

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
SPECIAL MEETING OF
Tuesday, August 28, 2018**

The Parsippany-Troy Hills Board of Education held its Special Meeting on Tuesday, August 28, 2018 at the Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Mr. Neglia called the meeting to order at 5:30 PM.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on August 23, 2018 and at the district website <http://www.ptshd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on August 23, 2018. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. Andrew Choffo
 Mr. Joseph Cistaro
 Mr. Matthew DeVitto
 Mrs. Susy Golderer
 Mrs. Judy Mayer
 Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
 Dr. Robert Sutter, Assistant Superintendent for Human Resources
 Mrs. Robin Tedesco, Business Administrator
 Mrs. Joan Benos, Chief of Staff/Public Information Officer

Absent & Excused Mr. George Blair
 Mrs. Alison Cogan

Dr. Sargent presented Superintendent Bulletin Number 3.

Mr. Berrios asked in relation to the Shared Services Agreement was there anything that needed our attention?

Mr. Neglia stated that the Agreement had been reviewed by our Board Attorney and was ready for approval.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT’S BOARD OF EDUCATION BULLETIN**

Number 3

August 28, 2018

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

1. **RESOLUTION APPROVING AMENDMENT TO THE SHARED SERVICES AGREEMENT BETWEEN THE PARSIPPANY-TROY HILLS BOARD OF EDUCATION AND THE PARSIPPANY-TROY HILLS TOWNSHIP FOR THE PROVISION OF SECURITY OFFICERS, SLEOs, AND DIRECTOR OF SECURITY** **RESO SHARED SERVICES** **A**

WHEREAS, the Board and the Parsippany-Troy Hills Township (“Township”) are parties to an agreement (the “Agreement”) for the provision of Security Resource Officers (“SROs”) through June 30, 2019; and

WHEREAS, the Board and the Township have agreed to amend the Agreement to include the provision of three Class III Special Law Enforcement Officers (“SLEOs”) to the Parsippany-Troy Hills School District in order to enhance the safety and security of the District’s students and; and

WHEREAS, the Board and the Township have come to agreement regarding the hiring, insurance, and payment of the SLEOs at an annualized rate of Thirty-Seven Thousand, Eight Hundred Dollars per SLEO position; and

WHEREAS, the Board has determined that the provision of such services through the Township serves the interest of the students, staff and taxpayers of Parsippany;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the Amendment to the Agreement with the Township for the period July 1, 2018 through June 30, 2019; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute the Agreement, a copy of which is on file in the Office of the Board Secretary.

2. **Additional Sick Days - ESAPTH** **ADDITIONAL SICK DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional sick days for Employee #10250, Calabria Education Center Secretary.

3. **Travel and Work Related Expenses**

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Cory Wegesa	Gender Equity & HIB	September 25, 2018	Monroe Twsp, NJ	\$169.00
Barbara Sargent Frank Neglia Alison Cogan Tim Berrios George Blair Joe Cistaro Andrew Choffo Matthew DeVitto Susy Golderer Judy Mayer Robin Tedesco Joni Benos Gabrielle Conde	NJSBA Conference	October 22-25, 2018	Atlantic City, NJ	\$700.00 ea

HEARING OF PUBLIC

HEARING OF PUBLIC

None

Closing of Public Session

**ROLL CALL: SUPERINTENDENT’S BULLETIN #3
AND SECRETARY’S REPORT**

**ROLL CALL
VOTES**

On a motion by Tim Berrios seconded by Judy Mayer, Superintendent’s Bulletin Number 3, items 1-3, were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair					X	
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan					X	
Mr. Neglia	X					

ADJOURN

ADJOURN

There being no further business, the executive and public meeting adjourned at 5:35pm on a motion by Mrs. Mayer seconded by Mrs. Golderer and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair					X	
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Cogan					X	
Mr. Neglia	X					

Respectfully submitted,

Joni Benos
Substitute Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 3
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**