

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION**

REGULAR MEETING, PUBLIC HEARING OF THE BUDGET  
TUESDAY, MAY 6, 2014

The Parsippany-Troy Hills Board of Education held its Regular Meeting, Public Hearing of the Budget on Tuesday, May 6, 2014 at the Board of Education Building, 292 Parsippany Road, Parsippany, NJ 07054.

**CALL TO ORDER****CALL TO ORDER**

President Orthwein called the meeting to order at 7:03 p.m.

**MEETING NOTICE****MEETING NOTICE**

President Orthwein stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record and at the district website, [www.ptbsd.k12.nj.us](http://www.ptbsd.k12.nj.us) on May 1, 2014. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on May 1, 2014. This is an official meeting.

**FIRE NOTICE****FIRE NOTICE**

The Fire Notice was read by President Orthwein.

**ROLL CALL****ROLL CALL**

Present:

- Dr. Frank Calabria
- Mr. James Carifi
- Mr. Joseph Cistaro
- Mrs. Alison Cogan
- Mrs. Susy Golderer
- Mr. Gary Martin (arrived @ 7:25 p.m.)
- Mr. Sharif Shamsudin
- Mr. Frank Neglia
- Mrs. Fran Orthwein

Also Present:

- Dr. Vincent Aniello, Interim Superintendent
- Mr. H. Ronald Smith, Interim School Business Administrator/Board Secretary
- Dr. Nancy Gigante, Director of Curriculum & Instruction
- Mr. Anthony Giordano, Director of Pupil Personnel Services
- Mrs. Susan Tindal, Assistant Board Secretary
- Mrs. Joan Benos, Administrative Assistant to Superintendent
- Ms. Katherine Gilfillan, Esq., Board Attorney
- Ms. Kristina Berrios, Parsippany High School Representative
- Ms. Alexandra Warner, Parsippany Hills High School Representative

**ADJOURN TO EXECUTIVE SESSION****ADJOURN TO  
EXEC SESSION**

At 7:04 p.m. a motion was made by Mr. Carifi, seconded by Mr. Cistaro and was unanimously approved by roll call vote to adjourn to closed session for the purpose of HIBs and personnel.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: HIBs and personnel.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

On a motion by Mr. Neglia, seconded by Mr. Cistaro, and unanimously approved by voice vote, the regular meeting reconvened at 7:24 p.m.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

President Orthwein led the assembly in a salute to the flag.

**STUDENT COMMITTEE REPORTS**

**STUDENT COMM REPTS**

Kristina Berrios, student representative at Parsippany High School could not attend the meeting tonight but sent a report regarding activities at the High.

Alexandra Warner, student representative, reported on activities at Parsippany Hills High School.

President Orthwein suspended the agenda for the Public Hearing of the Budget. She introduced Mr. Ron Smith, Interim School Business Administrator who gave a budget presentation and answered questions from the Board.

President Orthwein opened the meeting to the public for questions regarding the budget only.

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

Bo Li – tax calculation regarding revenue amount.

Liz Kadian – Air conditioning for all schools should be added since the budget is low; security for Election Day.

Bob Venezia – total bank cap amount being generated; iPad budget for new 9<sup>th</sup> grade; budget for turf fields.

Andy Choffo – budget impact on the music program.

Monica Sclafani – band program; reduction of computer techs.

Bo Li – daughter in first group using iPads; looking for feedback on implementation.

A discussion ensued regarding digital vs print textbooks.

**APPROVAL OF MINUTES**

**APPROVAL OF MINUTES**

On a motion by Mr. Neglia, seconded by Mr. Cistaro the minutes of the Regular Meeting and Executive Session of April 10, 2014 were unanimously approved by voice vote.

**CORRESPONDENCE**

None.

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

None.

**UNFINISHED BUSINESS**

**COMMITTEE REPORTS**

**COMMITTEE REPORTS**

Mr. Martin – Transportation: no report.

Mrs. Golderer – Critical Issues: no report

Mr. Cistaro – Buildings/Grounds & Safety: no report.

Mr. Neglia – Finance: met this evening regarding the budget presentation.

Mr. Neglia – Personnel: met this evening and discussed non-tenured, non-renewals and new hires.

Mr. Shamsudin – Sports: will meet at the end of the Spring season committee meeting for fields being scheduled.

Mr. Carifi – Policy: no report.

Dr. Calabria – Teaching & Learning: will be meeting on Thursday.

Mrs. Cogan – Communications: no report.

Superintendent Aniello presented his Bulletin #19 with addendum and read-in and answered questions from Board members.

**SUPERINTENDENT’S BULLETIN  
Number 19**

**SUPER’S BULLTN  
May 6, 2014**

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**I. The Superintendent Reports. . .**

- A. ITEMS FOR DISCUSSION**
- B. ITEMS FOR ACTION/EDUCATION**

1. **2014-2015 Revised School Year Calendar**

**2014-2015  
CALENDAR A**

BE IT RESOLVED that the Board approve the revision to the 2014-2015 school year calendar as indicated on the attached.

2. **Gift to the District**

**GIFT TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

**Littleton School**

The Littleton PTA has donated \$882.00 to the Board of Education to help support cultural arts programs at Littleton School.

3. **Travel and Work Related Expenses**

**TRAVEL  
& EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and **WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

<b>Name</b>	<b>Purpose</b>	<b>Date</b>	<b>Location</b>	<b>Estimated Expenses</b>
Christina Lopez Andrea Axt	Advanced Continuum Training	August 11-14, 2014	Secaucus, NJ	\$975.00 ea IDEA
Alison Franz	ISTE 2014 Conference	June 28- July 1, 2014	Atlanta, GA	\$1674.39 IDEA
Angelina M Finnegan	NAESP Conference	July 9-11, 2014	Nashville, TN	\$1970.40 APSA
Karen McDougall Joy Paterno Lorraine Esposito	Reaching Reluctant Readers	June 6, 2014	Edison, NJ	\$190.00 ea IDEA

4. **Field Trip Destinations**

**FIELD TRIP  
DESTINATIONS**

BE IT RESOLVED that the Board approve the potential Field Trip destinations named below for the 2013-2014 school year.

**Destination**

**What the trip would be for**



10. **Bedside Instructor** **BEDSIDE  
INSTRUCTOR**

BE IT RESOLVED that the Board approve Elena Betines who has indicated her willingness to serve as a Bedside Instructor for the 2013-2014 school year effective April 28, 2014 at the rate of \$40.31/per hour.

11. **Unpaid Leaves of Absence – Extension** **UNPAID LEAVES  
EXTENSION**

BE IT RESOLVED that the Board approve the extension of the unpaid leaves of absence for the 2014-2015 school year for the following individuals:

Employee #1951 – Brooklawn Middle School  
Employee #1975 – Central Middle School  
Employee #2708 – Lake Hiawatha School

12. **Resignations - PTHEA** **RESIGN**

BE IT RESOLVED that the Board approve the resignations of the following individuals:

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Gina Nigara	Parsippany Hills High School	June 20, 2014
Joanne Parrotta	Lake Parsippany School	June 20, 2014
Allison Ventola	Brooklawn Middle School	June 20, 2014

13. **Employment - Acting Head Custodian** **ACTING HEAD  
CUSTODIAN**

Mr. Gabrielle Navarette was the acting head custodian at Littleton School from January 30, 2014 through February 17, 2014 and is entitled to a prorated portion of the head custodian stipend of \$5,167.

14. **Certificate of Retirement-PTHEA** **RETIRE**

BE IT RESOLVED that the Board approve the resignation of Sharon Burgess, Lake Parsippany Teacher, for the purpose of retirement effective July 1, 2014.

15. **Certificate of Retirement-ESAPTH** **RETIRE**

BE IT RESOLVED that the Board approve the resignation of Joanne Knott, PACE Secretary, for the purpose of retirement effective July 1, 2014.

16. **Employment – PACE** **EMPLOY  
PACE**

BE IT RESOLVED that the Board approve the following individuals for employment at PACE for the 2013-2014 school year effective April 25, 2014:

**SKIP-ADD**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Laurie Hill	SKIP Aide Substitute	\$14.87

17. **Long-Term Assignments**

**LONG TERM  
ASSIGN**

BE IT RESOLVED that the Board approve the long-term assignments as indicated below:

Kimberly Lawson, will be serving as a long-term substitute for Employee #1951, a teacher at Brooklawn Middle School who is on maternity leave. Ms. Lawson will be compensated at 2/5 the per diem rate of \$97.87 effective November 14, 2013 through February 28, 2014 and at 2/5 of the per diem rate of \$250.00 effective March 3, 2014 through June 20, 2014.

Kimberly Lawson, will be serving as a long-term substitute for Employee #1956, a teacher at Brooklawn Middle School who is on sick leave. Ms. Lawson will be compensated at 2/5 the per diem rate of \$97.87 effective January 13, 2014 through April 9, 2014 and at 2/5 of the per diem rate of \$250.00 effective April 10, 2014 through June 20, 2014.

Jessica Samsel, will be serving as a long-term substitute for Employee #1951, a teacher at Brooklawn Middle School who is on maternity leave. Ms. Samsel will be compensated at 1/5 of the per diem rate of \$97.87 effective February 18, 2014 through May 14, 2014 and at the per diem rate of \$250.00 effective May 15, 2014 through June 20, 2014

Marissa Williams, will be serving as a long-term substitute for Employee #2817 a teacher at Eastlake School who is on maternity leave. Ms. Williams will be compensated at the 1/5 of the per diem rate of \$97.87 effective May 6, 2014 through June 20, 2014.

18. **Employment – Custodian**

**EMPLOY  
CUSTODIAN**

BE IT RESOLVED that the Board approve the employment of Alverto Rodriguez who has successfully completed his 150-day probationary period as a custodian. A new prorated contract should be issued to him in the amount of \$28,750 + \$1,394 (2<sup>nd</sup> Shift) for the 2013-2014 school year effective May 5, 2014.

19. **Low Pressure - Black Seal Boiler Operator License**

**BOILER  
LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,266 (prorated) for the following individuals who received their Black Seal Boiler License effective March 20, 2014.

Donald Harrison    Maintenance Worker  
Pyotr Mazur        Custodian-Mt. Tabor

20. **Corrections**

**CORRECT**

BE IT RESOLVED that the Board approve the corrections listed below:

**Coaching Assignments**  
Parsippany High School Softball

Stephanie Fasano  
 From: 3/18/14 To: 3/24/14

**Local 32**

**Zenon Bilanych**

2012-2013

From: \$27,102 + \$4,967 (EHC) + \$1,217 (BL)  
 To: \$33,813 + \$4,967 (EHC) + \$1,217 (BL) effective May 13, 2013

2013-2014

From: \$27,102 + \$5,167 (EHC) + \$1,266 (BL)  
 To: \$34,489 + \$5,167 (EHC) + \$1,266 (BL)

**Zinovly Stasenko**

2011-2012 – effective 9/20/11

From: \$31,558 + \$1,217 (BL) + \$1,340 (2<sup>nd</sup> Shift) + \$3,347 (HSSLEAD) + \$800 (L)  
 To: \$33,150 + \$1,217 (BL) + \$1,340 (2<sup>nd</sup> Shift) + \$3,347 (HSSLEAD) + \$800 (L)

2012-2013

From: \$32,189 + \$1,241 (BL) + \$1,367 (2<sup>nd</sup> Shift) + \$3,414 (HSSLEAD) + \$800 (L)  
 To: \$33,813 + \$1,241 (BL) + \$1,367 (2<sup>nd</sup> Shift) + \$3,414 (HSSLEAD) + \$800 (L)

2013-2014

From: \$32,833 + \$1,266 (BL) + \$1,394 (2<sup>nd</sup> Shift) + \$3,482 (HSSLEAD) + \$800 (L)  
 To: \$34,489 + \$1,266 (BL) + \$1,394 (2<sup>nd</sup> Shift) + \$3,482 (HSSLEAD) + \$800 (L)

**Steven Bock**

2013-2014

From: \$31,680 + \$1,266 (BL) + \$3,482 (MTLEAD) + \$1,836 (Tues-Sat)  
 To: \$35,006 + \$1,266 (BL) + \$3,482 (MTLEAD) + \$1,836 (Tues-Sat)

**Maternity Leave**

**Employee #1730**

From: through June 4, 2015 To: through June 24, 2015

**Substitute-Long-Term Assignment Salary Adjustment**

NAME	FROM	TO
Britney Brickner	1/13/14-4/8/14 @ \$97.87 per diem	1/20/14-4/23/14 @ \$97.87 per diem
	4/9/14-6/6/14 @ \$265.00 per diem	4/24/14-6/6/14 @ \$250.00 per diem
Joseph Calafiore	9/3/13-12/3/13 @ \$97.87 per diem	9/3/13-12/5/13 @ \$97.87 per diem
	12/4/13-12/20/13 @ \$250.00 per diem	12/6/1-12/20/13 @ \$250.00 per diem
Theresa Cevetello	1/15/14-4/11/14 @ \$97.87 per diem	1/16/14-4/21/14 @ \$97.87 per diem
	4/21/14-5/20/14 @ \$250.00 per diem	4/22/14-5/20/14 @ \$250.00 per diem
Nicholas DeVenezia	9/3/13-12/3/13 @ \$97.87 per diem	9/3/13-12/6/13 @ \$97.87 per diem
	12/4/13-1/2/14 @ \$250.00 per diem	12/9/13-1/2/14 @ \$250.00 per diem
Paula Hardek	3/15/14-3/21/14 @ \$250.00 per diem	3/25/14-4/30/14 @ \$250.00 per diem
Rebecca Nardiello	12/13/13-3/26/14 @ \$97.87 per diem	12/17/13-3/28/14 @ \$97.87 per diem
	3/27/14-6/20/14 @ \$250.00 per diem	3/29/14-6/20/14 @ \$250.00 per diem
Laura Rizzo	9/3/13-12/3/13 @ \$97.87 per diem	9/16/13-12/16/13 @ \$97.87 per diem
	12/4/13-1/29/14 @ \$250.00 per diem	12/17/13-2/7/14 @ \$250.00 per diem
Payal Shukla	9/3/13-12/3/13 @ \$97.87 per diem	9/11/13-12/13/13 @ \$97.87 per diem
	12/4/13-12/20/13 @ \$250.00 per diem	12/16/13-12/20/13 @ \$250.00 per diem
Marcela Rumbarger	2/18/14-5/15/14 @ \$97.87 per diem	2/17/14-5/15/14 @ \$97.87 per diem
	5/16/14-6/20/14 @ \$250.00 per diem	5/16/14-6/60/14 @ \$250.00 per diem
Cortney Sole	5/23/14-6/20/14 @ \$250.00 per diem	5/22/14-6/20/14 @ \$250.00 per diem



21. **Employment – Equipment Operator**

**EQUIP  
OPERATOR**

BE IT RESOLVED that the Board approve the employment of Kyle Berry as an Equipment Operator for auditorium sound and lights at Parsippany High School and Parsippany Hills High School at \$7.25/per hour for school events and for outside organizations effective for 2013-2014 school year.

22. **Substitute – Long-Term Assignment Salary Adjustment**

**SUB  
SALARY ADJ**

BE IT RESOLVED that the Board approve the salary adjustment for the substitutes named below who covered long-term assignments in accordance with Board policy. For the first sixty days the substitute receives the per diem rate of \$97.87; and on a pro-rata basis consistent with the salary provided to a teacher with similar credentials in the school district after the sixtieth day.

NAME	FROM	TO
Ninetta Esposito	10/21/13-2/7/14 @ \$97.87 per diem	10/21/13-2/4/14 @ \$97.87 per diem
		2/6/14-2/7/14 @ \$250.00 per diem
	3/17/14-6/20/14 @ \$97.87 per diem	3/17/14-6/12/14 @ \$97.87 per diem
		6/13/14-6/20/14 @ \$250.00 per diem
Heather Kozimor	12/2/13-4/1/14 @ \$97.87 per diem	12/2/13-3/14/14 @ \$97.87 per diem
		3/17/14-4/1/14 @ \$250.00 per diem

23. **Appointment – Volunteer Extra-Curricular Athletic Aide**

**APPOINT VOL  
EXTRA AIDE**

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide at Parsippany High School in the area indicated:

Jusuf Demir Baseball

24. **Re-employment Tenured Teachers – 2014-2015**

**RE-EMPLOY F  
TENURED  
TEACHERS**

BE IT RESOLVED that the Board approve the re-employment of the tenured teachers on the attached lists for the 2014-2015 school year in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the PTHEA.

25. **Re-employment - Non-Tenured Teachers - Tenure Contract 14-15**

**RE-EMPLOY G  
NON-TENURED/TENURE  
TEACHER**

BE IT RESOLVED that the Board approve the re-employment of the individuals named on the attached lists for the 2014-2015 school year in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the PTHEA. Issuance of this contract will result in the named individuals achieving tenure status pursuant to N.J.S.18A:28-5.

26. **Re-employment - Non-Tenured Teachers – 2014-2015**

**RE-EMPLOY H  
NON-TENURED  
TEACHERS**

BE IT RESOLVED that the Board approve the re-employment of the

non-tenured teachers on the attached lists for the 2014-2015 school year in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the PTHEA.

- 27. **Re-employment - Custodians, Maintenance, Bus Drivers** **RE-EMPLOY I**  
**CUSTODIANS, MAINT**  
 BE IT RESOLVED that the Board approve the re-employment of the custodians, maintenance personnel, and bus drivers named on the attached lists for the 2014-2015 school year in accordance with the provisions of the 2013-2016 Agreement between the Board of Education and Local 32.
- 28. **Re-employment – Tenured Secretarial – 2014-2015** **RE-EMPLOY J**  
**TEN SEC**  
 BE IT RESOLVED that the Board approve the re-employment of the tenured secretarial personnel named on the attached list for the 2014-2015 school year in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and ESAPTH.
- 29. **Re-employment – Non-Tenured Secretarial –2014-2015** **RE-EMPLOY K**  
**NON-TEN SEC**  
 BE IT RESOLVED that the Board approve the re-employment of the non-tenured secretarial personnel named on the attached list for the 2014-2015 school year in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the ESAPTH.
- 30. **Re-employment – Non-Tenured-Tenure Secretarial – 2014-2015** **RE-EMPLOY K**  
**NON-TEN TEN SEC**  
 BE IT RESOLVED that the Board approve the re-employment of the non-tenured secretarial personnel named on the attached list for the 2014-2015 school year in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the ESAPTH. Issuance of this contract will result in the named individual achieving tenure status pursuant to N.J.S. 18A:28-5.
- 31. **Re-appointment - Tenured Administrators – 2014-2015** **RE-APPOINT L**  
**TENURED ADMINIS**  
 BE IT RESOLVED that the Board approve the re-appointment of the tenured administrators named on the attached list for the 2014-2015 school year in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and APSA.
- 32. **Re-employment Non-Tenured Administrators 2014-2015** **RE-EMPLOY L**  
**NON-TENURED**  
 BE IT RESOLVED that the Board approve the re-employment of the non-tenured administrators named on the attached list for the 2014-2015 school year in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and APSA.

33. **Harassment, Intimidation, and Bullying** **HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for May 6, 2014.

**C. ITEMS FOR INFORMATION**

**Suspensions** **SUSPENSIONS M**

Ten secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

34. **Resignation – Secretary** **RESIGN  
SECY**

BE IT RESOLVED that the Board approve the resignation of Lisa Rubin, Secretary, effective June 5, 2014 or sooner if a suitable replacement can be employed.

35. **Employment – Confidential Secretary Payroll** **EMPLOY  
CONF SECY N**

BE IT RESOLVED that the Board approve the employment of Darelene Romberger who has been selected as the Confidential Secretary in Payroll at the salary of \$74,900 (prorated) plus benefits effective July 7, 2014.

36. **Employment – Assistant to the Business Administrator/  
Assistant Board Secretary** **EMPLOY  
ASST TO THE BA  
ASST BD SECY O**

BE IT RESOLVED that the Board approve the employment of Lyanna Rios who has been selected as the Assistant to the Business Administrator/Assistant Board Secretary at the salary of \$92,000 (prorated) plus benefits effective June 9, 2014 through June 30, 2014.

***Superintendent’s Bulletin No. 19  
May 6, 2014  
Read-Ins***

Page/Number	Explanation
Page 2/#5	<p><b><u>Field Trip Destinations</u></b> <b><u>Destination</u></b></p> <p>ADD:</p> <p>TO FBLA - Parsippany Hills High School</p> <p style="text-align: right;"><b><u>What the trip would be for</u></b></p> <p>Intrepid Sea, Air and Space Museum      Grade 5 classes New York City, New York</p>



	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
<b>2014-15 Total Expenditures:</b>	\$135,792,866	\$1,911,299	\$3,413,823	\$141,117,988
<b>Less: Anticipated Revenues:</b>	\$ 13,640,652	\$1,911,299	\$ 629,287	\$16,181,238
<b>Taxes to be Raised:</b>	\$122,152,214	\$ 0	\$2,784,536	\$124,936,750

BE IT FURTHER RESOLVED that there should be raised for the General Fund, \$122,152,214 and Debt Service \$2,784,536 for the ensuing School year 2014-2015.

BE IT RESOLVED that the Parsippany-Troy Hills School District, Board of Education, in the County of Morris, New Jersey approves that the unused taxing authority of \$1,003,479 be banked for potential use in the subsequent fiscal year; and

BE IT FURTHER RESOLVED that the Parsippany-Troy Hills School District, Board of Education, in the County of Morris, New Jersey, approves the capital projects listed below with a withdrawal of \$770,000 from the Capital Reserve account to provide funding for the following project for the 2014-2015 school year:

Description/Activity	Cost
Rockaway Meadow Roof	\$800,000

BE IT FURTHER RESOLVED that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey approves the following capital projects for the 2014-2015 school year:

Description/Activity	Cost
District paving, concrete work, storm drainage	\$100,000
Parsippany High School & Central Middle School Emergency Generators	\$500,000
Knollwood Roof	\$850,000
Rockaway Meadow Roof	\$800,000
Parsippany High School Track Replacement	\$400,000
Parsippany High School Auditorium Renovations	\$50,000
Littleton Partial Windows	\$325,000
Elementary A.C. Units (Phase I)	\$50,000
<b>SUBTOTAL:</b>	<b>\$3,075,000</b>
Lease Purchase Principal Payment	\$1,265,019
Architect's fees	\$200,000
SDA Funding	\$80,000
<b>TOTAL:</b>	<b>\$4,620,019</b>

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2014-2015 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2013-2014 school year was \$128,980; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$35,773 as of March 1, 2014; and

BE IT RESOLVED, that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2014-2015 school year at the sum of \$200,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

WHEREAS, N.J.A.C. 6A(23A:5.2(a) mandates Boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuring school year; and

WHEREAS, the tentative budget includes the following appropriations:

<b>Service</b>	<b>Cost</b>
Instruction	\$64,779,418
Health Services	1,562,493
Support Services	14,945,317
Administration	8,169,520
Legal	200,000
Auditor	77,000
Operations/Maintenance	10,538,089
Transportation	6,645,191
Employee Benefits	21,523,528
Capital Outlay	4,700,019
Special Schools	2,312,291
State/Federal Programs	1,911,299
Transfer to Charter	340,000
Debt Service	3,413,823
<b>TOTAL:</b>	<b>\$141,117,988</b>

WHEREAS, the Administration needs to notify the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

BE IT RESOLVED, that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2014-2015 school year.

BE IT FURTHER RESOLVED, that a public hearing be held at the Board of Education Building, 292 Parsippany Road, Parsippany, NJ 07054 on Tuesday, May 6, 2014 at 8:00 p.m. for the purpose of conducting a public hearing on the budget for the 2014-2015 School Year.

**Eastlake & Lake Parsippany Elementary Schools  
ROD Grants Roof Replacements**

**EASTLAKE & LK PAR  
ROD GRANTS ROOF REPLACES**

5. WHEREAS the Board of Education advertised and received bids for the Eastlake Elementary School Roof Replacement, Grant #G5-5614, and the Lake Parsippany Elementary School Partial Roof Replacement, Grant #G5-5617 and the bids were opened and accepted on Thursday, April 24, 2014 @ 11:00 a.m. from the following 6 vendors:

<b>Eastlake Elem Sch Roof Replacement ROD Grant #G5-5614 and Lake Parsippany Elem Sch Partial Roof Replacements ROD Grant #G5-5617 PS Bid Opening: Thursday, April 24, 2014 @ 11:00 a.m.</b>					
	<b>Vendor</b>	<b>Base Bid</b>	<b>Alt - A-1</b>	<b>Alt - A-2</b>	<b>Alt A-3</b>
1	Northeast Roof Maintenance Perth Amboy, NJ	<b>\$1,190,000.00</b>	-\$95,000.00	-\$105,000.00	-\$144,000.00
2	USA General Contr. Corp. Elizabeth, NJ	<b>\$1,280,000.00</b>	-\$50,000.00	-\$100,000.00	-\$150,000.00
3	Cypreco Industries, Inc. Neptune, NJ	<b>\$1,963,823.00</b>	\$80,000.00	\$143,000.00	-\$283,000.00
4	VMG Group Roselle, NJ	<b>\$1,118,000.00</b>	-\$35,000.00	-\$126,000.00	-\$208,000.00
5	Barrett Roofs, Inc. Millington, NJ	<b>\$1,126,100.00</b>	-\$94,760.00	-\$90,000.00	-\$194,175.00
6	P Cippollini, Inc. Dover, NJ	<b>\$1,200,000.00</b>	-\$40,000.00	-\$120,000.00	-\$156,000.00

NOW, THEREFORE BE IT RESOLVED that the Board approve the award of bid for Eastlake and Lake Parsippany Elementary Schools Roof Replacements to VMG Group of Roselle, NJ, in the base bid amount of **\$1,118,000.00** as noted above, rejecting all the alternates A-1, A-2, and A-3.

**Energy Savings Plan Financing Bid**

**ESP FINANCE BID**

6. **WHEREAS**, the Board of Education of the Township of Parsippany-Troy Hills in the County of Morris, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) has, pursuant to N.J.S.A. 18A:18A-4.6, (the “ESP Law”), determined to undertake an energy savings plan; and

**WHEREAS**, the Board has appointed Honeywell International (“Honeywell”) to develop an Energy Savings Plan (the ESP”) pursuant to the ESP Law; and

**WHEREAS**, Honeywell has developed an ESP based upon a scope of projects including individual energy conservation measures (“ECM’s”) and including annual energy and operational savings and a proposed cash flow pro forma (the “ESP”); and

**WHEREAS**, in accordance with the ESP Law, the Board appointed DLB Engineering to act as a “third party verifier” in order to verify the savings set forth in the ESP; and

**WHEREAS**, DLB Associates has verified the savings set forth in the ESP as set forth in its report dated April 29, 2014; and

**WHEREAS**, the ESP, as verified, has been submitted to the New Jersey Board of Public Utilities (“BPU”); and

**WHEREAS**, the Board has determined that the energy savings generated from ESP will be sufficient to cover the cost of the program’s ECM’s set forth in the ESP, and, therefore, has determined to implement the ESP pursuant to N.J.S.A. 18A:18A-4.6 et seq. and to finance the ESP through the issuance of energy savings obligations authorized as a lease purchase agreement pursuant to N.J.S.A. 18A:18A-4.6(c); and

**WHEREAS**, in order to continue to move the ESP forward and contingent on BPU approval, the Board seeks to (i) approve and adopt the ESP; (ii) authorize a contract with Honeywell to provide and install, in accordance with the ESP Law; and (ii) authorize the seeking of bids for the lease purchase financing of the ECM’s and other costs of the ESP.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PARSIPPANY – TROY HILLS IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

**SECTION 1.** Upon approval by the BPU, the Board hereby approves and adopts the ESP as submitted to and approved by the BPU.

**SECTION 2.** Subject to BPU approval, the Board hereby (i) awards a contract to Honeywell to provide and install, in accordance with the ESP Law, the approved ESP in an amount not to exceed \$13,940,000.00; (ii) authorizes the execution and delivery of a contract with Honeywell with respect to same and with respect to Honeywell’s proposed guaranty of energy savings, upon review and advice of counsel; and (iii) authorize Parette Somjen Architects to undertake the design work in connection with the projects set forth in the ESP.

**SECTION 3.** Subject to BPU approval, the Board hereby authorizes and directs the distribution of a request for bids for a lease purchase agreement to finance the improvements set forth in the ESP. Phoenix Advisors, LLC and Wilentz, Goldman & Spitzer, P.A., are hereby authorized to draft and distribute such request for bids.

**SECTION 4.** This resolution shall take effect immediately.



**NEW BUSINESS**

**NEW BUSINESS**

Mrs. Golderer attended the NJSBA meeting on the 30<sup>th</sup> of April regarding e-mail and social networking of Board members. She distributed materials to the Board for their information.

President Orthwein stated that the Superintendent search firm would like the Board to complete a survey giving feedback of their performance.

**HEARING OF PUBLIC**

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Cristina Folan – reduction in staff will have negative impact on music instruction.

Dave Comora – individual music lessons will be impacted by increased class sizes.

Sandy Giercyk – music program will be impacted by staff reduction.

Andy Choffo – music education is linked to excellence in other areas of education; new contracts are not online yet.

A. Mercurio – a Brooklawn student enrolled in music program and she doesn't want a staff reduction.

C.A. Sepr – 9<sup>th</sup> grade band student at Parsippany Hills High School stated that reducing the music staff will be detrimental.

Andrew J. Choffo – won music student of the month award thanks to the music teachers at Brooklawn.

Tim Berrios – reducing 25% of teachers from the music program will be a mistake.

Teresa Folan – student at Brooklawn feels a small lesson group is very important.

Matthew Tomaro – a Parsippany High School student has been part of all bands and has learned life skills; there will be a snowball effect that will eliminate band several years down the road.

Bo Li – would like to see the funds spent on iPads diverted to the music program.

Nick Tomaro – has had two instructors at Parsippany High School that have taught him life skills not just how to plan in instrument.

Ken Hammel – freshman at Parsippany Hills High School feels reduction in the music program will be detrimental.

Lawrence I. Aibo – music has benefit to mental health and cutting a position will not be a good investment.

Richard Hammel – cutting band staff will be completely detrimental; lessons are only once a week but large band classes take place every day.

Peggy Hammel – music teachers are excellent; find the money someplace else.

Ken Folan – 40% increase in workload for music teachers remain that could cause the current staff to leave.

Beth Wyka – musicals will also suffer from music staff reduction; terrific program that deserves to remain in place.

Nancy Choffo – many benefits to music instruction; reduction will affect the district statewide.

Diane Govelitz – the first thing to be cut is always the arts; decline in school district due to prior cuts in the program.

Brielle Wyka – a middle school student that feels the music program is being threatened; teachers have pushed her to achieve and therefore excel in her other school work.

Tom Walek – cuts to the arts affects value of homes; would like to see lacrosse added; 200 kids in the Township program.

Ken Hammel – listening to people speaking about life values; what is more important the budget or the future of our students?

Ken Folan – medical boards look for art students because they think creatively; invited the Board to attend the jazz concert at Parsippany Hills and Parsippany High schools.

A discussion ensued among Board members. Mr. Shamsudin made a motion to reinstate the staff that was cut from the music program, the motion was seconded by Mrs. Golderer. Further discussion ensued.

Mr. Shamsudin amended his motion to direct the administration to reallocate funds in the 2014-2015 budget to restore the music program to the 2013-2014 staffing. Mr. Cistaro seconded the motion as amended. Further discussion ensued.

Mr. Shamsudin withdrew his motion and made a new motion to find money in the 2014-2015 budget to reallocate funds to reinstate two music teachers without cutting any other personnel. Mr. Cistaro seconded the motion. The motion was defeated with 4 Ayes and 5 Noes.

**ROLL CALL VOTES: SUPERINTENDENT’S BULLETIN #18  
AND SECRETARY’S REPORT**

**ROLL CALL VOTES**

Mrs. Cogan moved and Mr. Neglia seconded a motion that the Board approve the Superintendent’s Bulletin #19, Resolutions #1-36. The resolutions were unanimously approved by roll call vote with the following exceptions:

Dr. Calabria Recused himself on #24, Re-employment Tenured Teachers – 2014-2015.

Mr. Martin Abstained on #8, Substitute Approval; 17, Long-term Assignments; 20, Corrections; 22, Substitute – Long-Term Assignment Salary Adjustment.

Mr. Martin voted No on #35, Employment – Confidential Secretary Payroll; #36, Employment – Assistant to the Business Administrator/Assistant Board Secretary.

Mr. Neglia Recused himself on #24, Re-employment Tenured Teachers – 2014-2015.

Mr. Neglia moved and Mr. Cistaro seconded a motion that the Board approve the Secretary's Report, Resolutions #1 – 3 and #5 and #6. The resolutions were unanimously approved by roll call vote.

Mr. Neglia moved and Mrs. Cogan seconded a motion that the Board approve the Secretary's Report, Resolution #4, 2014-2015 Final Budget. The resolution was approved with 5 Ayes and 4 Noes.

**ADJOURN**

**ADJOURN**

There being no further business the public meeting was adjourned at 9:154p.m. on a motion by Mr. Cistaro, seconded by Mr. Neglia and unanimously approved by voice vote.

Respectfully submitted,

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Susan Tindal  
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT  
ATTACHMENTS AFOREMENTIONED IN  
THESE MINUTES, PLEASE REFER TO THE  
SUPERINTENDENT'S BULLETIN #19  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD  
PACKET, AND NOW POSTED AT THE  
DISTRICT WEBSITE**