

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Tuesday, November 20, 2018**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Tuesday, November 20, 2018 at Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Mr. Neglia called the meeting to order at 5:30 pm.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 30, 2018 and at the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building, a copy of Notice filed with the Township Clerk and transmitted to other newspapers on October 22, 2018 and the rescheduled date due to snow on November 15, 2018 posted in the Daily Record, The Star Ledger and the District Website. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. George Blair
 Mr. Andrew Choffo
 Mr. Joseph Cistaro
 Mr. Matthew DeVitto
 Mrs. Susy Golderer
 Mrs. Judy Mayer
 Mrs. Alison Cogan
 Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
 Mr. Robert Sutter, Asst. Superintendent- Human Resources
 Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Ms. Gabrielle Conde, Asst. Business Administrator/Board Secretary
 Mrs. Katherine Gilfillan, Esq. Board Attorney

Absent & Excused: Mrs. Robin Tedesco, Business Administrator

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session at 5:30 PM for the purpose of discussing student HIB matters which are confidential in nature under N.J.A.C. 32:-7.1 et seq. and personnel matters. Action may or may not be taken with respect to these matters.

The motion was moved by Mr. DeVitto and seconded by Mr. Cistaro and was unanimously approved by roll call vote:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo					X	
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mrs. Mayer, seconded by Mr. Berrios and unanimously approved by roll call vote the regular meeting reconvened at 6:00 p.m.

STUDENT COMMITTEE REPORT

STUDENT COMM. REPORT

No student reports.

CORRESPONDENCE

CORRESPONDENCE

None

UNFINISHED BUSINESS

UNFINISHED BUSINESS

None

COMMITTEE REPORTS

COMMITTEE REPORTS

Communications - Mrs. Golderer had no report.

Critical Issues – Mr. Berrios reported that Critical Issues met on November 6, 2018 and the committee discussed what a Demographic Study can do for us. The data can help us frame issues and help the school district develop budgets, prioritize issues, provide data as to future student population, and pursue strategies to address well-documented needs.

Buildings and Grounds: Mr. Cistaro reported that the Buildings and Grounds Committee met on October 18, 2018. They discussed the following key points:

1. Update on Projects:
 - a. Littleton Gym Floor Replacement: Work is complete, finishing punch list items.
 - b. PPHS Press Box Replacement: Work is complete, finishing punch list items.
 - c. Lake Hiawatha Roof Replacement: Work is completed.
2. Visitor Management System at the Elementary Schools: soft rollout will begin at the end of October.
3. AC Report: An air conditioning analysis was done by the district's architects that involved PHS, BMS and CMS. The district is reviewing the options that were submitted.
4. Mt. Tabor: HVAC pipe connecting old and new wings of school is leaking. The district is working to resolve the problem.

Mrs. Mayer asked where the soft roll out was for the visitor management system. Dr. Sargent reported that they are installed at all the ten elementary schools currently. Dr. Sargent reported that the soft roll out is going very well and visitors have been very responsive to it. If there have been issues with it the vendors are very good about coming out to address it. They hope to fully launch at all schools come January.

Personnel – Mrs. Mayer reported that personnel met on November 13, 2018 and listed the following as key discussion points:

1. Personnel Matters: Dr. Sutter and Dr. Sargent discussed several district employee personnel matters with the committee.
2. QSAC Update: Dr. Sutter and Dr. Sargent explained to the committee the purpose of the NJDOE's Quality Single Accountability Continuum (QSAC). QSAC is the NJDOE's system to ensure all school districts are in compliance with state and federal laws, statutes and regulations. Each year, districts are required to complete a QSAC District Performance Review (DPR) and submit their complete DPR to the NJDOE. Every third year, the NJDOE visits districts to review their DPR. This year the PTHSD will be visited by the NJDOE for a site visit and review of our DPR.
3. Waivers (Spanish): Dr. Sutter and Dr. Sargent discussed the reason for the "Spanish" waivers found on the BOE Bulletin. The reason is we have posted for a "Long-term Spanish" position, and we have no applicants, so we want to cover the classes with certificated personnel.

Mr. Neglia asked Mrs. Mayer to speak about the Opioid Meeting she went to. Mrs. Mayer said it was very interesting but very sad and tough to listen to. Our assembly man was there and talked about some bills that were being introduced. She did not bring her notes with her but she would be happy to share with whomever is interested. She spoke about parents who were there that had a child who died of a heroin overdose and their experience with substance abuse. How it can happen to anyone and it is truly heartbreaking and very frightening. Mrs. Mayer said that doctors are now only allowed to supply a five day prescription for pills and they will have a registry where doctors are required to put their names into a system, the system will flag potential abuse cases. In addition anyone who has had bad experiences with drugs, such as overdoses, will also be on a registry and it seems that they are going to be keeping tighter tabs on potential individuals who may abuse these substances.

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of November 20, 2018

Mr. Berrios reported that at the Parsippany PD Headquarters they have a medication recycle bin and to pass the word out that if individuals have drugs they are no longer using take them up to the PD in the recycle bin and they can dispose of them properly.

Transportation- Mr. DeVitto had no report.

Policy- Mr. Choffo reported that policy committee met on November 6, 2018. The following new and revised Policies and Regulations were reviewed and are being put forth for a 1st Reading on November 15, 2018:

- Policy 5330.04: Administering an Opioid Antidote- NEW
 -This policy was reviewed and revised by our District Physician, Dr. Gluckman and our Board Attorney, Kate Gilfillan.
- Policy 5533: Student Smoking: REVISED
- Regulation 5600: Discipline Code of Conduct: REVISED for Smoking
- Policy 5535: Passive Breath Alcohol Sensor Device: REVISED

Sports/Extra-Curricular – Mr. Blair had no report.

Finance - Mrs. Cogan had no report and stated that the PTHEA negotiations will be heading to mediation.

APPROVAL OF MINUTES

On a Motion by Mrs. Mayer, seconded by Mr. Berrios, the Executive and Regular minutes of the October 18, 2018 meeting, were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo			X			
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 7.

Ms. Conde presented the Secretary Report.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 7

November 15, 2018

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. Parsippany Education Foundation Grants

**PEF, INC
GRANTS**

BE IT RESOLVED that the Board accept the grant awards totaling \$13,057.64 to the schools named below from the Parsippany Education Foundation, Inc.:

Name of Grant	School	Amount Approved
Life Cycle of a Caterpillar	Eastlake	225.87
Nintendo Switch Labo Instruments	Troy Hills & Knollwood	1,849.90
Up All Knight Café	Brooklawn	400.00
There is Only One You	Lake Parsippany	391.92
Battle of the Books	Mount Tabor	582.48
The Gift of Music for PHHS 50 th Birthday	Parsippany Hills	4,000.00
Rock Out Loud!	Rockaway Meadow	1,800.00
ChipWrecks and RedBots!	Parsippany Hills	777.22
Enhancing Community Based Instruction for the Secondary Schools	Central, Brooklawn, Parsippany High	\$1,485.00
Storytelling and Puppets = Amplified Student Voices	Troy Hills	1,545.25

II. GA – GENERAL ADMINISTRATION – JONI BENOS

2. Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and **WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Katelyn Walsh Linda Algieri Janet Cassetta Donna Martino	Guided Math Conference	November 28, 2018	New Brunswick, NJ	\$269.00ea Title IIA
Michelle Dominy-Marx	SONJ Change the Game Conf	October 24, 2018	South Brunswick, NJ	\$34.10 IDEA
Lillian Riedel	Annual Review: IEPs	November 20, 2018	New Providence, NJ	\$185.00 IDEA
Erica Fertig	101 Therapy Strategies	January 25, 2019	Newark, NJ	\$269.00 IDEA
Denise Brewer	Building Positive Schools	December 7, 2018	Parsippany, NJ	\$129.00 Title IV
Denise Brewer	Fostering Resilience in Children	January 11, 2019	Parsippany, NJ	\$129.00 Title IV
Norma Sudak	Practical Strategies	December 18, 2018	Newark, NJ	\$269.00
Kathleen Zelles Lynea Dressel	School-Base OT	December 3-4, 2018	New Brunswick, NJ	\$679.95ea IDEA B
Erica Fertig	Facilitating Rapid Change	December 10, 2018	Fairfield, NJ	\$259.00 IDEA
Jacquelyn Halbach Christine Lupia-Fugere Patricia Napolitano	NJ Assoc of School Librarians	December 3-4, 2018	Long Branch, NJ	\$364.54 Title IIA \$267.00 Title IIA \$175.00 Title IIA
Cory Wegesa	Mindfulness for Treating Kids and Teens	Online	Online	\$199.99
Joy Paterno Laura Diggle Sarah Washington Gina Masterson Kelly Jo Bledsoe	Units of Study in Reading	November 30, 2018	Somerset, NJ	\$165.00 ea Title IIA
Cara Kohault	Co-teaching Conference	December 4, 2018	Long Island, NY	\$269.00 Title IIA
Bettina Beal	Co-Teaching Strategies to Support English Lang. Learners	December 11, 2018	Fairfield, NJ	\$259.00 Title IIA
Julie Perrone Kristin Didimamoff	Supporting English Learners in Reading Workshop	December 6, 2018	Livingston, NJ	\$249.00ea Title III
Lorna Crooker	School Nurses: Enhance Emergency Response	December 10, 2018	Fairfield, NJ	\$295.00
Karen Snell	Effectively Dealing With Disruptive Students	December 17, 2018	West Orange, NJ	\$269.00 Title IIA
Melissa Iellimo	Greg Tang’s Math Intervention	February 12, 2018	NY, NY	\$269.00 Title IIA

Victoria Martin	Straegies and Structures for Teaching Writing K-8	December 18, 2018	New Providence, NJ	\$195.00 Title II
Erica Pizza	Create, Connect And Cultivate	June 23-28, 2019	Savannah, GA	\$1110.00
Annamarie Altomonte	Best Practices for K-6	November 29, 2018	East Orange, NJ	\$299.00 Title IIA
Melissa Iellimo	GoMath!	November 29, 2018	East Orange, NJ	\$299.00 Title IIA
Brianna Migliazza	Supporting English Learners	December 6, 2018	Livingston, NJ	\$249.00 Title IIA
Rachel Villanova Tali Axelrod	Formative Assessment	December 10, 2018	New York, NY	\$220.00 \$225.00
CORRECTION Antonia Hernandez Marleen Gibson	Literacy for All Conf	October 28-29, 2018	Rhode Island	FROM: \$1,300.00 ea Title IIA To:: \$1,300.00 ea

3. **Gifts to the District**

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation.

District

Weichert Realtors has donated fifteen (15) wooden desks to the district.

Rockaway Meadow

The Rockaway Meadow PTA has donated \$1,795 to the Board of Education to help support cultural arts at Rockaway Meadow School.

Eastlake School

The Eastlake PTA has donated a two pack Mesh Ball Bag, four Junior Soccer balls, one Junior Football, six rubber Kick Balls, and six Junior Basketballs to Eastlake School.

Troy Hills

The Troy Hills PTA has donated \$1,200 to the Board of Education to help support cultural arts Programs at Troy Hills School.

Parsippany Hills High School

Kent Place School has donated a Baldwin Piano, Model B 144270 to Parsippany Hills High School.

4. **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following new/revised Board Policies/Regulations at this first of two readings:

- Policy 5330.04 – Administering an Opioid Antidote – NEW
- Policy 5533 – Student Smoking – REVISED
- Regulation 5600 – Discipline Code of Conduct – REVISED for Smoking
- Policy 5535 – Passive Breath Alcohol Sensor Device

**A
B
C
D**

5. **Field Trip Destinations**

**FIELD TRIP
DESTINATIONS**

BE IT RESOLVED that the Board approve the following Field Trip Destinations:

<u>Destination</u>	<u>What the trip would be for</u>
BAUS (Buddhist Association of the United States) Carmel, New York	12 th Grade English Class Trip
The Bounce Factory 150 Mt. Bethel Road Warren, NJ 07059	Grade 4 Field Trip
LaCucina Diamond Spring Road Denville, NJ	PHHS Chorus

III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.

6. **Title I Morning Math Enrichment Program**

**TITLE I
MATH ENRICH**

BE IT RESOLVED that the Board approve the following teachers for the Morning Math Enrichment Program at a rate of \$50.00 per session to be paid out of Title I Grant Funds. This program will run for approximately 17 weeks beginning December 2018, one day per week, 8:00 am to 8:40 am.

Rockaway Meadow Elementary School

Linda Algieri
Gina Masterson
Shaleene Pandorf

Knollwood Elementary School

Tammy Walsh
Marie Gundlah
Jenna Brennan

Lake Hiawatha Elementary School

Amanda Finnerty
Melissa Iellimo
Ashley Radiotis

Intervale Elementary School

Alana DeRogatis (Guisti)
Doreen Worthington
Madeline Brown

Troy Hills Elementary School

Mary Jablonka
Carolyn Malloy
Andrea Axt

7. **Student Teachers**

**STUDENT
TEACHERS**

BE IT RESOLVED that the Board approve the following student teacher for the 2018-2019 school year:

Student Name	Cooperating School	Requesting University
Nicole Pereira	Lake Hiawatha	Caldwell University

BE IT RESOLVED that the Board approve Alyssa Feola to observe for 5 hours at Rockaway Meadow Elementary School with Taylor Egan as part of her pre-service training at County College of Morris.

BE IT RESOLVED that the Board approve Sophie Fisher to observe for 5 hours at Central Middle School with Lara Olarte as part of her pre-service training at County College of Morris.

BE IT RESOLVED that the Board approve Krista Fitzgerald to observe for 5 hours at Mt. Tabor and Eastlake Elementary Schools with Patricia Gallagher as part of her pre-service training at County College of Morris.

BE IT RESOLVED that the Board approve Lina Marin DeLaRosa to observe for 1 hour at Brooklawn Middle School as part of her pre-service training at County College of Morris.

BE IT RESOLVED that the Board approve Lauryn Patracuolla to observe for 5 days at Mt. Tabor Elementary School with Faith Covington as part of her pre-service training at Farleigh Dickinson University.

V. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

8. Resignation - Noontime Aides

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the following resignations:

Effective October 23, 2018:

Jignesh Bhatt Northvail Elementary School

Effective November 7, 2018:

SeethaLakshmi Krishnamurthy Mount Tabor Elementary School

Effective November 20, 2018:

Suraksha Mahishi Littleton Elementary School

Effective October 15, 2018

Clementia Ciliberta Lake Hiawatha Elementary School

9. Resignation – Office Aides

**RESIGN
OFFICE AIDE**

BE IT RESOLVED that the Board approve the following resignations

Effective October 23, 2018:

Shraddha Bhatt Littleton Elementary School

Effective November 20, 2018:

Donna Jenkins Lake Parsippany Elementary School

10. Resignation – PTHESA

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignations as indicated below:

Effective November 7, 2018:

Tracy Ruggiero	Paraprofessional	Eastlake Elementary School
Cathy Weber	Paraprofessional	Troy Hills Elementary School

Effective November 30, 2018:

Heidi Hansberry	Instructional	
	Paraprofessional	Intervale Elementary School

11. **Retirement – Local 32**

**RETIRE
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation for the purpose of retirement of John Colucci, Custodian at Parsippany High School effective March 1, 2019.

12. **Retirement - ESAPTH**

**RESIGN
ESAPTH**

BE IT RESOLVED that the Board approve the resignation for the purpose of retirement of Michelle Clackner, secretary at Littleton Elementary School, effective February 1, 2019.

13. **Employment - Noontime Aides**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individuals named below as noontime Aides for the 2018-2019 school year at the rate of \$16.70 per hour:

Effective 11/26/2018:

Intervale Elementary School

Sangeetha Rajendran 10 hours/week

Lake Hiawatha Elementary School – Effective November 21, 2018

Sindhu Kannan 10 hours/week

Theresa Mitchell 10 hours/week

Effective 11/26/2018:

Lake Parsippany

Karen Cammarata 10 hours/week

Selvameenakshi Sundar 10 hours/week

14. **Employment - Office Aides**

**EMPLOY
OFFICE AIDE**

BE IT RESOLVED that the Board approve the following individual as a Part-time Office Aide for the 2018-2019 school year at the rate of \$16.70 per hour, effective November 21, 2018:

Littleton Elementary School

Suraksha Mahishi

15. **Employment – Paraprofessionals**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as Paraprofessionals in the areas indicated:

Troy Hills Elementary School

Effective 11/21/2018

Donna Wagner Paraprofessional \$22,013.00 (Prorated)

Effective 11/21/2018

Donna Jenkins Paraprofessional \$22, 013.00 (Prorated)

Intervale Elementary School

Effective 12/03/2018

Samantha Wach Instructional Paraprofessional \$31,032.00 (Prorated)

16. **Employment – ESAPTH**

**EMPLOY
ESAPTH**

BE IT RESOLVED that the Board approve the employment of Heidi Hansberry who has been selected as a Secretary at Parsippany High School, replacing Judith Kret. Ms. Hansberry will be placed on 12-month Guide B - Step 4 and receive \$46,805.00 (prorated) effective December 3, 2018.

17. **Employment – Choreographer - Marching Band**

CHOREOGRAPHER

BE IT RESOLVED that the Board approve the employment of Roman Trujillo as the Choreographer of drills for the Parsippany High School Marching Band for the 2018-2019 season. He will be paid \$2,000.00 for these services.

18. **Transfer of Assignment - Local 32**

**TRANSFER
OF ASSIGNMENT**

BE IT RESOLVED that the Board approve the individuals named below who have been transferred/re-assigned for the 2018-2019 school year as indicated effective November 19, 2018, necessitating no change in salary:

Maria Cataldo - Head Custodian

From: Lake Parsippany Elementary School

To: Troy Hills Elementary School

Juan Castro – Head Custodian

From: Troy Hills Elementary School

To: Lake Parsippany Elementary School

19. **Change in Assignment/Contract – PTHESA**

**CHANGE IN
ASSIGNMENT**

BE IT RESOLVED that the Board approve the change in assignment, necessitating the following change in contract effective November 26, 2018.

Laura Cowhig

From: Paraprofessional

Brooklawn Middle School

\$23,553.00

To: Instructional Paraprofessional

Rockaway Meadow Elementary

\$31,032.00

20. **Employment – Acting Head Custodians**

**EMPLOY
ACTING HEAD CUST**

BE IT RESOLVED that the Board approve the individual named below who worked as acting head custodian at Littleton Elementary School and is entitled to a prorated portion of the head custodian stipend of \$5,404.00 for a total of 11 days:

Gabriel Navarrete May 29, 2018 through June 12, 2018

BE IT RESOLVED that the Board approve the individual named below who is working as the acting head custodian at Parsippany Hills High School and is entitled to a prorated portion of the head custodian stipend of \$12,423.00 and a prorated portion of the Weekend Boiler Check stipend of \$3,202.00 for a total of 22 days:

Johanna Andrews October 26, 2018 through November 30, 2018

21. **Maternity Leaves of Absence**

**MATERNITY LEAVES
OF ABSENCE**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

Employee #11361, Teacher, has requested a maternity leave of absence on or about January 10, 2019 through February 22, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA), and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from February 25, 2019 through May 9, 2019.

Employee #40843, Teacher, has requested a maternity leave of absence on or about March 25, 2019 through May 10, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA), and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from May 13, 2019 through October 11, 2019.

Employee #10663, Teacher, has requested a maternity leave of absence on or about January 9, 2019 through March 6, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA), and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from March 7, 2019 through June 5, 2019.

Employee #49255, Teacher, has requested a maternity leave of absence on or about February 19, 2019 through March 29, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA), and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from April 1, 2019 through June 20, 2019.

22. **Appointment – Volunteer Extra-Curricular/Athletic Aide**

VOL EXTRA-CURRICULAR

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated:

Central Middle School - Soccer
Jacqueline Jae

23. **Leaves of Absence**

LEAVES OF ABSENCE

BE IT RESOLVED that the Board approve the following leaves of absence as indicated below:

Employee #40330, Custodian, has requested a medical leave of absence from October 5, 2018 through November 30, 2018 utilizing accumulated sick days and personal days pursuant to the Family and Medical Leave Act.

Employee #49765, Custodian, from October 4, 2018 through October 25, 2018 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act.

Employee #30086, Teacher, from October 23, 2018 through February 13, 2019 utilizing accumulated sick leave, and personal and family illness days pursuant to the Family and Medical Leave Act.

24. **Resolution - Fitness for Duty**

FITNESS FOR DUTY

Whereas, pursuant to N.J.S.A. 18A:16-2, N.J.A.C. 6A:32-6.3(b), the Board may require an employee to undergo a medical examination when the employee shows evidence of deviation from normal physical or mental health;

Now, therefore, be it resolved, that Employee I.D. #40706, is hereby directed to immediately undergo a psychiatric examination to determine her fitness to work, at Board expense,

Be it further resolved, that the Board of hereby approves the appointment of Dr. Mario Finkelstein to conduct said examination at a cost not to exceed \$1,250.00; and

Be it further resolved, that the Superintendent or her designee shall provide the employee with written notification as to the reason for said examination, pursuant to law.

25. **Employment – Substitute Approval**

**EMPLOY
SUB**

BE IT RESOLVED that the Board approve the employment of the individual named below who holds the appropriate number of credits or the proper certification, and who has indicated her interest in serving as a substitute in the area indicated during the 2018-2019 school year effective November 21, 2018:

Lisa Matthews Nurse

26. **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waivers of teaching load for the following individuals who will provide class coverage as indicated below during the 2018-2019 school year:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
DeBari, Sydney	PHHS	Spanish III Honors	\$2,811.70	11/12/2018 - 02/14/2019	1	1/7
Forte, Jackie	PHHS	AP Spanish	\$3,866.63	11/12/2018 - 02/14/2019	1	1/7
Garcia, Marco	PHHS	Spanish III Honors	\$2,780.63	11/12/2018 - 02/14/2019	1	1/7
Torres, Misslady	PHHS	Spanish V	\$5,356.01	11/12/2018 - 02/14/2019	1	1/7

27. **Approval of Employment - Pending Completion**

CERTIF STAFF

BE IT REOLVED that the Board approve, upon the recommendation of the Superintendent, the appointment of the individual named below subject to the receipt of all required employment documents including but not limited to the completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment signed by Board President; and in accordance with the provisions of the 2015-2018 Agreement subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and the PTHEA.

Jessica Iannetta

Degree:
 Certification:
 Experience:
 Guide Placement:
 Effective:
 Assignment:

Preschool Teacher

BA/William Paterson
 Elementary Education/TOSD
 Long-term Substitute Teacher - 1 year
 BA Step 2, \$52,485.00
 December 3, 2018
 Lake Hiawatha Elementary School
 (repl. Takahashi - transferred)

28. **Acting Lead Teacher**

**ACTING
LEAD TEACHER**

BE IT RESOLVED that the Board approve Jaclyn Bevacqua as the Acting Lead Teacher for World Languages, replacing Employee #30086 who is out on a medical leave of absence. Ms. Bevacqua should receive a prorated portion of the Lead Teacher Stipend of \$7,024.00 effective November 13, 2018 through February 13, 2019

29. **Late Bus Monitors**

**LATE BUS
MONITORS**

BE IT RESOLVED that the Board approve payment to the individuals named below who have indicated their willingness to serve as late bus monitors for the 2018-2019 school year:

After School Late Bus 2:45-4:00 \$33.00/per session

Brooklawn Middle School

Brittany Tobjy
James Wiegand

30. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Employment - Noontime Aide

Stacy Marchesano - Knollwood Elementary School

From: Effective 11/1/18

To: Effective 11/5/18

Employment- Paraprofessional

Troy Hills Elementary School

Gabrielle Santana

From: Pending

To: Effective October 22, 2018

Employment - Local 32

Carlos Rojas

From: A contract should be issued to him for the 2018-2019 school year for \$39,556.00 plus \$6,728 + \$5,404.00 (Head Custodian stipend) + \$1,324.00 (Black Seal) prorated, effective August 1, 2018.

To: A contract should be issued to him for the 2018-2019 school year for \$39,556.00 plus \$5,404.00 (Head Custodian stipend) + \$1,324.00 (Black Seal) prorated, effective October 8, 2018.

Major Extra Responsibility Assignment 2018-2019
Central Middle School

Winter Cheerleading Coach

Lauren Sharples

From: Step 1 \$5,558.00

To: Step 3 \$5,991.00

Brooklawn Middle School

Winter Cheerleading

From: Meghan Coari Step 3 \$2,995.50 (split)

Heather Andres Step 2 \$2,923.00 (split)

To: Meghan Coari Step 3 \$5,991.00

Parsippany Hill High School

Assistant Swim Coach

From: TBD

To: Jacqueline Iannucci Step 1 \$6,038.00

Parsippany High School

Head Coach - Softball

From: TBD

To: Gerald Papa Step 1 \$6,995.00

Nurse Assigned to School

Stacie Christy - Central Middle School

From: Pending

To: November 5, 2018

Employment - Video On the Go

Colin Aguesseau

From: Pending

To: Effective 10/25/18

Employment- Noontime Aides - Pending

Knollwood Elementary School

Stacy Mare Name – Delete

Employment - Bus Aides - Effective 9/4/18

From: **Bus Aides** for the 2018-2019 school year at a rate of \$16.70 per hour

Karen D'Ascoli 5.5 hours

Deborah Egidio 5.5 hours

Karen Meacham 5.5 hours

Andrew Wissner 5.5 hours

Zahra Yousofi 5.5 hours

To: **Substitute Bus Aides** for the 2018-2019 school year at a rate of \$15.40 per hour:

Karen D'Ascoli
Deborah Egidio
Karen Meacham
Andrew Wissner
Zahra Yousofi

Maternity Leave of Absence

Employee #40628

From: a maternity leave of absence on or about March 13, 2018 through May 15, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from May 16, 2018 through October 15, 2018 and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from October 16, 2018 through November 30, 2018.

To: a maternity leave of absence on or about March 13, 2018 through May 15, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from May 16, 2018 through October 15, 2018 and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from October 16, 2018 through March 7, 2019.

Employment - Teacher

Brianna Migliazza – Teacher Grade 1 – Mt. Tabor

From: BA Step 2 \$51,905 Effective August 30, 2018

To: BA Step 2 \$52,485 Effective August 30, 2018

Resignation - PTHEA

Samantha Regenye

From: effective November 16, 2018

To: effective December 7, 2018

V. PS – PUPIL PERSONNEL SERVICES

31. **Out of District Tuition Costs 2018-2019**

**OOD TUITION
2018-19**

BE IT RESOLVED that the Board approve the addition of an extraordinary aide as of 10/1/2018 for a student with disabilities who attends Celebrate the Children for the 2018-2019 school year. This student’s tuition costs were previously approved in the Superintendent’s Bulletin of June 28, 2018. This student has been classified by the Child Study Team in accordance with Title 18A:46:

School	Student No.	Aide Cost
Celebrate the Children	44038	\$23,250.

BE IT RESOLVED that the Board approve the additional cost for physical therapy as of 11/1/2018 for a student with disabilities who attends Lake Drive School for the 2018-2019 school year. This student’s tuition costs were previously approved in the Superintendent’s Bulletin of September 13, 2018. This student has been classified by the Child Study Team in accordance with Title 18A:46:

School	Student No.	PT Cost
Lake Drive School	47021	\$1,520.

32. **New Jersey DCP&P Placements in our District**

**DCP&P
PLACEMENTS**

BE IT RESOLVED that the Board approve the acceptance of three students for the 2018-2019 school year that have been placed in a resource family home in our district by the State of New Jersey Child Protection and Permanency office. The sending school district will be billed for the tuition costs for these students, as indicated below:

Student No.	Tuition Cost	Sending District
47600	\$14,879	Old Bridge Township
47590	\$16,428	Old Bridge Township
47591	\$16,428	Old Bridge Township

33. **ABA-Trained Paraprofessionals**

ABA PARA

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2018-2019 school year, as follows:

Last Name, First Name	School	Effective Date of Stipend
Baird, Scott	Rockaway Meadow	9/4/18
Brienza, Heather	Troy Hills	10/10/18
Carey, Jennifer	Rockaway Meadow	9/4/18
Carluccio, Kelly	Northvail	10/9/18
Chambers, Erin	Rockaway Meadow	9/4/18
Chintada, Lakshmi	Rockaway Meadow	9/4/18
Dianuzzo, Kathleen	Rockaway Meadow	9/4/18
Dimmelmeir, Carol	Northvail	10/1/18
DiPasquale, Wendy	Rockaway Meadow	9/4/18
Fitamant, Christine	Rockaway Meadow	9/4/18
Francisco, Jo-Ann	Rockaway Meadow	9/4/18
Furfaro, Laurie	Rockaway Meadow	9/4/18
Gallanter, Rebecca	Rockaway Meadow	9/4/18
Gripp, Amy	Rockaway Meadow	9/4/18
Heller, Pamela	Rockaway Meadow	9/4/18
Hesse, Evangeline	Eastlake	9/4/18
Jayakumar, Radhika	Rockaway Meadow	9/4/18
Korol, Nicole	Eastlake	9/4/18
Koziatek, Sarah	Rockaway Meadow	9/4/18
Migliazza, Christine	Rockaway Meadow	9/4/18
Nesser, Donna	Rockaway Meadow	9/4/18
Pandya, Mansi	Eastlake	9/4/18
Parisi, Tara	Rockaway Meadow	9/4/18
Patankar, Medha	Eastlake	9/4/18
Patel, Neelam	Eastlake	9/4/18
Pathre, Neha	Eastlake	9/4/18
Prajapati, Archana	Troy Hills	10/22/18
Reade, Sean	Eastlake	9/4/18
Santana, Gabrielle	Troy Hills	10/23/18
Sawant, Pravina	Eastlake	9/4/18
Sivakumar, Meena	Eastlake	9/4/18
Scott, Ryan	Eastlake	9/4/18

Sorresse, Lora	Eastlake	9/4/18
Steele, Christopher	Eastlake	9/4/18
Steere, Stephanie	Rockaway Meadow	10/3/18
To, Christine	Eastlake	9/4/18
Torres, Maria	Eastlake	9/4/18
Tracey, Sarah	Rockaway Meadow	9/4/18
Tympanick, Chrissy	Troy Hills	10/22/18
Venugopal, Megalaisooriy	Rockaway Meadow	9/4/18

34. **Correction - ABA-Trained Paraprofessionals**

BE IT RESOLVED that the Board approve the following corrections in start dates for ABA-trained paraprofessionals to receive a \$1,200 stipend, who were originally approved in the October 18, 2018 bulletin as follows:

Last Name, First Name	School	Originally Approved Start Date	Corrected Start Date
Ahern, Christine	Mt. Tabor	9/24/18	9/6/18
Edwards, Katherina	Mt. Tabor	9/24/18	9/6/18
Hawkins, Emily	Mt. Tabor	9/24/18	9/6/18

BE IT RESOLVED that the Board approve the removal of Jane Ullman from the list of ABA-trained paraprofessionals to receive a \$1,200 stipend, who was originally approved in the October 18, 2018 bulletin with a start date of 9/24/18. She is not working in the program.

BE IT RESOLVED that the Board approve the removal of Irene Dourdoulakis as of November 12, 2018, from the list of ABA-trained paraprofessional to receive a \$1,200 stipend, who was originally approved in the October 18, 2018 bulletin, as she is no longer working in the program.

35. **Student Assistance – Correction**

STUDENT ASSISTANCE

BE IT RESOLVED that the Board approve the following correction for Monica Cruz, paraprofessional at Brooklawn Middle School, to assist a student during movie night on October 25, 2018, originally approved in the October 18, 2018 bulletin. The student did not attend movie night; therefore, no paraprofessional assistance was required.

BE IT RESOLVED that the Board approve the following correction in hours for Monica Cruz, paraprofessional at Brooklawn Middle School, to assist a student during Art Club meetings, originally approved in the October 18, 2018 bulletin:

Originally Approved – Not to exceed one hour per week
 Correction – Not to exceed one and one-half hours per week

36. **Home Program – Correction**

**CORRECT
HOME PGRM**

BE IT RESOLVED that the Board approve the following corrections in staff salaries for the following staff to provide a home program for the 2018-2019 school year, originally approved in the September 13, 2018 Bulletin as follows:

<u>Staff Name</u>	<u>Hourly Rate</u>	<u>Corrected Hourly Rate</u>
Sandi Bimbi	\$70.20	\$41.00
Jen Hakim	\$54.49	\$41.00

37. **Community Based Instruction Sites/Structured Learning Experiences** **COMM BASED**

BE IT RESOLVED that the Board approve the following as Community Based Instruction sites, Structured Learning Experiences, and career exploration for the 2018-2019 school year:

11th Hour Rescue	319 Mt Hope Ave, Dover, NJ 07801
5 Below	110 E Hanover Ave, Cedar Knolls, NJ 07927
5 Below	343 Mt Hope Ave, Rockaway, NJ 07866
Acme	329 Speedwell Ave, Morris Plains, NJ 07950
Adult Day Care	784 US-46 Parsippany, NJ
Advance Auto Parts	1500 US-46, Parsippany, NJ 07054
AMC Rockaway	363 Mount Hope Avenue Rockaway, NJ 07866
Anchor Golf Center	21 NJ-10, Whippany, NJ 07981
Arbor Terrace	361 Speedwell Ave, Morris Plains, NJ 07950
Bach to Rock	3130 NJ-10 #5, Denville, NJ 07834
Beignets	45 Broadway #1, Denville, NJ 07834
Best Buy	345 Mt Hope Ave #1001, Rockaway, NJ 07866
Blink Fitness	3035-3189 US-46, Parsippany, NJ 07054
Boonton Lanes	720 Myrtle Ave, Boonton, NJ 07005
Brushes & Bisque	45 Broadway, Denville, NJ 07834
Buffalo Wild Wings	343 Mt Hope Ave, Rockaway, NJ 07866
Buy Buy Baby	327 Mt Hope Ave Ste 1003, Rockaway, NJ 07866
Century 21	1 N Park Pl, Morristown, NJ 07960
Chipotle	1711 NJ-10, Morris Plains, NJ 07950
Christmas Tree Store	327 Mt Hope Ave, Rockaway, NJ 07866
Cinapolis Parsippany	3035-3189 US-46, Parsippany, NJ 07054
Community Soup Kitchen and Outreach Center	6 South St, Morristown, NJ 07960
Conroy's Florist	28 E Hanover Ave, Morris Plains, NJ 07950
Costco	156 NJ-10, East Hanover, NJ 07936
Denville Dairy	34A Broadway, Denville, NJ 07834
Denville Dog & Grill	99 Bloomfield Ave, Denville, NJ 07834
Dick's Sporting Goods	387 Mt Hope Ave, Rockaway, NJ 07866
Embassy Suites	909 Parsippany Blvd, Parsippany, NJ 07054
Fairfield Inn & Suites	3535 US-46, Parsippany, NJ 07054
FedEx	9 Melanie Ln, East Hanover, NJ 07936
Fuddruckers	3159 US-46, Parsippany, NJ 07054
GameStop	1711 Rte 10 E, Ste C, Morris Plains, NJ 07950
Hampton Inn	118-124 US-46, Fairfield, NJ 07004
Hanover Lanes	119 NJ-10, East Hanover, NJ 07936
Hanover Marriott	1401 NJ-10 E, Whippany, NJ 07981

Hilton Garden Inn	375 Mt Hope Ave, Rockaway, NJ 07866
Home Depot	780 US-46, Parsippany, NJ 07054
Homegoods	110 E Hanover Ave, Cedar Knolls, NJ 07927
Homegoods	3035-3189 US-46, Parsippany, NJ 07054
Houlihan's	1735 US-46, Parsippany, NJ 07054
Hyatt House Parsippany-East	299 Smith Rd, Parsippany, NJ 07054
IHOP	110 E Hanover Ave, Cedar Knolls, NJ 07927
Il Torrente's Pizza	101 Bloomfield Ave., Denville, NJ 07834
Jersey Mike's	317 Smith Rd, Parsippany, NJ 07054
Jockey Hollow Park	30 Washington Pl, Morristown, NJ 07960
Kidville	3130 NJ-10, Denville, NJ 07834
Kohl's	1711 NJ-10, Morris Plains, NJ 07950
L.A. Fitness	1159 US-46, Parsippany, NJ 07054
LongHorn Steakhouse	690 US-46, Parsippany, NJ 07054
Mangiano Pizza Restaurant	110 E Hanover Ave, Cedar Knolls, NJ 07927
Marshalls	3035-3189 US-46, Parsippany, NJ 07054
Mavis Tire	283 US-46, Parsippany, NJ 07054
Mayo Performing Arts Center	100 South St, Morristown, NJ 07960
McDonald's	3035-3189 US-46, Parsippany, NJ 07054
Mennen Sports Arena	61 Hanover Ave, Morristown, NJ 07960
Michaels	1099 US-46, Parsippany, NJ 07054
Michaels	327 Mt Hope Ave #1002, Rockaway, NJ 07866
Modell's	Arlington Shopping Plaza, 780 US-46, Parsippany, NJ 07054
Morristown Airport	8 Airport Rd, Morristown, NJ 07960
Morristown Game Vault	22 South St, Morristown, NJ 07960
Morris Habitat for Humanity & Restore	274 S Salem St, Randolph, NJ 07869
Norman Gale Buick GMC	1175 Main St, Boonton, NJ 07005
Norman Gale Buick GMC	1247 NJ-10, Cedar Knolls, NJ 07927
Old Navy	110 E Hanover Ave, Cedar Knolls, NJ 07927
Once Upon A Child	137 US-46, Fairfield, NJ 07004
Outback Steakhouse	1300 US-46, Parsippany-Troy Hills, NJ 07054
Panera Bread	395 Mt Hope Ave, Rockaway, NJ 07866
Paper Store	3035-3189 US-46, Parsippany, NJ 07054
Parsippany Municipal Court	3333 US-46, Parsippany, NJ 07054
Parsippany Police Dept	3339 US-46, Parsippany, NJ 07054
Parsippany-Troy Hills Library	449 Halsey Rd, Parsippany, NJ 07054
Paul Miller Audi	179 US-46, Parsippany, New Jersey 07054
Payless	110 E Hanover Ave, Cedar Knolls, NJ 07927
Payless	3035-3189 US-46, Parsippany, NJ 07054
Pep Boys	1440 US-46, Parsippany, NJ 07054
Pet Valu Pet Store	3035-3189 US-46, Parsippany, NJ 07054
Playa Bowls	4 Broadway, Denville, NJ 07834
Quick Chek	2 S Jefferson Rd, Whippany, NJ 07981
Rockaway Mall	301 Mt Hope Ave, Rockaway, NJ 07866
Shoppes at Union Hill	3056 NJ-10, Denville, NJ 07834
Smith Field & Park	US-46, Parsippany, NJ 07054
St. Clare's Hospital	25 Pocono Rd, Denville, NJ 07834
Sunrise Assisted Living	209 Littleton Rd, Morris Plains, NJ 07950
Target	1157 US-46, Parsippany, NJ 07054
Target	381 Mt Hope Ave, Rockaway, NJ 07866
TGIF	3835 US-46, Parsippany, NJ 07054
The Knoll Golf Club	130 Knoll Rd, Lake Hiawatha, NJ 07034
The Mansion at Mountain Lakes	90 US-46, Mountain Lakes, NJ 07046
T.J. Maxx	110 E Hanover Ave, Cedar Knolls, NJ 07927
U.S. Post Office	3299 US-46, Parsippany-Troy Hills, NJ 07054
Veterans Memorial Park	1839 US-46, Parsippany, NJ 07054
Walgreens	22 W Main St, Denville, NJ 07834

Walgreens	200 Baldwin Rd Ste #200, Parsippany, NJ 07054
Walmart	300 Wootton St, Boonton, NJ 07005
Wegmans	34 Sylvan Way, Parsippany, NJ 07054
Wendy's	1860 NJ-10, Parsippany, NJ 07054
Wendy's	2099 US-46, Parsippany, NJ 07054
Willowbrook Mall	1400 Willowbrook Mall, Wayne, NJ 07470
Zinburger	1900 NJ-10, Parsippany, NJ 07054

38. **Home Instruction**

**HOME
INSTRUCTION**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>	<u>Anticipated End Date</u>
28713	PHS	12	Medical	11/30/18
30754	PHS	10	Medical	1/7/19

39. **Home Instruction – Change in Anticipated End Date**

**HOME
INSTR CHANGE**

BE IT RESOLVED that the Board approve the following change in anticipated end dates for the following students on home instruction, originally approved in the superintendent's bulletin of October 18, 2019:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>	<u>Anticipated End Date</u>
41418	Littleton	4	Medical	1/7/19
44876	PHHS	11	Administrative	12/7/18
43986	PHS	12	Administrative	12/21/18

40. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for October 18, 2018.

Suspensions

SUSPENSIONS E

Eleven secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

41. **Payment of Bills**

**PAYMENT
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for November 15, 2018 for the 2018-2019 school year in the amount of \$9,470,391.73.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities for the month of October 2018 school year in the amount of \$14,053.62.

42. **Transfer of Funds**

TRANSFER OF FUNDS F

BE IT RESOLVED that the Board of Education authorize the transfers in the 2018-2019 budget per detail of transfers report, October 2018 for the 2018-2019 school year, per state law.

43. **Union County Educational Services Commission
Joint Transportation Agreement 2018-19**

**UNION COUNTY ESC G
JOINT TRANS AGREE 2018-19**

BE IT RESOLVED that the Board of Education approve the Joint Transportation Agreement between the Union County Educational Services Commission and the Parsippany-Troy Hills Board of Education for transportation for the 2018-2019 school year per attached.

44. **Parental Contract for Out-of-District
Student Transportation**

**PARENT CONTRACT
OUT-OF-DIST STUDNT TRANSP**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education enter into a parental contract for student transportation with the parent of student #47021 for provision of transportation services to and from Lake Drive School, Mountain Lakes, NJ at an amount not to exceed \$1,670.00 from September 4, 2018 through June 30, 2019 subject to the submission of all required documentation.

45. **Funds Received through Sale of Surplus Property**

**SALE OF
SURPLUS PROP**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education accept the checks in the amount of \$8,713.17 from GovDeals which represents payment for bidded vehicles and other equipment items approved in Superintendent's Bulletin No. 5, October 19, 2017.

46. **Additional Funding**

**ADDITIONAL
FUNDING**

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve the additional funding received from the State Department of Education for Chapters 192/193 for 2018-2019 as follows:

Compensatory Education	\$3,807
Examination & Classification –Annual	\$6,201
Corrective Speech	\$4,285
Supplementary Instruction	\$6,423

47. **School Bus Evacuation Drills**

**SCHOOL BUS
EVAC DRILLS H**

BE IT RESOLVED, that the Board of Education acknowledge that the School Bus Evacuation Drills have been completed for all students within the district in compliance with NJAC 6A:27-11.2 for the Fall Drills for the 2018-2019 school year, as per attached.

48. **Mount Tabor Elementary School Heating System Repair Project**

**MT. TABOR
HEATING REPAIR**

WHEREAS, The Board of Education of Parsippany-Troy Hills Township Schools in the County of Morris, New Jersey (the “Board”), would like to proceed with a school facilities project consisting generally of:

Mount Tabor Elementary School Heating System Repair Project

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE PARSIPPANY – TROY HILLS TOWNSHIP SCHOOLS IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding.

Section 2. The Board hereby authorizes, if necessary, the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents, and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN
Number 7 ADDENDUM **November 20, 2018**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

49. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below:

Name	Salary	Effective	Assignment	School
Ryan Bruno	\$32,390.00	12/5/2018	Custodian	CMS
	+\$1,920 (Tues-Sat Shift)			
	+\$1,324 (Boiler License)			
(Replacing Richard Canter)				

50. **Appointment – Volunteer Extra-Curricular/Athletic Aide 2018-2019**

**VOL EXTRA
CURR AIDES**

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated:

Parsippany Hills High School - Winter Color Guard
Renaë Borgstrom

Superintendent's Bulletin No. 7
November 20, 2018
Read-Ins

Page/Number	Explanation										
Page 2 #2	<p><u>Travel and Work Related Expenses</u> Corrections:</p> <table border="1"> <thead> <tr> <th data-bbox="334 499 402 525">Name</th> <th data-bbox="558 499 646 525">Purpose</th> <th data-bbox="824 499 873 525">Date</th> <th data-bbox="1084 499 1172 525">Location</th> <th data-bbox="1308 499 1516 525">Estimated Expenses</th> </tr> </thead> <tbody> <tr> <td data-bbox="334 533 461 558">Marie Ricca</td> <td data-bbox="522 533 792 558">Strategies and Structures</td> <td data-bbox="824 533 1029 558">December 18, 2018</td> <td data-bbox="1084 533 1289 558">New Providence, RI</td> <td data-bbox="1341 533 1516 558">\$195.00 Title IIA</td> </tr> </tbody> </table>	Name	Purpose	Date	Location	Estimated Expenses	Marie Ricca	Strategies and Structures	December 18, 2018	New Providence, RI	\$195.00 Title IIA
Name	Purpose	Date	Location	Estimated Expenses							
Marie Ricca	Strategies and Structures	December 18, 2018	New Providence, RI	\$195.00 Title IIA							
Page 13 # 30	<p><u>CORRECTIONS</u> ADD</p> <p><u>Leave of Absence</u></p> <p>Employee #40706</p> <p>From: a medical leave of absence from August 30, 2018 through October 1, 2018 utilizing accumulated sick leave and personal and family illness days, and an unpaid medical leave of absence from October 2, 2018 through November 21, 2108 pursuant to the Family and Medical Leave Act.</p> <p>To: a medical leave of absence from August 30, 2018 through October 1, 2018 utilizing accumulated sick leave and personal and family illness days, and an unpaid medical leave of absence from October 2, 2018 through November 21, 2108 pursuant to the Family and Medical Leave Act. She is also requesting an unpaid leave of absence from November 26, 2018 through December 7, 2018.</p> <p><u>Maternity Leave of Absence</u></p> <p>Employee #30774</p> <p>From: a maternity leave of absence on or about August 30, 2018 through January 14, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from January 15, 2019 through April 8, 2019, and pursuant to the PTHEA Agreement an unpaid leave of absence from April 9, 2019 through June 20, 2019.</p> <p>To: a maternity leave of absence on or about August 30, 2018 through December 11, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from December 12, 2018 through March 13, 2019, and pursuant to the PTHEA Agreement an unpaid leave of absence from March 14, 2019 through June 20, 2019.</p> <p><u>Employment - PTHEA 2018-2019</u></p> <p>BE IT RESOLVED that the Board approve the change in salary for the following individual, based on military service credit pursuant to N.J.S.A. 18A:29-11, effective August 30, 2018:</p>										

Jeffrey Butterfield

From: BA+45-6

To: BA+45-10

Waivers of Teaching Load

From:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Appel, Christina	CMS	Adaptive PE	\$3,301.86	9/4/18-11/7/18	1	1/7
Bimbi, Sandra	CMS	Adaptive PE	\$3,299.12	9/4/18-11/7/18	1	1/7

To:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Appel, Christina	CMS	Adaptive PE	\$12,926.71	9/4/18-06/20/19	1	1/7
Bimbi, Sandra	CMS	Adaptive PE	\$12,915.71	9/4/18-06/20/19	1	1/7

NEW BUSINESS

NEW BUSINESS

Mrs. Cogan requested that the board make a summary about their experience at the Annual Conference in Atlantic City.

HEARING OF PUBLIC

HEARING OF PUBLIC

Closing of Public Session.

**ROLL CALL: SUPERINTENDENT'S BULLETIN #7
AND SECRETARY'S REPORT**

**ROLL CALL
VOTES**

On a motion by Mrs. Cogan seconded by Mr. DeVitto, Superintendent's Bulletin Number 7, items #1-48, with Addendum Items 49 and 50, were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X			15,33,34		
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

ADJOURN

ADJOURN

There being no further business, the executive and public meeting adjourned at 6:22 pm on a motion by Mrs. Golderer, seconded by Mr. Berrios and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Gabrielle Conde
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 7
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**