



Parent Teacher Conferences
Monday, November 20, 2017 from 1:50 PM - 8:30PM
Tuesday, November 21, 2017 from 1:50 PM - 3:00PM

November 1, 2017

Dear BMS Parents:

It is the time of year to begin scheduling parent/teacher conferences at Brooklawn Middle School. In the past three years the middle school continues to provide updated and more “realtime” student progress to parents via Genesis through the Parent Portal and gradebook. This is in addition to teacher emails, phone conferences and team meetings scheduled during the school year as other tools of communication. Therefore, unlike elementary school, middle school conferences are not mandatory for middle school parents.

For those parents who are new to middle school conferencing, all conferences will be with your child’s academic team of teachers. Conferences during the November time slots (November 20-21) will be 10 minutes in length. Our teams welcome the opportunity to meet with every parent, but due to time constraints this is impossible. *Therefore, we can offer the following options in lieu of live conferences taking place during the two-day designated teacher/conference slots:*

- 1.) An email from each teacher on your child’s team to inform you of your child’s progress. You can sign up for this option using the link here: [Email Summary of Progress](#)
- 2.) A phone conference from a teacher or team of teachers. You can sign up for this option using the link here: [Phone Conference](#)
- 3.) An appointment to meet with your child’s team at a later date. Our teams have made additional appointments available later in the month of November and December should you not be able to come on November 20th and 21st.

Please understand that we cannot meet with every parent due to limited time slots during these two days. However, in addition to the options listed above, we do continue parent conferences by your request throughout the school year. Should you want to request a parent conference, simply log on to Genesis, select the “Conference Tab” and the teams available dates and times will appear. All conference scheduling is done via Genesis.

Thank you in advance for your cooperation. The BMS administration has attached the process for scheduling conferences and other operations

Parent/teacher conference sign ups are done through Genesis Parent Portal. Your child's math teacher will serve as the representative for the entire team. We have provided a listing of the math teacher on each team below.

Genesis Instructions:

- Log into the Genesis Parent Portal
- Click the tab labeled "Conferences"
- On the conference screen select "Schedule conference for Parent Teacher Conference". Available slots based on your child's mathematics teacher will appear. Hit "reserve" to schedule a conference.
- If all spots are booked select "Request a Conference" on the conference screen. Additional times throughout the month of November and December have been made available.

Mathematics Teachers

Team 6-1: Vicari
Team 6-2: Andersen
Team 6-3: Berkman

Team 7-1: Andolino
Team 7-2: Wilkie
Team 7-3: Miller

Team 8-1: Wall
Team 8-2: Mroz
Team 8-3: Pico

Additional Math Teachers (not on teams):

6th Grade: DeStefano

7th Grade: Schlosser

8th Grade: Butterfield, Clark

All Grades: Dzuback, Lorenzo