

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION  
REGULAR MEETING OF  
Thursday, June 25, 2020**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, June 25, 2020 at the Calabria Educational Center, 292 Parsippany Road, Parsippany, NJ 07054.

*Special Note: As a result of the limitations placed on public assemblies due to COVID-19 related restrictions, this meeting was conducted via Zoom. The district website contained information on public participation.*

**CALL TO ORDER**

**CALL TO ORDER**

Vice President Mrs. Cogan called the meeting to order at 5:30 p.m.

**MEETING NOTICE**

**MEETING NOTICE**

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 8, 2020 and on the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of the Notice was filed with the Township Clerk on June 12, 2020. This is an official meeting.

**SALUTE TO THE FLAG**

**SALUTE TO THE FLAG**

Mr. Neglia asked everyone to stand for the flag salute.

**ROLL CALL**

**ROLL CALL**

Present: Mr. Timothy Berrios  
Mr. Andrew Choffo  
Mr. Matthew DeVitto  
Mrs. Susy Golderer  
Mrs. Judy Mayer  
Mrs. Deborah Orme (left at 6:33 p.m.)  
Mrs. Kendra Von Achen  
Mrs. Alison Cogan  
Mr. Frank Neglia (arrived at 5:35 p.m.)

Also Present: Dr. Barbara Sargent, Superintendent  
Mrs. Robin Tedesco, Business Administrator  
Mrs. Joan Benos, Chief of Staff/Public Information Officer  
Mrs. Susan Dykstra, Comptroller  
Mrs. Katherine Gilfillan, Esq. Board Attorney  
Mrs. Cory Wegesa, Coordinating Supervisor of Guidance & Medical Services

**ADJOURN TO EXECUTIVE SESSION**

**ADJOURN TO  
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session. The motion was moved by Mrs. Mayer, seconded by Mr. DeVitto and unanimously approved by roll call vote to adjourn to closed session for the purpose of discussing student HIB's which are confidential in nature under N.J.A.C. 6A:32-7.1 et seq., and are being presented for approval at this evening's meeting and personnel items and legal matters.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: student HIB's, Personnel items and legal matters.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

**RECONVENE OPEN SESSION**

**RECONVENE  
OPEN SESSION**

On a motion by Mrs. Cogan, seconded by Mrs. Golderer and unanimously approved by roll call vote the regular meeting reconvened at 6:00 p.m.

Mr. Neglia suspended tonight's regular meeting agenda for a presentation.

Presentation of the Final Report of District Goals.

Mrs. Mayer asked how the Foundations Phonics program that is being implemented in Kindergarten impacts the first grade and asked what type of phonics program is being used by the first grade.

Dr. Sargent responded that the committee at the elementary level was focusing on word study and vocabulary because the current program is a "one-size fits all" program and the district is interested in moving towards a more differentiated word study program. When students are reading at different levels their phonics and word study needs are different. The work was beginning with the aim of having it available for the first and second grade programs. The discussions will continue amongst the committee but the program is not yet ready. The phonics and word study work that was going on at the primary level will continue but the district will continue to explore an appropriate, new choice given what is known about student reading levels and given the work that the kindergarten students have had.

Mrs. Mayer asked if the district needs to get a new reading program.

Dr. Sargent answered that the district would not need to get a new reading program.

Mrs. Mayer asked about the placement plans for sixth grade for the students who just completed the fifth grade advanced math program.

Dr. Sargent responded that the middle school currently offers a regular Math 6 class and an Honors/Advanced Math 6 class and the same the classes for the seventh and eighth grades. The secondary math supervisor looked at the criteria used to identify students and the curriculum being used in middle school math classes. She was looking to see what was different in the curriculum being used in the advanced class. The information obtained by the supervisor along with the newly adopted advanced fifth grade math class is providing for a regular Math 6 and an Advanced Math 6, however, the Advanced Math 6 curriculum is being rewritten this summer. The curriculum is being rewritten so that it looks much different from the regular Math 6 and so that it addresses the needs of the fifth graders who were in the advanced program and are ready for higher level instruction. There is room in the Advanced Math 6 program for students who were not in the Advanced Fifth Grade Math but have demonstrated that they are capable or students who move in from another district.

Mrs. Von Achen asked how many students were enrolled in the Virtual High School program this year.

Dr. Sargent responded that there were 12-14 students enrolled this year.

Mrs. Von Achen asked for confirmation that it was a program run outside of the district.

Dr. Sargent confirmed that it was a program run outside of the district.

Mrs. Von Achen thanked all the staff and administration for pulling the distance learning together quickly and commented that she was impressed with the summer professional development classes being held. She mentioned that she was excited about the skills being obtained whether for distance learning or for the classroom.

**CORRESPONDENCE**

None

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

None

**UNFINISHED BUSINESS**

**COMMITTEE REPORTS**

Mr. Berrios reported on the Critical Issues Committee.

**COMMITTEE REPORTS**

**Superintendent's Evaluation**

The Board of Education views the Superintendent Evaluation as the most important factor in the Board of Education/Superintendent relationship and very significant in helping to drive our district forward.

The Superintendent's evaluation for the 2019-2020 school year has been completed in accordance with N.J.S.A. 18A:17-20.3 utilizing the New Jersey School Board model to accomplish this.

**BOE Self-Evaluation**

Annually the Board of Education is required to do a self-evaluation and we utilized the New Jersey School Boards model to accomplish this. Everyone entered their individual feed-back and received a copy of the compiled Report.

The self-evaluation is used to collect data on how the members see their roles, and the role of the Board. It helps to assess where we stand, what challenges we face as a Board and how to better fulfill the obligations of serving as a Board member. Areas assessed were: Planning, Policy Making, Student Achievement, Finance, Board Operations, Board Relations with the Superintendent, the Staff, and the Community.

Mrs. Cogan asked if the information from the Board self-evaluation gets used to create the Board goals.

Mr. Berrios answered that the information is used to create the Board goals.

Mr. Choffo asked when in person Board meetings would begin again.

Mr. Neglia responded that the district is still waiting on responses from Board members as to their comfort level regarding in person meetings.

Mrs. Von Achen asked for an update on the demographic study.

Mr. Berrios responded that the committee is in the process of reviewing the report and has nothing to report at this time. He believes there may be a report at the next Board meeting.

**APPROVAL OF MINUTES**

On a Motion by Mrs. Mayer, seconded by Mr. Berrios, the Executive minutes of the June 11, 2020, June 16, 2020 and June 22, 2020 meetings and the Regular minutes of the June 11, 2020 meeting were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X		6/16 & 6/22 Executive	6/11 Executive-Supt Evaluation		
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme					X	
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X			6/11 Executive-Supt Evaluation		

Dr. Sargent presented Superintendent Bulletin Number 21

The Superintendents have been informed that the governor will be providing guidance and direction on the opening of schools in September during his press conference tomorrow. Dr. Sargent has received a copy of the Bucks County, PA school district directives which were heavily informed by the State Health Department in Pennsylvania. Dr. Sargent is curious to see how many of New Jersey’s guidelines mirror the Pennsylvania guidelines. Approval has been given to begin high school sports practices on Monday, July 13. There are a number of very strict rules that need to be followed. Dr. Sargent is meeting with both athletic directors tomorrow afternoon to talk through protocols to make sure students and adults are safe.

An item on tonight’s Bulletin is an agreement with NJIT which would allow high school students to have advanced standing if they are taking certain courses on our campus that NJIT would recognize and provide them with college credit.

For your consideration we have Bulletin items 1-37 with Addendum items 38-55 and Read-Ins.

Mrs. Cogan asked if the resolution for the Emergency Reserve was to establish the account but not make a transfer.

Mrs. Tedesco explained that we want to authorize the establishment of the account and if the State changes the regulations for the use of the Emergency Reserve the district would transfer funds at the time of the audit which would represent funds saved during the 2019-2020 school year from the closure. This is to safeguard the district in case the State allows the district to use unexpended 2019-2020 funds to fund COVID-19 related expenditures in the 2020-2021 school year.

Mrs. Cogan asked for clarification that the savings would not be known until the audit was complete.

Mrs. Tedesco responded that it was correct that the savings would not be known until the audit is complete.

Mr. Choffo asked if the Emergency Reserve item needed to be approved this evening.

Mrs. Tedesco replied that it is an item that needs to be approved within the 2019-2020 school year. Mrs. Tedesco further responded that the district was advised to approve the Emergency Reserve this week.

Mr. Choffo asked if the Finance Committee could discuss this at the next meeting and report back to the full Board when there is more information.

Mrs. Von Achen asked if the partial roof replacement contract on the Chapter 47 Contract list was to move forward with the replacement of the Parsippany Hills High School roof.

Mrs. Tedesco responded that the Chapter 47 list is for contracts that occurred during the 2019-2020 school year and the roof replacement item was for the Lake Parsippany and Troy Hills Roofs and the district is still holding off on the replacement of the Parsippany Hills High School roof.

Mr. Berrios asked if funds were being deposited into the Emergency Reserve.

Mrs. Tedesco responded that the fund is just being established now and the resolution was written with a maximum amount so that if the district is allowed to move the funds at a later date it can.

Mr. Berrios asked for clarification that the resolution for the Emergency Reserve was written with a maximum amount but the amount could be less.

Mrs. Tedesco replied that it was correct.

Mr. Berrios asked if there was guidance as to what the Emergency Reserve funds could or could not be used for.

Mrs. Tedesco explained that if the State is going to allow districts to use Emergency Reserve funds for COVID-19 expenditures, the State will provide guidance on what items the funds can be used for. The Business Administrators are hopeful that the funds can be used for COVID-19 expenditures that arise as the school districts begin to reopen.

Mr. Berrios asked whether the job description for the Title I Interventionist was approved by the Personnel Committee or if the Board approves the job description and then it goes to Personnel Committee.

Dr. Sargent responded that Dr. Sutter shared the job description via email with the Personnel Committee and had the approval to move forward to the Board.

Mr. Berrios asked if there was a report from the Personnel Committee to the Board.

Mrs. Mayer confirmed that the email was received and it was supported by the Personnel Committee.

Mrs. Cogan asked if the Title I Interventionist position was a current position in the district or a new position.

Dr. Sargent responded that the Title I Interventionist position is a new position. Dr. Axelrod looked at the need to have additional staff supports in place at the elementary level for students who are reading below level, developing math below level beyond or in addition to the work that the current reading specialists are doing. The funding for these positions would come through the federal ESEA grant through Title I, not district funds, to hire two additional staff. If the funding does not continue to support the positions then the positions would not be sustained.

Mr. Berrios asked for confirmation that the funding comes from the State and if the funding stops, the positions would not be maintained by the district.

Dr. Sargent confirmed that it was the districts goal to not maintain the positions if the funding is not coming from the State.

Mr. Choffo asked if the Title I Interventionists were mandated or required by statute.

Dr. Sargent responded that these positions are not required.

Mr. Choffo asked if there is any data that can be shared with the Board that shows where the deficiencies are and the positive benefits the position would yield by working with that data and those students.

Dr. Sargent suggested that Dr. Axelrod share the information electronically with the Board. She further explained that there is a formula within the Title I application that helps determine which school are Title I schools. The reading levels backup the designation and the students that would be identified.

Mr. Choffo asked if the position would be a single person or multiple people.

Dr. Sargent explained that the funding would provide 2 people and would likely be working across multiple schools and supervised by the building principal and the supervisors of language arts and mathematics would oversee them to make sure the instruction and the coaching determined is being implemented.

**Parsippany-Troy Hills Board of Education**  
**Minutes of the Regular Meeting of June 25, 2020**

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Mr. Choffo asked what the anticipated salary would be.

Dr. Sargent responded that the teachers guide would be used and typically elementary classroom positions are a Bachelors Steps 1-4 or 5.

Mr. Choffo asked for confirmation that the positions would be in the teachers' association.

Dr. Sargent confirmed that the positions would be in the teachers' association.

Mr. Choffo asked if there was an overall technology plan for the district to utilize the appropriate technology for the district since there are chromebooks and ipads being used throughout the district. He also asked how many ipads were being purchased.

Mrs. Tedesco responded that there are 390 ipads being purchased and they are being used for the Kindergarten through Grade 2 Resource Room students.

Dr. Sargent responded that when the technology budget was presented in December there was a long range plan for devices and where new purchases come in, how long students work with the device and when new devices are given out. Ipads are in the hands of special education students who need it for specific programming or in the hands of lower grade level students where the students do not have the finger span to manage keyboarding so they are swiping and tapping. The district will plan for Dr. Gigante to present the plan.

Mrs. Tedesco presented the Secretary's Report.

Tonight's Secretary's Report has the regular business motions including the award of bids for various district services being used in the 2020-2021 school year.



**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDENT’S BOARD OF EDUCATION BULLETIN**

**Number 21**

**June 25, 2020**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

**I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.**

Dr. Barbara Sargent will give an update on the District Goals.

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

**1. Board Policies**

**BOARD  
POLICIES**

BE IT RESOLVED that the Board approve the following new and revised Board Policies/Guidelines and Procedures at this second and final reading.

- |   |            |  |   |
|---|------------|--|---|
| ➤ | P 1581     | Domestic Violence (M) (Revised)                                | A |
| ➤ | R 1581     | Domestic Violence (M) (New)                                    | B |
| ➤ | P 3421.13  | Postnatal Accommodations (New)                                 | C |
| ➤ | P 4421.13  | Postnatal Accommodations (New)                                 | D |
| ➤ | P & R 5330 | Administration of Medication (M) (Revised)                     | E |
| ➤ | P 7243     | Supervision of Construction (M) (Revised)                      | F |
| ➤ | P 8210     | School Year (Revised)  | G |
| ➤ | P 8220     | School Day (M) (Revised)                                       | H |
| ➤ | R 8220     | School Closings (Revised)                                      | I |
| ➤ | P 8462     | Reporting Potentially Missing or Abused Children (M) (Revised) | J |

**III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.**

**2. Student Teachers**

BE IT RESOLVED that the Board approve the following student teachers for the 2020-2021 and 2021-2022 school years subject to the receipt of all required documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Student Name	Cooperating School	Requesting University	Dates
Christina Gonzalez-Antignani	Littleton/Lk. Parsippany	Rutgers	9/7/2020-7/26/2021
Carissa Kelly	Brooklawn/Parsippany H.S.	William Paterson	9/1/2020-5/6/2021

**3. Curriculum Revisions**

BE IT RESOLVED that the Board approve the following curriculum writing new/revised to be completed over the summer between July and August 2020 in the amount of \$41.00 per hour up to a maximum of twenty five (25) hours:

Course	Hours Per Stipend Chart	Grade(s)	Total Compensation (\$41.00/hour)
AP Art History (new)	25 hours	10-12	\$1,025.00

**4. Curriculum Revisions**

BE IT RESOLVED that the Board approve the following individual for curriculum writing new/revised to be completed over the summer between July and August 2020 in the amount of \$41.00/per hour up to a maximum of twenty-five (25) hours:

Supervisor	Description	Teacher(s)	School	Hours x \$41.00/Hr. Per Stipend Chart	Total Compensation (\$41.00/hour)
M. DiSanto	AP Art History (new)	Erica Pizza	PHHS	25 hours	\$1,025.00

**5. AGREEMENT FOR A JOINT ADVANCED STANDING ADMISSIONS NJIT**

**AGREE  
 NJIT**

BE IT RESOLVED that the Board approve the Joint Advanced Standing Admission Program Agreement between Parsippany-Troy Hills Township Schools and New Jersey Institute of Technology as indicated below.



**AGREEMENT FOR A JOINT ADVANCED STANDING ADMISSIONS  
PROGRAM BETWEEN  
PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT AND  
NEW JERSEY INSTITUTE OF TECHNOLOGY**



The intent of this Joint Advanced Standing Admissions Program Agreement (“Agreement”) is to define the procedures for a Joint Admissions Program between the Parsippany-Troy Hills Township School District (PTHSD) with administrative offices at 292 Parsippany Rd., NJ 07054, and New Jersey Institute of Technology (NJIT), located at University Heights, Newark, New Jersey 07102.

The Joint Admissions Program stipulates that students who are admitted to the PTHSD academic programs at Parsippany High School or Parsippany Hills High School will be guaranteed admission into a parallel Bachelor’s Degree program at NJIT. Students are required to meet the criteria for admission as outlined in the NJIT joint admissions acceptance letter.

The PTHSD student will be considered a joint admissions candidate at the time he/she submits an application requesting joint advanced standing. The requirements for the Bachelor’s degree at NJIT will be those in effect at the time of the student’s final semester of his/her final year at PTHSD. In case the degree requirements for the Bachelor’s Degree at NJIT at the time of the student’s final year at PTHSD are different from those at the time of the students admission to the Joint Admissions Program, NJIT will resolve any discrepancy in favor of the student, provided the student maintained continued enrollment at PTHSD. The Bachelor’s degree requirements each year will be listed online in the NJIT course catalogs. This information will be available to all joint admissions candidates prior to their enrollment at NJIT.

**A. GUIDELINES FOR THE JOINT ADMISSION PROGRAM**

1. The student must submit the appropriate application for enrollment in the joint admissions program on the form provided by PTHSD prior to the commencement of their sophomore year at PTHSD.
2. No later than September 15<sup>th</sup> of each academic year in which this program is operative, PTHSD will provide NJIT with a list of students who have requested joint admission status. This information will include the student’s name, permanent address, expected semester of entrance to NJIT, and such other information as may be requested by NJIT. No later than October 15<sup>th</sup> of each academic year in which this program is operative, PTHSD will provide NJIT with a final list of all enrolled candidates in order that the joint admission file at NJIT can be updated.
3. NJIT will mail each new PTHSD participating student notification of his/her acceptance to the Joint Admissions Program no later than three weeks after NJIT’s receipt of the completed application. The parameters and guarantees of the program will be outlined in the acceptance letter along with instructions the student must follow to maintain eligibility in the program. NJIT will provide PTHSD with a list of students accepted into the program no later than three weeks after NJIT’s receipt of the completed application. PTHSD will notify NJIT of any student who disenrolls from PTHSD and/or who does not maintain the requisite qualifications for the program. PTHSD is also responsible for notifying the student that he/she has been terminated from the program.

4. During their freshman year of study, a student at PTHS requesting joint admission will submit a formal application and official transcript to NJIT. Submission of these documents will constitute the student's formal application to NJIT. The student's completion of the PTHS high school academic program with a minimum G.P.A. of 3.0 and meeting NJIT's general admission requirements (including submission of SAT scores) will be guaranteed acceptance into NJIT upon the student's graduation from PTHS. All credits earned at PTHS for Advanced Placement Courses as specified in the Appendix and pursuant to the Options For Advanced Academic Achievement Secondary School Partnership Program Agreement ("Options Agreement") between PTHSD and NJIT will be accepted for transfer by NJIT.
5. Beginning with the commencement of their junior year, a student enrolled in the PTHSD/NJIT Joint Admission Program will have the opportunity to enroll as a non-matriculated student in NJIT's college credit courses offered at PTHSD under the Options MOU Agreement. The current per undergraduate credit cost is \$150.00/credit for the 2020-2021 academic school year which shall be paid by the student directly to NJIT in accordance with the time frames set forth in the Memorandum of Understanding/Options Agreement ("MOU") unless the District has made alternative arrangements for a particular student. If not paid as specified, the student will be disenrolled from the program.
6. A student participating in the PTHSD/NJIT Joint Admission program will have the opportunity to receive a credit to the student's account equal to the amount of his/her tuition paid under this program, should the student choose to attend NJIT upon graduation from PTHSD. The student will only be entitled to receive the credit if there are outstanding tuition and fee balances after deduction of institutional scholarship and financial aid. Should the student choose not to attend NJIT, NJIT shall furnish the student's transcript upon fulfillment of any outstanding financial obligations to NJIT as defined in the MOU contract.
7. All promotion of the PTHSD/NJIT Joint Admissions Program will emphasize the availability of the regular admissions program at NJIT for PTHSD graduates.

## **B. RESPONSIBILITIES OF NEW JERSEY INSTITUTE OF TECHNOLOGY**

1. NJIT agrees to provide the following for students who have completed the requirements of the Joint Admissions Program:
  - (a) A place will be reserved for the student, upon their graduation, in a parallel program that they automatically qualify for at NJIT.
  - (b) Students will receive periodic information about NJIT and their intended academic program. Students will be encouraged to attend selected NJIT programs, tours, and functions.
  - (c) Representatives of NJIT will meet annually at the PTHSD school buildings with candidates for the Joint Admissions Program. The purpose of the meetings will be to provide information about NJIT, inform students of the services provided by NJIT, evaluate student transcripts, explain the application requirements, and answer student questions.

**C. RESPONSIBILITIES OF THE PARSIPPANY-TROY HILLS TOWNSHIP  
SCHOOL DISTRICT**

1. PTHSD will advertise the availability of the Joint Admissions Program in appropriate school publications and will provide PTHSD students with the necessary applications to apply for joint admissions to NJIT.
2. PTHSD will provide, on an annual basis, an accurate list of students (with request support data) who have requested enrollment in the Joint Admissions Program.

**D. AGREEMENT PERIOD**

1. This agreement shall go into effect for students applying to the Program during the 2020-2021 school year.
2. It is intended that this agreement will be in effect for four years. Any participating student who applies to NJIT through the fall 2025 trimester will be guaranteed admission as set forth above. In the event that the Agreement is terminated prior to the end of the initial four year period, any student who is then-presently enrolled and who completes the program requirements shall be guaranteed admission to NJIT as specified herein.
3. PTHSD and NJIT agree to assess the Joint Admissions Program on an annual basis. In October of 2025, the PTHSD and NJIT will determine if the program should be continued and/or restructured.

**E. MISCELLANEOUS**

1. During this Agreement, each party grants to the other party a non-exclusive and non-transferable right to use and display the other party's name and/or logo in connection with the promotion of the Joint Admissions Program. All promotional materials created or used by either party will be pre-approved by the other party prior to dissemination; such approval will not be unreasonably withheld.
2. Implementation of this Agreement will be consistent with and subject to all applicable and mandatory laws, approvals, policies and procedures established by the appropriate accreditation bodies, including Middle States Commission on Higher Education, the New Jersey Secretary of Higher Education, the Department of Education and the United States Department of Education.
3. In performing this Agreement, the parties will not discriminate against any student on the basis of race, color, creed, sex, age, national origin, ancestry, religion, disability, sexual orientation, gender identity or expression, or any other protected category under Federal or State of New Jersey law.
4. Both parties recognize that they are bound to comply with the Family Educational Rights and Privacy Act of 1974, in the handling and transfer of educational records of students interested in and/or accepted to the Joint Admissions Program.
5. Each party acknowledges and agrees that the relationship with each other is that of independent contractors, and this Agreement shall not be construed to create a partnership, joint venture, employment or agency relationship of any kind between the parties.

6. This Agreement, the MOU and the Indemnification Agreement annexed to this Agreement, represent the entire agreement between the parties with respect to the subject matter and supersede all prior agreements related thereto. In the event that the terms of this Agreement are in conflict with the terms of the MOU, the terms of this Agreement shall control.
7. This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey without regard to its conflicts of laws principles and rules.
8. All notices, consents, demands and other communications between the parties under or regarding this Agreement shall be in writing (which includes facsimile) and shall be sent to the recipient's address set forth above.
9. This Agreement is not intended to and shall not be so construed as to create any independent or third-party rights in any students.

**F. SIGNATURES**

The parties have executed this Agreement below by their duly authorized officers or representatives.

Parsippany-Troy Hills Township  
School District

New Jersey Institute of Technology

\_\_\_\_\_

*Fadi Piene Deek*

Robin C. Tedesco.  
Business Administrator  
Date: \_\_\_\_\_

Fadi P. Deek, PhD  
Provost and Senior Executive Vice President  
Date: May 27, 2020

Enclosures:  
Indemnification Provision  
Appendix: College Board Advanced Placement Courses

**Indemnification Provision**

**The BOARD OF EDUCATION OF THE PARSIPPANY-TROY HILLS TOWNSHIP**

SCHOOL DISTRICT is designated as the High School and New Jersey Institute of Technology is designated as the University for purposes of this Indemnification Provision.

During the term of this Agreement, and any extension thereto, the High School agrees to indemnify, defend and save harmless the University, its trustees, employees and representatives (collectively called "the University") from loss or expense (including reasonable attorney's fees) for claims made against, or liability imposed upon, the University for personal injury, including death resulting therefrom, by any High School student enrolled in the Joint Admissions Program, or damage to University property, including loss of use thereof, caused by a student enrolled in the Joint Admissions Program or arising from the actions or inactions of the High School that are performed under this Agreement when such liability or damage is occasioned by the negligence of the High School or is occasioned from a situation that was, or should have been, under supervision of the High School's representatives.

The University agrees to indemnify, defend, and save harmless the High School, its board members, employees and representatives (collectively called "the High School") from loss or expense

(including reasonable attorney's fees) for claims made against or liability imposed upon, the High School for personal injury, including death resulting therefrom, sustained by any High School student enrolled in the Joint Admissions Program or from damage to High School property, including loss of use thereof, caused by the actions or inactions of the University which are performed under this Agreement when such liability or damage is occasioned by the negligence of the University or is occasioned from a situation that was, or should have been, under the supervision of the University's representatives.

**Appendix**

**College Board Advanced Placement Courses\*:**

PTHSD AP Courses (Specific Exam Scores are required*)	NJIT Courses	Number of Credits***
AP Calculus AB	MATH 111 Calculus I Or MATH 113 or MATH 135 or MATH 138	4 Or 3
AP Calculus BC	MATH 111 Calculus I <b>and</b> MATH 112 Calculus II Or MATH 138 <b>and</b> MATH 238 Or MATH 113 or MATH 135	8 Or 6 Or 3
AP Statistics	MATH 105 Or MATH 120	3 Or 1
AP Economics (PTHSD runs a full year course where students take both AP Macro & AP Micro exams)	ECON 265 <b>and</b> ECON 266	6
AP Computer Science A	CS 113 Intro to Computer Science I	3
AP Physics C - Mechanics and E&M	PHYS 111/111A Physics I & Lab <b>and/or</b> PHYS 121/121A Physics II & Lab (We teach both components in our AP Physics C	4
AP Biology	BIOL 200. Concepts in Biology.	4
AP Chemistry	CHEM 125/125A. General Chemistry I & Lab	4
AP Environmental	EVSC 125 Fundamentals of Environmental Sciences	3

\*Acceptance of AP Courses for credit is based on AP exam scores and are not limited to the AP Courses listed in this agreement. See all possible AP Courses and score thresholds by subject at the following links: <https://www.njit.edu/studentsuccess/advanced-course-credit>  
[https://www.njit.edu/sites/default/files/NJIT\\_AP\\_CREDIT\\_POLICY.pdf](https://www.njit.edu/sites/default/files/NJIT_AP_CREDIT_POLICY.pdf)



**IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

6. **Employment – Seasonal Helper - Pending**

**SEASONAL  
HELPER PENDING**

BE IT RESOLVED that the Board approve the employment of the following individual as a seasonal helper from July 1, 2020 through June 30, 2021:

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Rate</u></b>
Jack Betsy	Maintenance	\$17.72/hour

7. **Employment – Seasonal Helper**

**EMPLOY  
SEASONAL HELPER**

BE IT RESOLVED that the Board approve the employment of the following individual as a seasonal helper from July 1, 2020 through June 30, 2021:

Jake Carnevale	Maintenance	\$17.72/hour
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8. **Re-Employment – Seasonal Helper**

**EMPLOY  
SEASONAL HELPER**

BE IT RESOLVED that the Board approve the re-employment of the following individuals as seasonal helpers from July 1, 2020 through June 30, 2021:

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Rate</u></b>
Jake Crane	Maintenance	\$17.72/hour
Conrad Christ	Maintenance	\$17.72/hour
Nick Sinatra	Maintenance	\$17.72/hour
Adam Warner	Maintenance	\$17.72/hour

9. **Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30703, Secretary, effective June 15, 2020 through September 4, 2020 utilizing accumulated sick leave, personal, family illness, and vacation days pursuant to the Family and Medical Leave Act (FMLA).

10. **Fall/Winter/Spring Coaching**

**COACHING  
ASSIGNMENTS**

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board of Education appoints the following coaches for the 2020-2021 athletic season.

BE IT FURTHER RESOLVED that said appointment is contingent on there being a regular athletic season in light of the current COVID-19 pandemic.

<b>Parsippany High School 2020-2021 School Year Coaches</b>				
<b>Fall Coaching</b>				
<b>Sport</b>	<b>Position</b>	<b>Name</b>	<b>Step</b>	<b>Stipend</b>
<b>Boys Soccer</b>	Head Coach	Michael Mueller	3	\$7,931.00
			Longevity	\$400.00
	Assistant Coach	Kenneth Dobkin	3	\$6,779.00
			Longevity	\$400.00
	Assistant Coach	Joseph Qarmout	3	\$6,779.00
<b>Cheerleading</b>	Head Coach	Catherine Vesper	3	\$7,931.00
	Assistant Coach	Giana Albruzzese	3	\$6,779.00
<b>Color Guard</b>	Color Guard Coordinator	Christine Natoli	3	\$3,709.50 (split)
	Color Guard Coordinator	Emily Shannon	Split 3	\$3,709.50 (split)
<b>Cross Country</b>	Head Coach	Briane DeGilonimo	3	\$7,931.00
	Assistant Coach	Russell Smith	3	\$6,779.00
<b>Field Hockey</b>	Head Coach	Rebecca Lilienthal	3	\$7,931.00
			Longevity	\$400.00
	Assistant Coach	Michelle Nicoletta	3	\$6,779.00
			Longevity	\$150.00
	Assistant Coach	Colleen Smith	3	\$6,779.00
<b>Football</b>	Head Coach	Derrick Eatman	1	\$8,823.00
	Assistant Coach	Charles Anderson	3	\$6,779.00
	Assistant Coach	Mina Kelaid	3	\$6,779.00
	Assistant Coach	Thomas Farrell, Jr.	1	\$6,159.00
	Assistant Coach	Dorryn Simmons	1	\$6,159.00
	Assistant Coach	Anthony Pizzuta	3	\$6,779.00
	Assistant Coach	Dennis Sutton	1	\$6,159.00
<b>Girls Soccer</b>	Head Coach	Paul Koeck	3	\$7,931.00
	Assistant Coach	Melanie Jensen	3	\$6,779.00
<b>Girls Tennis</b>	Head Coach	Michael Miller	3	\$7,931.00
	Assistant Coach	Joseph Guartafierro	3	\$6,779.00
			Longevity	\$150.00
<b>Marching Band</b>	Director	Gregory Dalakian	3	\$7,931.00

			Longevity	\$150.00
	Assistant Director	Matthew Dalakian	Split 3	\$3,389.50 (split)
	Assistant Director	Christopher Bouvier	3	\$3,389.50 (split)
	Assistant Director	Michael Kertesz	2	\$3,233.00 (split)
	Assistant Director	Jordan Peters	1	\$3,079.50 (split)
<b>Volleyball</b>	Head Coach	Heidi Brady	3	\$7,931.00
	Assistant Coach	Zachary Slotter	3	\$6,779.00
	Assistant Coach	Karen Brzezinski	3	\$6,779.00
			Longevity	\$250.00
<b>Summer Weight Room</b>				
<b>Weight Room</b>	Supervisor	TBD		\$1,906.00
<b>Fall Weight Room</b>				
<b>Weight Room</b>	Supervisor	Gerald Papa		\$1,906.00
<b>Fall</b>				
<b>Wellness Room</b>	Supervisor	Stacy Cozin		\$1,796.00
<b>Winter Coaching</b>				
<b>Sport</b>	<b>Position</b>	<b>Name</b>	<b>Step</b>	<b>Stipend</b>
<b>Cheerleading</b>	Head Coach	Giana Albruzzese	3	\$7,931.00
	Assistant Coach	Catherine Vesper	3	\$6,779.00
<b>Men's Basketball</b>	Head Coach	Jeffrey Principe	3	\$7,931.00
	Assistant Coach	Michael Leipzig	3	\$6,779.00
	Assistant Coach	Robert Orr	3	\$6,779.00
<b>Winter Color Guard</b>	Color Guard Coordinator	Christine Natoli	3	\$3,709.50 (split)
	Color Guard Coordinator	Emily Shannon	Split 3	\$3,709.50 (split)
<b>Winter Track &amp; Field</b>	Head Coach	Kyle Soden	3	\$7,931.00
	Assistant Coach	Mina Kelaid	3	\$6,779.00
	Assistant Coach	Russell Smith	3	\$6,779.00
<b>Women's Basketball</b>	Head Coach	Bryan DiMaulo	3	\$7,931.00
	Assistant Coach	Gina Aragona	2	\$6,466.00
	Assistant Coach	Paige Merle	2	\$6,466.00
<b>Wrestling</b>	Head Coach	Joseph Dasti	3	\$7,931.00
			Longevity	\$400.00
	Assistant Coach	Jerry McMickle	3	\$6,779.00
			Longevity	\$150.00
	Assistant Coach	Stephen Hill	2	\$6,466.00
<b>Winter Weight Room</b>				
<b>Weight Room</b>	Supervisor	Kenneth Dobkin		\$1,906.00
<b>Winter Fitness Room</b>				
<b>Wellness Room</b>	Supervisor	Stacy Cozin		\$1,796.00
<b>Spring Coaching</b>				

<b>Sport</b>	<b>Position</b>	<b>Name</b>	<b>Step</b>	<b>Stipend</b>
<b>Baseball</b>	Head Coach	Kenneth Dobkin	3	\$7,931.00
			Longevity	\$400.00
	Assistant Coach	Paul Koeck	3	\$6,779.00
			Longevity	\$150.00
	Assistant Coach	Matthew Lazzari	3	\$3,779.00
			Longevity	\$250.00
<b>Boys Lacrosse</b>	Head Coach	Andrew Hill	3	\$7,931.00
<b>Boys Lacrosse</b>	Assistant Coach	Steven Conte	3	\$6,779.00
<b>Boys Tennis</b>	Head Coach	Michael Miller	3	\$7,931.00
<b>Boys Tennis</b>	Assistant Coach	Joseph Guartafierro	3	\$6,779.00
			Longevity	\$250.00
<b>Boys Track</b>	Head Coach	Christopher Wells	3	\$7,931.00
	Assistant Coach	Jerry McMickle	3	\$6,779.00
			Longevity	\$150.00
<b>Girls Lacrosse</b>	Head Coach	Andrew Miller	3	\$7,931.00
	Assistant Coach	Amanda DeJessa	3	\$6,779.00
<b>Girls Track</b>	Head Coach	Kyle Soden	3	\$7,931.00
	Assistant Coach	Mina Kelaid	3	\$6,779.00
	Assistant Coach	Russell Smith	3	\$6,646.00
<b>Golf</b>	Head Coach	Michael Mueller	3	\$7,931.00
			Longevity	\$250.00
	Assistant Coach	Trevor Snyder	3	\$6,779.00
			Longevity	\$150.00
<b>Softball</b>	Head Coach	Victoria Rossi	2	\$7,535.00
	Assistant Coach	Bryan DiMauro	3	\$6,779.00
<b>Spring Weight Room</b>				
<b>Spring Weight Room</b>	Supervisor	Steven Miller		\$1,906.00
<b>Spring Fitness Room</b>				
<b>Fitness Room</b>	Supervisor	Stacy Cozin		\$1,796.00

<b>Parsippany Hills High School 2020-2021 School Year Coaches</b>				
<b>Fall Coaching</b>				
<b>Sport</b>	<b>Position</b>	<b>Name</b>	<b>Step</b>	<b>Stipend</b>
Football	Head Coach	David Albano	3	\$9,619.00
			Longevity	\$250.00
	Assistant Coach	Ross Tarlowe	3	\$6,779.00
			Longevity	\$250.00

	Assistant Coach	TBD		
	Assistant Coach	Daniel Olsen	3	\$6,779.00
			Longevity	\$250.00
	Assistant Coach	Stephen Hill	2	\$6,466.00
	Assistant Coach	Carmine Verducci	3	\$6,779.00
	Assistant Coach	Brian Francis	3	\$6,779.00
			Longevity	\$250.00
Boys Soccer	Head Coach	David Tuesta	2	\$7,535.00
	Assistant Coach	Christopher Wells	3	\$6,779.00
	Assistant Coach	Joseph Qarmout	3	\$6,779.00
Girls Soccer	Head Coach	Stephanie Andolino	3	\$7,931.00
	Assistant Coach	Peter Anzelone	3	\$6,779.00
			Longevity	\$150.00
	Assistant Coach	Ahmed Kandil	3	\$6,779.00
Field Hockey	Head Coach	Amanda DeJessa	3	\$7,931.00
	Assistant Coach	Kelcey Brennan	3	\$6,779.00
Cross Country	Head Coach	Michelle Perry	3	\$7,931.00
			Longevity	\$150.00
	Assistant Coach	Justin Altschul	3	\$6,779.00
Cheerleading	Head Coach	Nicole Berkman	3	\$7,931.00
			Longevity	\$150.00
	Assistant Coach	Kathleen Gallagher	2	\$6,466.00
Tennis	Head Coach	David Bongiovanni	3	\$7,931.00
			Longevity	\$400.00
	Assistant Coach	Susan Bonnett	3	\$6,779.00
Volleyball	Head Coach	Victoriano Lavin	3	\$7,931.00
	Assistant Coach	Karen Mikorski	2	\$6,466.00
	Assistant Coach	Krista Perry	3	\$6,779.00
Marching Band	Director	Michael Iapicca	3	\$7,931.00
			Longevity	\$250.00
	Assistant Director	Michelle Christianson	3	\$6,779.00
	Assistant Director	Karolina Holmstrom (split)	3	\$3,389.50
	Assistant Director	TBD (split)		

Color Guard	Color Guard Coordinator	Patricia Dadaian	3	\$7,419.00
<b>Summer Weight Room</b>				
		David Albano	-	\$1,906.00
<b>Fall Weight Room</b>				
		Jason Lodato	-	\$1,906.00
<b>Fall Wellness Room</b>				
		Michael Cardell	-	\$880.00
		Steven Bechtler		\$880.00
<b>Winter Coaching</b>				
<b>Sport</b>	<b>Position</b>	<b>Name</b>	<b>Step</b>	<b>Stipend</b>
Boys Basketball	Head Coach	Michael Herzenberg	3	\$7,931.00
	Assistant Coach	Victoriano Lavin	3	\$6,779.00
	Assistant Coach	Keith Koellhoffer	3	\$6,779.00
Girls Basketball	Head Coach	Eudonis Forster	3	\$7,931.00
	Assistant Coach	Stephen Fichter	2	\$6,466.00
	Assistant Coach	Daniel Olsen	3	\$6,779.00
			Longevity	\$150.00
Cheerleading	Head Coach	Nicole Berkman	3	\$7,931.00
			Longevity	\$150.00
	Assistant Coach	Kathleen Gallagher	2	\$6,466.00
Swimming	Head Coach	William Soden	3	\$7,931.00
	Assistant Coach	Ashley Kelly	2	\$6,466.00
Indoor Track	Head Coach	Michelle Perry	3	\$7,931.00
			Longevity	\$150.00
	Assistant Coach	Robert Fulton	3	\$6,779.00
			Longevity	\$400.00
	Assistant Coach	Mark Smith	3	\$6,779.00
Ice Hockey	Head Coach	Anthony Egidio	3	\$7,931.00
	Assistant Coach	George Tobjy	3	\$6,779.00
	Assistant Coach	Stephen Walker	3	\$6,779.00
Wrestling	Head Coach	Christopher Wells	3	\$7,931.00
	Assistant Coach	Justin Altschul	3	\$6,779.00

			Longevity	\$150.00
	Assistant Coach	Anthony Pizzuta	3	\$6,779.00
Winter Guard	Coordinator	Patricia Dadaian	3	\$7,274.00
<b>Winter Weight Room</b>				
		David Albano	-	\$1,906.00
<b>Winter Wellness Room</b>				
		Karen Brzezinski	-	\$1,760.00
<b>Spring Coaching</b>				
Baseball	Head Coach	Peter Anzelone	3	\$7,931.00
	Assistant Coach	Jason Lodato	3	\$6,779.00
			Longevity	\$250.00
	Assistant Coach	Michael Brennen	3	\$6,779.00
			Longevity	\$250.00
Softball	Head Coach	Daniel Olsen	3	\$7,931.00
	Assistant Coach	Steven Bechtler	3	\$6,779.00
	Assistant Coach	Stephen Fichter	3	\$6,779.00
Girls Track	Head Coach	Robert Fulton	3	\$7,931.00
			Longevity	\$400.00
	Assistant Coach	Karen Brzezinski	3	\$6,779.00
Boys Track	Head Coach	James Kennedy	3	\$7,931.00
	Assistant Coach	Mark Smith	3	\$6,779.00
			Longevity	\$250.00
	Assistant Coach	Justin Altschul (split)	3	\$3,839.50
	Assistant Coach	Michelle Perry (split)	3	\$3,839.50
Golf	Head Coach	Martin Mieden	3	\$7,419.00
Boys Tennis	Head Coach	Carl Ordway	3	\$7,931.00
			Longevity	\$400.00
	Assistant Coach	David Bongiovanni	3	\$6,779.00
			Longevity	\$400.00
Boys Lacrosse	Head Coach	Travis Blau	2	\$7,535.00
	Assistant Coach	Thomas Walek	3	\$6,779.00
Girls Lacrosse	Head Coach	Krista Perry	3	\$7,931.00
	Assistant Coach	Mackenzie Hestevold	3	\$6,779.00

<b>Spring Weight Room</b>				
		Ross Tarlowe	-	\$1,906.00
<b>Spring Wellness Room</b>				
		Matthew Ciampa	-	\$1,760.00

<b>Brooklawn Middle School 2020-2021 School Year Coaches</b>					
<b>Fall Coaching</b>					
Sport	Name	Position	Step	Stipend	
Cross Country	Brian James		3	\$5,991.00	
Field Hockey	Carol Rushing		3	\$2,995.50	(split)
Field Hockey	Denise Fiore		3	\$2,995.50	(split)
Fall Cheerleading	<b>TBD</b>				
Boys Soccer	Anthony Pico		3	\$5,991.00	
Girls Soccer	Stephanie Pavone		3	\$5,991.00	
<b>Winter Coaching</b>					
Boys' Basketball	Edward Young		3	\$5,991.00	
Girls' Basketball	Denise Fiore		3	\$2,995.50	(split)
	Stephanie Pavone			\$2,995.50	(split)
Winter Cheerleading	Meghan Coari		3	\$5,991.00	
Wrestling	Jason Lodato		3	\$5,991.00	
<b>Spring Coaching</b>					
Baseball	Andrew Schlosser	BMS	3	\$5,991.00	
Softball	Stephanie Pavone	BMS	3	\$5,991.00	

<b>Central Middle School 2020-2021 School Year Coaches</b>					
<b>Fall Coaching</b>					
Sport	Name	Position	Step	Stipend	
Boys Soccer	Joseph Gillespie		3	\$2,995.50	(split)
Boys Soccer	Pedro Hernandez		3	\$2,995.50	(split)
Girls Soccer	Alissa Velazquez		3	\$5,991.00	
Field Hockey	Francine Dahlhaus		3	\$5,991.00+ \$400.00 (longevity)	
Cross Country	Deirdre Wilson		3	\$2,995.50	(split)
Cross Country	Amina Zohny		3	\$2,995.50	(split)
Cheerleading	Lauren Sharples		3	\$5, 991.00 + \$150.00 (longevity)	
<b>Winter Coaching</b>					
Boys' Basketball	Gregory Cleary		3	\$5, 991.00 + \$150.00 (longevity)	
Girls' Basketball	Peter Romanyshyn		3	\$5, 991.00 + \$150.00 (longevity)	
Cheerleading	Lauren Sharples		3	\$5, 991.00 + \$150.00 (longevity)	
Wrestling	Pedro Hernandez		3	2995.50 +\$150 (longevity)	(split)
Wrestling	Craig Kennedy		3	\$2,995.50	(split)
<b>Spring Coaching</b>					
Baseball	Joseph Dasti		3	\$5,991.00 + \$400.00 (longevity)	
Softball	Francine Dahlhaus		3	\$5,991.00 + \$400.00 (longevity)	



11. **Building Webmasters**

**WEBMASTERS**

BE IT RESOLVED that the Board approve the individuals named below who have been employed as the Building Webmasters at the school indicated and should receive a stipend as indicated for the 2020-2021 school year:

Brooklawn - Allison Franz - \$1,567.00  
Central - Joseph Gillespie - \$1,567.00  
Parsippany High - Gregory Dalakian - \$1,567.00  
Parsippany Hills - Diane Dunleavy - \$1,567.00

12. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**RESOLUTION - Increment Withhold**

**Employee #30703**

From: \$59,784.00

To: \$59,784.00 + \$1,525 (L)

**V. PPS- PUPIL PERSONNEL SERVICES**

13. **Out of District Tuition Costs - 2020-2021**

**OOD TUITION 20-21**

BE IT RESOLVED that the Board approve the tuition costs for students with disabilities who will require out of district placements for the 2020-2021 school year. These students have been classified by the Child Study Team in accordance with Title 18A:46:

<b>School</b>	<b>Student No.</b>	<b>Tuition Cost</b>
Central Park School ESY Program	28308	\$7,785
Central Park School ESY Program	27876	\$7,785
Essex Valley School	40288	\$83,865
North Jersey Behavioral Services, pending State approval	41418	\$126,000
Pillar Elementary School ESY (formerly Horizon School)	33765	\$18,240
Shepard Preparatory High School	33415	\$63,843
Shepard Preparatory High School	33555	\$63,843
Spectrum Consulting ESY Program	44461	\$6,450

14. **ESY Budget 2020 - Additional Staff**

**ESY BUDGET  
2020**

BE IT RESOLVED that the Board approve the following additional staff for the ESY Program 2020:

<b>Related Services Staff</b>	<b>Hours</b>	<b>Hourly Rate</b>
Erica Fertig	4.5	\$58.87
Emily Hanusch	4.5	\$50.01
Kathy Zelles	4.5	\$80.42

<b>Paraprofessional Staff</b>	<b>Hours</b>	<b>Hourly Rate</b>
Ryan Archer	4.5	\$18.95
Ann Ashi	4.5	\$18.95
Carolina Atienza	4.5	\$18.95
Sayda Cagatay	4.5	\$18.95
Terese Cameron	4.5	\$18.95
Kelly Carluccio	4.5	\$18.95
Jean Carroll	4.5	\$18.95
Kimberly Cartelli	4.5	\$18.95
Jennifer Castro	4.5	\$18.95
Laura Cowhig	4.5	\$18.95
Wendy DiPasquale	4.5	\$18.95

Jeanne George	4.5	\$18.95
Erin Gibson	4.5	\$18.95
Stephanie Gilbert	4.5	\$18.95
Mary Beth Griener	4.5	\$18.95
Valerie Henderson	4.5	\$18.95
Laynie Kadushin	4.5	\$18.95
Sweety Khullar	4.5	\$18.95
Lisa Lavorgna	4.5	\$18.95
Jennifer Le	4.5	\$18.95
Shannon Maloney	4.5	\$18.95
Maritza Matti	4.5	\$18.95
Juveria Mazhar	4.5	\$18.95
Christine Migliazza	4.5	\$18.95
Kelsey O'Connell	4.5	\$18.95
Sue Ollo	4.5	\$18.95
Ami Patel	4.5	\$18.95
Nita Patel	4.5	\$18.95
Neha Patre	4.5	\$18.95
Morgan Pixomatis	4.5	\$18.95
Julie Plotkin	4.5	\$18.95
Daisy Randilla	4.5	\$18.95
Hermine Samtani	4.5	\$18.95
Pravina Sawant	4.5	\$18.95
Susie Scholz	4.5	\$18.95
Pratiksha Shah	4.5	\$18.95
Tejal Shah	4.5	\$18.95
Lindsey Van Shek	4.5	\$18.95
Lora Sorrese	4.5	\$18.95
Stephanie Steere	4.5	\$18.95
Jane Ullman	4.5	\$18.95
Jamie Vento	4.5	\$18.95
Gina Ford-Verdi	4.5	\$18.95
Chris Wear	4.5	\$18.95
Linda Zuber	4.5	\$18.95

15. **Summer Work**

**SMR WORK**

BE IT RESOLVED that the Board approve the following staff to attend meetings and evaluations during July and August 2020, not to exceed ten days each, at their per diem rate, as follows:

<u>Staff:</u>	<u>Per Diem Rate:</u>
Kathryn Krimmel	\$477.69
Natalie Marano	\$483.53

16. **Summer Work**

**SMR WORK  
IEP**

BE IT RESOLVED that the Board approve the following staff to conduct initial IEP meetings and complete necessary paperwork, during July and August 2020, not to exceed three hours each, at their hourly rate, as follows:

<u>Staff:</u>	<u>Hourly Rate:</u>
Cristina D'Ambola	\$69.07
Kimberly Vander Groef	\$52.96

17. **Summer Work**

**SMR WORK  
ESY**

BE IT RESOLVED that the Board approve the following staff to work during the ESY Program at their hourly rate as follows:

<u>Staff:</u>	<u>Hours Not to Exceed:</u>	<u>Hourly Rate:</u>
Sandra Amadio	1.5 for translation services	\$19.21
Nicole Fasciana	4.5 for counseling services	\$80.42
Keri Wyrwa	4.5 for counseling services	\$55.50

18. **Summer Work**

**SMR WORK  
BEHAV DISABILITIES**

BE IT RESOLVED that the Board approve the following staff to work during the Summer for the Behavioral Disabilities programs at their hourly rate as follows:

<u>Staff:</u>	<u>Hours Not to Exceed:</u>	<u>Hourly Rate:</u>
Nicole Fasciana	5	\$80.42
Alex Fertig	5	\$81.35
Randy Fodali	5	\$82.94
Jason Hurta	5	\$70.13
Vicki Miller	5	\$55.50
Gina Orsini	10	\$80.42
Adam Starr	5	\$49.55
Keri Wyrwa	5	\$55.50

19. **Summer Work**

**SMR WORK  
HEARING ASSIST**

BE IT RESOLVED that the Board approve Jennifer Shollenberger, Teacher of the Deaf, to work during July and August 2020 for Hearing Assistive Technology services, not to exceed three days, at her per diem rate of \$549.73.

20. **Home Instructors - 2020-2021**

**HOME INSTR  
2020-2021**

BE IT RESOLVED that the Board approve the following list of Home Instructors for the 2020-2021 school year, at the rate of \$41.00 per hour:

1. Iheanyi Ejimadu
2. Alexandra Protopapas
3. Sister Juanita Williams
4. Esta Zwick
5. Philip Mongiovi
6. Mary Ann Gatto
7. All Parsippany-Troy Hills Township School District teachers, if they choose to be a Home Instructor for the 2020-2021 school year.

21. **Related Services Vendor**

**RELATED  
SVCS VENDOR**

BE IT RESOLVED that the Board approve Cross County Clinical & Educational Services, Inc. as a related services provider for the 2020-2021 school year to provide bilingual Child Study Team evaluations at the rate of \$910.00 per bilingual evaluation.

22. **Management Team Leader**

**MGMT TEAM  
LEADER NURSE**

BE IT RESOLVED that the Board approve Ann Butyn as the Management Team Leader nurse with a stipend of \$6,834 for the 2020-2021 school year.

**VI. BUSINESS/FINANCE – ROBIN C. TEDESCO**

23. **Payment of Bills**

**PAYMENT  
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for June 25, 2020 for the 2019-2020 school year in the amount of \$10,318.592.92.

24. **Secretary/Treasurer Report**

**SECRETARY  
REPORT**

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending May 1-31, 2020.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of May 2020 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Robin C. Tedesco  
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of May 31, 2020 after review of the Secretary's monthly financial report for May 2020 (appropriations section), and upon consultation with the appropriate been over expended in violation of N.J.A.C. 6:20- 2:13(b) and those sufficient funds are available to meet the district's financial obligations.

25. **Dual Use of Rooms for Educational Space**

**DUAL USE  
ROOMS**

BE IT RESOLVED that the Board of Education approve the following Dual Use of Rooms for Educational Space for the 2020-2021 School Year:

**Eastlake Elementary School**

Rm 2: ESL and Speech  
Library/Media Ctr: Library/Media Center and GRO

**Intervale Elementary School**

Media Center: Media and GRO  
Rm 20: ESL and ESL

**Knollwood Elementary School**

Rm 7: ESL and ESL  
Rm 8&9: Media and Remedial Reading  
Rm 18: BSI Mathematics and ESL

**Lake Hiawatha Elementary School**

Rm 1A: OT and PT  
Rm 22: Speech and Speech & Speech

**Lake Parsippany Elementary School**

Rm 201: Physical Therapy and Occupational Therapy  
Rm 209: Resource and Resource  
Rm 210: Basic Skills Math and Basic Skills Reading

**Littleton Elementary School**

Rm 11: Resource Center A and B  
Rm 22: ESL and Basic Skills Math

**Mt. Tabor Elementary School**

Rm 3: Basic Skills Reading and Basic Skills Math  
Rm 19: Resource and Resource  
Rm 22: Resource and Special Services  
Rm 23: ESL and Speech

**Northvail Elementary School**

Rm 16: Remedial Reading and Resource Teacher Office  
Rm 21: BSI Math and ESL

**Rockaway Meadow Elementary School**

Rm 4: Resource Room Instruction and Resource Room Instruction  
Rm 12: ESL Instruction and Gifted OutReach Instruction  
Rm 13: Resource Room Instruction and Basic Skills Math  
Rm 28: Reading Intervention Instruction and Media/Library Instruction

**Troy Hills Elementary School**

Rm 16: BSI Math and Reading Support  
Rm 21: ESL and Pull out Math  
Media Ctr/Cptr Lab: Media Center and OT/PT

26. **Toilet Room Facilities**

**TOILET RM  
FACILITIES**

BE IT RESOLVED that the Board of Education approve the following applications for Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms for the 2020-2021 School Year:

**Eastlake Elementary School**

Preschool in Room 18 and 19 will use bathrooms across hallway in Rooms 17 and 18. A paraprofessional will escort students at all times.

Kindergarten in Room 6 will use bathroom across from Room 3. A paraprofessional will escort students at all times.

**Lake Hiawatha Elementary School**

Rooms 5 and 21 (Kindergarten Classrooms): Children will be supervised while walking to and from restroom in line of sight.

**Littleton Elementary School**

Rm 1C: Students will be escorted to bathroom adjacent to classroom. Room is supervised by teacher and paraprofessional.

27. **Contracts**

**CONTRACTS K**

BE IT RESOLVED, that pursuant to PL2015, Chapter 47 N.J.S.A. 18A:18A-42.2 the Parsippany-Troy Hills Board of Education intends to renew, award or permit to expire the contracts on the attached list that were previously awarded by the Board of Education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18A, et seq., N.J.A.C. Chapter 23A, and Federal Uniform Administrative Requirement 2CFR, Part 200.

28. **Capital Reserve Transfer**

**CAP RESERVE  
TRANS**

WHEREAS N.J.A.C 6A:23A-14.3 provides for the supplementation of capital reserve accounts; and

WHEREAS the District anticipates unexpended line item appropriations in the 2019-2020 budget as outlined in the code; and

WHEREAS the Superintendent recommends the transfer of those funds from this surplus to fund the capital reserve account;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approve the transfer, NOT TO EXCEED \$2,000,000 from the General Fund surplus to the District's Capital Reserve Account for the express purpose of meeting the District needs identified in the Long Range Facilities Plan.

29. **Deduction in Aid In Lieu of Transportation Payments**

**AIL PAYMENTS**

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board of Education approves the deduction in the amount of \$333.00 in the payment of the aid in lieu of transportation to the parents of the private school, choice school and charter school students that are paid the amount of \$1,000 for the 2019/2020 school year due to the mandated school closure for COVID-19 and the transition to remote learning.

30. **Approved Service Contract Renewal**

**CONTRACT  
RENEWAL**

WHEREAS, following a competitive bidding process the Parsippany-Troy Hills Board of Education approved service contracts with the following vendors to provide services to the district; and



WHEREAS, due to the continued need for the services, the party wishes to extend the term of their agreement for a period of one (1) year as permitted under N.J.S.A. 18A:18A-42, thereby allowing for the continued provision of services for the period of July 1, 2020 through June 30, 2021; and

WHEREAS, the Board finds, pursuant to N.J.S.A. 18A:18A-42, that the following vendors have provided the services under their contract with the Board in an effective and efficient manner;

NOW, THEREFORE, BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education approves the renewal of each contract listed below for the term July 1, 2020 through June 30, 2021 with no change in rates:

<b>Vendor</b>	<b>Service Provided</b>
Gravity Goldberg, LLC Nayack, NY	K-12 Literacy Professional Development

31. **Rockaway Township Public Schools** **ROCK TWSP** **L**  
**Joint Transportation Agreement 2020-2021** **JOINT TRANS AGREE**

BE IT RESOLVED, that the Board of Education approve the Joint Transportation Agreement between the Rockaway Township Public Schools and the Parsippany-Troy Hills Board of Education for transportation for the 2020-2021 school year per attached.

32. **Educational Services Commission of Morris County** **ESC of MORRIS CTY** **M**  
**Joint Transportation Agreement 2020-2021** **JOINT TRANS AGREE**

BE IT RESOLVED, that the Board of Education approve the Joint Transportation Agreement between the Educational Services Commission of Morris County and the Parsippany-Troy Hills Board of Education for transportation for the 2020-2021 school year per attached.

33. **Essex Regional Educational Services Commission** **ESSEX REGIONAL ESC** **N**  
**Joint Transportation Agreement 2020-2021** **JOINT TRANS AGREE**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education approves the 2020-2021 Joint Transportation Agreement with the Essex Regional Educational Services Commission for transportation services for school related activities;

BE IT FURTHER RESOLVED, that the Board of Education approve the applicable fees to be charged for such services.

34. **Door Replacement, Repair and Maintenance**

**DOOR BID**

WHEREAS, pursuant to N.J.S.A. 18A:18A-1 et. seq., the Board of Education advertised and solicited for bids for Door Replacement, Repair and Maintenance including hourly labor rates (Bid No: 2019/20-4) for a two (2) year period beginning July 1, 2020 through June 30, 2022; and

WHEREAS, in accordance with that advertisement, one (1) bid was received and opened on Thursday, June 18, 2020; and

<b>Vendor</b>	<b>Straight Time Rate</b>	<b>Overtime Rate</b>	<b>Bid Pricing</b>
Shaw's Lock Service, Inc. Bergenfield, NJ	\$90.00	\$110.00	As per bid documents on file in the Business Office

THEREFORE BE IT RESOLVED, that the Board hereby awards a contract to Shaw's Lock Service, Inc. of Bergenfield, NJ upon the terms and conditions set forth in the bid which shall be incorporated into a written agreement; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the School Business Administrator/Board Secretary to execute said contract on behalf of the Board, a copy of which shall remain on file in the Business Office.

35. **Outstanding Checks**

**OUTSTANDING CHECKS**

BE IT RESOLVED, that the Parsippany Troy Hills Board of Education authorizes the cancellation of the Payroll and Current account stale dated checks for the period of 2018 through 2020.

36. **Chromebooks**

**CHROMEBOOKS**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education approve the purchase of Dell Chromebooks and related software from Dell Inc. in the amount of \$384,600 through New Jersey State Contract #M-0483/19TELE00656 pursuant N.J.S.A.18A:18A-10.

37. **Purchase of Vans for Transportation**

**BUSES/VANS**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education approve the purchase of 3 – 29 passenger vans and related equipment in the amount of \$218,707.44 and 1 - 25 passenger wheelchair van and related equipment in the amount of \$82,684.84 from Wolfington Body Company Inc. through the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS - School Buses - A, B, C & D Bid #ESCNJ 19/20-22 pursuant to N.J.S.A. 18A:18A-11 and N.J.A.C. 5:34-7.1 et seq.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS**  
**SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 21 ADDENDUM**

**June 25, 2020**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

38. **Job Description**

**JOB  
DESCRIPTION**

BE IT RESOLVED that the Board approve the new Job Description for  
the position named below:

Title I Interventionist

**JOB DESCRIPTION**

- TITLE:** Title I Interventionist  
**REPORTS TO:** Principal/Coordinating Supervisor of Language Arts or Mathematics  
**QUALIFICATIONS:** NJ Elementary Teaching Certification or eligibility  
Required criminal background check and proof of US citizenship or legal  
resident alien status
- JOB GOALS:** To analyze assessment data and provide push-in and pull-out research-based  
interventions in ELA and Math to students who are currently below  
grade level based on analysis of Running Records and other assessment  
instruments.

**PERFORMANCE RESPONSIBILITIES:**

1. Gather, organize, and interpret assessment data to identify students with substantial academic deficiencies by evaluation of available test data.
2. Utilize best practice instructional strategies and research-based intervention curriculum materials to meet the learning needs of identified at-risk students.
3. Analyze existing student achievement data and administer student assessment and progress monitoring instruments as needed to aid in monitoring of Title I students.
4. Develop instructional goals and objectives for each student selected for remedial teaching.
5. Develop lesson plans and instructional materials and provides individualized and small group instruction in order to adapt the curriculum to the needs of each pupil.
6. Plan remediation in reading, writing, or mathematics, and provide supplemental instruction to remedy those deficiencies.
7. Help students develop skills and knowledge needed to provide a good foundation for continued education.
8. Teach individuals and small groups of students advanced reading skills on a daily basis.
9. Collaborate with classroom teachers, building administrator, and parents when designing interventions.
10. Maintain accurate student records, parent communications records, and student progress data reports as required by Title I law and district policy.
11. Attend professional development opportunities that promote improved instructional strategies and support researched-based resource material needed to implement the intervention program successfully and support/maintain professional growth.
12. Performs such other duties as may be assigned.

39. **Change – Business Administrator/Board Secretary**

**APPOINT  
BA/BS**

BE IT RESOLVED that the Board approve the change in Dr. Alfred Savio's salary as indicated below effective September 1, 2020 through June 30, 2021.

From: \$162,000 (prorated \$121,500)

To: \$162,000 (prorated \$135,000)

40. **Summer Workshop Facilitators**

**SMR WORKSHOP  
FACILITATORS**

BE IT RESOLVED that the Board approve for the following teachers to be compensated at the contractual rate of \$41 per hour for preparing and presenting workshops for the Summer Professional Development Series:

<b><u>Presenter</u></b>	<b><u>Hrs. for Prep/Pres.</u></b>	<b><u>Total</u></b>
Marisa Gillespie	3	\$123.00
Jennifer Cruz	3	\$123.00
Sydney DeBari	3	\$123.00
Heather Craner	6	\$246.00
Thomas Curcio	6	\$246.00
Laura Champion	3	\$123.00
Megan Barry	3	\$123.00
Kelcey Brennan	3	\$123.00
Ellesa Jalla	3	\$123.00
Kathy Effner	3	\$123.00
Stephanie Andolino	3	\$123.00
Eric Berkowitz	3	\$123.00
Alison Franz	9	\$369.00
Joseph Gillespie	6	\$246.00
Kenny Valleau	6	\$246.00
Marie Gundlah	3	\$123.00
Deirdre Boylan	3	\$123.00
Danielle Ciccone	6	\$246.00
Marlene Gibson	9	\$369.00
Lisa Ramundo	9	\$369.00
Karen Massa	3	\$123.00
Johanna Kosciolek	6	\$246.00
Michelle Coolbaugh	3	\$123.00
Stephanie Willis	9	\$369.00
Beth Raff	3	\$123.00
Susie Scholz	9	\$369.00
Ashley Melnick	3	\$123.00
Jessica Shackil	6	\$246.00
Heather Aschmann	3	\$123.00
Tara Snellings	3	\$123.00
Julianne Buccino	6	\$246.00
James Powles	3	\$123.00
Patricia Gallagher	3	\$123.00
Ann Butyn	3	\$123.00

41. **Resignation - Noontime Aide**

**RESIGN  
NOONTIME**

BE IT RESOLVED that the Board approve the following resignation as indicated, effective June 15, 2020:

Ronnie Petzinger                      Rockaway Meadow

42. **Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30119, Secretary, effective June 23, 2020 through July 14, 2020 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act (FMLA).

43. **Maternity Leave of Absence**

**MATERNITY LEAVE  
OF ABSENCE**

**Employee #49551**, Teacher, has requested a maternity leave of absence on or about September 14, 2020 through October 23, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 26, 2020 through January 22, 2021.

44. **Summer Employment - School Nurses**

**EMPLOY  
SUMMER NURSE**

BE IT RESOLVED that the Board approve the employment of the following individuals to conduct physicals and immunization compliance during the 2020 summer as indicated below:

PHS - Judith Skibitski \$5,000  
PHHS - Jamie Madonna \$5,000

45. **Employment – Local 32- Pending Completion**

**EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials; subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32:

<b>Name</b>	<b>Salary</b>	<b>Effective</b>	<b>Assignment</b>	<b>School</b>
Rose Figueroa	\$40,505.00	7/20/20	Head Custodian	Knollwood
	+ \$5,404.00 (Elem. Head)			
	+ \$1,324.00 (Black Seal) (Replacing James Price)			

46. **Approval of Employment – Pending Completion**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2018-2021 Agreement between the Board of Education and the PTHEA.

**Julie Gallagher**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**Grade 2 Teacher**

BA/Franklin Pierce University

Elementary K-6

1 year

BA, Step 2, \$56,025.00

August 31, 2020

Eastlake Elementary School  
(Replacement – Craner - Transfer)

**Bryan Lowe**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**Grade 5 Teacher**

BA/Kean University

Elementary K-6

7 years

BA, Step 5, \$57,625.00

August 31, 2020

Littleton Elementary School  
(Replacement – Longa - Transfer)

**Katherine Reese**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**Special Education- Behavioral Disabilities**

BS/The College of New Jersey

Elementary K-6, TOSD

Student Teaching

BA + 30, Step 1, \$58,925.00

August 31, 2020

Brooklawn Middle School  
(Replacement – Puso - Transfer)

47. **Employment - Local 32**

**EMPLOY  
LOCAL 32**

E IT RESOLVED that the Board approve the employment of Salvatore Coraggioso, who has successfully completed his 150-day probationary period as a Part-Time Custodian at Brooklawn Middle School. A contract should be issued to him for the remainder of the 2019-2020 school year for \$15.10 per hour effective June 26, 2020.

48. **Employment - Summer Secretaries**

**SMR**  
**SUB SECRETARY**

BE IT RESOLVED that the Board approve the employment of the following individuals as summer secretaries effective June 26, 2020 through August 31, 2020 at the rate of \$17.72 per hour:

Katherine Gaffney  
Margaret Jacobs  
Linda Musolino

49. **Additional Work Days - Athletic Trainers**

**ADD'L DAYS**

**TRAINERS**

BE IT RESOLVED that the Board approve the following Athletic Trainers to work from July 13-31, 2020 in order to medically supervise the student athletes during practice for a maximum of fifteen (15) days:

Richard Sands	PHS	at the per diem rate of \$550.71
Venita Carlo-Prudenti	PHHS	at the per diem rate of \$598.75

50. **Emergency Reserve Transfer**

**EMERGENCY**  
**RESERVE**

WHEREAS, N.J.A.C. 6A:23A-14.4 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, The aforementioned statute authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, The Board of Education wishes to transfer unanticipated excess current year revenue and/or unexpended appropriations from the General Fund into the Emergency Reserve Account at year end; and

WHEREAS, The Board of Education has determined that an amount not to exceed \$1,000,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED: By the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

51. **Arc Kohler School 2020-21**

**ARC KOHLER**

WHEREAS, The Arc Kohler School is a not-for-profit New Jersey Department of Education Approved Private School for Students with Disabilities; and

WHEREAS, the Board of Education of the School District of Parsippany-Troy Hills has contracted to send to The Arc Kohler School certain students with disabilities who reside in the District; and

WHEREAS, The Arc Kohler School provides meals that meet the nutritional requirements of the Child Nutrition Program as administered by the New Jersey Department of Agriculture; and

WHEREAS, The Arc Kohler School will apply for and receive funding for meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture.

WHEREAS, The Arc Kohler School does not charge students for the cost of the meals;

NOW, THEREFORE, it is hereby resolved that the Parsippany-Troy Hills Board of Education acknowledges the foregoing actions in accordance with N.J.A.C. 6A:23-4.5(a)20 authorizes The Arc Kohler School to include the costs of meals provided within the annual tuition rate charged to students.

52. **Purchase of iPads**

**iPADS**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education approve the purchase of iPads and related software in the amount of \$139,600.50 from Apple Inc. through the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESSCCPS - Apple Products Bid #ESCNJ 18/19-67 Apple Contract #1062153 pursuant to N.J.S.A. 18A:18A-11 and N.J.A.C. 5:34-7.1 et seq.

53. **Substitute Staffing Services**

**SUB STAFF SERVICES**

WHEREAS the Parsippany-Troy Hills Board of Education has solicited Requests for Proposal for Substitute Staffing Services for the 2020 – 2021 school year; and,



WHEREAS a committee of administrators has reviewed those Requests for Proposal and rated each submission based on pertinent criteria;

NOW, THEREFORE, BE IT RESOLVED that the Parsippany-Troy Hills Board of Education approves ESS Northeast LLC, Cherry Hill, NJ for Substitute Staffing Services for the school year effective July 1, 2020 through June 30, 2021.

54 **HVAC Replacement, Repair and Maintenance**

**HVAC BID**

WHEREAS, pursuant to N.J.S.A. 18A:18A-1 et. seq., the Board of Education advertised and solicited for bids for HVAC Equipment Repair, Replacement and Maintenance (Bid No: 2019/20-5) for a one (1) year period beginning July 1, 2020 through June 30, 2021; and

WHEREAS, in accordance with that advertisement, two (2) bids were received and opened on Thursday, June 24, 2020; and

<b>Vendors</b>	<b>Craftsman Title</b>	<b>Straight Time</b>	<b>Overtime Time</b>	<b>Weekend</b>	<b>Holiday Time</b>	<b>Total</b>
McCloskey Mechanical Contractors, Blackwood, NJ	Mechanic	\$92.00	\$138.00	\$138.00	\$185.00	
	Helper	\$55.00	\$ 83.00	\$ 83.00	\$110.00	
	Digital Tech	\$92.00	\$138.00	\$138.00	\$185.00	
	<b>Sum</b>	<b>\$239.00</b>	<b>\$359.00</b>	<b>\$359.00</b>	<b>\$480.00</b>	<b>\$1,437</b>
	<b>Average Hourly Rate</b>					<b>\$119.75</b>
Pennetta Industrial Automation, Little Ferry, NJ	Mechanic	\$92.00	\$152.00	\$152.00	\$172.00	
	Helper	\$42.00	\$ 72.00	\$ 72.00	\$ 82.00	
	Digital Tech	\$92.00	\$152.00	\$152.00	\$172.00	
	<b>Sum</b>	<b>\$226.00</b>	<b>\$376.00</b>	<b>\$376.00</b>	<b>\$426.00</b>	<b>\$1,404</b>
	<b>Average Hourly Rate</b>					<b>\$117.00</b>

WHEREAS, the bid submitted by Pennetta Industrial Automation contained the material defect of omitting the classifications required by the bid specifications and therefore must be, and is, rejected;

THEREFORE BE IT RESOLVED, that the Board hereby awards a contract to McCloskey Mechanical Contractors, LLC of Blackwood, NJ upon the terms and conditions set forth in the bid which shall be incorporated into a written agreement; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the School Business Administrator/Board Secretary to execute said contract on behalf of the Board, a copy of which shall remain on file in the Business Office.

55. **Summer Work – Transportation**

**SMR TRANSP**

BE IT RESOLVED that the Board approve the staff named below for the 2020 Summer in the areas indicated.

**DRIVERS SCHEDULED TO WORK**

Atkins, Franklin  
Brown, Yolanda  
Casey, Patricia  
Christensen, Zoila  
Cruz, Eustaquia  
Gilgorri, Oscar  
Gizas, Efthimios  
Juarbe, Mary  
Khan, Ejaz  
Kuber, Kathy  
Mokashi, Shailesh  
Ninos, Antonios  
Okuyan, Nurgul  
Soto, Lillian  
Tamboer, Elaine  
Terrazas-Quintana, Josue  
Whalen, Ida

**BUS AIDES SCHEDULED TO WORK**

Appice, Caroline  
Brennan, Irene  
Burnett, Jill  
Cotugno, Nancy  
Hernandez, Karem  
Herrera, Raysa  
Nabi, Zahra  
Patel, Binita  
Patel, Dipa  
Patel, Kaminaben  
Prajapati, Toralkumari  
Prasad, Preeti  
Radler, Patricia  
Wright, Lisa

**Superintendent's Bulletin No. 21**  
**June 25, 2020**

***Read-Ins***

Page/Number	Explanation																																																												
Page 14 #6	<p><b><u>Summer Work - IEP</u></b>  ADD:  <u>Staff:</u> <span style="margin-left: 200px;"><u>Per Diem Rate:</u></span>  Olivia Crapis <span style="margin-left: 150px;">\$48.39</span>  Taylor Egan <span style="margin-left: 150px;">\$49.58</span></p>																																																												
Page 3 # 10	<p><b><u>Fall/Winter/Spring Coaching</u></b>  <b>CORRECTION:</b>  <b>From:</b></p> <table border="1" data-bbox="347 762 1307 879"> <thead> <tr> <th colspan="5">Parsippany High School 2020-2021 School Year Coaches</th> </tr> <tr> <th>Sport</th> <th>Position</th> <th>Name</th> <th>Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Boys Soccer</td> <td>Assistant Coach</td> <td>Joseph Qarmout</td> <td>3</td> <td>\$6,779.00</td> </tr> </tbody> </table> <table border="1" data-bbox="347 942 1307 1150"> <thead> <tr> <th colspan="5">Parsippany Hills High School 2020-2021 School Year Coaches</th> </tr> <tr> <th>Sport</th> <th>Position</th> <th>Name</th> <th>Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Marching Band</td> <td>Assistant Director</td> <td>TBD (split)</td> <td></td> <td></td> </tr> </tbody> </table> <p><b>To:</b></p> <table border="1" data-bbox="347 1247 1307 1455"> <thead> <tr> <th colspan="5">Parsippany High School 2020-2021 School Year Coaches</th> </tr> <tr> <th>Sport</th> <th>Position</th> <th>Name</th> <th>Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Boys Soccer</td> <td>Assistant Coach</td> <td>TBD</td> <td></td> <td></td> </tr> </tbody> </table> <table border="1" data-bbox="347 1488 1307 1696"> <thead> <tr> <th colspan="5">Parsippany Hills High School 2020-2021 School Year Coaches</th> </tr> <tr> <th>Sport</th> <th>Position</th> <th>Name</th> <th>Step</th> <th>Stipend</th> </tr> </thead> <tbody> <tr> <td>Marching Band</td> <td>Assistant Director</td> <td>Maxwell Winters (split)</td> <td>1</td> <td>\$3,079.50</td> </tr> </tbody> </table>	Parsippany High School 2020-2021 School Year Coaches					Sport	Position	Name	Step	Stipend	Boys Soccer	Assistant Coach	Joseph Qarmout	3	\$6,779.00	Parsippany Hills High School 2020-2021 School Year Coaches					Sport	Position	Name	Step	Stipend	Marching Band	Assistant Director	TBD (split)			Parsippany High School 2020-2021 School Year Coaches					Sport	Position	Name	Step	Stipend	Boys Soccer	Assistant Coach	TBD			Parsippany Hills High School 2020-2021 School Year Coaches					Sport	Position	Name	Step	Stipend	Marching Band	Assistant Director	Maxwell Winters (split)	1	\$3,079.50
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**NEW BUSINESS**

**NEW BUSINESS**

Mr. Neglia asked if Board members needed to be present at graduations and if there was limit to how many could be in attendance.

Dr. Sargent responded that the specifics of the ceremonies are still being worked on and she would get back to the Board with an answer after the specifics are in place.

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

None

Closing of Public Session.

**ROLL CALL: SUPERINTENDENT'S BULLETIN #21  
AND SECRETARY'S REPORT**

**ROLL CALL  
VOTES**

On a motion by Mr. DeVitto seconded by Mrs. Cogan, Superintendent's Bulletin Number 21 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. DeVitto	X	#52				
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme					X	
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X			#32		

**ADJOURN**

**ADJOURN**

There being no further business, the executive and public meeting adjourned at 7:04 p.m. on a motion by Mr. Berrios, seconded by Mrs. Golderer and voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme					X	
Mrs. Von Achen	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Susan Dykstra  
Comptroller

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS  
AFOREMENTIONED IN THESE MINUTES, PLEASE  
REFER TO THE SUPERINTENDENT'S BULLETIN # 21  
INCLUSIVE OF THE SECRETARY REPORT  
INITIALLY RECEIVED IN THE BOARD PACKET  
AND NOW POSTED AT THE DISTRICT WEBSITE**