

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Thursday, September 27, 2018**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, September 27, 2018 at Dr. Frank A. Calabria Education Center, 292 Parsippany road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Mr. Neglia called the meeting to order at 6:30 pm.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 30, 2018 and at the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on September 23, 2018. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute followed by the National Anthem sang by Robert Wilson, student at Parsippany High School.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. George Blair
 Mr. Andrew Choffo
 Mr. Matthew DeVitto
 Mrs. Susy Golderer: Arrived at 6:41 PM
 Mrs. Judy Mayer
 Mrs. Alison Cogan
 Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
 Mrs. Robin Tedesco, Business Administrator
 Mr. Robert Sutter, Asst. Superintendent- Human Resources

Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Ms. Gabrielle Conde, Asst. Business Administrator/Board Secretary
 Mrs. Katherine Gilfillan, Esq. Board Attorney
 Mr. Eric Harrison Esq. Attorney
 Mrs. Deborah Huffman, Supervisor of Special Education Pre K-5

Absent & Excused: Mr. Joseph Cistaro

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session at 6:30 PM for the purpose of discussing unsubstantiated student HIB's which are confidential in nature under N.J.A.C. 6A:32:-7.1 et seq. and legal matters relative to a student (J.S.). It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.

The motion was moved by Mrs. Cogan and seconded by Mr. Berrios and was unanimously approved by roll call vote:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro					X	
Mrs. Cogan	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mrs. Mayer, seconded by Mr. Blair and unanimously approved by roll call vote the regular meeting reconvened at 6:56 p.m.

STUDENT COMMITTEE REPORT

STUDENT COMM. REPORT

Carly Holmer and Katie Goddard reported on Parsippany High School Athletics and upcoming activities and recent events.

Shoumick Vaddi, reported on the events happening at Parsippany Hills High School.

Mr. Blair asked when the girls' soccer team is playing next and the record the boys' soccer team currently holds.

Dr. Nancy Gigante, Director of Planning, Research and Evaluation, gave the 2017-2018 Student Achievement Results. (Available on the website)

Mrs. Judy Mayer commended Dr. Gigante on her presentation. She asked Dr. Gigante if the 5th grade PARCC results will be broken down school by school relative to overall performance. She noted that one elementary school seemed to show lower PARCC results and how that compared to the rest of the district.

Dr. Sargent responded by saying that there was not a district-wide trend and more just a specific elementary school showed different results than the other schools.

Mr. Berrios asked if there was any patterns within the data presented or if it was still being analyzed?

Dr. Gigante stated she always sees the high school data declining, she then followed up by stating the reasons for this pattern. She has not noted any other patterns but believes we are moving in a positive direction.

Mr. Choffo thanked Dr. Gigante as well and asked what percentage of Parsippany students attend a 2-4 college program as he believes it is in the 90%.

Dr. Gigante said she was not entirely sure but would guess it is in the 90%.

Mrs. Golderer thanked Dr. Gigante; she was wondering the difference between charts presented and why certain graphs seem to show different things.

Dr. Gigante clarified that the charts are meant to show different data because it helps to have different ways to view the data.

Mr. Neglia thanked Dr. Gigante for her presentation and commended her on doing such a great job at presenting the data.

Dr. Sargent presented the 2018-2019 District Goals to the public. She explained that the goals are framed off of the strategic planning goals.

Mr. Choffo stated to the public that the strategic plan has been an ongoing process involving many different parties. He wanted to stress that a lot of time, energy and attention has gone into this plan in order to make it cohesive. He asked what a mindfulness coordinator was.

Dr. Sargent explained that a mindfulness coordinator is someone who works for the district in order to create a self-calming and healthy culture among the students and staff. She further clarified that cultivates a present moment connection to the unfolding of our lives.

CORRESPONDENCE

None

CORRESPONDENCE

UNFINISHED BUSINESS

Mrs. Cogan asked the Board President about the status of getting apparel for the board members. The question was presented to the attorney. The board elected to discuss the recommendations in Communications and public relations and come to a decision to be presented at the next board meeting.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Communications - Mrs. Golderer reported out on the communication updates; they met on September 25th, 2018. At this meeting they discussed the following points:

1. IT Audit Overview: Discussion regarding the PKF IT Audit and the high level review presented by Mr. Haines.

Chromebook distribution went well. Mr. Haines and the dedicated HS Techs will be attending the next Superintendent Advisory Council to answer any questions the students might have.

During the past summer we replaced close to 200 cameras at the Secondary Schools with high level Avigilon cameras with very clear footage. School personnel, SROs and Director of Security were trained on their use and as per state regulations recordings are help for 32 days.

2. The Parsippany-Troy Hills Township Schools brochure was updated and presented for review to be distributed at the upcoming Fall Festival.
3. Mr. Berrios stated that he had gotten very positive feedback on Dr. Sargent's Superintendent's Corner articles in the *Neighbor News*. Presented an idea of bringing back the Superintendent's VOTG Segment *in Our Schools*.

Dr. Sargent stated that she will be presenting the district Goals at Thursday's Board Meeting and after the Board approves them would like to present them at an upcoming Town Council Meeting so that the Mayor and Council are aware of the goals that the school district has set.

Policy- Mr. Choffo reported the following Policies and Regulations were reviewed and to be put forth for a 1st Reading on September 27, 2018:

- Policy & Regulation 3160- Physical Examination
- Policy & Regulation 4160- Physical Examination
- Policy and Regulation 5350- Student Suicide Prevention
- Policy and Regulation 5561- Use of Physical Restraint and Seclusion Tech

Critical Issues – Mr. Berrios reported that the critical issues committee has not met yet and therefore has no report.

Teaching & Learning – Mr. Blair presented the report for the teaching and learning committee as Mr. Cisaró is absent this evening. He stated there were six key components they discussed at their meeting:

1. Planning for November 6th PD Day: Participation from outside organizations; supervisors; district principals and assistant principals.
2. After school PD sessions for all teachers: Due to contract issues, very few participants. We plan to move forward with very small groups of attendees.
3. New Staff Academy: Overview of the courses
4. Middle School ELA Novel List: Committee reviewed and will be put forward on the Superintendent's Bulletin on September 27th for Board approval.

Uglies, Pretties, Specials, Extras

Divergent

Matched

Legend

The Girl Who Owned a City

Does my Head Look Big in This?

The Breadwinner

Mexican Whiteboy

Nothing But The Truth

The War that Saved My Life

Dead End in Norvelt

Number the Stars

5. Curriculum Review: Committee reviewed and will be put forward on the Superintendent's Bulletin on September 27th for Board approval.

-AP Biology

-AP Environmental

-AP Physics

-Robotics I- Middle School

-Robotics II- Middle School

-Virtual Enterprise

6. Morris Union Jointure Commission- Committee reviewed and will be put forward on the Superintendent's Bulletin in October for Board approval.

Mr. Blair asked Dr. Sargent and Dr. Axelrod to explore innovative and creative ways of teaching science.

Personnel – Mrs. Mayer has no report as they have not met yet.

Sports/Extra-Curricular – Mr. Blair had no report.

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of September 27, 2018

Finance - Mrs. Cogan had no report because they have not met yet. She reported that the next negotiations meeting will be held on October 1st, 2018.

Transportation- Mr. De Vitto reported that the transportation committee met on September 27, 2018. They discussed the following points:

1. Van- Repurpose for Service Vehicle- the Transportation Dept. will use the van in town to get buses/vans that break down.
2. Knollwood Traffic Congestion and parent concerns
 - a. We are looking into options to resolve this issue
3. Update on routes from the beginning of the year

APPROVAL OF MINUTES

On a Motion by Mr. Berrios, seconded by Mr. De Vitto, the Executive and Regular minutes of the September 13, 2018 meeting, were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro					X	
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 5.

Mrs. Tedesco presented the Secretary Report.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 5

September 27, 2018

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

Dr. Nancy Gigante will be present this evening to give the 2017-2018 Student Achievement Results.

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

1. Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Merisa Rosa	Literacy for All	October 29/30, 2018	Providence, RI	\$895.00
Rebecca Lilienthal	Ultimate Performance Field Hockey Seminar	February 7/8, 2019	Atlantic City, NJ	\$175.00
Barbara Sargent, Ed.D.	MCASA/SCASA Fall workshop	October 4-5, 2018	Bethlehem, PA	\$350.00

2. Gifts to the District

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation.

Brooklawn Middle School

Mr. Lou Miller has donated a Nordic Track Classic Pro Ski Exercise Machine with adjustable elevation/resistance and LED Feedback/Pulse Monitor to Brooklawn Middle School.

Knollwood School

The Knollwood School PTA has donated \$5,095 to the Board of Education to help support cultural arts at Knollwood School.

Lake Hiawatha School

The Lake Hiawatha PTA has donated \$6,035 to the Board of Education to help support cultural arts at Lake Hiawatha School.

Littleton School

The Littleton PTA has donated \$5,000 to the Board of Education to help support cultural arts at Littleton School.

3. **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following new/revised Board Policies/Regulations at this second and final reading:

Policy & Regulation 1613

-Disclosure and Review of Applicant's Employment History – **NEW**

Reg 5600 – Change in Discipline Chart only – **Revised**

Policy 3321 – Acceptable Use Policy – **Revised**

Policy 5512 – HIB – **Revised**

Reg 5512 – **Abolished**

Policy 5601 School Clearance Following Crisis Situation – **New**

Policy 8462 – Reporting Potentially Missing or Abused Children – **Revised**

**A
B
C
D
E
F
G**

BE IT RESOLVED that the Board approve the following revised Board Policies/Regulations at this first of two readings:

Policy and Regulation 3160 Physical Examination

Policy and Regulation 4160 Physical Examination

Policy and Regulation 5350 Student Suicide Prevention

Policy and Regulation 5561 – Use of Physical Restraint and Seclusion Tech

**H
I
J
K**

4. **Field Trip Destinations**

**FIELD TRIP
DESTINATIONS**

BE IT RESOLVED that the Board approve the following Field Trip Destinations:

Destination

National September 11
Memorial & Museum, NY, NY

What the trip would be for

History of Sports & Society

Pequannock Twshp High School
Pompton Plains, NJ

FBLA Northern Region Summit

III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.

5. **Courses of Study**

COURSES OF STUDY

BE IT RESOLVED that the Board approve the following Courses of Study that have been approved by the Teaching and Learning Committee:

AP Biology	Robotics I (TEC718)
AP Environmental	Robotics II (TEC818)
AP Physics	Virtual Enterprise

6. **Curriculum Work – A/C #11.000.223.104.000.140**

CURR WORK

BE IT RESOLVED that the Board approve payment of the amount indicated based on \$41.00/hour to the individual named below for the development of the following curriculum revisions:

	Hours	Amount
Coding		
Brigid Mekita	8.5	\$348.50

7. **Student Teacher**

STUD TEACHER

BE IT RESOLVED that the Board approve the following student teacher for the 2018-2019 school year subject to the receipt of all required documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Student Name	Cooperating School	Requesting University
Sarah Brown	Lake Hiawatha	Seton Hall

BE IT RESOLVED that the Board approve Shelby Adamowsky to observe for 25 hours at Lake Parsippany Elementary School with Joseph Wohlgemuth as part of her pre-service training at Rutgers University subject to the receipt of all required documents including but not limited to completion of criminal history and other materials.

8. **Middle School ELA Novels**

MS NOVELS

BE IT RESOLVED that the Board approve the following Middle School ELA Novels that have been approved by the Board Teaching and Learning Committee:

- *Uglies, Pretties, Specials, Extras* by Scott Westerfield
- *Divergent* by Veronica Roth
- *Matched* by Allie Condie
- *Legend* by Marie Lu
- *The Girl Who Owned a City* by O.T. Nelson
- *Does My Head Look Big in This?* By Randa Abdel-Fattah
- *The Breadwinner* by Deborah Ellis
- *Mexican Whiteboy* by Matt de la Pena
- *Nothing But The Truth* by Avi
- *The War That Saved My Life* by Kimberly Brubaker Brady
- *Dead End in Norvelt* by Jack Gantos
- *Number the Stars* by Lois Lowry

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

9. **Resignation - PTHEA**

**RESIGN
PTHEA**

BE IT RESOLVED that the Board approve the resignation of Samantha Regenye, Teacher at Parsippany High School, effective November 16, 2018.

10. **Resignation – Video-On-The-Go**

**RESIGN
VOTG**

BE IT RESOLVED that the Board approve the resignation of Roman Trujillo Jr., Video On The Go Production Technician, effective September 19, 2018.

11. **Resignation - Noontime Aide**

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the following resignation as indicated, effective September 7, 2018:

Susan Scalchi Mt. Tabor

12. **Resignation - Bus Aide**

**RESIGN
BUS AIDE**

BE IT RESOLVED that the Board approve the following resignation as indicated, effective September 7, 2018:

Susan Scalchi Transportation

13. **Additional Sick Days – PTHEA**

ADDL SICK DAYS

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days with pay, less the cost of a substitute, for Employee #31254, Teacher, from November 7, 2018 through December 21, 2018. This leave will be counted against available FMLA leave entitlement.

14. **Employment - Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Ben Hur Castro Mancias, who has successfully completed his 150-day probationary period as a Full-Time Custodian. A contract should be issued to him for the 2018-2019 school year for \$32,433.00, effective August 1, 2018.

15. **Appointment – Volunteer Extra-Curricular/Athletic Aide 2018-2019** VOL AIDES

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated:

PHHS Soccer
Diego Buitrago

16. **Employment – Acting Head Bookkeeper** ACTING HEAD BOOK

BE IT RESOLVED that the Board approve the individual named below who is working as the acting Head Bookkeeper and is entitled to a prorated portion of the head bookkeeper stipend of \$950:

Esther Measley August 1, 2018 through November 1, 2018

17. **CPR Instruction** CPR INSTRUCTORS

BE IT RESOLVED that the Board approve the individuals named below to conduct CPR Instruction and Certification for district employees on an as needed basis at \$20.00 per certification for the 2018-19 school year:

Peter Anzelone
Karen Brzezinski

18. **Title III Family and Community Outreach Coordinators** TITLE III COORD

BE IT RESOLVED that the Board approve Nirav Lad and Maureen Odenwelder to continue their roles as the Title III Family and community Outreach Coordinators for the ESL department and the school district for the 2018-2019 school year. They should receive a stipend of \$8,000.00 each to be paid from Title III Grant Funds.

19. **Change of Contract Status** DOCTORATE

BE IT RESOLVED that the Board approve a change of contract for Barry Haines, Director of Technology, who was awarded a Doctor of Education by Northeastern University. Pursuant to his contract, he is entitled to a one-time adjustment of \$2,000 which should be added to his base salary retro-active to July 1, 2018.

20. **ESL Translators - District**

**ESL
TRANSLATORS**

BE IT RESOLVED that the Board approve the following individuals as ESL translators at a rate of \$41.00 per hour to be paid out of Title III Grant Funds for the 2018-2019 school year:

Sandra Amadio	Antonia Hernandez	Zahra Sadaat
Soneya Amin	Shirley Huang	Nahed Salem
Mansai Barot	Narmada Lyengar	Marie Sara
Mayra Cabrera	Radhika Jayakumar	Pravina Sawant
Ileana Cascio	Bhavika Kapadia	Pratiksha Shah
Tacey Caso	Mina Kelaid	Nita Shah
Monika Castillo	Seetha Lakshmi Krishnamurthy	Shetal Shah
Min Chang	Laura Long	Gi Shin
George Clark	Rosebella Lopes	Carolina Sylvain
Bassam Daher	Olga Maryn	Priyanka Tandan
Stephanie Dasti	Deepali Merchant	Maria Torres
Angela Lorraine Davis	Asmita Mistry	Mui Fong Yip
Damaris Delgado	Farkhanda Niaz	
Jay Duhl	Maureen Odenwelder	
Long Foong	Mansi Pandya	
Jacqueline Forte	Neha Pathre	
Marisa Gillespie	Susana Plotquin	
Sugeeta Gupta	Daisy Randelia	
Loida Guzman	Marcela Rumbarger	

21. **Adult ESL Instructors**

**ADULT ESL
INSTRUCTORS**

BE IT RESOLVED that the Board approve the following individuals as Adult ESL Instructors. Each individual will be paid \$80.00 per session and will work 8 sessions for a total of \$640.00 to be paid through the Title III Grant funds:

Jennifer Kralik
Nicholas Tocci

22. **ESL Homework Club**

**ESL
HOMEWORK CLUB**

BE IT RESOLVED that the Board approve the following teachers who will work from October 1, 2018 through May 29, 2019 and be paid \$50.00 per session. They will be paid from Title III ESSA Funds:

Teacher	School	Position	# of Days	Pay per session	Total Pay
Lori Savarese	Knollwood Elementary	Tutor	36	\$50.00	\$1,800.00
Jennifer Yee	Mt. Tabor Elementary	Tutor	36	\$50.00	\$1,800.00
Betty Wang	Lake Parsippany Elementary	Tutor	36	\$50.00	\$1,800.00
Elena Betines	Littleton Elementary	Tutor	36	\$50.00	\$1,800.00
Nicholas Tocci	Brooklawn Middle School	Tutor	36	\$50.00	\$1,800.00
Mayra Cabrera	Brooklawn Middle School	Tutor	36	\$50.00	\$1,800.00
Monika Castillo	Parsippany High School	Tutor	36	\$50.00	\$1,800.00
Maureen Odenwelder	Parsippany High School	Tutor	36	\$50.00	\$1,800.00
Emily Holmsen	Knollwood Elementary	Tutor	36	\$50.00	\$1,800.00
Christal Divincent	Lake Hiawatha School	Tutor	36	\$50.00	\$1,800.00
Jennifer Kralik	Brooklawn Middle School	Sub	36	\$50.00	\$1,800.00
Joseph Gesumaria	Troy Hills Elementary	Tutor	36	\$50.00	\$1,800.00
Jamie Vento	Northvail Elementary	Tutor	36	\$50.00	\$1,800.00
Antoinette DeCaro	Rockaway Meadow Elementary	Tutor	36	\$50.00	\$1,800.00
Christine O'Connor	Eastlake Elementary	Tutor	36	\$50.00	\$1,800.00
Stephanie Dasti	Mt. Tabor Elementary	Tutor	36	\$50.00	\$1,800.00
Ashley Radiotis	Lake Hiawatha Elementary	Tutor	36	\$50.00	\$1,800.00
Kirsten Raschdorf	Intervale/Northvail Elementary	Tutor	36	\$50.00	\$1,800.00
Linda Algieri	Rockaway Meadow Elementary	Tutor	36	\$50.00	\$1,800.00
Deborah Buldo	Knollwood Elementary	Sub	36	\$50.00	\$1,800.00
Gina Masterson	Rockaway Meadow Elementary	Tutor	36	\$50.00	\$1,800.00
Nicole Bakirtzis	Troy Hills Elementary	Sub	36	\$50.00	\$1,800.00
Denise Pietropinto	Littleton Elementary	Sub	36	\$50.00	\$1,800.00
Julie Perrone	Northvail Elementary	Sub	36	\$50.00	\$1,800.00
Tracey Caso	Intervale Elementary	Tutor	36	\$50.00	\$1,800.00
Jennifer Shollenberger	Multiple	Sub	36	\$50.00	\$1,800.00
Mary Otto	Mt Tabor Elementary	Sub	36	\$50.00	\$1,800.00
Julia Crompton	Central Middle School	Tutor	36	\$50.00	\$1,800.00

23. **Waivers of Teaching Load**

WAIVERS

BE IT RESOLVED that the Board approve the waivers of teaching load for the following individuals who will provide class coverage as indicated below during the 2018-2019 school year:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Appel, Christina	CMS	Adaptive PE	\$3,301.86	9/4/2018 - 11/7/2018	1	1/7
Bimbi, Sandra	CMS	Adaptive PE	\$3,299.12	9/4/2018 - 11/7/2018	1	1/7
Champion, Laura	PHS	Math	\$50.63 per diem not to exceed \$6,227.16	1/1/2019 - 6/20/2019	1	1/7
D'Arienzo, Kristin	PHS	SE Science	\$9,315.43	9/4/2018 - 6/20/2019	1	1/7
Duhl, Jay	PHS	Spanish	\$14,393.57	9/4/2018 - 6/20/2019	1	1/7
DiGiorgio, Susanne	PHS	Science-Special Ed	\$9,273.31	9/14/2018 - 6/20/2019	1	1/7
Intveld, Evan	PHS	Art	\$7,897.86	9/4/2018 - 6/20/2019	1	1/7
Miller, Vickey	PHS	Science- Special Ed	\$9,045.92	9/14/2018 - 6/20/2019	1	1/7
Shin, Gi	PPHS	Math	\$8,668.29	9/4/2018 - 6/20/2019	1	1/7

24. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the corrections listed below:

Employment – PTHEA

Diana Sombers

From: Effective 10/22/18

To: Effective 9/27/18

Employment-Paraprofessional - Pending

Troy Hills Elementary School

Danielle Lusto

From: Pending To: Effective 9/14/18

Employment-Noontime Aides 2018-2019

Knollwood Elementary School

Anupama Gnanagharanam

From: Pending To: Effective 9/17/18

Chandra Sanjeevi

From: Pending To: Effective 9/19/18

Lake Hiawatha Elementary School

From: Stacey Kuczynski To: Stacey Schottler

From: Pending To: Effective 9/28/18

Mt. Tabor Elementary School

Nosheen Kanwal
From: Pending To: Effective 9/18/18

Northvail Elementary School

Rupa Shah
From: Pending To: Effective 9/14/18

Rockaway Meadow Elementary School

Sheela Murugavel
From: Pending To: Effective 9/20/18

Troy Hills Elementary School

Anne Marie Diamond
From: Pending To: Effective 9/14/2018

Major Extra Responsibility Assignment

Parsippany High School

Assistant Band Director

Christopher Bouvier
From: Step 1 \$6,038.00
To: Step 1 \$3,019.00 (split)

Leave of Absence

Employee #10014

From: medical leave of absence effective August 18, 2018 through October 9, 2018 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act

To: medical leave of absence effective August 18, 2018 through October 2, 2018 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act

Employee #31254

From: a medical leave of absence from October 4, 2018 through November 6, 2018 utilizing accumulated sick leave, and an unpaid medical leave of absence from November 7, 2018 through November 30, 2108, pursuant to the Family and Medical Leave Act.

To: a medical leave of absence from October 3, 2018 through December 21, 2018 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act.

Maternity Leave of Absence

Employee #10446

From: an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018 pursuant to the Family Leave Act.

To: an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018 pursuant to the Family Leave Act, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from November 26, 2018 through January 28, 2019.

Employee #30182

From: an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018 pursuant to the Family Leave Act.

To: an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018 pursuant to the Family Leave Act, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from November 26, 2018 through January 28, 2019.

25. **PACE – Employment**

PACE EMPLOY

SKIP

BE IT RESOLVED that the Board approve John Englishmen as a supervisor for the SKIP program for the 2018-2019 school year at the hourly rate of \$50.00.

BE IT RESOLVED that the Board approve Christine Lydiksen as a nurse for the SKIP program for the 2018-2019 school year at the hourly rate of \$37.00.

V. PS – PUPIL PERSONNEL SERVICES

26. **Out-of-District Tuition Costs 2018-2019**

OOD 18-19

BE IT RESOLVED that the Board approve the tuition costs for two students who are being provided educational services from the Morris Plains School District due to their temporary residential placement by the NJ Department of Human Services Division of Family Development, as indicated below:

Student #45990	\$18,298
Student #46021	\$18,298

BE IT RESOLVED that the Board approve the tuition cost for a student with disabilities who is being provided educational services from the East Mountain School due to the student's temporary residential placement by the NJ Children's System of Care, as indicated below: This student has been classified by the Child Study Team in accordance with Title 18A:46:

Student #29958	\$61,200
----------------	----------

27. **Teacher of the Hearing Impaired Interpreting Services**

INTERPRETING SERVICES

BE IT RESOLVED that the Board approve Jennifer Shollenberger, teacher of the hearing impaired, for interpreting services for parents at Back to School Night at Central Middle School on September 25, 2018, not to exceed three hours, at her hourly rate of \$75.74.

28. **Student Assistance**

STUDENT ASSISTANCE

BE IT RESOLVED that the Board approve Roxanne Hebbard, paraprofessional at PHHS, to assist a student at Halloween at the Hills on October 30, 2018, not to exceed four hours, as per the student's IEP, at the hourly rate of \$22.26.

BE IT RESOLVED that the Board approve Bassam Daher, paraprofessional at PHHS, to assist a student at Halloween at the Hills on October 30, 2018, not to exceed four hours, as per the student's IEP, at the hourly rate of \$22.26.

BE IT RESOLVED that the Board approve Monica Cruz, paraprofessional at Brooklawn Middle School, who assisted a student at a dance on September 21, 2018, for 2 ½ hours, as per the student's IEP, at the hourly rate of \$22.26.

BE IT RESOLVED that the Board approve Salvatore Poccia, paraprofessional at Brooklawn Middle School, who assisted a student at a dance on September 21, 2018, for 2 ½ hours, as per the student's IEP, at the hourly rate of \$20.81.

29. **Home Instruction**

**HOME
INSTRUCTION**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>	<u>Anticipated End Date</u>
47432	Knollwood	2	Medical	10/9/18
46612	PHHS	10	Medical	11/7/18
28611	PHS	12	Medical	10/5/18

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

30. **Payment of Bills**

**PAYMENT
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for September 27, 2018 for the 2018-2019 school year in the amount of \$5,785,060.21.

31. **Secretary/Treasurer Report**

**SECRETARY
REPORT**

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending July 1 – 31, 2018.

I hereby certify that as of the end of July 2018 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-16.10(a).



Robin C. Tedesco
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education hereby certifies that as of July 31, 2018 after review of the Secretary's monthly financial report for July 2018 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A- 16.10(a) and those sufficient funds are available to meet the district's financial obligations.

32. **Re-Purpose of District Owned Van**

**RE-PURPOSE
VAN**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education approve the re-purpose of Van #11. The Transportation Department intends to retrofit the van to be used as a service vehicle for the District.

33. **Collaborative Services Agreement with ESCNJ**

**ESCNJ
AGREEMENT**

WHEREAS, the Parsippany-Troy Hills Board of Education and the Educational Services Commission of New Jersey (ESCNJ) wish to enter into a Master Collaborative Services Agreement; and

WHEREAS, the Parsippany-Troy Hills Board of Education wishes to utilize the services of the ESCNJ for Collaborative Educational Purposes on an as needed basis; and

THEREFORE BE IT RESOLVED that the Parsippany-Troy Hills Board of Education approves and authorizes the Business Administrator to enter into a Master Collaborative Services Agreement with the ESCNJ for the period of July 1, 2017 through June 30, 2020 as of September 27, 2018.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 4 ADDENDUM
2018**

September 27,

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

34. **District Objectives**

**DISTRICT
OBJECTIVES**

BE IT RESOLVED that the Board approve the attached 2018-2019 District Goals derived from our Strategic Planning.

Mission Statement

The mission of the Parsippany-Troy Hills Township School District, in partnership with families and the greater community, is to challenge and nurture all students academically and to develop confident learners who are compassionate, generous, appreciative, and invested in their diverse world. This will be accomplished through innovative opportunities that inspire life-long learning, critical thinking and problem solving, creative exploration, and the democratic collaboration among students and staff.

Strategic Goals

We will serve *all* of our students by focusing on the following goals within a comprehensive and coherent PK-12 framework:

- Our district will create an innovative and rigorous educational experience in a borderless learning community that produces creative students who are problem solvers and self-directed individuals.
- All students will receive social and emotional support to become adaptable, confident citizens who embody self-awareness and strong interpersonal skills, capable of responsible decision-making and managing their emotions and behaviors.

Our community of adult learners will be fully engaged in professional growth experiences which enable them to continuously hone their craft and maximize student achievement.

35. **Summer IEP Evaluation**

SMR IEP

BE IT RESOLVED that the Board approve payment to Alex Fertig, Parsippany Hills High School Psychologist who conducted an IEP meeting and evaluation during August 2018, for one day, at his per diem rate of \$536.69.

36. **Volunteers – Media Center**

**VOLUNTEERS
NORTHVAIL**

BE IT RESOLVED that the Board approve the individuals listed below who have indicated their willingness to serve as Media Center volunteers at Northvail School for the 2018-2019 school year.

Kendra Von Achen	Memory Dodzo
Amy Shah	Renuka Paturkar
Astha Khatri	Kevin Fitzgerald
Sarayu Toguluva	Trish Weiss
Michela Crum	Parul Singhal
Maheshkumar Patel	Archana Garikena
Diksha Batra	Prachibala Samal
Prathiba Sugumaran	Sharmila Rani
Laurel Rabender	Keri Sinoy
Susy Golderer	Kara Schneider
Josephine Prema	Ellen Booker
Nausheer Mohammed	Danielle Blair
Sashi Venkat	Sasikala Santhosh
Deala Qarout	Sofia Bauman
Sreedvidya Thankam	Lakshmi Panyala
Sudha Ramu	Banu Gasparro
Preethi Samuel	Jhalak Kapadia
Nancy Cotto	Radhika Seth
Pooja Shah	Nisha Patel
Diksha Batra	Abida Shaikh
Tanya Shattarai	Monica Ramirez
Shweta Devaras Vaidya	Christina Lempesis
Priya Sunkari	Chaitra Krishnappa
Jeyalakshmi Nethaji	Maria Cleary

44. **Major-Extra Responsibility Assignment 2018-2019**

**MAJOR
EXTRA**

BE IT RESOLVED that the Board approve the major-extra coaching assignment for the 2018-2019 school year:

Parsippany Hills High School

Winter Colorguard Coordinator

Patricia Dadaian Step 3 \$7,274.00

45. **Approval of Employment**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the superintendent, the employment of the individuals named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2015-2018 Agreement subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and the PTHEA.

Marie Ricca

Elementary Teacher

Degree: BA/St. Peter's University
 MA/St. Peter's University
Certification: Elementary Education K-6; TOSD
Experience: Student Teaching
Guide Placement: BA30, Step 1, \$55,605.00 (Prorated)
Effective: October 1, 2018
Assignment: Troy Hills Elementary

46. **Employment – ESAPTH - Pending**

**EMPLOY
ESAPTH**

BE IT RESEOLVED that the Board approve the employment of Christine Joyce who has been selected as the PACE Head Secretary. Ms. Joyce will be placed on 12 month-Guide A-Step 4 and receive \$47,830.00 + \$950 Head Secretary PACE effective October 15, 2018.

47. **Employment – Paraprofessional**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individual named below as a Paraprofessional in the areas indicated:

Effective October 1, 2018:

Intervale Elementary School

Thomas Metz Paraprofessional \$22,013.00 (prorated)

48. **Employment – Technology Services and Solutions - Pending**

**EMPLOY
TSS**

BE IT RESOLVED that the Board approve the following individuals as indicated below; subject to the receipt of all required employment documents including, but not limited to completion of criminal history background check, and any other required materials, and execution of the requisite contract of employment to be signed by the Board President:

Help-Desk Technician

Christopher Bowes \$43,000.00 (prorated)

Computer Technician

Lois Galasso \$43,000.00 (prorated)

49. **Late Bus Monitors**

**LATE BUS
MONITORS**

BE IT RESOLVED the Board approve payment to the individuals named below who have indicated their willingness to serve as late bus monitors for the 2018-2019 school year:

After School Late Bus 2:45-4:00 \$33.00/per session

Central Middle School

Susan Bimbi

Meaghan Elrod

50. **Late Bus Monitors/Chaperones**

**LATE BUS
CHAP**

BE IT RESOLVED the Board approve payment to the individuals named below who have indicated their willingness to serve as late bus monitors and athletic chaperones for the 2018-2019 school year, to be paid at \$15.71 per hour:

Susan Adamczyk - Brooklawn Middle School

Nicholas DiGiacomo - Brooklawn Middle School

Jennifer Mensing - Parsippany Hills High School

51. **Corrections - Maternity Leave of Absence**

CORRECT

Employee #31248

From: a maternity leave of absence on or about August 30, 2018 through October 22, 2018, utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from October 23, 2018 through January 18, 2019.

To: a maternity leave of absence on or about August 30, 2018 through October 22, 2018, utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from October 23, 2018 through November 21, 2018.

Corrections - Major Extra - 2018-2019

Parsippany Hills High School

Assistant Band Director

From:

Karolina Holmstrom Step 2 \$6,339.00

To:

Karolina Holmstrom Step 2 \$3,169.50 (split)

Lauren Schmitt Step 1 \$3,019.00 (split)

52. **Dual Use of Rooms for Educational Space**

DUAL USE ROOMS

BE IT RESOLVED that the Board of Education approve the following Dual Use of Rooms for Educational Space for the 2018-2019 School Year:

Troy Hills Elementary School

Rm 21: ESL/Resource

Rm 16: BSI Math/Reading Support

53. **Toilet Room Facilities**

**TOILET RM
FACILITIES**

BE IT RESOLVED that the Board of Education approve the following applications for Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms for the 2018-2019 School Year:

Troy Hills Elementary School

Rm 9: Children will not be left unsupervised at any time. Private restroom facility is across the hall in room 8. Teacher or Paraprofessional in class will escort students to and from the restroom.

Superintendent's Bulletin No. 5
September 27, 2018
Read-Ins

Page/Number	Explanation																																																							
Page 1 # 1	<p><u>Travel and Work Related Expenses</u></p> <p>Corrections:</p> <table border="0"> <thead> <tr> <th data-bbox="334 485 407 510">Name</th> <th data-bbox="597 485 699 510">Purpose</th> <th data-bbox="883 485 943 510">Date</th> <th data-bbox="1084 485 1187 510">Location</th> <th data-bbox="1273 485 1516 510">Estimated Expenses</th> </tr> </thead> <tbody> <tr> <td data-bbox="334 516 581 541">Annamarie Altomonte</td> <td data-bbox="597 516 846 541">NJ Science Convention</td> <td data-bbox="883 516 987 541">10-24-18</td> <td data-bbox="1084 516 1230 541">Princeton, NJ</td> <td data-bbox="1341 516 1516 541">\$210.00 Title II</td> </tr> <tr> <td data-bbox="334 548 553 573">Tina M. von Dohlen</td> <td></td> <td></td> <td></td> <td data-bbox="1341 548 1516 573">\$200.00 Title II</td> </tr> <tr> <td data-bbox="334 579 500 604">Nancy Lennon</td> <td></td> <td></td> <td></td> <td data-bbox="1341 579 1516 604">\$203.00 Title II</td> </tr> <tr> <td data-bbox="334 611 488 636">Amina Zohny</td> <td></td> <td></td> <td></td> <td data-bbox="1341 611 1516 636">\$175.00 Title II</td> </tr> <tr> <td data-bbox="334 642 451 667">Shari Ellis</td> <td></td> <td></td> <td></td> <td data-bbox="1341 642 1516 667">\$175.00 Title II</td> </tr> <tr> <td data-bbox="334 674 516 699">Jeannine Eckert</td> <td></td> <td></td> <td></td> <td data-bbox="1341 674 1516 699">\$175.00 Title II</td> </tr> <tr> <td data-bbox="334 705 521 730">Rachel Villanova</td> <td></td> <td></td> <td></td> <td data-bbox="1341 705 1516 730">\$206.00 Title II</td> </tr> <tr> <td data-bbox="334 764 509 789">Jamie Madonna</td> <td data-bbox="597 764 883 823">School Health Conference \$195.00 Title II</td> <td></td> <td data-bbox="1084 764 1192 789">10-17-18</td> <td data-bbox="1370 764 1516 789">Somerset, NJ</td> </tr> <tr> <td data-bbox="334 829 521 854">Laurie Chowtavi</td> <td data-bbox="597 829 971 854">College Board AP Physics</td> <td data-bbox="883 829 976 854">11-6-18</td> <td data-bbox="1084 829 1240 854">New York, NY</td> <td data-bbox="1341 829 1516 854">\$265.00 Title II</td> </tr> <tr> <td data-bbox="334 861 461 886">Chris Birge</td> <td data-bbox="597 861 846 886">NJ Autism Conference</td> <td data-bbox="883 861 1024 886">10-18-19-18</td> <td data-bbox="1084 861 1256 886">Atlantic City, NJ</td> <td data-bbox="1357 861 1516 886">\$579.05 IDEA</td> </tr> </tbody> </table>	Name	Purpose	Date	Location	Estimated Expenses	Annamarie Altomonte	NJ Science Convention	10-24-18	Princeton, NJ	\$210.00 Title II	Tina M. von Dohlen				\$200.00 Title II	Nancy Lennon				\$203.00 Title II	Amina Zohny				\$175.00 Title II	Shari Ellis				\$175.00 Title II	Jeannine Eckert				\$175.00 Title II	Rachel Villanova				\$206.00 Title II	Jamie Madonna	School Health Conference \$195.00 Title II		10-17-18	Somerset, NJ	Laurie Chowtavi	College Board AP Physics	11-6-18	New York, NY	\$265.00 Title II	Chris Birge	NJ Autism Conference	10-18-19-18	Atlantic City, NJ	\$579.05 IDEA
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Page 1 #2	<p><u>Gifts to the District</u></p> <p>ADD</p> <p><u>Eastlake School</u> The Eastlake School PTA has donated \$5,000 to the Board of Education to help support cultural arts at Eastlake School.</p> <p><u>Northvail School</u> The Northvail School PTA has donated \$1,995 to the Board of Education to help support cultural arts at Northvail School.</p> <p><u>Parsippany High School</u> Jeffrey and Susy Golderer have donated six (6) metal benches with backs to Parsippany high School.</p>																																																							
Page 2 #4	<p><u>Field Trip Destinations</u></p> <p>ADD:</p> <p>Dwight-Englewood High School - Robotics Team Competition Englewood, NJ</p>																																																							
Page 3 #7	<p><u>Student Teacher - ADD:</u></p> <table border="0"> <thead> <tr> <th data-bbox="334 1514 500 1539">Student Name</th> <th data-bbox="591 1514 808 1539">Cooperating School</th> <th data-bbox="873 1514 1122 1539">Requesting University</th> </tr> </thead> <tbody> <tr> <td data-bbox="334 1545 509 1570">Jessica Chimoff</td> <td data-bbox="623 1545 716 1570">Littleton</td> <td data-bbox="906 1545 959 1570">NYU</td> </tr> </tbody> </table> <p>BE IT RESOLVED that the Board approve Mary Rainero to observe for 2 hours at Eastlake/Littleton Elementary Schools with Michele Hamell as part of her pre-service training at County College of Morris.</p>	Student Name	Cooperating School	Requesting University	Jessica Chimoff	Littleton	NYU																																																	
Student Name	Cooperating School	Requesting University																																																						
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Page 5 #14	<p><u>Employment - Local 32</u></p> <p>CORRECTION</p> <p>Ben Hur Castro Mancias From: \$32, 433.00 To: \$32, 833.00</p>																																																							
Page 6 # 16	<p><u>Employment – Acting Head Bookkeeper</u></p>																																																							

Change:
 Esther Measley
 From: 950.00 To: \$1,950

Page 9 #23

Waivers of Teaching Load
ADD:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Ashmann, Heather	PHS	Spec.Ed-Science	\$171.94	09/21/18 - 10/19/18	1	1/5 of 1/7
Hurta, Jason	PHS	Spec. Ed- Science	\$1,927.65	09/21/18-06/20/19	1	1/5 of 1/7

Page 9 # 24

CORRECTIONS
ADD
Employment - Paraprofessional - Pending

Troy Hills Elementary School
 Heather Brienza
 From: \$23,553.00
 To: \$22,013.00

Lake Hiawatha Elementary School
 Sondra Kretchman
 From: Pending
 To: October 1, 2018

Page 10 #24

Employment-Noontime Aides 2018-2019

Change
Troy Hills Elementary School
 From: Anne Marie Diamond
 To: Ann Marie Diamond

Page 12 # 28

Student Assistance
ADD:
 BE IT RESOLVED that the Board approve Roxanne Hebbard, paraprofessional at PHHS, to assist a student at the homecoming dance on October 13, 2018, not to exceed five hours, as per the student's IEP, at the hourly rate of \$22.26.

BE IT RESOLVED that the Board approve Judeth Demonico, paraprofessional at PHHS, to assist two students at the homecoming dance on October 13, 2018, not to exceed five hours, as per the students' IEP, at the hourly rate of \$29.61.

NEW BUSINESS

NEW BUSINESS

As the chair of the critical issues committee Mr. Berrios wanted to make the board and public aware that one of the items they are always working on is attendance in our schools. He stated there was a resolution that was recently approved by the council for new luxury apartments up on Route 10. He is not sure of any demographic studies or projections but he wanted to make the board aware of the new apartments.

HEARING OF PUBLIC

HEARING OF PUBLIC

Nancy Choffo: Stated she was at the council meeting Wednesday at 1:00 PM and can speak to Mr. Berrios statement relative to the new luxury apartments being built. It will have 441 apartments on Route 10. Some will be low income housing and some will be studio housing. She stated that the complex is projecting an estimate of 25 additional children in our schools. When she asked them about how they got that number they responded that they geared it towards millennials and they don't have children. She asked if the board was made aware of the development because the council said that the board knew. Mrs. Choffo asked if we will we have any actual studies about kids who come into the school? What do we plan to do about the influx of students? She suggested to have a member of the board at the next town council meeting to be aware of what they are saying.

Nithiya GopalaKrishnah: Introduced herself as a parent representing Knoll Gardens. She stated there are close to 1100 units in Knoll Gardens and they are mostly represented by Indians. She said they have been requesting bus service and they are all happy that we are trying to address the issues but they are looking for a solid response to this issue as they have been waiting a long time. She said it is a basic public safety issue and that they all request we start looking into this issue as there are no sidewalks, signals and it is a main intersection. They have requested some resolution to this issue and not that they come to every meeting addressing the same points.

Teresa Folan: Ms. Folan is a senior at Parsippany Hills High School. She wanted to bring up a few points on the personal finance course. There was a problem that arose with the cost of the course itself. One course was \$200 and the other is more than that. As a result she choose the cheaper one. She is requesting a way that the district help make this cost more manageable. She also stated that she is a Target Teach Student at Mt. Tabor Elementary. She knows that art is a special the kids go to once every couple weeks and she is requesting that it be done more than once every two weeks as art is monumental to the students. Also expressed gratitude for the foreign language offering in sixth grade and is curious about the possibility of implanting foreign language in the elementary schools.

Neda Donlin: Wanted to share a few things relative to the Knoll Gardens situation. She passed out two photos to the board of the traffic congestion problems at Knollwood Elementary. She expressed all of the resident complaints of the traffic in the surrounding area as well as the results of this traffic which is making the walking route unsafe. She expressed the desperation that the residents feel to get their kids to school safely. She said that parents are willing to pay for their children to get bussed to school.

Suraksha Mahishi: A parent residing in Knoll Gardens expressing concern relative to her children getting to school safely. She has requested that the board come to the school and walk with them so they can see how unsafe it is.

Isabella Alfano: Stated that she has 7 year old twins one attends Lake Hiawatha and one attends Eastlake. One has special needs and one does not. She expressed concerns relative to the bussing situation and differing times of arrival. She asked the board to look into providing other pick-up times to her children so the pick-up times are similar. She then requested the board to be more mindful of when they have their meetings so that they don't coincide with the town meetings. She then read a statement allowed relative to a reporter for the district who is presenting his social media posts in a racist and sexist light. She requested that the board do a better time at vetting who they hire with criminal background checks.

Kate the attorney advised the public that her statements are not protected and could be slanderous.

Isabella Alfano demanded the board investigate this matter because he is posting inappropriate, racist and sexist material for all to see and cautioned the public at letting this reporter work with their children.

Bob Venezia: Wants to talk about the PARCC scores and wants to see more comparison across districts in Morris County as well as at a state level versus just grade level.

Joe Kyle: Representative of the PTHEA, wants to speak on the PARRC and AP test scores. He thought they were excellent and thinks the teachers need to be praised for their hard work and getting the students to such a level. He stated that these scores are not because teachers worked in the confines of their contracts but rather working well above the hours in the work day. Wants to make the board aware that the teachers in this district are working far beyond what they're being paid to work.

Tom DeLorenzo: Here to continue what Isabella Alfano started relative to Mr. Cahill's inappropriate postings. He wants the district to take immediate action against this individual who threatens the well-being of their children. His coverage is unethical and horrifying. Mr. Lorenzo handed out a document providing examples of the inappropriate subject matter that Mr. Cahill posts on his social media. Reported that Mr. Cahill delivered threatening letters to his home. The board must cease all activity with this individual.

Robert Quinn: Graduate from Parsippany High school in 2016. He became aware of Mr. Cahill's posts in June of this year and he is absolutely horrified by his postings. He is sickened by what he's seen and wants to see action taken for his disgusting posts.

Nancy Snyder: Wants to manage the expectation of the Knoll Garden parents. 14 years ago she was trying to achieve the same goal and got nowhere. Thinks that something must be done relative to this traffic problem because it is incredibly unsafe. Hopes the board proves her wrong.

Lou Valori: Wants to talk relative to the project on Route 10, you will need a vision relative to what you will do regarding the transportation that will be put in place when they are finished construction. There is immense traffic in that area and it will be an issue coming our way in the future. Mr. Valori added that he had the opportunity in helping keep our kids safe in the district but we need to do much more. He commends us on working on the infrastructure but more needs to be done relative to officers in the school and buckling down on vendors and who we are employing to be around children.

Neda Donlin: Encourages the board to think about the idea of re-districting due to overflow in the lower grades. Has a couple questions regarding the test scores presented. She was wondering whether the ESL kids were factored into the test scores. And asked if there were grammar books the parents could follow. Also thanked the teachers for their efforts.

Nancy Snyder: Urges the board to consider the transportation issue once again.

Teresa Folan: Wanted to address how happy she is with the strings program. She wants to keep in your minds how important it is to keep these programs alive.

Cristina Folan professed gratitude in the differences she's noticed since Dr. Sargent started. She expressed that a major positive force in the district is the amazing teachers and their efforts with all of the children. Mrs. Folan says that her kids rave about how outstanding the teachers are and how sad it makes her that they don't feel valued. Asks if the board can do anything to lift that, as they truly deserve it.

Closing of Public Session.

Dr. Sargent addressed the comments in public session: For the questions regarding new building projects, certainly our Board leadership has regular discussions with our township leadership. We have been aware of projects that are on-going in the district with details unfolding as they become available. We are looking to partner with our township on the demographic study as the district will require to do that every five to seven years and it makes sense to partner with the township because they have the same desire as we do to understand our numbers better.

To the parents who have spoken so eloquently requesting transportation from Knoll Gardens, as our Board member, Mr. DeVitto, indicated the Transportation Committee has been discussing this. We are working on a resolution to this and it's our hope that once we iron some details out we will be in a position to communicate with parents within the next few weeks about what we might be able to do to support this.

Thank you, Theresa, about your awesome comments about online Finance....My sons did the financial literacy class online, too, and it was a family payment that we needed to take on. On the positive side, I know that I think it was helpful for them to understand what online learning looked like and the financial literacy was pretty manageable for them. But I recognize your point that we did indicate that families that wished to take advantage of this would be owning the cost on their own. That's mainly because for this particular content, students can take AP Economics and meet the same financial literacy requirement and they can take that semester class in-district free with our amazing teachers. So the offset was that if you wanted to do it online and free up room in your schedule, it, at this point, is an outside payment. Whether it continues to be beyond this year, I'm not sure yet. As I indicated in our presentation, we're looking at additional online opportunities and certainly my hope would be that we would not be passing those costs along to families. So thank you for raising that.

You're right. Art right now is 60 minutes every other week and that actually has been at the desire of teachers who were noticing that when it was 30 minutes every week -- You're thinking the same thing I'm am -- 30 minutes, well by the time you take out your art supplies and clean up and put away your art supplies, you're left with about 10 minutes of actually creating. So it was the desire on everyone's part -- not that they wouldn't love more time -- but that 60 minutes every other week allowed for just smarter and more consistent instruction. But we certainly are always looking at what are the opportunities that our elementary school students have. We currently do have an elementary world cultures program in place for elementary school students. But as I indicated through our district goals presentation, we are exploring what deeper and richer opportunities there would be for our elementary school students perhaps with a more targeted language instruction opportunity. And yes, if we start and implement a strings program at the elementary level, we would certainly grow it each year. In my talking with strings teachers in many other districts who've had a strings program in place, their recommendation was to start it young and grow it up rather than to insert it in the middle of our high school where students already have so many other activities going on. But certainly it's our aim to not start something and then not follow through.

We had some questions about our PARCC testing and our scores and an observation that the eleventh grade PARCC scores seem to not show as great proficiency as our tenth grade PARCC scores. I'll repeat something that Nancy, Dr. Gigante, shared. The tenth grade English PARCC exam right now is considered a requirement for graduation in New Jersey. And at least taking it is the requirement. If students take the PARCC exam in tenth grade English and Algebra and end up not passing it, they still have other avenues available for them but those avenues don't become available if you haven't sat for the test opportunity in the first place. So that's perhaps one reason why we are seeing enhanced proficiency at our tenth grade. In eleventh grade, not only have students already taken the test of record but they are also often taking SAT tests and AP tests all at about the same month and I think that many families and students are deciding where they want to put their time and their effort and their thinking and their energy. We had a request of how we compare in Parsippany to other Morris County schools. Dr. Gigante indicated that information does not become available until later in the school year otherwise we would have been showing it at this point. That does become available online for anybody who wishes to do that detective work. Certainly we will be doing that on our end, as well.

Finally, there was a question about whether students who are English Language Learners and students who are classified for special education services, if their scores are included in the presentation, and they are with the following caveat: Some students have written into their IEP that they are ineligible for standardized assessments. They are still tested but it's a different portfolio assessment that those students undergo. It is extremely rigorous and I know that those teachers receive a multitude of training to be able to implement those assessments faithfully and with fidelity. So as long as a student's IEP has allowed them to participate in a PARCC assessment, their scores are included. Students who are English Language Learners, once they have reached a particular degree of proficiency in English also are tested in PARCC and their scores are included.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #20
AND SECRETARY’S REPORT**

**ROLL CALL
VOTES**

On a motion by Mr.Choffo seconded by Mr. Berrios, Superintendent’s Bulletin Number 5 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X			24, 27		
Mr. Cistaro					X	
Mr. DeVitto	X					
Mrs. Golderer	X		Read-in #2			
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

Mr. Choffo made a motion to adjourn to closed session at 9:15 PM for the purpose of discussing potential legal action which are confidential in nature as the information discussed is covered under attorney-client privilege. No action will be taken

The motion was moved by Mr. Choffo and seconded by Mr. Blair and was unanimously approved by roll call vote:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBER/S
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro					X	
Mrs. Cogan	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

Absent: Mrs. Golderer left at 9:15 PM

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mr. Choffo, seconded by Mr. Berrios and unanimously approved by roll call vote the regular meeting reconvened at 9:56 p.m.

ADJOURN

ADJOURN

There being no further business, the executive and public meeting adjourned at 9:57 pm on a motion by Mr. Choffo seconded by Mr. Berrios and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro					X	
Mr. DeVitto	X					
Mrs. Golderer					X	
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Gabrielle Conde
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT
ATTACHMENTS AFOREMENTIONED IN THESE
MINUTES, PLEASE REFER TO THE
SUPERINTENDENT'S BULLETIN # 5
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**

