



State of New Jersey
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Governor
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Lt. Governor

CHRISTOPHER D. CERF
Acting Commissioner
KATHLEEN C. SERAFINO, Ph.D.
*Executive County
Superintendent of Schools*

March 24, 2011

Mr. Anthony Mancuso
Board President
Parsippany-Troy Hills Board of Education
292 Parsippany Road
Parsippany, New Jersey 07054

Dear Mr. Mancuso:

In my letter, dated March 21, 2011, you were directed to take action to: (1) revise the budget so that it is in compliance with the above-referenced regulations; and (2) bring the Superintendent's proposed contract into compliance pursuant to N.J.A.C. 6A:23A-1.2 and 3.1. While the Board of Education has amended the proposed FY12 budget to reduce the Superintendent salary line item to conform to the regulations cited, the Board has failed to conform the contract as directed and, in fact, has been paying the Superintendent pursuant to an unapproved contract since December 2010. Therefore, I am reducing the Superintendent Salary line item for FY12 by \$2,462, which reflects the difference between the amount paid to the Superintendent during FY11 and the amount authorized under the earlier, previously approved, contract.

Specifically, I am reducing your FY12 budget by the difference between the Superintendent's unapproved salary of \$216,240 and the previously approved salary of \$212,020, prorated from December 1, 2010 to June 30, 2011. With this reduction of \$2,462, your FY12 budget is now approved.

Finally, you are reminded that the 15% merit bonus included in the Superintendent Salary line item of the proposed FY12 budget can only be paid upon the approval of the Superintendent's performance against specific factors that must first be approved by the Executive County Superintendent.

Sincerely,

Kathleen C. Serafino
Executive County Superintendent of Schools

c: Marlene Wendolowski, School Business Administrator/ Board Secretary
Dr. LeRoy Seitz, Superintendent of Schools