

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Tuesday, November 5, 2019**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Tuesday, November 5, 2019 at the Calabria Educational Center, 292 Parsippany Road, Parsippany, NJ 07054

CALL TO ORDER

CALL TO ORDER

President Mr. Neglia called the meeting to order at 6:00 p.m.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 4, 2019 and on the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of the Notice was filed with the Township Clerk on October 18, 2019. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
Mr. Andrew Choffo
Mr. Joseph Cistaro
Mr. Matthew DeVitto
Mrs. Susy Golderer (arrived at 6:04 p.m.)
Mrs. Judy Mayer
Mrs. Alison Cogan
Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
Mrs. Robin Tedesco, Business Administrator
Dr. Robert Sutter, Asst. Superintendent- Human Resources
Mrs. Joan Benos, Chief of Staff/Public Information Officer
Mrs. Susan Dykstra, Comptroller
Mrs. Katherine Gilfillan, Esq. Board Attorney
Dr. Tali Axelrod, Asst Superintendent for Curriculum
Mrs. Deborah Huffman, Coordinating Supervisor of Special Education

Absent & Excused Mrs. Deborah Orme

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session. The motion was moved by Mrs. Mayer, seconded by Mr. Berrios and unanimously approved by roll call vote to adjourn to closed session for the purpose of discussing student HIB's which are confidential in nature under N.J.A.C. 6A:32-7.1 et seq., and are being presented for approval at this evening's meeting and personnel items and legal matters.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: student HIB's, Personnel items and legal matters.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mr. Cistaro, seconded by Mr. Choffo and unanimously approved by roll call vote the regular meeting reconvened at 6:31 p.m.

STUDENT REPORTS

PHS: Sarah Katz – Miss Katz reported on the various activities going on at Parsippany High School. She also updated the Board on the scores and records of the various athletic teams.

PHHS: Jack Reppen – Mr Reppen reported on the various activities going on at Parsippany Hills High School. He also updated the Board on the scores and records of the various athletic teams.

CORRESPONDENCE

None

CORRESPONDENCE

UNFINISHED BUSINESS

None

UNFINISHED BUSINESS

COMMITTEE REPORTS

COMMITTEE REPORTS

Mrs. Mayer updated the Board on the GRO meeting she attended

APPROVAL OF MINUTES

On a Motion by Mrs. Mayer, seconded by Mrs. Golderer, the Executive and Regular minutes of the October 17, 2019 meeting, were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. Cistaro			X			
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme					X	
Mrs. Cogan	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 6.

The parent newsletter for the fall has been distributed. The professional development day provided staff with numerous workshop choices and all workshops addressed the District's strategic plan. The Parents of Exceptional Children will be meeting to look at the preschool programs and what the transition after preschool looks like.

For your consideration we have 1-29 with Addendum items 30-50 and Read-Ins.

Mrs. Tedesco presented the Secretary Report.

Tonight's Secretary's Report has the regular business motions including the approval of a parent transportation contract.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 6

November 5, 2019

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. **Policy 5111**

POLICY A
5111

BE IT RESOLVED that the Board approve the request by Dr. Natalie Betz, principal of Brooklawn Middle School, that student A be allowed to complete her 8th Grade year during the 2019-2020 school.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

2. Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Stacy Cozin	NJ Association of School Librarians Fall Conference	December 9-10, 2019	East Brunswick, NJ	\$265.00
Kim Field	NJASL Fall Conference	December 9-10, 2019	East Brunswick, NJ	\$411.16
Amanda DeJessa	Field Hockey Coaching Seminar	February 6-7, 2020	Atlantic City, NJ	\$200.00
Joanne Petriello	ALPs: Enhance Therapy Effectiveness	February 12, 2020	Fairfield, NJ	\$279.00 IDEA

3. Board Policies

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following revised Board Policies and Regulations at this first of two readings:

Policy 4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing

B

Policy and Regulation 8600 – Student Transportation

C

Policy and Regulation 8630 – Bus Driver/Bus aide Responsibility

D

Policy 8670 – Transportation of Special Needs Students

E

4. **Gifts to the District**

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send letters of appreciation:

Brooklawn Middle School

The Brooklawn PTSA has donated five (5) Bean Bag chairs to the Knight Read Program at Brooklawn Middle School.

Christine Mahon of Aquent LLC, Boston MA has donated an Igloo Mini Refrigerator Serial #A1509151150000693, a Rival microwave Serial #STB0118A01891, three (3) office chairs, two (2) 2-drawer filing cabinets, three (3) white boards and miscellaneous office supplies to Brooklawn Middle School.

Parsippany Hills High School

Ms. Shirley Steinmann has donated a Bach USA Trombone Serial #A99674 to Parsippany Hills High School.

Mt. Tabor School

The Mt. Tabor PTA has donated \$4,000.00 to the Board of Education to help support cultural arts programs at Mt. Tabor School.

III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.

5. **Student Teachers**

**STUDENT
TEACHERS**

BE IT RESOLVED that the Board approve Krista Aversa to observe for 4 hours at Rockaway Meadow Elementary School with Carolyn Mead as part of her pre-service training at Centenary College.

BE IT RESOLVED that the Board approve Lauren Marks to observe for 5 days at Central Middle School with Colleen VanHandle between January 2, 2020 and January 17, 2020 as part of her pre-service training at Fairleigh Dickinson University.

BE IT RESOLVED that the Board approve Morgan Pixomatis to observe for 2 hours at Mt. Tabor Elementary School as part of her pre-service training at Montclair State University.

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

6. **Resignations – PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignations as indicated below:

Effective November 8, 2019:

Roxanne Hebbard Paraprofessional Parsippany Hills High School

Effective November 11, 2019:

Rajyalakshmi Nanduri Paraprofessional Eastlake Elementary School

7. **Resignation - Office Aide**

**RESIGN
OFFICE AIDE**

BE IT RESOLVED that the Board approve the resignation of Heidi Coleman, Office Aide at Rockaway Meadow Elementary School, effective November 6, 2019.

8. **Resignation – Noontime Aide**

**RESIGN
NOONTIME AIDE**

BE IT RESOLVED that the Board approve the following resignation as indicated, effective December 2, 2019:

Sneha Swati Mt. Tabor

9. **Resignation - Substitute Bus Aide**

**RESIGN
SUB BUS AIDE**

BE IT RESOLVED that the Board approve the following resignation:

Effective November 8, 2019:

Roxanne Hebbard Transportation

10. **Employment - Noontime Aide**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individual named below as a Noontime Aide for the 2019-2020 school year at the rate of \$17.20 per hour:

Effective October 28, 2019:

Eastlake Elementary School

Stacey Schottler 10 hours/week

14. **Appointment – Volunteer Extra-Curricular/Athletic Aide 2019-2020**

**VOL-EXTRA
CURR AIDE**

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated:

Parsippany Hills High School - Winter Color Guard

Renae Borgstrom

15. **Late Bus Monitor**

**LATE BUS
MONITORS**

BE IT RESOLVED that the Board approve payment to the individual named below who has indicated her willingness to serve as a late bus monitor for the 2019-2020 school year:

After School Late Bus 2:45 - 4:00

\$33.00/per session

Brooklawn Middle School

Lindsey Wyman

16. **ESL Translators - District**

**ESL
TRANSLATORS**

BE IT RESOLVED that the Board approve the following individuals as translators for ESL and Pupil Personnel Services, to be paid at a rate of \$41.00 per hour:

Karishma Goradia
Radhika Jayakumar
Maria Torres
Olga Maryn

Marlene McLellan
Bharathi Nyshadham
Krina Raval
Saida Sepulveda

17. **Maternity Leave of Absence**

**MATERNITY LEAVE
OF ABSENCE**

Employee #49267, LDTC, has requested a maternity leave of absence on or about November 20, 2019 through January 14, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from January 15, 2020 through April 3, 2020.

18. **Leave of Absence**

**LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #40412, Teacher, effective November 4, 2019 through December 13, 2019 pursuant to the Family and Medical Leave Act (FMLA), and inclusive of New Jersey Family Leave Act (NJFLA).

19. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Resignation - PTHEA

Maryann Masucci

From: effective December 16, 2019

To: for the purpose of retirement effective November 1, 2019

Employment – Noontime Aide

Eastlake Elementary School

From: Carol Flanagan effective October 21, 2019

To: Carol Lipari-Flanagan effective October 23, 2019

Employment – Seasonal Helper

Jake Crane

From: June 14, 2019 through August 30, 2019

To: June 14, 2019 through June 30, 2020

Nicholas Sinatra

From: July 26, 2019 through August 30, 2019

To: July 26, 2019 through June 30, 2020

Adam Warner

From: July 8, 2019 through August 30, 2019

To: July 8, 2019 through June 30, 2020

Major-Extra Responsibility Assignments 2019-2020

Brooklawn Middle School - Girls Basketball

From: Denise Fiore	Step 3	\$5,991.00
To: Denise Fiore	Step 3	\$2,995.50 (Split)
Stephanie Pavone	Step 1	\$2,779.00 (Split)

Major-Extra Responsibility Assignments

Parsippany High School - Head Swim Coach

From: Candice Anastasi

To: Candice Anastasi

Resignation – PTHESA

From: Resignation – PTHESA

Roy Fernando Paraprofessional Eastlake

To: Resignation - Noontime Aide

Roy Fernando Eastlake

Maternity Leave of Absence
Employee #40468

From: a maternity leave of absence on or about August 28, 2019 through October 17, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA), and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 18, 2019 through December 6, 2019.

To: a maternity leave of absence on or about August 28, 2019 through October 17, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA), and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 18, 2019 through December 13, 2019.

Employee #43901

From: a maternity leave of absence on or about October 1, 2019 through November 15, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from November 18, 2019 through February 14, 2020.

To: a maternity leave of absence on or about October 1, 2019 through November 12, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from November 13, 2019 through February 11, 2020.

V. PPS – PUPIL PERSONNEL SERVICES

20. **Out-of-District Tuition Costs 2019-2020**

OOD TUITION

BE IT RESOLVED that the Board approve the tuition cost for a student with disabilities who will require an out-of-district placement for the 2019-2020 school year. This student has been classified by the Child Study Team in accordance with Title 18A:46:

School	Student No.	Tuition Cost
New Beginnings	42960	\$86,885

21. **Out-of-District Tuition Contract**

OOD TUITION

BE IT RESOLVED that the Board approve the tuition cost of \$18,077.00 for the 2019-2020 school year for Student #46665 who has been placed in a foster home in the Washington Township school district as of 2/26/19.

22. **Student Residing in our District**

RESIDENT STUDENT

BE IT RESOLVED that the Board approve the acceptance of a student from the Boonton school district for the 2019-2020 school year. This student is temporarily homeless and is living in Parsippany. Boonton will be billed for the tuition costs for this student, as indicated below:

Placement	Student No.	Tuition Cost	Sending District
Mt. Tabor School	49190	\$15,976	Boonton

23. **Student Services – Extension of Dates**

**STUD SVCS
EXT OF DATES**

BE IT RESOLVED that the Board approve extension of dates for the following staff to provide services to students, as per their IEPs, not to exceed five hours each per week, originally approved in the Superintendent’s Bulletin of September 26, 2019, Number 4 Addendum, as follows:

Staff:	Hourly Rate:	Original End Date	Extended End Date
Jaime Fugowski	\$56.66	11/1/19	12/30/19
Michelle Marx	\$64.89	11/1/19	12/30/19
Jennifer Shollenberger	\$75.74	11/1/19	12/30/19

24. **Home Instruction**

**HOME
INSTR**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>	<u>Anticipated End Date</u>
41053	PHS	11	Medical	12/20/19
41133	PHS	10	Administrative	11/20/19
48976	PHS	12	Medical	12/20/19

25. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for October 17, 2019.

Suspensions

SUSPENSIONS F

Twenty-three secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

26. **Payment of Bills**

**PAYMENT OF
BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for November 5, 2019 for the 2019-2020 school year in the amount of 8,943,419.06.

27. **Additional Funding**

**ADDL
FUNDING**

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve the additional funding received from the State Department of Education for Chapters 192/193 for 2018-2019 as follows:

Examination & Classification – Initial	\$1,300
Corrective Speech	\$8,111

28. **Funds Received through Sale of Surplus Property**

**SALE OF
SURPLUS PROP**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education accept the checks in the amount of \$83,311.06 from GovDeals which represents payment for bided technology items approved in Superintendent's Bulletin No. 22, June 27, 2019.

29. **Parental Contract for Out-of-District Student Transportation**

**PARENT CONTRACT
OOD STUD TRANSP**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education enter into a parental contract for student transportation with the parent of student #40884 for provision of transportation services to and from Calais School, Whippany, NJ at an amount not to exceed \$1,312.00 from July 1, 2019 through June 30, 2020 subject to the submission of all required documentation.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 6 ADDENDUM

November 5, 2019

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

30. **Affidavit Student**

AFFIDAVIT G
STUDENT

BE IT RESOLVED that the Board approve the individual named on the attached list who has demonstrated his entitlement to enroll in the school district pursuant to Board of Education Policy #5111 and applicable laws and regulations.

31. **Professional Learning Series – Fall 2019 Facilitator**

BE IT RESOLVED that the Board approve the following payment in the amount indicated based on \$41/per hour to the individual named below who has completed teaching and preparation work for her session on October 17, 2019:

<u>Presenter</u>	<u>Session Title</u>	<u>Hours/Pay</u>	<u>Total</u>
Jessica Shackil	Reporting Features in Think Central	2.5 hrs. x \$41/hr.	\$102.50

32. **Treasurer of School Monies**

TREASURER OF
SCHOOL MONIES

BE IT RESOLVED that the Board approve Lyanna Rios to serve as the Treasurer of School Monies from November 1, 2019 through June 30, 2020 at a monthly stipend of \$400 per month.

33. **Title I CMS Parent Night**

TITLE I PARENT
NIGHT CMS

BE IT RESOLVED that the Board approve the following individuals as presenters at the Title I CMS Parent Night for 1.5 hours each at a rate of \$41.00 per hour:

Nimisha Desai
Sarah Hare
Ann Savadjian

34. **Resignation - PTHEA**

RESIGN
PTHEA

BE IT RESOLVED that the Board approve the resignation of Timmie Nawrocki, Technology Education Instructor at Parsippany Hills High School, effective January 4, 2020.

35. **Resignations - Noontime Aides**

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the following resignations as indicated:

Effective October 23, 2019:

Jacqueline Rivero Lake Parsippany

Effective November 6, 2019:

Grisel Suriel Rockaway Meadow

Effective December 20, 2019:

Zahra Yousofi Troy Hills

36. **Resignation - Local 32**

**RESIGN
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Jason O'Farill-Rodriguez, Custodian at Parsippany Hills High School, effective November 15, 2019.

37. **Resignation - Major-Extra Responsibility Assignment**

**RESIGN
COACHING**

BE IT RESOLVED that the Board approve the resignation of Christa Wasiewicz, Assistant Cheerleading Coach - Winter at Parsippany Hills High School, effective November 4, 2019

38. **Resignation - Bilingual Aide**

**RESIGN
BILINGUAL AIDE**

BE IT RESOLVED that the Board approve the following resignation as indicated:

Effective October 30, 2019:

Shilpa Mehta Intervale

39. **Employment - PTHESA**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individual named below as a Paraprofessional in the area indicated:

Littleton Elementary School

Effective November 6, 2019

Krysta Keller Paraprofessional \$22,013.00 (prorated)

40. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Stephen Cisco, who has successfully completed his 150-day probationary period as a Custodian. A new contract should be issued to him in the amount of \$31,437.00, plus \$1,458.00 Addenda, prorated, for the 2019-2020 school year effective October 30, 2019.

41. **Employment – Local 32- Pending Completion**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Name	Salary	Effective	Assignment	School
Scott Rosselli (Replacing Eloy Luna)	\$32,358.00	11/11/19	Maintenance Worker	Maintenance

42. **Employment – Noontime Aide**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individual named below as a Noontime Aide for the 2019-2020 school year at the rate of \$17.20 per hour:

Effective November 11, 2019:

Northvail Elementary School
Hemamalini Ramesh 10 hours/week

43. **Employment – Part-time Office Aides**

**EMPLOY
OFFICE AIDE**

BE IT RESOLVED that the Board approve the individual named below as a Part-time Office Aide for the 2019-2020 school year at the rate of \$17.20 per hour:

Effective November 11, 2019

Rockaway Meadow Elementary School
Grisel Surriel 20 hours/week

44. **Low Pressure – Black Seal Boiler Operator License**

**BLACK SEAL
LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,324.00 for Benhur Castro Mancias, Local 32 Custodian, who received his Black Seal Boiler License effective July 29, 2019.

45. **Change of Assignment/Contract – Local 32**

**CHANGE ASSIGN
LOCAL 32**

BE IT RESOLVED that the Board approve the individual named below who has been reassigned for the 2019-2020 school year, necessitating the following change in contract, effective November 6, 2019:

Scott Serrecchia - Central Middle School

From: Local 32 – CMS \$32,128.00 + \$2,782.00 (Addenda)

To: Local 32 – Lead \$39,298.00 + \$5,662.00 (Addenda)

46. **Title I Morning Math Enrichment Program**

**TITLE I
MATH ENRICH**

BE IT RESOLVED that the Board approve the following teachers for the Morning Math Enrichment Program at a rate of \$50.00 per session to be paid out of Title I Grant Funds. This program will run for approximately 17 weeks beginning December 2019, one day per week, 8:00 am to 8:40 am.

Intervale Elementary School

Christine Beronio

Heather Harrigan

Shelley Liu

Allison Mania

Damaris Millheim

Jemila Najjar-Keih

Knollwood Elementary School

Jenna Brennan

Marie Gundlah

Tammy Walsh

Lake Hiawatha Elementary School

Amanda Finnerty

Melissa Iellimo

Ashley Radiotis

Rockaway Meadow Elementary School

Linda Algieri

Kelly Jo Bledsoe

Gina Masterson

Troy Hills Elementary School

Andrea Axt

Mary Jablonka

Carolyn Malloy

47. **Employment - Equipment Operator**

**EQUIP
OPERATOR**

BE IT RESOLVED the board approve the employment of the following individual as a Equipment Operator for auditorium sound and light at Parsippany High School and Parsippany Hills High School at \$10.00/hour for events by outside organizations for the 2019-2020 school year:

Alfonso J. Imperati

48. **Leave of Absence**

**LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30371, Teacher, effective October 21, 2019 through January 20, 2020 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act.

49. **Contract Revision of Training Level Advancement – Upgrading**

UPGRADING

BE IT RESOLVED that the Board approve in accordance with Board Policy, as written under the terms of the Board/PTHEA Agreement and as designated in the provisions for the salary guide for teachers and nurses, the staff member named below who has submitted proof of degree and/or course credits necessary to be advanced to the next higher training level:

Upgrade from BA to BA+15

NAME	STEP	SALARY
Sheila Steinberg	9	\$66,442.00

50. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

ESL Translators - District

From: Angela Davis
To: Remove

Employment – Local 32- Pending Completion

Stephen Bergen
From: 10/18/19
To: 11/11/19

Maternity Leave of Absence

Employee #10472

From: a maternity leave of absence on or about September 3, 2019 through October 29, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 30, 2019 through January 29, 2020.

To: a maternity leave of absence on or about September 3, 2019 through October 29, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 30, 2019 through January 10, 2020.

Employee #40146

From: a maternity leave of absence on or about December 2, 2019 through January 22, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from January 23, 2020 through April 1, 2020.

To: a maternity leave of absence on or about December 4, 2019 through January 22, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from January 23, 2020 through April 1, 2020.

Change in Assignment/Contract- PTHESA

Effective November 6, 2019

Donna Jenkins

From: One-to-One Paraprofessional Troy Hills \$22,013.00

To: Instructional Paraprofessional Troy Hills \$31,032.00

Superintendent's Bulletin No. 6
November 5, 2019 Read - Ins

Page/Number	Explanation																																																																																					
Page 2 #1	<p><u>Travel and Work Related Expenses</u></p> <p>ADD:</p> <table border="0"> <thead> <tr> <th>Name</th> <th>Purpose</th> <th>Date</th> <th>Location</th> <th>Estimated Expenses</th> </tr> </thead> <tbody> <tr> <td>Carolyn Malloy</td> <td>Build Math Minds</td> <td>Nov – Jan</td> <td>Online</td> <td>\$360.00 Title IIA</td> </tr> <tr> <td>Jamie Vento</td> <td>Supporting Elem Writers</td> <td>Feb 27, 2020</td> <td>Paramus, NJ</td> <td>\$200.00 Title IIA</td> </tr> <tr> <td>Nicole Jordan</td> <td>Dyslexia Help</td> <td>Jan 9, 2020</td> <td>West Orange, NJ</td> <td>\$279.00ea Title IIA</td> </tr> <tr> <td>Lisa DeCaro</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Mary Kane</td> <td>NJASL Conference</td> <td>December 9, 2019</td> <td>East Brunswick, NJ</td> <td>\$279.11</td> </tr> <tr> <td>Kendra Calabria</td> <td>NJASL Fall Conference</td> <td>December 9-10, 2019</td> <td>East Brunswick, NJ</td> <td>\$265.00 ea</td> </tr> <tr> <td>Mary Claire Spadone</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Jacquelyn Greenberg</td> <td>Practical Solutions</td> <td>Jan 8, 2020</td> <td>West Orange, NJ</td> <td>\$279.00 Title IIA</td> </tr> <tr> <td>Elaine Lotzer (\$1,700.00)</td> <td>Project Management</td> <td>December 3, 2019</td> <td>Iselin, NJ</td> <td>\$425.00 ea</td> </tr> <tr> <td>Elizabeth Harasymow</td> <td>Fundamentals</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Annette Sargie</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>William Crane</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Marlene Toomey</td> <td>Aspiring Leaders Program</td> <td>2019 - Nov 26, Dec 10</td> <td>South Orange, NJ</td> <td>\$1,145.60</td> </tr> <tr> <td>Merisa Rosa</td> <td></td> <td>2020 - Jan14, Jan 28,</td> <td>Ridgewood, NJ</td> <td>\$1,140.98</td> </tr> <tr> <td>Mary Kane</td> <td></td> <td>Feb 1, Feb 25, Mar 10,</td> <td>New Brunswick, NJ</td> <td>\$1,145.64</td> </tr> <tr> <td>Rachel Villanova</td> <td></td> <td>Mar 24</td> <td></td> <td>\$1,145.64</td> </tr> </tbody> </table>	Name	Purpose	Date	Location	Estimated Expenses	Carolyn Malloy	Build Math Minds	Nov – Jan	Online	\$360.00 Title IIA	Jamie Vento	Supporting Elem Writers	Feb 27, 2020	Paramus, NJ	\$200.00 Title IIA	Nicole Jordan	Dyslexia Help	Jan 9, 2020	West Orange, NJ	\$279.00ea Title IIA	Lisa DeCaro					Mary Kane	NJASL Conference	December 9, 2019	East Brunswick, NJ	\$279.11	Kendra Calabria	NJASL Fall Conference	December 9-10, 2019	East Brunswick, NJ	\$265.00 ea	Mary Claire Spadone					Jacquelyn Greenberg	Practical Solutions	Jan 8, 2020	West Orange, NJ	\$279.00 Title IIA	Elaine Lotzer (\$1,700.00)	Project Management	December 3, 2019	Iselin, NJ	\$425.00 ea	Elizabeth Harasymow	Fundamentals				Annette Sargie					William Crane					Marlene Toomey	Aspiring Leaders Program	2019 - Nov 26, Dec 10	South Orange, NJ	\$1,145.60	Merisa Rosa		2020 - Jan14, Jan 28,	Ridgewood, NJ	\$1,140.98	Mary Kane		Feb 1, Feb 25, Mar 10,	New Brunswick, NJ	\$1,145.64	Rachel Villanova		Mar 24		\$1,145.64
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Page 4 #5	<p><u>Student Teachers</u></p> <p>ADD:</p> <p>BE IT RESOLVED that the Board approve Camren Fitzsimmons to observe for 1 hour at Troy Hills Elementary School with Kelly Webb as part of his pre-service training at County College of Morris.</p> <p>BE IT RESOLVED that the Board approve Kaitlyn Sklow to observe for 5 hours at Eastlake Elementary School with Patricia Gallagher as part of her pre-service training at County College of Morris.</p> <p>DELETE:</p> <p>Morgan Pixomatis 2 hours Mt. Tabor Montclair State University</p>																																																																																					
Page 9 #19	<p><u>Corrections</u></p> <p>Employee #43901</p> <p>From: a maternity leave of absence on or about October 1, 2019 through November 15, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from November 18, 2019 through February 14, 2020.</p> <p>To: a maternity leave of absence on or about October 1, 2019 through November 27, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from December 2, 2019 through February 28, 2020.</p>																																																																																					

NEW BUSINESS

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Board members spoke about the NJSBA workshop they attended and what they learned in the various classes and presentations.

HEARING OF PUBLIC

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Lourdes Traina – Ms. Traina expressed her concern about the inclusion of LGBTQ in the curriculum and requested that the option be available for students to opt out.

Dr Sargent responded that Parsippany is a diverse community and all families are respected. No guidance has been provided from the State Department of Education on what the changes to the curriculum look like and there is no curriculum revision or professional development planned at this time.

Closing of Public Session.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #5
 AND SECRETARY’S REPORT**

**ROLL CALL
 VOTES**

On a motion by Mr. Berrios seconded by Mr. Choffo, Superintendent’s Bulletin Number 6 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X			39		
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme					X	
Mrs. Cogan	X					
Mr. Neglia	X					

ADJOURN

ADJOURN

There being no further business, the executive and public meeting adjourned at 7:02 p.m. on a motion by Mr. Choffo, seconded by Mr. Cistaro and voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme					X	
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Susan Dykstra
Comptroller

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 6
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**