

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 3 ADDENDUM

August 25, 2016

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

60. **Curriculum Work – A/C #11.000.223.104.000.140**  **CURR WORK**

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

	Hours	Amount
<u>AP Environmental Science</u>		
Mary DeRenzis	10	\$410.00
<u>Spanish, Grade 7</u>		
Stacy Basile	4	\$164.00

61. **Courses of Study** **COURSES OF STUDY**

BE IT RESOLVED that the Board approve the following Courses of Study that have been approved by CCPC and the Board Teaching and Learning Committee:

ENG314 English III Honors
BUS450 Pathways to Business
BUS455 Personal Finance
BUS615 Business Organization and Management
BUS620 College prep Accounting Honors
BUS624 Accounting I
BUS630 Marketing, Advertising and Sales Promotion
CVE615, 610 Cooperative Marketing and Education
TEC603 Woods Technology II
TEC634 Architectural CAD I
TEC640 Stagecraft I
TEC645 Stagecraft II

63. **Gifts to the District** **GIFTS TO THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

The Littleton PTA has donated 81 engraved bricks from "That's My Brick" for the new walkway at Littleton School.

64. **Director of Technology**

DIR OF TECH T

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education, upon the recommendation of the Superintendent of Schools, approve Barry Haines for the position of Director of Technology. Mr. Haines will receive a salary of \$160,000 (prorated) plus those benefits contained in the contract for the position effective October 25, 2016, or sooner, through June 30, 2017.

65. **Rescind - Employment**

RESCIND

BE IT RESOLVED that the Board approve the rescission of employment as indicated below:

Daniel Caivano Instructional Paraprofessional Lake Hiawatha School

66. **Approval of Employment**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individual named below, for the 2016-2017 school year and that a contract be issued in accordance with the provisions of the 2015-2018 Agreement between the Board of Education and the PTHEA.

<u>Daniel Caivano</u>	<u>Computer/Applied Tech Teacher</u>
Degree:	BA/Montclair 1985
Certification:	Elementary K-6
Experience:	Long-Term Substitute – 2 years
Guide Placement:	BA, Step 2, \$52,370.00
Effective:	September 1, 2016
Assignment:	Central Middle School (Replacement)

67. **Retirement – PTHESA**

RETIRE

BE IT RESOLVED that the Board approve the resignation of Andrea Berger, One-to-One Paraprofessional at Littleton Elementary School, for the purpose of retirement effective September 1, 2016.

68. **Appointment – Volunteer Extra-Curricular Athletic Aide**

**APPOINT VOL
EXTRA CURR AIDE**

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated for the 2016-2017 school year effective July 1, 2016:

Parsippany High School
Gregory Loughlin Marching Band

69. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individuals on a 150-day probationary period as indicated below:

<u>Name</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>School</u>
Onofrio Frequenza	2	\$28,650.00 +\$1,436.00 (2 nd shift)	8/29/2016	Custodian	LP
Eloy Luna	2	\$28,650.00 +1,436.00 (2 nd shift)	8/8/2016	Custodian	Maint.
Jason Stolfi	2	\$28,650.00 +1,436.00 (2 nd shift)	8/22/2016	Custodian	CMS

70. **Employment – Equipment Operators**

**EQUIP
OPERATORS**

BE IT RESOLVED that the Board approve the employment of the following individuals as Equipment Operators at the rate of \$8.38/per hour for auditorium sound and lights at Parsippany Hills High School for the 2016 – 2017 school year:

Colin Aguesseau	Richard Kevin Laforteza
Camilo Arias	Jacob Simmons
Parth Patel	Joseph Mastalia
Ryan Lau	

71. **Transfer of Assignment – Local 32**

**TRANSFER
LOCAL 32**

BE IT RESOLVED that the Board approve the transfer of the following individual on a 30-day probationary period, replacing Wilson Barraza (transferred) effective August 15, 2016:

Charles Talmadge

From: Maintenance Worker Step 3 \$29,219.00 Maintenance
To: Custodian Step 3 \$29,219.00 + \$1,436.00 (2nd Shift) Knollwood

72. **Renewal of Software License**

LICENSE AGREEMENT

BE IT RESOLVED, that the Parsippany–Troy Hills Board of Education amend the motion to renew the software license agreement for Advanced Assessment Systems, Inc. (d/b/a LinkIt). LinkIt will serve as the districts K-12 Assessment Management and Analytics Platform for the 2016-2017 school year, at a rate not to exceed \$54,139.60.

73. **Capital Reserve Transfer**

**CAPITAL RESERVE
TRANSFER**

BE IT RESOLVED, that upon the recommendation of the Business Administrator and in compliance with N.J.S.A. 18A:21-4 that the Board of Education approve the capital reserve transfer to capital outlay fund for the following projects:

Boiler Replacement Projects - \$191,875.00
Central Middle School, Lake Hiawatha, and Lake Parsippany

74. **Boiler Replacements**

BOILER REPLACE

WHEREAS the district solicited quotes for the Boiler Replacement for Central Middle School, Lake Hiawatha and Lake Parsippany and quotes were opened and accepted on Friday, August 19, 2016 from the following:

Prepared by DiCara/Rubino Architects: Boiler Replacements Central MS, Lake Hiawatha, Lake Parsippany Bid Opening: Friday, August 19, 2016 @ 11:00 a.m.		
Bidders	Base Bid	
Liberty Mechanical Contractors, Inc. Newark, NJ	\$191,875.00	
C. Dougherty & Co., Inc. Patterson, NJ	\$233,000.00	
Hobbie Heat & Power, Inc. Chester, NJ	\$218,873.21	
Pennetta Industrial Automation Little Ferry, NJ	\$298,000.00	
Framan Mechanical, Inc. Fords, NJ	\$285,000.00	
CJ Vanderbeck & Son, Inc. Patterson, NJ	\$255,000.00	
United Welding & Plumbing Caldwell, NJ	\$279,900.00	
Sheridan Mechanical Corp. Patterson, NJ	\$387,126.00	
DeSesa Engineering Co. Inc. Livingston, NJ	\$324,850.00	
Echelon Services, LLC Newton, NJ	\$377,700.00	

THEREFORE BE IT RESOLVED, that the Board approve the award of the quote for the Boiler Replacements to Liberty Mechanical Contractors, Inc. as the lowest responsive and responsible bid in the amount of \$191,875.00 as listed above.

75. Servicing & Repairs of School Buses

SERV & REPAIR BUSES

WHEREAS, the Board of Education advertised and received a singular bid for Servicing and Repairs of School Buses which was opened and accepted Wednesday, August 24, 2016 at 10:00 A.M.

THEREFORE BE IT RESOLVED, that the Board approve the award of the bid to the lowest responsive bidder for Servicing and Repairs of School Buses in accordance with the terms and conditions set forth in the bid documentation to Jordan Transportation, Inc., 65 Route 46 East, Pine Brook, NJ 07058 in an amount not to exceed \$288,030 for the 2016-2017 school year; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are hereby authorized to execute a contract with Jordan Transportation Inc. subject to review by Board Counsel.

76. Student Transportation Service

**STUDENT
TRANSPORTATION**

WHEREAS, the Board of Education advertised and received a singular bid for the School Related Student Transportation Services for students for the 2016-2017 school year; and

WHEREAS, a singular bid was opened on Wednesday, August 24, 2016 which bid was responsive;

NOW THEREFORE BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education hereby awards a contract to Jordan Transportation, Inc., 65 Route 46, Pine Brook, NJ 07058 in an amount not to exceed \$6,000.00 to provide student transportation during the 2016-2017 which shall incorporate the terms and conditions set forth in the bid specifications in their entirety.

**Board of Education
PARSIPPANY-TROY HILLS TOWNSHIP**

Morris County, New Jersey

EMPLOYMENT CONTRACT

Director of Technology

THE BOARD OF EDUCATION OF THE PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT IN THE COUNTY OF MORRIS (hereinafter "Board") and Barry Haines hereby enter into this Employment Contract for the school year 2016-2017.

EMPLOYMENT

1. a. The Board hereby employs Barry Haines (hereinafter the "Employee") as Director of Technology for the period September 21, 2016, or sooner, through June 30, 2017 at an annual salary of One Hundred and Sixty Thousand Dollars \$160,000.00 (prorated). This salary will be paid semi-monthly (or on the nearest working day if these dates fall on holidays or weekends) in equal installments in accordance with the Board's regular payroll schedule. Under no circumstances will the Board make payroll advances other than for vacation periods.
- b. If at any time during the term of this Agreement the employees certification(s) is revoked this agreement shall be null and void as of the date of the revocation.

SALARY DEDUCTIONS

2. a. The following compulsory deductions will be made from the Employee's paycheck: Federal Income Tax; State Income Tax; F.I.C.A. (Social Security); the New Jersey Teachers Pension and Annuity Fund, and New Jersey Unemployment Insurance.

- b. The following optional deductions will be made from the Employee's paycheck upon written authorization by the Employee: United Way; Credit Union; Tax Shelter Annuities and such other deductions approved by the Board.

WORK DAY

- 3. a. The workday for the Employee shall be similar to other administrative personnel except that it is understood that the Employee is employed for specific tasks and is expected to work beyond the regular workday in order to accomplish such tasks when necessary. Such employment shall be considered part of the contract and no additional remuneration shall be provided.

PERFORMANCE

- 4. The Employee agrees to faithfully perform the duties of his position as set forth in the job description for the position, and in accordance with all applicable laws, regulations, policies, and directives.

VACATION

- 5. a. The Employee's work year shall be 260 days, less paid holidays and vacation time as provided herein.
- b. Employee shall be entitled to twenty-two (22) paid vacation days per school year.
- c. Any vacation leave accrued during the contract year, but which the employee cannot take due to business demands may be carried over for use in only the next succeeding contract year.
- d. Any accrued vacation leave that cannot be taken as a result of a state of emergency declared by the Governor may be carried over and/or compensated in accordance with a plan to be established by the Board in accordance with *N.J.S.A. 18A:30-9.1*.
- e. In figuring vacations, Saturdays, Sundays, and legal holidays shall not be counted.

- f. In any year in which the Employee retires or resigns, vacation days earned shall be prorated for that year based upon number of days worked.
- g. If the Employee dies while employed by the Board, his beneficiaries/estate shall be paid for any accumulated unused vacation days to which the employee was entitled at the time of death.
- h. In any one year the Employee may at his sole discretion elect to convert up to five (5) unused vacation days to a cash payment. Such payment shall be computed at the Employee's per diem rate of pay.

HOLIDAYS

- 6. a. The Employee shall be entitled to time off with pay pursuant to the holiday schedule published and distributed annually.
- b. In addition, the Employee will be entitled to such other days off with pay as are established in the Administrative calendar, as published and distributed annually.

PERSONAL LEAVE

- 7. a. The Employee shall be entitled to three (3) personal leave days with pay per year. Unused personal leave days may be converted to sick days for use and/or accumulation as provided herein.
- b. Employee shall receive six (6) days per year for family illness or bereavement leave.

SICK LEAVE

- 8. a. Sick leave is hereby defined to mean the absence from the Employee's post of duty because of personal disability due to illness or injury.
- b. The Employee shall be entitled to fifteen (15) sick days per year with pay.
- c. Unused sick days shall be accumulated and may be carried over from year to year.

- d. If the Employee retires from his position with the Board and retires from a State administered or locally administered retirement system, the employee shall be entitled to receive supplemental compensation for accumulated unused sick leave not to exceed \$15,000. Supplemental compensation for sick leave shall be paid as follows:

Accumulated sick leave pay shall be payable at a rate of one day's pay for each two days of accumulated sick leave to be payable at a per diem rate of 1/260 at the employee's then current salary.

INSURANCE AND MEDICAL BENEFITS

9. The Employee shall be entitled to the following insurance benefits:
 - a. Medical, dental, prescription drug, vision care, and related coverage for the Employee and eligible dependents as provided by the Board.
 - b. The Employee shall contribute towards the total health care premium cost or periodic charge for health insurance in accordance with the Pension & Health Benefit Reform Act, P.L. 2011, c. 78.
 - c. Group Disability Insurance Coverage Plan (Long Term Disability) and Accidental Death and Dismemberment Policy in accordance with the plan maintained by the Board.
 - d. On an annual basis an individual who is eligible for such coverage may elect to waive receipt of benefits. Should the Employee so choose to "opt out" of the foregoing benefits, he/she shall be entitled to receive compensation as follows:

PPO Family \$3,000 or PPO husband/wife \$2,000
 - e. The Board shall provide Employee with Life Insurance Coverage under its Group Plan in an amount of \$7,500.00. This coverage shall be maintained during the Term of this Contract and shall not survive the Employee's termination of employment and Employee shall not have any rights to maintain such coverage independently.
 - f. Any improvements in insurance benefits for other Board Employees that may be offered during the life of this contract will be extended to the Employee on the same basis as made available to other employees.

PROFESSIONAL MEMBERSHIP/CONFERENCES/PROFESSIONAL DEVELOPMENT

10. a. The Director of Technology shall be entitled to membership annually, at the Board's expense, for professional dues in one local, one state, and one national association. The Board may, at its sole discretion, provide the Director of Technology with additional paid memberships in other additional organizations.
- b. The Director of Technology shall be reimbursed by the Board for all expenses incurred for his attendance at one (1) state conference and one (1) National conference during the term of this agreement. Approval for such attendance shall be upon the recommendation of the Superintendent of Schools, and as approved by the Board. Reimbursement or payment for all expenses shall be made in accordance with *P.L. 2007, c. 53, The School District Accountability Act* and affiliated regulations, and Board policies.

MISCELLANEOUS PROVISIONS

11. Employee shall be entitled to tuition reimbursement for up to 12 credit hours per year based on the actual tuition paid by the employee. Up to \$400.00 per year shall be reimbursed for expenses/fees incurred related to said course work upon presentation of documentation of such expenses. Courses must be part of a degree program at an institution of higher education which is dully authorized under section 3 of P.L. 1986, c.87 and must be approved by the Superintendent or his/her designee.
12. Upon completion of an earned doctorate degree the employee shall receive a one-time adjustment of base salary of \$2,000 retroactive to July 1st of that contract year. If the employee leaves the district within three years of the earned doctorate, the employee must reimburse the district the full amount of the tuition assistance provided.
13. This contract is terminable upon sixty (60) days written notice by either party subject to the applicable provisions of the laws of the State of New Jersey.

14. If during the term of the Employment contract it is found that a specific clause of the contract is illegal under Federal or State law, the remainder of the Employment Contract not affected by such a finding shall remain in full force.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this _____ day of _____ 2016.

FOR THE BOARD

Frank A. Neglia, President

Barry Haines, Employee

Robin C. Tedesco
Business Administrator/Board Secretary

Date

Data Contract: Dir of Tech 16-17

Barry Haines, Director of Technology
2016-2017