

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 11

January 5, 2016

MISSION STATEMENT

The mission of Parsippany-Troy Hills School District is to provide effective instruction in all program areas, to develop the learning potential of all students in the district, to build skills for a lifetime of learning, and to develop a feeling of self-worth and confidence that will allow students to become productive members of society.

To accomplish this mission, Parsippany-Troy Hills School District is committed to a system which recognizes principals, supervisors and directors as instructional leaders and empowers members of the teaching staff to become partners in the development of curriculum and refinement of instructional strategies. The Board of Education also seeks the involvement of parents and members of the community as participants in a partnership to promote quality education. The result of this collaboration is to produce effective learners who can cope with the demands of an ever-changing society.

Furthermore, we are dedicated to achieving a spirit of humaneness as students involve themselves in school activities as well as contributing to the well being of the community. To achieve these ends, the Board of Education also supports a continuous program of staff development for all employees as means of developing the most effective curriculum and instruction for all our students.

Date Adopted: 7/6/89

Public Comments

In an effort to align our meeting practices with those of the Township and to insure an orderly meeting, effective this evening the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

1. Each person must sign in and will have three minutes to speak to the Board.
2. Each person must address the presiding officer.
3. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
4. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
5. Please note that we have included copies of Board of Education Bylaw 0167 – Public Participation in Board Meeting which detail the Board's expectations and guidelines for addressing the Board of Education.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 11

January 5, 2016

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

I. BUSINESS/FINANCE – DAVID CORSO

F15-16 72 **Report of Annual School Board Election**

**RPT OF ANNUAL
SCH BRD ELECTION**

Election results from the November 3, 2015 General Election:

For Membership to the Board of Education – Three Full Term (3 Years)

<u>Name</u>	<u>Votes</u>
Frank Neglia	2,774
Judy Mayer	2,805
Susy Golderer	2,578

From these returns, Frank Neglia, Judy Mayer, and Susy Golderer will be duly elected as members of the Board of Education for three years.

OATH OF OFFICE

The Board Attorney will administer the Oath of Office to the above duly elected members.

ROLL CALL

ELECTION OF OFFICERS

Election of President:
Nominations
Balloting
President takes the chair

Election of Vice President:
Nominations
Balloting
Vice President assumes office

F15-16 73 **Meeting Dates**

MEETING DATES F-A

BE IT RESOLVED that the Board of Education hold its regular meetings on the second and fourth Thursdays of each month and/or as noted per attached.

- F15-16 74 **Code of Ethics** **CODE OF ETHICS**
- BE IT RESOLVED that the Board of Education adopt the Purpose and Role of the Code of Ethics N.J. Statute 18A:12-24.1.
- F15-16 75 **Policies, Actions, Rules and Regulations** **POLICY**
- BE IT RESOLVED that the policies, actions, rules and regulations adopted by prior Boards of Education of the Parsippany-Troy Hills School District, which were in effect immediately prior to this Organization Meeting, be reaffirmed and adopted by the Board of Education.
- F15-16 76 **Job Description Manual** **JOB DESCRIPTIONS**
- BE IT RESOLVED that the Board of Education adopt the existing Manual of Job Descriptions.
- F15-16 77 **Newspaper** **NEWSPAPER**
- BE IT RESOLVED that the Board of Education approve the following resolution:
- The Morris County *Daily Record* and *The Star Ledger* are hereby designated as the official newspapers of the Board of Education of the Township of Parsippany-Troy Hills.
- F15-16 78 **Law Firm** **LAW FIRM**
- BE IT RESOLVED by the Board of Education, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., previously adopted a resolution appointing Katherine A. Gilfillan, Esq. of the law firm of Schenck, Price, Smith & King, LLP, (the "Law Firm") of Florham Park, New Jersey, to serve as Board Attorney.
- WHEREAS, the Board has determined that it continues to require these professional services and desires that the Law Firm continue to serve the Board in this capacity.
- NOW, THEREFORE BE IT RESOLVED, that the Board hereby reappoints Katherine A. Gilfillan, Esq. of the law firm of Schenck, Price, Smith & King, LLP to serve as Board Attorney for the period of January 1, 2016 through the next reorganization meeting; and
- BE IT FURTHER RESOLVED, that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

F15-16 79 **Accounting Firm** **WISS & COMPANY**

BE IT RESOLVED by the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, that the firm of Wiss & Company, LLP, Certified Public Accountants, 485C Route 1 South, Suite 250, Iselin, New Jersey 08830, is hereby reappointed auditor to the Board of Education, for the annual school audit commencing January 1, 2016 through December 31, 2016; and

BE IT FURTHER RESOLVED, that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

F15-16 80 **Banks** **BANKS**

BE IT RESOLVED that the Board of Education reaffirms the designation of Wells Fargo Bank, N.A., and the State of New Jersey Cash Management Fund and NJ/ARM Asset and Rebate Management Program as its official depositories for the 2016 calendar year; and

BE IT FURTHER RESOLVED that three officers be authorized to sign checks namely: President or Vice President, Business Administrator/Board Secretary and the Treasurer of School Moneys; and

BE IT FURTHER RESOLVED that the Business Administrator, Assistant to the Business Administrator, and the District Accountant be authorized to perform wire transfers.

F15-16 81 **The Uniform Minimum Chart of Accounts for NJ Public Schools** **UNIF MIN CHART OF ACCTS FOR NJ PUB SCHS**

BE IT RESOLVED that the Board of Education approves the Chart of Accounts as presented by the Department of Education.

F15-16 82 **Appointment of Board Secretary** **BOARD SECRETARY**

BE IT RESOLVED that the Board of Education approves the appointment of David F. Corso, Assistant Superintendent for Business/Chief Finance and Operations Officer as Board Secretary for the 2016 calendar year.

F15-16 83 **Payment of Bills between BOE Meetings** **PAY BETWEEN BOE MEETS**

BE IT RESOLVED that the Board of Education authorize David F. Corso, Assistant Superintendent for Business/Chief Finance and Operations Officer to make payments of bills between Board Meetings on an "as needed" basis for the 2016 calendar year.

F15-16 84 **Fund Investments** **FUND INVESTMENTS**

BE IT RESOLVED that David F. Corso, Assistant Superintendent for Business/Chief Finance and Operations Officer be authorized to invest funds, when available, for 2016 calendar year in Certificates of Deposit, Treasury Bills and/or Savings and Checking Accounts, and approved Investment Funds and report said investments to the Board of Education.

F15-16 85 **Payment of Bills** **PAYMENT OF BILLS**

BE IT RESOLVED that the Board of Education approve the payment of current bills for January 5, 2016 for the 2015-16 school year in the amount of \$1,961,212.62.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
 BOARD OF EDUCATION MEETING DATES
 REGULAR PUBLIC MEETINGS

2016

Thursday	January 21, 2016	Parsippany High School 309 Baldwin Road, Parsippany
Saturday	January 23, 2016 9:00 AM-12:00PM	Dr. Frank A. Calabria Education Center Work Session – Board Goals
Thursday	February 11, 2016	Dr. Frank A. Calabria Education Center* 292 Parsippany Road, Parsippany
Thursday	February 25, 2016	Dr. Frank A. Calabria Education Center*
Thursday	March 10, 2016	Dr. Frank A. Calabria Education Center* Tentative Budget Approved
Tuesday	March 22, 2016	Dr. Frank A. Calabria Education Center*
Thursday	April 7, 2016	Dr. Frank A. Calabria Education Center*
Thursday	April 28, 2016	Dr. Frank A. Calabria Education Center* Public Hearing *
Thursday	May 12, 2016	Parsippany Hills High School* ** 20 Rita Drive, Parsippany Adoption of Final Budget
Thursday	May 26, 2016	Parsippany High School**
Thursday	June 9, 2016	Parsippany Hills High School**
Tuesday	June 21, 2016	Parsippany High School
Thursday	July 21, 2016	Dr. Frank A. Calabria Education Center
Thursday	August 25, 2016	Dr. Frank A. Calabria Education Center
Thursday	September 8, 2016	Dr. Frank A. Calabria Education Center
Thursday	September 22, 2016	Dr. Frank A. Calabria Education Center
Thursday	October 6, 2016	Dr. Frank A. Calabria Education Center
Thursday	October 20, 2016	Dr. Frank A. Calabria Education Center
Thursday	November 10, 2016	Dr. Frank A. Calabria Education Center
Tuesday	November 22, 2016	Dr. Frank A. Calabria Education Center
Thursday	December 15, 2016	Dr. Frank A. Calabria Education Center
Thursday	January 5, 2017	Dr. Frank A. Calabria Education Center - Organization

NOTE-All meetings start with Closed Session 6:30 P.M., Regular Meeting 7:00 PM

*Budget Discussion

**Student and/or Staff Awards

Adopted: _____

Board Elections – Tuesday, November 8, 2016

II. GA – GENERAL ADMINISTRATION – JONI BENOS

GA 15-16 49 Travel and Work Related Expenses

TRAVEL & EXPENSES

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the "Board") adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee's current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Natalie Marano Abby Bruss Emily Alston Doris Wong Cheryl Gomez	Increase Student Learning – iPads	January 19, 2016	West Orange, NJ	\$239.00ea Title IIA
Melissa Iellimo	Guided Math	January 26, 2016	Parsippany, NJ	\$239.00 IDEA
Kathleen Zelles	Innovative Ideas for helping OT, PT	February 8, 2016	Fairfield, NJ	\$239.00 Title II A
Meghan Smith	Executive Dysfunction: Strategies for at Home and School	January 29, 2016	Parsippany, NJ	\$199.00 Title IIA
JR Giacchi Cathy Jo Speidel	Next Generation of Science Standards	January 12, 2016	Monroe, NJ	\$169.00ea
Erica Fertig Joanne Petriello	Strategies to Strengthen your Special Needs Students	February 26, 2016	Parsippany, NJ	\$239.00ea Title IIA

GA 15-16 50 **Field Trip Destinations**

**FIELD TRIP
DESTINATIONS**

BE IT RESOLVED that the Board approve the potential Field Trip destinations named below for the 2015-2016 school year.

Destination

What the trip would be for

Bernard B. Jacobs Theatre
New York, New York

African American Club

Harrah's Resort Atlantic City
Atlantic City, New Jersey

FBLA Club

III. AP – ACADEMIC PROGRAMMING – NANCY GIGANTE, ED.D.

AP 15-16 20 Program Evaluation Cycle

PROGRAM AP-A
EVAL CYCLE

BE IT RESOLVED that the Board approve the attached five-year Program Evaluation Cycle.

AP 15-16 21 Curriculum Approval

CURR APPROVAL
2015-2016

BE IT RESOLVED, that existing K-12 curricula, specialized programs and educational support services be adopted by the Board of Education for the 2015-2016 school year. As new courses or programs are added or existing ones dropped, they will be presented to the Board for review and approval.

a. The following content areas are to be approved for elementary schools, K-5, 2015-2016:

- Art
- Language Arts
- Mathematics
- Music
- Physical Education/Health
- Reading
- Science
- Social Studies
- World Languages

b. The attached listings of courses for (i) the middle schools, and (ii) high schools are to be approved for 2015-2016;

AP-B

c. In addition, the following specialized programs, services, and opportunities are to be approved for 2015-2016:

- Basic Skills
- English as a Second Language
- Co-Curricular Activities
- Gifted and Talented
- Guidance
- Library/Media Skills K-12
- Media Services
- Special Education
- Substance Abuse Program
- Target: Teach Parsippany
- Technology

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
PROGRAM EVALUATION CYCLE**

PROGRAM NAME	2012/13			2013/14					2014/15					2015/16					2016/17					
	1/2	3-4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	
Social Studies K-5		X						X	X						X									X
Social Studies 6-12		X					X					X	X							X				
World Language K-5	X					X						X						X	X					
World Language 6-8				X	X					X						X								X
World Language 9-12			X					X	X						X								X	
Reading/Lang. Arts K-5			X					X	X						X								X	
Reading/Lang. Arts 6-12			X					X	X						X								X	
Math K-5	X	X				X	X					X						X	X				X	
Math 6-8			X					X	X						X								X	
Math 9-12	X	X				X	X					X	X					X	X				X	
Science K-5			X					X	X						X								X	
Science 6-8			X					X	X						X								X	
Science 9-12				X	X					X						X							X	
Media Services K-5			X					X	X						X								X	
Media Services 6-8	X					X					X						X							X
Media Services 9-12			X					X	X						X								X	

KEY: Year 1 / Year 2: Evaluation (data collection; interpretation of data; presentation of proposals and recommendations)
 Year 3 / Year 4: Proposals/Recommendations acted upon – curriculum revision; implementation of proposals and recommendations)
 Year 5: Monitor and record progress

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
PROGRAM EVALUATION CYCLE**

PROGRAM NAME	2012/13					2013/14					2014/15					2015/16					2016/17					
	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	
<u>Physical Education K-12</u>	X					X							X						X							X
<u>Health K-12</u>	X					X							X						X							X
<u>Art K-12</u>			X					X						X	X							X				
<u>Music K-12</u>				X					X	X							X						X			
<u>GRO</u>			X					X						X	X							X				
<u>Guidance K-12</u>			X					X						X	X							X				
<u>Applied Technology 6-12</u>			X					X						X	X							X				
<u>ESL</u>				X					X	X							X						X			
<u>Kindergarten</u>	X					X							X						X							X

KEY: Year 1 / Year 2: Evaluation (data collection; interpretation of data; presentation of proposals and recommendations)
 Year 3 / Year 4: Proposals/Recommendations acted upon – curriculum revision; implementation of proposals and recommendations)
 Year 5: Monitor and record progress

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
MIDDLE SCHOOL COURSE OFFERINGS
2015-2016**

ART

Art 6 - Explore! Imagine! Discover
Art 7 - Digital Art
Art 8 - Art Palooza

INFORMATION TECHNOLOGY

Multimedia Production and Design
Imagineering 8
Young Makers 7
Current and Emerging Technologies 6
Global Digital Citizenship 6
Video Game Design 8

LANGUAGE ARTS

Language Arts 6, 7, 8
Language Arts 6 Advanced
Language Arts 7 Advanced
Language Arts 8 Prehonors

ESL

English as a Second Language

WORLD LANGUAGES

World Language 6 (Spanish, French, Italian)
World Language 7 (Spanish, French, Italian)
Spanish, French, Italian 1

MATHEMATICS

Mathematics 6, 7, 8
Mathematics Advanced Grades 6, 7
Algebra I Grade 8
Basic Skills Mathematics 6, 7, 8

MUSIC

Band 6, 7, 8
Chorus 6, 7, 8

PHYSICAL EDUCATION

Physical Education/Health 6, 7, 8
Mind, Body, Nutrition

READING/WRITING

Reading/Writing 6, 7, 8

SCIENCE

Science 6, 7, 8
Introduction to Physical Science 8
Forensic Science 7,8

SOCIAL STUDIES

Social Studies 6
Introduction to American Studies
(Grade 7)
Social Studies Honors 7
World History 500-1500 (Grade 8)
World History Honors 500-1500
(Grade 8)

APPLIED TECHNOLOGY

Family and Consumer Sciences
Culinary Arts 7
Food Service and Hospitality 8
Industrial Arts
Intro to Engineering 6
Computer-Aided Design and Drafting Technology 7,8
Robotics I 7, 8
Robotics II 7,8
Wood & Metal Craft-builders 7
Design and Problem Solving 7
Craftsmanship with Woods and Metals 8

SPECIAL EDUCATION

Resource Program
Self-Contained Classes

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
HIGH SCHOOL COURSE OFFERINGS
2015-2016**

ART

Ceramics 1, 2
Drawing 1, 2
Painting
Honors Studio Art (2012-2013)
AP Studio Art (2013-2014)
Art Portfolio (2012-2013)
Honors Art Portfolio (2013-2014)
Multi Art
Computer Graphics 1, 2 (2012-2013)
Graphic Design (2013-2014)
Animation (2013-2014)
Advanced Ceramics (2014-2015)

BUSINESS EDUCATION

Business Computer Applications
Pathways to Business and Careers
Personal Finance
Business Law
Business Organization & Management*
Honors College Preparatory Accounting*
Accounting I
Marketing, Advertising & Sales*
Desktop Publishing
*FDU College credit available

ENGLISH

English ESL
English Honors 1, 2, 3
Basic College English 3, 4
College English 3, 4
English 4 Advanced Placement
Public Speaking
Journalism
Creative Writing
English 1
English 2
Reading, Math, Writing Workshop 1, 2, 3, 4

ESL

ESL

WORLD LANGUAGES

French, Italian, Spanish 1
French, Italian, Spanish 2
French, Italian, Spanish 2 Honors
French, Italian, Spanish 3
French, Italian, Spanish 3 Honors
French, Italian, Spanish 4
French, Italian, Spanish 4 Honors
French, Italian, Spanish AP
Spanish 5

FAMILY AND CONSUMER SCIENCE

Introduction to Food Preparation & Nutrition
Advanced Foods
Home Design Technology
Child Development and Parenting
Honors Human Development

INDUSTRIAL ARTS

Intro to Design Technology I
Design Tech II
Woods Technology 1, 2
Television Production 1, 2
Auto Fundamentals
Engineering CAD 1, 2
Engineering CAD II Honors
Architectural CAD 1, 2
Architectural CAD II Honors
Stagecraft 1, 2
Auto Mechanics 1, 2
How to Fix Just About Anything!
Imagineering

COOPERATIVE VOCATIONAL EDUCATION

Cooperative Marketing Education (CME)
CME on the Job

MATHEMATICS

Geometry Honors
Geometry
Algebra 1, 2
Algebra 2 Honors
Pre-Calculus
Pre-Calculus Honors
Probability, Statistics & Discrete Math

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
HIGH SCHOOL COURSE OFFERINGS
2015-2016**

MUSIC

Advanced Placement Music Theory
Concert Band
Freshman Honors Concert Band
Concert Band Honors
Wind Ensemble
Wind Ensemble Honors
Choir
Concert Choir
Freshman Honors Choir
Concert Choir Honors
Music Theory

SCIENCE

Science ESL
Biological Science
Biology 1 Honors
Natural Science
Biology 1
Biology 2: Technology & Issues
Biology Advanced Placement
Environmental Science
Environmental Science, Advanced Placement
Chemistry Honors
Chemistry 1
Conceptual Chemistry
Chemistry Advanced Placement
Physics
Physics Honors
Physics Advanced Placement
Anatomy & Physiology Honors
Astronomy
Current Issues In Science
Forensic Science
Marine Biology
Nutritional Science
Biochemistry
Organic Chemistry
Genetics
Horticulture

PHYSICAL EDUCATION

Physical Education 9, 10, 11, 12
Health 9, 11, 12
Adaptive Physical Education 9, 10, 11, 12
Driver Education 10
Careers in Medicine

SOCIAL STUDIES

World History
World History Honors
World History ESL
US History 1
US History ESL 1, 2
Pre-Advanced Placement US History 1
Advanced Placement US History 2
American Studies - US History 2
Institute for Political & Legal Education (IPLE)
Human Behavior 1, 2
Military History of the US
European History Advanced Placement
Government and Politics Advanced Placement
Civics and Government
Civics and Government Honors

SPECIAL EDUCATION

Resource Program
Self-Contained Classes

SPECIAL PROGRAMS

Independent Study
Target: Teach Parsippany

IV. HR – HUMAN RESOURCES – EILEEN HOEHNE

- HR 15-16 281 **Employment – Paraprofessionals** **EMPLOY
PTHESA**
- BE IT RESOLVED that the Board approve the individuals named below who have been employed for the 2015-2016 school year as paraprofessionals in the areas as indicated:
- Eastlake Elementary School**
Sudha Ganesh One-to-One – 1st Year \$20,318.00 1/6/2016
- Knollwood Elementary School**
Louis Tempesta Instructional Aide – 1st Year \$29,337.00 1/4/2016
- Northvail Elementary School**
Samantha Monks One-to-One – 1st Year \$20,318.00 1/4/2016
- HR 15-16 282 **Employment – Bus Aides** **EMPLOY
BUS AIDES**
- BE IT RESOLVED that the Board approve the individuals named below who have been employed for the 2015-2016 school year as Bus Aides at the rate of \$15.50 per hour as indicated:
- Teresa Mitchell 5.5 hours/day effective 12/21/2015
Frances Robinson-Rowe 5.5 hours/day effective 1/4/2016
- HR 15-16 283 **Resignation - PTHESA** **RESIGN
PTHESA**
- BE IT RESOLVED that the Board approve the resignation of Christina Padula, Kindergarten Paraprofessional, effective December 31, 2015.
- HR 15-16 284 **Resignation – Noontime Aide** **RESIGN
NOONTIME**
- BE IT RESOLVED that the Board approve the resignation of Evelyn Bellamy, Noontime Aide, effective December 23, 2015.
- HR 15-16 285 **Resignation/Addition – Permanent Substitutes** **RESIGN
PERM SUBS**
- BE IT RESOLVED that the Board approve the following resignation/addition as indicated below:
- RESIGN - Samantha Monks - Northvail Elementary School effective 12/23/2015
ADD - Heather Church - Eastlake Elementary School effective 1/6/2016
- HR 15-16 286 **Change of Assignment – PTHESA** **CHANGE
ASSIGN PTHESA**
- BE IT RESOLVED that the Board approve the following change of assignment for the 2015-2016 school year with no change in salary as indicated below effective January 6, 2016:
- Sylvia Fang – Lake Hiawatha Elementary School**
From: One-to-One Paraprofessional To: Preschool Paraprofessional

HR 15-16 287 **Change in Start Date** **CHANGE START DATE**

BE IT RESOLVED that the Board approve change in start date for the individual named below:

Muna Okour – Paraprofessional – Littleton Elementary School

From: December 4, 2015

To: December 14, 2015

HR 15-16 288 **Maternity Leaves of Absence** **MATERNITY LEAVES**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

Employee #31175, Teacher at Parsippany High School, has requested a maternity leave of absence on or about March 21, 2016 through May 6, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 9, 2016 through June 24, 2016.

Employee #30607, Teacher at Intervale Elementary School, has requested a maternity leave of absence on or about February 18, 2016 through April 21, 2016 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from April 22, 2016 through June 24, 2016.

HR 15-16 289 **Long-Term Assignment** **LONG-TERM ASSIGN**

BE IT RESOLVED that the Board approve the following long-term assignment effective as indicated:

Brianna Mahoney will serve as a long-term substitute for Employee #30787, a Teacher at Mt. Tabor Elementary School who is on Family Medical leave of absence, at \$110.00 per diem effective January 6, 2016 through February 16, 2016.

HR 15-16 290 **Employment – Noontime Aide – Pending Completion** **EMPLOY NOON AIDE**

BE IT RESOLVED that the Board approve the individual named below who has been employed for the 2015-2016 school year as a Noontime Aide in the area indicated at the rate of \$15.50/per hour, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check and any other materials:

Eastlake Elementary School

Virginia Nussbaum

10 hours/week

HR 15-16 291 **Certificate of Retirement – APSA** **RETIRE
APSA**

BE IT RESOLVED that the Board approve the resignation of Bernadette Flaherty, Coordinating Supervisor of Special Education K-5, for the purpose of retirement effective July 1, 2016.

HR 15-16 292 **Employment – Substitutes** **EMPLOY SUB**

BE IT RESOLVED that the Board approve the employment of the individuals named below who hold the appropriate number of credits or the proper certification, and who have indicated their interest in serving as substitutes in the areas indicated during the 2015-2016 school year:

Effective 1/6/2016

Panayiota Bobotsiaris	Teacher, Paraprofessional, Secretary
Nicey Jacob	Paraprofessional
Cara Kohaut	Teacher/Paraprofessional
Diana Mamoor	Paraprofessional
Ingrid Mora	Teacher
Linda O'Brien	Teacher

HR 15-16 293 **Employment – Local 32** **EMPLOY
CUSTODIAN**

BE IT RESOLVED that the Board approve the employment of Joseph Stefanelli, who has successfully completed his 150-day probationary period as a Maintenance Worker. A new contract should be issued to him in the amount of \$29,050.00 (prorated) for the 2015-2016 school year, effective January 4, 2016.

HR 15-16 294 **Change of Assignment/Contract – PTHEA** **PTHEA**

BE IT RESOLVED that the Board approve the following change of assignments necessitating the changes in contract as indicated, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and PTHEA effective January 4, 2016:

Donna Donelan

From: 2/5 PHS and 2/5 CMS \$51,764.00
 To: 2/5 PHS \$25,882.00

Lyndsey Wyman

From: 5/5 BMS \$66,075.00
 To: 3/5 BMS \$39,645.00

HR 15-16 295

Corrections

CORRECT

BE IT RESOLVED that the Board approve the corrections listed below:

Long-Term Assignments

Alana Pentz – for Employee #10851 at Littleton Elementary School

From: effective January 5, 2016 through March 1, 2016 at the per diem rate of \$257.10.

To: effective January 5, 2016 through March 1, 2016 at the per diem rate of \$269.00.

Brunella Brunetti-Colatruglio – for Employee #40530 at Brooklawn Middle School

From: effective November 2, 2015 through January 25, 2016.

To: effective November 2, 2015 through December 18, 2015.

Resignation Effective Date – Local 32

Ilham Elborj

From: December 31, 2016

To: December 31, 2015

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

PS 15-16 55 **ABA-Trained Paraprofessionals**

ABA PARAS

BE IT RESOLVED that the Board approve the following staff member as an ABA-trained Paraprofessional with a stipend of \$1,200 (pro-rated), for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Maria Antonacci	Lake Parsippany	11/9/15
Lisa Gangala	PHHS	11/4/15

PS 15-16 56 **Home Instruction**

HOME INSTRUCTION

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>
28451	PHHS	9	Surgery
33338	MT	5	Behavior
41351	TH	5	Behavior
27299	PHHS	10	Administration
40274	MT	5	Emotional
26224	PHHS	11	Administration

PS 15-16 57 **Suspensions**

SUSPENSIONS PS-A

Eight secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.