

**OBSERVATION REPORT**

**[Insert Link]**

Teacher Name	School	Date of Observation
Subject	Grade	Time (Period)

**Description of Lesson Observed:**

**Commentary** (Discussion of Professionalism, Planning and Preparation, Implementation of Lesson, Interaction with Students, Student Assessment Practices):

**Areas of Critical Importance:**

**Summary of Post Observation Conference:**

\_\_\_\_\_  
Date of Conference

_____ Evaluator's Signature	_____ Date	_____ Staff Member's Signature	_____ Date
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**I have received a copy of this evaluation report and have had an opportunity to discuss it.**

**Staff Member Comments** (optional):

cc:  Teacher     Supervisor     Principal     Personnel File

**MID-YEAR PERFORMANCE EVALUATION REPORT**

\_\_\_\_\_  
Teacher Name

\_\_\_\_\_  
School

\_\_\_\_\_  
Date of Evaluation

\_\_\_\_\_  
Subject

\_\_\_\_\_  
Grade

**Performance Areas of Strength:**

**Performance Areas for Improvement / Development:**

**Indicators of Pupil Learning & Growth:**

**Progress toward accomplishing Professional Development Plan:**

**Summary of Evaluation Conference:**

\_\_\_\_\_  
Evaluator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Member's Signature

\_\_\_\_\_  
Date

**I have received a copy of this evaluation report and have had an opportunity to discuss it.**

cc:  Teacher

Supervisor

Principal

Personnel File

**END OF YEAR PERFORMANCE EVALUATION REPORT**

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Teacher Name	School	Date of Evaluation
Subject	Grade	

**Performance Areas of Strength:**

**Performance Areas for Improvement / Development:**

**Indicators of Pupil Learning & Growth:**

**Progress toward accomplishing Professional Development Plan:**

**Summary of Evaluation Conference:**

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Evaluator's Signature	Date	Staff Member's Signature	Date
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**I have received a copy of this evaluation report and have had an opportunity to discuss it.**

- Recommendation:**
- Reemployment with increment
  - Reemployment with reservations about awarding increment
  - Reemployment – withhold increment
  - Non-renewal

cc:  Teacher     Supervisor     Principal     Personnel File