Tabor School, and Mr. Christopher Waack, Principal of Intervale School will present on their recent attendance at the National ASCD Conference.

**B. ITEMS FOR ACTION/EDUCATION**

1. **Awards to Students**

**AWARDS**

BE IT RESOLVED that the Board congratulate and present awards to the students listed below for their fine achievements.

**CENTRAL MIDDLE SCHOOL**

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**Norman Francis, Principal**

**Gold Place Writing**

Alice Limanova

**Silver Place Writing**

Arzoo Bakhtiary  
Sonal Butala  
Vinny Prezioso  
Stephanie Shen  
Kaitlyn Sklow  
Rachel Wang

**Silver Art Award**

Jaacob Ponce De Leon

**Honorable Mention**

Julia Del Viscio  
Esha Jain  
Udhay Khullar  
Bon June Koo  
Samantha Lee  
Kyle Meth  
Jared Osgood  
Sneha Ranade  
Kevin Wang  
Adam Welch

**PARSIPPANY HIGH SCHOOL – Principal – Denis Mulroony, D.Litt.**

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**BAND**

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**Gregory Dalakian and Erin Grieder, Directors**

**North Jersey Area Band – Symphonic Band**

Amanda Chen  
Warren Jeung  
Christine Padula  
Kyle Ting

**North Jersey Area Band – Wind Ensemble**

Lilian Peng  
Joshua Wong  
Christopher Yang

**New Jersey Region 1 Band**

Lawrence Lin  
Kyle Ting

**New Jersey Junior Region 1 Band**

Eric Lai  
Stephen Gierczyk

**CHORUS**

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**Christine Wilson, Director**

**Region 1 Honors Choir**

Kati Hsu  
Anne Cheng  
Brian Lanigan

**Region 1 Honors Choir**

**Morris Area Honors Choir Soprano 1**  
Sarah Ferguson

**Morris Area Honors Choir – Bass 1**

John Burk

**Morris Area Honors Choir – Soprano 1**

Lillian Ye

**FALL SPORTS AWARDS**

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**CROSS COUNTRY**

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**Walter Bleuler, Coach**

**1<sup>st</sup> Team All Conference**

Jennifer Mlynar  
Bria Saunders  
Bhargav Tarpara

**2<sup>nd</sup> Team All Conference**

Amanda Angulo  
Gabriela Rachmaciej  
Ronald Tudorache

**Honorable Mention All Conference**

Daniel Bamert  
Michelle Giambrome  
Kati Hsu  
Steven Patracuolla

**FOOTBALL**

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**Philip McGuane, Coach**

**1<sup>st</sup> Team All Conference**

Andrew Masefski

**2<sup>nd</sup> Team Defense – All Conference**

De'Andre Fils-Aime

**Honorable Mention All Conference**

Kevin Molina  
Sheldon Ealy

**BOYS SOCCER**

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**Mike Mueller, Coach**

**1<sup>st</sup> Team – All Conference**

**2<sup>nd</sup> Team – All County**

Salamon Sarwari

**1<sup>st</sup> Team – All Conference**

**3<sup>rd</sup> Team – All County**

Steven Gil

**2<sup>nd</sup> Team All Conference**

David Aloisio

**2<sup>nd</sup> Team – All Conference**

**Honorable Mention – All County**

Justin Vicente

Joshua Fortes

**Honorable Mention All Conference**

Matthaus Rivera

Illyas Sarwari

**GIRLS SOCCER**

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**Greg Cleary, Coach**

**1<sup>st</sup> Team – All Conference**

**Coach's All County Team**

Amanda Nardella

Samantha Pignatelli

**2<sup>nd</sup> Team All Conference**

Jacqueline Jae

**2<sup>nd</sup> Team All Conference**

**Honorable Mention – All County**

Ndolo Njie

**Honorable Mention All Conference**

Brittany Birth

Daniella Spillert

**Honorable Mention All County**

Alyssa Murray

**TENNIS**

---

**Steve McCarthy, Coach**

**1<sup>st</sup> Team All Conference**

Hyejin (Jenny) Kim  
Phyllis Chou  
Nisha Godbole

**Honorable Mention All Conference**

Lauren Calabrese  
Jessica Rana

**VOLLEYBALL**

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**Heidi Brady, Coach**

**1<sup>st</sup> Team All Conference**

Nicole Polak

**2<sup>nd</sup> Team All Conference**

Donna Herbst  
Veronica Shaw

**Honorable Mention All Conference**

Lauren Durborow  
Katherine Campbell

**PHS WINTER SPORTS AWARDS**

**BOYS BASKETBALL**

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**Byron Hamby, Coach**

**1<sup>st</sup> Team – All Conference**

Chyn Yau (Leonard) Lee

**2<sup>nd</sup> Team – All Conference**

Lionel Chambers

**Honorable Mention – All Conference**

Declan Devens  
Ryan Orr

**GIRLS BASKETBALL**

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**Kristin D'Arienzo, Coach**

**1<sup>st</sup> Team All Conference**

Jennifer Atherton

**Honorable Mention All Conference**

Veronica Zoon  
Angeline Gano

**ICE HOCKEY**

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**Jared Wohl, Coach**

**Honorable Mention – Haas Division**

Nikolajs Grinvalds

**WINTER TRACK**

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**Walter Bleuler, Coach**

**2nd Team in the 1000 – *Star Ledger***

Allyson Schlosser

**All Morris County**

**1st Team Morris County – *55 Star Ledger***

**3rd Team Group II – *Star Ledger***

Bria Saunders

**WRESTLING**

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**Fred Piotrowsky, Coach**

**Second Team – All Conference**

4<sup>th</sup> Newark Academy Tournament  
120/126 lbs. Division  
Sheldon Ealy

**Second Team – All Conference**

5<sup>th</sup> – All County  
2<sup>nd</sup> District 9 and 2<sup>nd</sup> Hopatcong Tournament  
3<sup>rd</sup> PHS Tournament and 3<sup>rd</sup> Newark Academy Tournament  
160 lbs. Division  
Aaron Feliz

**Honorable Mention – All Conference**

6<sup>th</sup> – All County  
3<sup>rd</sup> District 9 and 3<sup>rd</sup> PHS Tournament  
170 lbs. Division  
Nigel Feliz

**Second Team – All Conference**

2<sup>nd</sup> Hopatcong Tournament and 2<sup>nd</sup> PHS Tournament  
120 lbs. Division  
Anthony Ferrise



**Honorable Mention – All Conference**

**1<sup>st</sup> Hopatcong Tournament**

152 lbs. Division

Steven Giambrone

**Second Team – All Conference**

**2<sup>nd</sup> Hopatcong Tournament.**

220 lbs. Division

Carlos Huaman

**Second Team – All Conference**

**6<sup>th</sup> – All County**

145 lbs. Division

Michael Ilic

**First Team – All Conference**

**4<sup>th</sup> – All County**

**2<sup>nd</sup> District 9**

**3<sup>rd</sup> PHS Tournament.**

106 lbs. Division

Kevin Jones

**WRESTLING**

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**Fred Piotrowsky, Coach**

**Second Team – All Conference**

**2<sup>nd</sup> – All County and 2<sup>nd</sup> Hopatcong Tournament**

**3<sup>rd</sup> District 9, 3<sup>rd</sup> PHS Tournament, and 3<sup>rd</sup> Newark Academy Tournament**

113 lbs. Division

Zachary Kovacs

**First Team – All Conference**

**1<sup>st</sup> Hopatcong Tournament**

**3<sup>rd</sup> – All County, 3<sup>rd</sup> District 9, 3<sup>rd</sup> Morris County Tournament,**

**3<sup>rd</sup> Newark Academy Tournament**

126/132 lbs. Division

Stephen Persuad

**SWIMMING**

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**Jemila Najjar-Keith, Coach**

**Honorable Mention All Conference**

Jason Caprioni

Catherine Lanigan

Jane Ooi

Ronald Tudorache

**KNOLLWOOD SCHOOL**

Susan Raymond, Principal

**Morris County Council of Education Association  
2014 Poster Contest**

Aryan Bansal  
Jack Davis  
Faith Duncan

2. **Board Policies and Regulations**

**BOARD  
POLICIES**

BE IT RESOLVED that the Board approve the following new and revised Board Policies/Guidelines and Procedures at this first of two readings:

Policy and Regulation 4146 – Nonrenewal of Non-tenured Support Staff Members

**A**

3. **Policy 5111**

**POLICY  
5111**

**B**

BE IT RESOLVED that the Board approve the following request from Dr. Denis Mulroony, principal of Parsippany High School, that student A and the request from Ms. Susan Raymond, Principal of Knollwood School, that student B be allowed to complete the 2013-2014 school year as per Board of Education Policy 5111.

4. **Job Descriptions**

**JOB  
DESCRIPTIONS**

BE IT RESOLVED that the Board approve the revised Job Descriptions as indicated below:

Assistant Business Administrator  
Confidential Payroll Secretary

**C  
D**

BE IT FURTHER RESOLVED, that the Board of Education approve the elimination of the title of Assistant to the Business Administrator Job Description effective June 1, 2014.

5. **Home Instruction**

**HOME  
INSTRUCTION**

**E**

BE IT RESOLVED that the Board approve the home instruction for the students named on the attached list for the reasons indicated.

6. **Tuition and Transportation**

**TUITION &  
TRANSPORTATION**

**F**

BE IT RESOLVED that the Board approve the tuition and transportation costs for students with disabilities who will require out-of-district special programs for the 2013-2014 school year as indicated on the attached Out of District Tuitions Roster – 2013-2014. The students have been classified by their Child Study Teams in accordance with Title 18A:46.

7. **Gifts to the District**

**GIFTS TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

**Lake Hiawatha School**

The Lake Hiawatha School PTA has donated four (4) Grainger fans, approximate value \$1,120.00 to Lake Hiawatha School.

**Lake Parsippany School**

The Lake Parsippany School PTA has donated \$1,043 to the Board of Education to help support cultural arts programs at Lake Parsippany School.

8. **Travel and Work Related Expenses**

**TRAVEL  
& EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and  
**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and  
**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and  
**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and  
**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and  
**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and  
**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;  
**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Elena Gerber	Natl Science Education Conf	April 3 and 4, 2014	Boston, MA	\$602.50 IDEA Grant
Jodi Grillo	Orton-Gillingham Training	May 12-16, 2014	Secaucus, NJ	\$975.00 Title IIA Grant
Gretchen Dempsey	Teachers College – Summer Reading Institute	August 11-15, 2014	New York	\$1074.00

**II. PERSONNEL**

9. **Substitute Approval**

**SUBSTITUTE G  
APPROVAL**

BE IT RESOLVED that the Board approve the individuals named on the attached list, New – Substitutes – Teachers – April 10, 2014, all of whom hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2013-2014 school year.

10. **Employment – Noontime Aides**

**EMPLOYMENT H  
NOON AIDES**

BE IT RESOLVED that the Board approve the individuals named on the attached list who have been recommended for employment as noontime aides at the rate of \$14.87/per hour for the 2013-2014 school year as indicated.

11. **Transfer of Assignment and Change of Contract**

BE IT RESOLVED that the Board approve the transfer of assignment and change of contract for Evan Intveld, Parsippany High School Art Teacher, as indicated below effective March 28, 2014:

From: BA Step 2 \$20,342 (2/5) PHS  
To: BA Step 2 \$51,435 (5/5) PHS

12. **Employment – PACE**

**EMPLOY  
PACE**

BE IT RESOLVED that the Board approve the following individuals for employment at PACE for the 2013-2014 school year effective March 28 2014:

**SKIP - ADD**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Hourly Rate</u></b>
Louise Meola	SKIP Aide Substitute	\$14.87

13. **Certificate of Retirement**

**RETIRE**

BE IT RESOLVED that the Board approve the resignation of Norma Galante, Northvail School Noontime Aide/Rockaway Meadow SKIP Aide, for the purpose of retirement effective January 1, 2014.

14. **Resignation**

**RESIGN**

BE IT RESOLVED that the Board approve the resignation of Katy Oh, ESL teacher at Brooklawn, effective April 30, 2014.

15. **Additional Sick Days**

**ADDITIONAL  
SICK DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days, minus substitute pay, for Employee #1600, Parsippany Hills Teacher, effective April 4, 2014 through May 21, 2014 pursuant to Article X of the Board/PTHEA Agreement.

16. **Family Leave** **FAMILY LEAVE**

BE IT RESOLVED that the Board approve the unpaid Family Leave requested by Employee #2908, teacher at PHS/PHHS Schools, effective April 2, 2014 through June 20, 2014.

17. **Employment – Equipment Operator** **EQUIP OPERATOR**

BE IT RESOLVED that the Board approve the employment of Luke Turner as an Equipment Operator for auditorium sound and lights at Parsippany High School and Parsippany Hills High School at \$7.25/per hour for school events and for outside organizations effective for 2013-2014 school year.

18. **Employment – HVAC Mechanic** **EMPLOY HVAC**

BE IT RESOLVED that the Board approve Mohamed Elsaid as a HVAC Mechanic in the Maintenance Department at a salary of \$40,000 + \$1,836 (prorated) effective April 14, 2014.

19. **Transfer of Assignments – Local 32** **TRANSFER ASSIGN**

BE IT RESOLVED that the Board approve the following transfers of assignment necessitating the following change of contract effective April 16, 2014.

**James Jensen**

From: Maintenance Worker – Night shift  
\$29,470 + \$1,394.00 (2<sup>nd</sup> Shift) + \$1,836 (Tues-Sat) + \$1,266 (BL)

To: Parsippany Hills day-shift Custodian Mon-Fri.  
\$29,470 + \$1,266 (BL)

**Anthony Rodriguez**

From: Knollwood Night Shift \$28,750 + \$1,394 (2<sup>nd</sup> shift)  
To: Parsippany Hills Night Shift Mon-Fri \$28,750 + \$1,394 (2<sup>nd</sup> shift)  
(No change of contract)

20. **Corrections** **CORRECT**

BE IT RESOLVED that the Board approve the corrections listed below:

**Additional Sick Days**

Employee #2444  
From: through May 14, 2014 To: through May 9, 2014

Employee #2098  
From: through March 25, 2014 To: through March 26, 2014

Employee #2908  
From: through April 2, 2014 To: through April 1, 2014

**Maternity Leaves**

From: Employee #2474 To: Employee #1832

**Employee #1407**

From: on or about September 2, 2014 through November 21, 2014 utilizing her accumulated sick leave.

To: Pursuant to the Family Leave she is requesting an unpaid childcare leave of absence from September 2, 2014 through November 21, 2014.

**Employee #2098**

From: Pursuant to the Family Leave act she is also requesting an unpaid childcare leave of absence from March 31, 2014 through June 20, 2014.

To: Pursuant to the Family Leave act she is also requesting an unpaid childcare leave of absence from March 27, 2014 through June 20, 2014

**Employee #2444**

From: on or about April 7, 2014 through May 16, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 19, 2014 through June 20, 2014.

To: on or about April 7, 2014 through May 12, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 13, 2014 through June 20, 2014.

**Long-Term Assignments**

Rebecca Nardiello

From: through May 9, 2014 To: through June 20, 2014

21. **Long-term Assignments**

**LONG-TERM  
ASSIGNS**

BE IT RESOLVED that the Board approve the following long-term assignment:

Kaitlyn Crawford will be serving as a long-term substitute for Employee 2299, a teacher at Northvail School who is on maternity leave. Ms. Crawford will be compensated at the per diem rate of \$97.87 effective April 29, 2014 through June 20, 2014.

22. **Family Medical Leave**

**FAMILY  
LEAVE**

BE IT RESOLVED that the Board approve the unpaid Family Medical Leave for Employee #1996, Paraprofessional at Lake Hiawatha School, effective March 20, 2014 through May 2, 2014.

23. **Substitute – Long-Term Assignment Salary Adjustment**

**SUB I  
SALARY ADJ**

BE IT RESOLVED that the Board approve the salary adjustment for the substitutes on the attached list who covered long-term assignments in accordance with Board policy. For the first sixty days the substitute receives the per diem rate of \$97.87; and on a pro-rata basis consistent with the salary provided to a teacher with similar credentials in the school district after the sixtieth day.

24. **Extension – Maternity Leave of Absence** **EXTENSION  
LEAVE OF ABSENCE**

BE IT RESOLVED that the Board approve the extension of Employee #2795, Knollwood teacher currently on maternity leave of absence, unpaid childcare leave of absence from May 12, 2014 through June 20, 2014 in accordance with the board PTHEA Agreement.

25. **Maternity Leaves of Absence** **MATERNITY  
LEAVES**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

Employee #1750, Central teacher, has requested a maternity disability leave of absence on or about September 2, 2014 through October 1, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from October 2, 2014 through January 7, 2015.

Employee #2517, Brooklawn teacher, has requested a maternity disability leave of absence on or about September 2, 2014 through October 22, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from October 23, 2014 through January 26, 2015.

26. **Harassment, Intimidation, and Bullying** **HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for March 27, 2014.

27. **Appointment – Coordinating Supervisor Educational Technology** **APPT  
COORD ED TECH**

BE IT RESOLVED that the Board approve Elissa Malespina, who has been recommended by the Superintendent, for the position of Coordinating Supervisor of Educational Technology. Ms. Malespina should receive a salary of \$101,000 plus benefits pursuant to the Board/APSA Agreement effective June 11, 2014 or sooner pending release from her current contract.

**C. ITEMS FOR INFORMATION**

**Suspensions** **SUSPENSIONS J**

Nine secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

***Superintendent's Bulletin No. 17  
April 10, 2014  
Read-Ins***

Page/Number	Explanation																			
<i>Page 9 # 8</i>	<p><b><u>Travel and Work Related Expenses</u></b>                      ADD:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Name</th> <th style="text-align: center;">Purpose</th> <th style="text-align: center;">Date</th> <th style="text-align: center;">Location</th> <th style="text-align: center;">Estimated Expenses</th> </tr> </thead> <tbody> <tr> <td>Leon Doty Rachael Mason Margaret Smith</td> <td>Helping Students Meet or Exceed the Common Core in Mathematics 6-12</td> <td>May 20, 2014</td> <td>Newark, NJ</td> <td style="text-align: right;">\$209 IDEA Grant</td> </tr> <tr> <td>Jennifer Flynn Joseph Gillespie</td> <td>Practical Strategies for Implementing the Common Core for Reading &amp; Writing</td> <td>May 20, 2014</td> <td>Cherry Hill, NJ</td> <td style="text-align: right;">\$229.00 IDEA</td> </tr> </tbody> </table>					Name	Purpose	Date	Location	Estimated Expenses	Leon Doty Rachael Mason Margaret Smith	Helping Students Meet or Exceed the Common Core in Mathematics 6-12	May 20, 2014	Newark, NJ	\$209 IDEA Grant	Jennifer Flynn Joseph Gillespie	Practical Strategies for Implementing the Common Core for Reading & Writing	May 20, 2014	Cherry Hill, NJ	\$229.00 IDEA
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<i>Page 9 # 10</i>	<p><b><u>Noontime Aides</u></b>                      ADD to Eastlake, Northvail and Rockaway Meadow                       7.5 hrs per week</p>																			
<i>Page 10 #16</i>	<p><b><u>Family Leave</u></b>                      Effective date                      From: through June 20, 2014                      To: through April 7, 2014</p>																			
<i>Page 13 #25</i>	<p><b><u>Maternity Leaves</u></b>                      PULL both items for date changes                      Employee #1750 and #2517</p>																			

Mr. Smith presented the Secretary's Report and addendum.

**SECRETARY REPORT**

**SECRETARY REPORT**

The following motions recommended by the Board Secretary are non-controversial, a matter of business, and will be voted on by one motion.

**Payment of Bills**

**PAYMENT OF BILLS**

1. BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2013-2014 school year in the amount of \$6,447,536.09.
2. BE IT RESOLVED that the Board of Education approve the payment of current bills/ outstanding warrants for school activities and the lost media accounts for the 2013-2014 school year in the amount of \$44,537.43.

**Transfer of Funds**

**TRANSFER OF FUNDS**

3. BE IT RESOLVED that the Board of Education authorize the transfers in the 2013-2014 budget per detail of transfers report, March 1-31, 2014 for the 2013-2014 school year, per state law S1701 attached as **EXHIBIT A**.

**Willowglen Academy Lunch Meals**

**WILLOWGLEN ACAD LUNCH MEALS**

4. WHEREAS the Willowglen Academy is a non-profit approved private school for Students with disabilities; and



WHEREAS, the Board of Education of the Parsippany-Troy Hills School District has contracted to send to Willowglen Academy certain student(s) with disabilities who reside in the District; and

WHEREAS, Willowglen Academy does not charge any of its students for meals;

NOW THEREFORE, it is hereby

RESOLVED, that the Parsippany-Troy Hills Board of Education does not require Willowglen Academy to charge students for reduced and/or paid meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture; and it is

FURTHER RESOLVED, that the Parsippany-Troy Hills Board of Education understands and acknowledges that the foregoing actions do not increase the contracted tuition rate for students with disabilities sent by the District to Willowglen Academy; see attached **EXHIBIT B.**

**Garfield Park Academy Lunch Meals**

**GARFIELD PK ACAD LUNCH MEALS**

5. WHEREAS the Garfield Park Academy is a non-profit approved private school for Students with disabilities; and

WHEREAS, the Board of Education of the Parsippany-Troy Hills School District has contracted to send to Garfield Park Academy certain student(s) with disabilities who reside in the District; and

WHEREAS, Garfield Park Academy does not charge any of its students for meals;

NOW THEREFORE, it is hereby

RESOLVED, that the Parsippany-Troy Hills Board of Education does not require Garfield Park Academy to charge students for reduced and/or paid meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture; and it is

FURTHER RESOLVED, that the Parsippany-Troy Hills Board of Education understands and acknowledges that the foregoing actions do not increase the contracted tuition rate for students with disabilities sent by the District to Garfield Park Academy; see attached **EXHIBIT C.**

**Renewal Membership in Pooled Insurance Program of NJ**

**RENEW MEMBRSHIP POOLED  
INS PRGM OF NJ**

6. WHEREAS, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-18B and;

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool, and;

WHEREAS, the Board of Education of Parsippany-Troy Hills has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District.

NOW THEREFORE, be it resolved that the Board of Education of Parsippany-Troy Hills does hereby agree to renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2014 to June 30, 2017.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver the same to the Executive Director.

### **Grant Agreements**

### **GRANT AGREEMENTS**

7. BE IT RESOLVED that in compliance with the regulations set forth in the Educational Facilities Construction & Financing Act, Section 15 Grant Agreement, that the Board of Education is authorizing execution and delivery of the Grant Agreements for the following approved projects:
  1. Fire Alarm System Upgrades – **Parsippany High School**  
DOE project #: 3950-050-14-1003  
SDA project #: 3950-050-14-G2HH  
Grant #: G5-5611
  2. Fire Alarm System Upgrades – **Parsippany Hills High School**  
DOE project #: 3950-053-14-1004  
SDA project #: 3950-053-14-G2HI  
Grant #: G5-5612
  3. Fire Alarm System Upgrades – **Brooklawn Middle School**  
DOE project #: 3950-055-14-1005  
SDA project #: 3950-055-14-G2HJ  
Grant #: G5-5613
  4. Fire Alarm System Upgrades – **Central Middle School**  
DOE project #: 3950-060-14-1006

- SDA project #: 3950-050-14-G2HK  
Grant #: G5-5614
5. Fire Alarm System Upgrades & Roof Replacement – **Eastlake Elementary School**  
DOE project #: 3950-062-14-1007  
SDA project #: 3950-062-14-G2HL  
Grant #: G5-5615
  6. Fire Alarm System Upgrades – **Intervale Elementary School**  
DOE project #: 3950-064-14-1008  
SDA project #: 3950-064-14-G2XI  
Grant #: G5-6028
  7. Fire Alarm System Upgrades – **Knollwood Elementary School**  
DOE project #: 3950-065-14-1009  
SDA project #: 3950-065-14-G2HM  
Grant #: G5-5616
  8. Fire Alarm System Upgrades – **Lake Hiawatha Elementary School**  
DOE project #: 3950-070-14-1010  
SDA project #: 3950-070-14-G2ZS  
Grant #: G5-6090
  9. Partial Roof Replacement – **Lake Parsippany Elementary School**  
DOE project #: 3950-080-13-1002  
SDA project #: 3950-080-13-G2HN  
Grant #: G5-5617
  10. Fire Alarm System Upgrades – **Lake Parsippany Elementary School**  
DOE project #: 3950-080-14-1011  
SDA project #: 3950-080-14-G2HO  
Grant #: G5-5618
  11. Fire Alarm System Upgrades – **Littleton Elementary School**  
DOE project #: 3950-090-14-1012  
SDA project #: 3950-090-14-G2HP  
Grant #: G5-5619
  12. Fire Alarm System Upgrades – **Mt. Tabor Elementary School**  
DOE project #: 3950-100-14-1013  
SDA project #: 3950-100-14-G2HQ  
Grant #: G5-5620
  13. Fire Alarm System Upgrades – **Northvail Elementary School**  
DOE project #: 3950-103-14-1014  
SDA project #: 3950-103-14-G2XJ  
Grant #: G5-6029

14. Fire Alarm System Upgrades – **Rockaway Meadow Elementary School**

DOE project #: 3950-107-14-1015  
SDA project #: 3950-107-14-G2HR  
Grant #: G5-5621

15. Fire Alarm System Upgrades – **Troy Hills Elementary School**

DOE project #: 3950-120-14-1016  
SDA project #: 3950-120-14-G2HS  
Grant #: G5-5622

BE IT FURTHER RESOLVED that the Board of Education approve the delegation of authority to the School Business Administrator for supervision of the school facilities projects as listed above.

**District-Wide Fire Alarm Upgrades**

**DISTRICT-WIDE  
FIRE ALARM UPGRADES**

8. WHEREAS the Board of Education advertised and received bids for the District-Wide Fire Alarm Upgrades and the bids were opened and accepted on Wednesday, March 26, 2014 at 11:00 a.m. from the following:

**District-Wide Fire Alarm Upgrades - ROD Grants  
Wednesday, March 26, 2014 @ 11:00 a.m. (Parette Somjen)**

	<b>Vendor</b>	<b>Base Bid</b>	<b>Alt-A</b>	<b>Alt-B</b>	<b>Alt-C</b>	<b>Alt-D</b>	<b>Alt-E</b>	<b>Total Bid</b>
1	Open Systems Int. Manalapan, NJ	<b>\$2,229,200</b>	\$650,100	\$1,043,000		\$4,000		<b>\$3,926,300</b>
2	Systems Electronic, Inc. Prospect Park, NJ	<b>\$802,500</b>	\$335,650	\$207,700	-\$110,025	\$0	-\$16,575	<b>\$1,219,250</b>
3	Signal Electric Corporation East Brunswick, NJ	<b>\$1,150,000</b>	\$371,000	\$167,500	-\$18,000	\$12,000	-\$5,500	<b>\$1,677,000</b>

NOW, THEREFORE BE IT RESOLVED that the Board approve the award of the base bid as the lowest responsive bidder for the District-Wide Fire Alarm Upgrades to Systems Electronic Inc., of Propsect Park, NJ, in the amount of \$802,500 and accept alternate D, rejecting alternates A, B, C, and E.

**Health Insurance Brokerage Services**

**HEALTH INS BRKR**

9. BE IT RESOLVED that the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, hereby authorizes the appointment of Doyle Alliance Group for health insurance brokerage services covering medical, prescription, dental and vision benefits, for the period of July 1, 2014 through July 1, 2015.

**NEW BUSINESS**

**NEW BUSINESS**

President Orthwein reported on a letter from NJSBA discussing a bill being brought forward to eliminate the Superintendent salary cap which included a resolution to support because there is already a 2% cap on budgets and therefore a cap inside a cap is not needed. President Orthwein and Mrs. Cogan are in favor of supporting this bill.

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

Bob Venezia – the Superintendent cap is a good thing.

John Jackman – feels the Superintendent cap is unfair and wants to know how much is actually saved under the cap and how this played into the hiring of the new Superintendent.

President Orthwein noted that this is Superintendent's Fitzsimons last meeting and thanked him for his time and efforts in Parsippany. The Superintendent stated that there is a great group of students and faculty in the district.

**ROLL CALL VOTES: SUPERINTENDENT'S BULLETIN #17  
AND SECRETARY'S REPORT**

**ROLL CALL VOTES**

Mr. Neglia moved and Mrs. Cogan seconded a motion that the Board approve the Superintendent's Bulletin #17, Resolutions #1-27. The resolutions were approved by roll call vote with the following exceptions:

Mrs. Cogan Abstained on #6, Tuition and Transportation.

Mr. Martin Abstained on #4, Job Descriptions; #9, Substitute Approval; #21, Long-Term Assignments; #23, Substitute – Long-Term Assignment Salary Adjustment.

Mr. Neglia moved and Mr. Cistaro seconded a motion that the Board approve the Secretary's Report, Resolutions #1-9. The resolutions were approved by roll call vote with the following exceptions:

Mr. Carifi, Mr. Martin and Mr. Shamsudin voted No, on #9, Health Insurance Brokerage Services.

**ADJOURN**

**ADJOURN**

There being no further business the public meeting was adjourned at 8:52 p.m. on a motion by Mr. Neglia, seconded by Mr. Carifi and unanimously approved by voice vote.

Respectfully submitted,

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Susan Tindal  
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS  
AFOREMENTIONED IN THESE MINUTES, PLEASE REFER  
TO THE SUPERINTENDENT'S BULLETIN #17  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD PACKET, AND NOW  
POSTED AT THE DISTRICT WEBSITE**