

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 19 Addendum**

**May 12, 2016**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

**I. LA – LEADERSHIP ACTIONS**

**54. Appoint – Interim Business Administrator/Board Secretary**

**APPT BA/BS P**

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education, upon the recommendation of the Interim Superintendent of Schools, approve Mr. Charles Grau as the Interim Business Administrator/Board Secretary effective May 9, 2016 through June 30, 2016 at the rate of \$85.00 per hour subject to the terms and conditions of the contract approved by the Morris County Executive Superintendent of Schools.

**55. Ratification of the Board/PTHEA Agreement 2015-2018**

**PTHEA 2015-2018  
RATIFICATION Q**

BE IT RESOLVED that the Board of Education and the Parsippany-Troy Hills Education Association have negotiated a successor to the 2011-2015 Bargaining Agreement. The successor Agreement for the term of July 1, 2015 through June 30, 2018 is attached and presented for ratification by the Board of Education.

**56. Overnight Field Trip Approval**

**OVERNIGHT  
FIELD TRIP R**

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany High School.

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Grades 9-12 June 3-4, 2016 – Spring Track Sectional Meet  
Burlington County HS, Columbus, NJ

**57. Gifts to the District**

**GIFTS TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send letters of appreciation:

**Lake Hiawatha Elementary School**

The Lake Hiawatha PTA has donated \$3,200.00 to the Board of Education for a new PA System for the All Purpose Room for Lake Hiawatha School.

**Eastlake Elementary School**

The Eastlake PTA has donated \$60.00 to the Board of Education to help support Cultural Arts at Eastlake School.

58. **Long-Term Assignment**

**LONG-TERM  
ASSIGN**

BE IT RESOLVED that the Board approve the following long-term assignment effective as indicated:

Susan Bennet as a long-term substitute for Employee #30475, a Teacher at Central Middle School who is on maternity leave, at \$110.00 per diem effective May 9, 2016 through June 24, 2016.

59. **Resignation – PTHESA**

**RESIGN  
PTHESA**

BE IT RESOLVED that the Board approve the resignation of Taylor Landy, One-to-One Paraprofessional at Knollwood Elementary School, effective May 11, 2016.

**Board of Education**  
**PARSIPPANY-TROY HILLS TOWNSHIP**

Morris County, New Jersey

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**Interim Business Administrator /Board Secretary**

It is agreed between the PARSIPPANY-TROY HILLS BOARD OF EDUCATION (The Board”) and Mr. Charles Grau (“Mr. Grau”) that the Board hereby engages and retains Mr. Grau as Interim Business Administrator /Board Secretary of the Parsippany-Troy Hills School District.

The period of this Agreement will begin as of May 9, 2016 through June 30, 2016 unless sooner terminated as indicated hereafter. This agreement may be sooner terminated by the mutual written agreement of the parties or upon 30 calendar days written notice without cause by either party. This agreement may be extended for additional periods of time by written agreement of the parties provided the total period of employment does not exceed two years.

During the period of this Agreement, Mr. Grau will act as the Interim Business Administrator/Board Secretary and shall have general supervision over all aspects of the Business Office including all procedures subject to the policies and directions of the Board. While serving as Interim Business Administrator/Board Secretary, Mr. Grau agrees to faithfully perform the duties of the position of Interim Business Administrator/Board Secretary as set forth in the Board’s job description for the position, and in accordance with all applicable laws, regulations, policies, and directives.

Mr. Grau will perform the services of Interim Business Administrator/Board Secretary on a per hour basis on all work days required for administrators as set forth on the District’s *Administrative and 12-month Secretary Calendar*, at the rate of Eighty-Five Dollars (\$85.00) per hour, payable bi-weekly.

It is understood that the aforesaid payments are subject to any and all deductions required by law.

Mr. Grau agrees that he is not entitled to receive any benefits other than the per hour payment during the term of this Agreement.

Mr. Grau will be reimbursed for the cost of any out-of-pocket expenses, and in-district and out-of-district transportation costs, which he undertakes at the Board’s request and for which he has submitted appropriate expense accounts and vouchers that have been approved by the Board President.

**INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY  
CONTRACT**

Mr. Grau holds all valid certificates, bond(s) and any other items required by the laws of the State of New Jersey, if necessary, for the position of Interim Business Administrator/Board Secretary. They are in full force and effect and he will procure, if necessary, such certificates, bond(s) and other documents required by the laws of the State of New Jersey before the date that this agreement shall commence, and will exhibit the certificates, bond(s) and other documents.

The Board shall carry appropriate liability insurance so as to indemnify and provide a legal defense for Mr. Grau should any civil action arise against him in connection with an act or omission arising out of and in the course of the performance of his duties with the Board.

Mr. Grau hereby accepts the position here described and undertakes that he will faithfully do and perform his duties under this position and will observe and enforce the rules and regulations prescribed for the government of the school by the Board of Education.

This employment Agreement embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties.

PARSIPPANY-TROY HILLS BOARD OF EDUCATION  
ATTEST

By: \_\_\_\_\_  
Frank Neglia  
Board President

\_\_\_\_\_  
Charles Grau  
Interim Business  
Administrator/Board Secretary

WITNESS:

By: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



State of New Jersey

DEPARTMENT OF EDUCATION

Morris County Office  
P. O. Box 900  
Morristown, New Jersey 07963-0900  
Phone: (973) 285-8332  
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CHRIS CHRISTIE  
Governor  
KIM GUADAGNO  
Lt. Governor

DAVID C. HESPE  
Commissioner  
ROGER A. JINKS  
Interim Executive County  
Superintendent

May 9, 2016

LeRoy Seitz, Ed.D.  
Superintendent of Schools  
Parsippany-Troy Hills Twp. School District  
292 Parsippany Road  
Parsippany, New Jersey 07054

Dear Dr. Seitz:

I have reviewed the amended employment contract for Charles Grau, Interim Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23A-3.1. I have determined that the provisions of the contract are in compliance with the regulations. Therefore, I approve the contract to commence on or about May 9, 2016 through June 30, 2016.

In the event of any conflict between the terms, conditions and provisions of this employment contract and any permissive state or federal law, the law shall take precedence over the contrary provisions.

If during the term of this employment contract, it is found that a specific clause of the contract is illegal in Federal or State law, the remainder of this employment contract, not affected by such a ruling, shall remain in force.

If there are any changes to the terms of this contract, you will need to submit it to me for review and approval prior to the required public notice and hearing of such changes.

Please be reminded that the contract for this position must be submitted annually to the Executive County Superintendent for review and approval.

Sincerely,  


Roger A. Jinks  
Interim Executive County Superintendent

C: Frank Neglia, Board President

## Memorandum of Agreement

The parties in the Parsippany Troy Hills Board of Education and the Parsippany Troy Hills Education Association agree as follows:

1. Duration: This contract shall commence on July 1, 2015, and shall expire on June 30, 2018.
  
2. Salary:
  - a.) Effective July 1, 2015, the base salaries of the Association shall be increased by 2.6%.
  - b.) Effective July 1, 2016, the base salaries of the Association shall be increased by 2.6%.
  - c.) Effective July 1, 2017, the base salaries of the Association shall be increased by 2.6%.
  - d.) All increases are inclusive of increment and retroactive to the dates(s) referenced above, when applicable.
  - e.) Salary Guides are to be mutually developed by both parties.
  
3. Article XV – Insurance Protection:
  - a.) Effective July 1, 2016 (E) - Change to: Prescription Drug \$15/\$35 Retail (2x Mail Order).
  - b.) Effective July 1, 2016 (G) – Change: **“Opt-Out Payment to 25% of the employer’s net premium cost (which shall be defined as the amount of the premium less the employee’s contribution), or \$5,000 dollars whichever is less.”**
  - c.) Effective July 1, 2016, the Board of Education agrees to “freeze” the healthcare premium percentage rate of employees at Step 16 of the salary guide, at their Chapter 78 – Tier 4 healthcare percentage rate in effect on June 30, 2016. Whatever Tier 4 percentage rate is being applied and paid by said employees on June 30, 2016, shall continue until otherwise negotiated, regardless of whether or not any salary increases WOULD have yielded a higher percentage rate under the previous rules governed by Chapter 78. The June 30, 2016 percentage(s) will remain in effect until a time at which the premium contribution is renegotiated or changed via statute or law. Any employee who moves to Step 16 after July 1, 2016 will pay the appropriate Tier 4 Chapter 78 rate in effect for Step 16 on the date of movement, and will thereafter be “frozen” at such rate in accordance with the provisions of this paragraph. The only other way that an employee’s contribution percentage rate shall change, will be if said employee changes level of benefits coverage (e.g.- single coverage to family coverage, or parent/child to employee/spouse, etc.), thus setting forth a new percentage rate based upon their salary and NEW chosen level of coverage, OR, if an employee moves horizontally across salary guide columns to a new salary, at which time the employee’s

contribution percentage shall be based upon the NEW salary rate. Either scenario shall establish the NEW percentage rate, at which the said employee shall remain "frozen" unless any of the aforementioned is to occur again.

d.) Effective July 1, 2016, all employees receiving health benefit coverage shall receive a non-pensionable, flat dollar stipend as follows:

Salary Guide Steps 1-15: \$200 per school year





Salary Guide Step 16: \$800 per school year

e.) The aforementioned health benefits coverage stipend shall be paid in the last pay period in May of each school year. Any employee who severs employment with the school district prior to the last pay period in May, shall receive a prorated stipend commensurate with the length of service in that school year (e.g.- If said employee leaves at the end of December, they shall be paid 4/10s (four-tenths) of the above stated stipend rate).





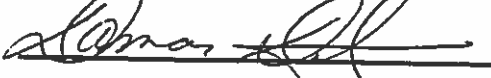
4. All parties acknowledge these terms and conditions are subject to ratification, and the mediator retains jurisdiction.
5. All parties agree to recommend for ratification the terms and conditions contained herein to their respective constituents.
6. All terms and conditions previously agreed to shall remain settled and incorporated into the new agreement (See the documents attached hereto and initialed by both parties as said terms and conditions).
7. All other terms and conditions not contained herein shall remain status quo.
8. All other proposals are hereby withdrawn by both parties.

Date: March 18, 2016

Parsippany Troy Hills Bd. of Ed

  
  
  
  
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Parsippany Troy Hills Ed. Assoc.

  
  
  
  
  
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# PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

Proposals Verbally Agreed to  
between  
Parsippany-Troy Hills Education Association  
And  
Parsippany-Troy Hills Board of Education

**From BOE Proposal:**

**BOE Proposal Page 3**

Article IV – Page 9

A. 11. Delete

~~The weekly teaching load at the Adult High School shall be twenty-seven and one-half (27 1/2) hours of pupil contact including evening hours. The daily schedule may be a split schedule.~~

Article IV – Page 10 B. Change to:

**ALL** The teachers shall have a daily duty-free lunch period of at least thirty (30) minutes.

**BOE Proposal Page 5**

Article VII Teacher Evaluation – Page 13 - Change

4. Observation/evaluations shall be coordinated for individuals who are shared between departments and/or buildings. **ADMINISTRATORS.**

Article VII Teacher Evaluation – Page 14 - Change

- G. Evaluations for all coaching positions shall be completed within thirty days ~~of~~ **FROM** the end of the season. Evaluations for extra-responsibility positions, e.g. Lead Teachers, Coordinators, ~~Bursars~~, etc. shall be completed no later than May 31.

**BOE Proposal Page 13**

Article XXII Miscellaneous Provisions **#5 Ok**

**Posting of Vacancies** — all vacancies for either unit positions or positions of a promotional nature shall be posted in each building in accordance with the following procedures:

2. each notice shall include the position classification, ~~salary rate or range~~, effective date, location and qualifications,
5. The Association President shall receive a copy **BY EMAIL** of each notice of vacancy.

**BOE Proposal Page 15**

Extra Responsibility Compensation, Page 36 A2 Paragraph 2 - Ok to delete

A. 2. Paragraph 2 – Delete

~~Psychologists employed prior to July 1, 1980 shall be compensated at 1.05 of their proper place on the teacher's salary guide. They shall work two (2) weeks beyond the school year.~~



Increase in aggregate tuition reimbursement from \$220,000 to \$235,000. Unexpended capital shall roll over to the next calendar year [Article XVIII Professional Development, p. 25]

Board will provide a 4/5ths teaching position for Association President at full salary and benefits [Article XXI Association Rights and Privileges, p.29]

Full Day Professional Development Days for all teachers will be 8:15-3:15 with one hour for lunch.

 18-16  3/18/16

2014 - 2015										2015 - 2016										2016 - 2017										2017 - 2018									
# ON	STEP	GUIDE	SALARY	INCREASE	PATTERN	# ON	STEP	GUIDE	SALARY	INCREASE	PATTERN	# ON	STEP	GUIDE	SALARY	INCREASE	PATTERN	# ON	STEP	GUIDE	SALARY	INCREASE	PATTERN	# ON	STEP	GUIDE	SALARY	INCREASE	PATTERN	CUMULATIVE EARNINGS	#								
																																COST OF INCREASE FOR STEP	COST OF INCREASE FOR STEP	COST OF INCREASE FOR STEP	COST OF INCREASE FOR STEP				
1	1	51,130				1	1	51,675	0	0.0%		1	1	51,790	0	0.0%		1	1	51,905	0	0.0%		1	1	51,905	0	0.0%		0									
2	2	52,000	880	1.7%		2	2	52,255	835	1.6%		2	2	52,370	695	1.3%		2	2	52,485	695	1.3%		2	2	52,485	695	1.3%		880	1.5%								
3	3	52,800	800	1.5%		3	3	53,055	1,055	2.0%		3	3	53,170	915	1.8%		3	3	53,285	915	1.7%		3	3	53,285	915	1.7%		1,000	1.9%								
4	4	53,600	1,000	1.9%		4	4	53,855	1,255	2.4%		4	4	54,170	1,115	2.1%		4	4	54,285	1,115	2.1%		4	4	54,285	1,115	2.1%		1,000	1.8%								
5	5	54,600	1,000	1.9%		5	5	55,655	1,255	2.3%		5	5	55,170	1,115	2.1%		5	5	55,285	1,115	2.1%		5	5	55,285	1,115	2.1%		1,000	1.8%								
6	6	56,175	1,675	3.0%		6	6	58,420	1,945	3.5%		6	6	58,535	1,805	3.3%		6	6	58,650	1,805	3.3%		6	6	58,650	1,805	3.3%		1,690	3.1%								
7	7	58,150	1,675	2.9%		7	7	62,405	2,255	3.9%		7	7	62,490	2,054	3.4%		7	7	62,575	2,057	3.4%		7	7	62,575	2,057	3.4%		1,675	2.9%								
8	8	60,135	1,985	3.3%		8	8	62,415	2,210	3.7%		8	8	62,499	2,054	3.4%		8	8	62,584	1,939	3.2%		8	8	62,584	1,939	3.2%		1,790	3.2%								
9	9	62,075	1,940	3.1%		9	9	65,045	2,970	4.8%		9	9	65,278	2,815	4.5%		9	9	65,278	2,815	4.5%		9	9	65,278	2,815	4.5%		2,057	3.4%								
10	10	64,775	2,700	4.2%		10	10	67,259	2,484	3.8%		10	10	67,314	2,329	3.6%		10	10	67,314	2,329	3.6%		10	10	67,314	2,329	3.6%		2,214	3.4%								
11	11	66,980	2,205	3.3%		11	11	69,955	2,975	4.4%		11	11	70,075	2,816	4.2%		11	11	70,075	2,816	4.2%		11	11	70,075	2,816	4.2%		2,701	4.0%								
12	12	69,675	2,695	3.9%		12	12	72,665	2,990	4.3%		12	12	72,785	2,630	4.0%		12	12	72,785	2,630	4.0%		12	12	72,785	2,630	4.0%		2,710	3.9%								
13	13	72,365	2,710	3.7%		13	13	75,615	3,250	4.5%		13	13	75,735	3,070	4.2%		13	13	75,735	3,070	4.2%		13	13	75,735	3,070	4.2%		2,930	4.1%								
14	14	75,335	2,950	3.9%		14	14	80,490	2,225	2.8%		14	14	80,490	2,945	3.7%		14	14	80,490	2,945	3.7%		14	14	80,490	2,945	3.7%		2,025	3.9%								
15	15	78,265	2,930	3.7%		15	15	80,490	1,000	1.3%		15	15	81,490	1,000	1.2%		15	15	81,490	1,000	1.2%		15	15	81,490	1,000	1.2%		0	0.0%								
16	16	79,490	1,225	1.5%		16	16	80,490	1,000	1.3%		16	16	81,490	1,000	1.2%		16	16	82,490	1,000	1.2%		16	16	82,490	1,000	1.2%		0	0.0%								
98						98						98						98						98							152,601								
99						99						99						99						99							158,055								
																															181,691								

BA-15 SALARY GUIDE WORKSHEET

BA-15 SALARY GUIDE WORKSHEET

BA-15 SALARY GUIDE WORKSHEET

BA-15 SALARY GUIDE WORKSHEET

BA-15 SALARY GUIDE WORKSHEET

ON	2011 - 2015					2015 - 2016					2016 - 2017					2017 - 2018					CUMULATIVE EARNINGS													
	STEP	GUIDE SALARY	%	STEP	GUIDE SALARY	SALARY INCREASE	%	INCREMENT PATTERN	COST OF INCREASE FOR STEP	# ON STEP	STEP	GUIDE SALARY	%	INCREMENT PATTERN	COST OF INCREASE FOR STEP	# ON STEP	STEP	GUIDE SALARY	%	INCREMENT PATTERN		COST OF INCREASE FOR STEP	\$	%										
0	1	53,623		0	54,075	835	1.6%	580	1.1%	0	1	54,190	0	0.0%	0	1	54,205	695	1.3%	580	1.1%	0	0	0.0%										
3	2	54,800	1.1%	3	55,455	1,055	1.9%	800	1.5%	0	2	54,770	685	1.3%	580	1.1%	0	2	54,885	695	1.3%	580	1.1%	0	0.0%									
8	3	55,200	1.4%	8	56,455	1,255	2.3%	1,000	1.8%	10,040	5	57,570	1,115	2.0%	1,000	1.8%	3,345	3	57,685	1,115	2.0%	1,000	1.8%	0	0.0%									
2	4	56,200	1.8%	2	57,455	1,255	2.2%	1,000	1.8%	2,510	2	57,260	1,065	1.9%	1,000	1.8%	8,920	8	57,685	1,115	2.0%	1,000	1.8%	3,345	3.3%									
4	5	57,200	1.7%	4	59,145	1,945	3.4%	1,690	2.9%	7,780	4	60,935	1,990	3.0%	1,675	2.8%	3,610	2	61,053	1,793	3.0%	1,675	2.8%	0,452	5.8%									
3	6	58,975	1.6%	3	60,820	1,845	3.1%	1,675	2.8%	6,613	3	61,324	3,599	5.9%	3,394	5.4%	7,114	3	62,442	3,512	5.6%	3,394	5.4%	16,395	9.0%									
5	7	60,550	2.8%	5	62,815	2,265	3.7%	1,995	3.3%	11,325	5	63,240	3,275	5.2%	3,161	5.0%	17,545	5	63,048	2,113	3.5%	1,995	3.3%	16,395	16.3%									
10	8	62,545	3.2%	10	66,210	3,665	5.9%	3,395	5.4%	36,650	10	69,485	3,275	4.9%	3,161	4.8%	32,750	10	72,584	3,099	4.5%	2,981	4.3%	30,990	16.3%									
1	9	65,940	5.1%	1	69,370	3,430	5.2%	3,160	4.8%	3,430	1	72,464	3,094	4.5%	3,094	4.3%	16,480	5	75,780	3,316	4.4%	3,196	4.4%	3,316	16.2%									
3	10	69,100	4.6%	3	72,349	3,249	4.7%	2,979	4.3%	6,245	3	75,645	3,296	4.6%	3,181	4.4%	16,480	2	81,920	3,085	3.9%	2,950	3.7%	6,370	12.9%									
2	11	72,070	4.1%	2	75,525	3,455	4.8%	3,176	4.4%	6,910	2	78,835	3,210	4.4%	3,190	4.2%	6,620	2	84,850	3,065	3.7%	2,930	3.6%	15,325	12.9%									
5	12	75,245	4.2%	5	78,715	3,470	4.6%	3,190	4.2%	17,350	5	81,785	3,070	3.9%	2,950	3.7%	15,350	5	88,540	3,825	4.5%	3,690	4.3%	10,105	12.9%									
0	13	78,435	4.1%	0	81,665	3,230	4.1%	2,950	3.7%	0	0	84,715	3,050	3.7%	2,930	3.6%	0	16	88,540	1,000	1.1%	0	0.0%	5,000	7.1%									
5	14	81,385	3.6%	5	84,595	3,210	3.9%	2,930	3.6%	16,050	5	87,540	2,945	3.5%	2,825	3.3%	14,725	5	88,540	1,000	1.1%	0	0.0%	4,225	5.0%									
0	15	84,315	3.5%	0	86,540	2,225	2.6%	1,945	2.3%	0	0	87,540	1,000	1.2%	0	0.0%	0	16	88,540	1,000	1.1%	0	0.0%	0	0.0%									
15	16	85,540	1.4%	15	86,540	1,000	1.2%	0	0.0%	15,000	15	87,540	1,000	1.2%	0	0.0%	15,000	15	88,540	1,000	1.1%	0	0.0%	15,000	3.5%									
																				153,068	68						151,773	68						150,509





BA460 SALARY GUIDE WORKSHEET

BA460 SALARY GUIDE WORKSHEET

BA460 SALARY GUIDE WORKSHEET

BA460 SALARY GUIDE WORKSHEET

BA460 SALARY GUIDE WORKSHEET

# ON STEP	GUIDE STEP	2014 - 2015			2015 - 2016			2016 - 2017			2017 - 2018			COST OF INCREASE FOR STEP	# ON STEP	GUIDE STEP	SALARY \$	INCREASE %	INCREASE PATTERN %	COST OF INCREASE FOR STEP	# ON STEP	GUIDE STEP	SALARY \$	INCREASE %	INCREASE PATTERN %	COST OF INCREASE FOR STEP	CUMULATIVE EARNINGS \$	%		
		SALARY \$	INCREASE %	INCREASE PATTERN %	SALARY \$	INCREASE %	INCREASE PATTERN %	SALARY \$	INCREASE %	INCREASE PATTERN %	SALARY \$	INCREASE %	INCREASE PATTERN %																CUMULATIVE EARNINGS \$	%

555,269

276

544,154

276

538,161

DOC SALARY GUIDE WORKSHEET

2015 - 2016

2016 - 2017

2017 - 2018

# ON	STEP	2015 - 2016				2016 - 2017				2017 - 2018				QUARTERLY EARNINGS	%		
		GUIDE SALARY	INCREASE	PATTERN	COST OF INCREASE FOR STEP	GUIDE SALARY	INCREASE	PATTERN	COST OF INCREASE FOR STEP	GUIDE SALARY	INCREASE	PATTERN	COST OF INCREASE FOR STEP				
0	1	61,520			0	62,015	0	0.0%		62,190	0						
0	2	62,400	580	0.9%	0	63,455	1,055	1.7%	800	63,570	915	1.5%	800	0		2,865	4.6%
0	3	63,200	800	1.3%	0	64,455	1,255	2.0%	1,000	64,570	1,115	1.8%	1,000	0		3,285	5.3%
0	4	64,200	1,000	1.6%	0	65,455	1,255	2.0%	1,000	65,570	1,115	1.7%	1,000	0		4,178	6.0%
1	5	65,200	1,000	1.5%	1	67,145	1,945	3.0%	1,690	67,660	1,985	2.8%	1,690	0		4,853	7.6%
2	6	66,500	1,675	2.5%	2	68,820	1,945	2.9%	1,690	69,335	1,790	2.7%	1,675	0		5,846	9.0%
3	7	68,500	1,675	2.4%	3	70,813	2,263	3.3%	1,933	71,504	2,047	2.9%	1,932	0		6,102	9.1%
4	8	70,533	1,933	2.8%	4	72,745	2,203	3.1%	1,933	73,560	2,815	3.9%	2,701	0		7,128	10.4%
5	9	72,475	1,933	2.7%	5	75,445	2,970	4.1%	2,700	75,560	2,815	3.9%	2,701	0		8,782	12.4%
6	10	75,175	2,700	3.6%	6	79,089	3,914	5.2%	3,644	79,204	3,764	4.8%	3,644	0		10,005	14.5%
7	11	78,810	3,635	4.6%	7	83,355	4,525	5.7%	4,246	83,469	4,366	5.2%	4,246	0		11,115	15.3%
8	12	83,053	4,245	5.1%	8	89,025	5,970	7.2%	5,690	89,140	5,810	7.0%	5,690	0		12,790	18.0%
9	13	88,745	5,690	6.4%	9	94,810	7,294	8.2%	6,884	94,925	7,094	7.5%	6,884	0		14,524	20.6%
10	14	91,665	2,920	3.3%	10	97,750	3,085	3.2%	3,085	97,750	3,085	3.2%	3,085	0		16,258	22.7%
11	15	94,530	2,865	3.0%	11	99,750	2,220	2.3%	2,220	99,750	2,220	2.3%	2,220	0		18,000	25.0%
12	16	95,150	1,220	1.3%	12	96,750	1,000	1.0%	1,000	96,750	1,000	1.0%	1,000	0		19,750	27.0%
																17,871	22.7%
																17,097	20.4%
																15,973	19.5%

MAY 10 2016

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED  
REGULATIONS BEFORE SUBMITTING THIS FORM.

**THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL**

School: Parsippany High School Date: 5/6/2016

Date of Trip: 6/3 - 6/4/2016 Grade Level & Subject: 9-12 Number of Students: 23

Co-Curricular Activity/Group: PHS Boys/Girls Spring Track Group Sectional Meet @ Northern Burlington County Regional H. S.

Destination\*: 160 Mansfield Rd., E. Columbus, N.J. 08022 Phone# 609-298-3900

\*If co-curricular activity what is the rationale for missing instructional time? \_\_\_\_\_

Address: \_\_\_\_\_

**Description of Program:** Group Sectional Meet qualifies for State Group Meet

**How is this trip related to the curriculum at this grade level? Please be specific.**

\_\_\_\_\_

**What academic preparation has been done prior to this trip?**

\_\_\_\_\_

**List follow-up activities to be done in class after the trip.**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**How is this proposed trip the best method available for achieving the desired learning outcome?**

\_\_\_\_\_

**Transportation Information**

Means of Transportation: <u>Bus</u>	Provider: <u>Parsippany Bd. of Education - Transportation</u>
Cost: <u>-0-</u>	Phone #: _____
Departure from School: <u>6/3 @ 12pm</u>	Arrival at Destination: <u>6/3 @ 1:30pm</u>
Departure from Destination: <u>Approx. - 6/4 @ 4pm</u>	Arrival at School: <u>Approx. - 6/4 @ 5:30pm</u>

**Total Cost Information**

Admission/Registration Cost: _____	Cost to Parent: <u>-0-</u>
Funding Source: _____	

**PLEASE CHECK THAT YOU HAVE READ THE FIELD TRIP REGULATIONS**

**Names of Teachers/Staff Members:**

Head Coach: Briane DeGronlmo	<input checked="" type="checkbox"/>
Head Coach: Russell Smith	<input checked="" type="checkbox"/>
Asst. Coach: Jerry McMickle	<input checked="" type="checkbox"/>
Asst. Coach: Jeremy Chaudrauc	<input checked="" type="checkbox"/>

**Names of Non-Staff Chaperones:**

Asst. Coach: Mina Kelaid	<input checked="" type="checkbox"/>
_____	<input type="checkbox"/>
_____	<input type="checkbox"/>
_____	<input type="checkbox"/>

NURSE NEEDED YES  NO

DESTINATION ON APPROVED LIST  YES  NO

[Signature] 5/6/16  
APPROVED PRINCIPAL DATE

[Signature] 5/12/16  
APPROVED CENTRAL OFFICE DATE

APPROVED BY BOARD OF EDUCATION