

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT’S BOARD OF EDUCATION BULLETIN**

**Number 5 ADDENDUM**

**October 8, 2015**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

GA 15-16 25

**Travel and Work Related Expenses**

**TRAVEL &  
EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Mary Ann Henry Erica Fertig	Speech/Language Pathologists Conference	December 9-10, 2015 December 9, 2015	West Orange, NJ	\$399.00 \$249.00 Title IIA Grant
Alice Thomas Bettina Beal	Rutgers Reading and Writing	October 23, 2015	Rutgers University	\$220.00
Taylor Egan Karen Snell	Dr. Jean’s Active Learning Adventure	December 11, 2015	West Orange, NJ	\$220.00 ea
Jennifer Yee	Orton Gillingham	November 16-20, 2015	New York, NY	\$975.00 Title II A Grant
Kim Miller Ellesa Effner Susanne DiGiorgio Laura Amatulli	NCTM/AMTNJ Math Conference	October 23, 2015	Atlantic City, NJ	\$380.00
Karen McDougall	Close Reading Strategies	December 10, 2015	Fairfield, NJ	\$239.00
Tracey Hedden	Institute for Educational Development	November 17, 2015	Newark, NJ	\$239.00

**III. AP – ACADEMIC PROGRAMMING – NANCY GIGANTE, ED.D.**

AP 15-16 16 **Curriculum Work – A/C #11.000.223.104.000.140**

**CURR WORK**

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.

	<b>Hours</b>	<b>Amount</b>
<b>Elementary Physical Education</b>		
Randy Brookes	2	\$82.00
Christopher Esnes	2	\$82.00
<b>Grades 6 &amp; &amp; Mind, Body, Nutrition</b>		
Giana Albruzzese	40	\$1,640
Greg Cleary	40	\$1,640

**IV. HR – HUMAN RESOURCES – EILEEN HOEHNE**

HR 15-16 164

**Resignation - PTHESA**

**RESIGN  
PTHESA**

BE IT RESOLVED that the Board approve the following resignation as indicated:

Bessy Baloubis	One-to-One	Rockaway Meadow	10/14/2015
Christine Huang	Instructional	Knollwood	6/30/2015
Bonnie Tuckman-Crohn	Kindergarten	Mt. Tabor	10/9/2015
Stephanie Pavone	One-to-One	PHHS	10/8/2015

HR 14-15 165

**Certificate of Retirement – ESAPTH**

**RETIRE  
ESAPTH**

BE IT RESOLVED that the Board approve the resignation of Theresa Maloney, Secretary in the Transportation Department, for the purpose of retirement effective January 1, 2016.

HR 14-15 166

**Employment – Equipment Operators**

**EQUIP  
OPERATORS**

BE IT RESOLVED that the Board approve the employment of the following individuals as Equipment Operators for auditorium sound and lights at Parsippany High School and Parsippany Hills High School for the 2015 – 2016 school year:

Kyle Berry	Lindsey Medwin
Jacob Feldman	Frances Penus
Luke Ferrante	Steven Quigley
Eric Lai	Michael Lindner

To be paid at the rate of \$8.25 per hour effective Sept.1, 2015 to Dec. 31, 2015.  
To be paid at the rate of \$8.38 per hour effective January 1, 2016.

- HR 15-16 167      **Medical Leave of Absence**      **LEAVE OF ABSENCE**
- BE IT RESOLVED that the Board approve a medical leave of absence for Employee #30737, utilizing 27.5 sick days and 3 personal days effective October 13, 2015 through December 1, 2015; and an unpaid Family Medical leave of absence effective December 2, 2015 through January 1, 2016.
- HR 14-15 168      **Employment –Substitute Certified Athletic Trainer**      **SUB TRAINER**
- BE IT RESOLVED that the Board approve the employment of Giana Albruzzese as a substitute Certified Athletic Trainer for Parsippany High School and Parsippany Hills High School at the rate of \$110.00 per day for the 2015-2016 school year.
- HR 15-16 169      **Maternity Leave of Absence**      **MATERNITY LEAVE**
- BE IT RESOLVED that the Board approve the maternity leave of absence as indicated below:
- Employee #40686**, School Counselor, has requested a maternity leave of absence on or about November 25, 2015 through January 20, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 21, 2016 through April 22, 2016; and pursuant to the PTHEA Agreement an unpaid childcare leave of absence from April 23, 2016 through June 24, 2016.
- HR 15-16 170      **Change in Start Dates**      **CHANGE START DATES**
- BE IT RESOLVED that the Board approve change in start dates for the individuals named below:
- Valerie Bertoli – Teacher of English – Brooklawn Middle School  
From: September 28, 2015  
To: October 6, 2015
- Brandon Hillman – Teacher of English – Brooklawn Middle School  
From: September 28, 2015  
To: October 1, 2015
- Steven Linzenbold – Principal of Lake Parsippany School  
From: November 24, 2015  
To: November 30, 2015
- Lindsey Stodnick – Teacher of English – Central Middle School  
From: October 26, 2015 *or sooner pending release from current contract*  
To: November 2, 2015

HR 15-16 171

**Approval of Employment**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individuals named below, for the 2015-2016 school year and that a contract be issued in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the PTHEA subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.

**Bonnie Tuckman-Crohn**

**Special Education Teacher 3/5**

Degree:	MA/Long Island Univ. 1994 BA/Oneonta State Univ. 1990
Certification:	Special Education/Teacher of the Handicapped Elementary K-6
Experience	Teacher 7.5 years
Guide Placement:	BA+30, Step 8, \$38,310.00 (3/5) (prorated)
Effective:	10/12/2015
Assignment	Mt. Tabor (Addition)

**Stephanie Pavone**

**Teacher of Physical Education**

Degree:	BA/Kean Univ. 2014
Certification:	Physical Education
Experience	Student Teacher
Guide Placement:	BA, Step 1, \$51,420.00 (prorated)
Effective:	10/9/2015
Assignment	Brooklawn (Addition)

HR 15-16 172

**Approval of Employment – Pending Completion**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Acting Superintendent, the appointment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the PTHEA, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.

**Anthony Egidio**

**Teacher of Physical Education**

Degree:	MA/Montclair 2014 BS/Stroudsburg Univ. 2010
Certification:	Physical Education
Experience	Student Teacher
Guide Placement:	BA+30, Step 1, \$51,420.00 (prorated)
Effective:	12/9/2015 <i>or sooner pending release from current contract</i>
Assignment	Brooklawn (Addition)

**Margaret Konner**

Degree:  
  
Certification:  
Experience  
Guide Placement:  
Effective:  
Assignment

**In-Class Resource Teacher**

Graduate Cert/Pace Univ. 2011  
MA/Univ. NC 2009  
BA/Univ. VT 1999  
Standard Mathematics/Teacher of Students w/Disabilities (CE)  
Teacher 7 months  
BA+15, Step 1, \$53,820.00 (prorated)  
10/22/2015  
Parsippany High  
(Replacement)

**Andrea Kornberg**

Degree:  
  
Certification:  
Experience  
Guide Placement:  
Effective:  
Assignment

**Learning Disabilities Teacher Consultant**

LDTC Cert/Caldwell College 2015  
MA/Caldwell College 2007  
BA/Univ. DE 2001  
Teacher of Students w/Disabilities/Elementary K-6/LDTC  
Teacher 8 years  
BA+60, Step 6, \$66,075.00 (prorated)  
10/26/2015  
Pupil Personnel Services  
(Replacement)

**Andrew Miller**

Degree:  
Certification:  
Experience  
Guide Placement:  
Effective:  
Assignment

**Teacher of Physical Education**

BA/Kean Univ. 2013  
Health & Physical Education  
Student Teacher  
BA, Step 1, \$51,420.00 (prorated)  
10/26/2015  
Central Middle  
(Addition)

**Esteban Morales**

Degree:  
Certification:  
Experience  
Guide Placement:  
Effective:  
Assignment

**Teacher of Physical Education**

BS/Montclair 2014  
Physical Education  
Student Teacher  
BA, Step 1, \$51,420.00 (prorated)  
10/26/2015  
Central Middle  
(Addition)

**Kyle Soden**

Degree:  
Certification:  
Experience  
Guide Placement:  
Effective:  
Assignment

**Teacher of Physical Education**

BA/Univ. of PA 2013  
Health & Physical Education  
Student Teacher  
BA, Step 1, \$51,420.00 (prorated)  
10/26/2015  
Troy Hills  
(Replacement)

HR 15-16 173

**Long-Term Assignment**

**LONG-TERM  
ASSIGN**

BE IT RESOLVED that the Board approve the following long-term assignments effective as indicated:

**Shirley Yan-Huang** will serve as a long-term substitute for Employee #11176, a teacher at Central Middle School who is on maternity leave. Ms. Yan-Huang will be compensated at \$110.00 effective October 5, 2015 through January 11, 2016; and effective January 12, 2016 through April 4, 2016 at the per diem rate of \$257.10, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA.

**VI. F – BUSINESS/FINANCE – DAVID CORSO**

F15-16 46

**Dual Use of Rooms for Educational Space**

**DUAL USE RMS**

BE IT RESOLVED, that the Board of Education approve the following Dual Use of Rooms for Educational Space for the 2015-2016 school year:

Lake Hiawatha Elementary School  
Rm 16: Resource & ESL