

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

Mr. Neglia made a motion to adjourn to closed session. The motion was moved by Mrs. Golderer, seconded by Mr. Cistaro and unanimously approved by roll call vote to adjourn to closed session for the purpose of student HIB's which are confidential in nature under N.J.A.C. 6A:32:-7.1 et seq., which are being presented for approval at this evening's meeting and legal matters.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: student HIB's and legal matters.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mr. Berrios, seconded by Mr. DeVitto and unanimously approved by roll call vote the regular meeting reconvened at 7:00 p.m.

STUDENT REPORTS

PHS: Sarah Katz – Miss Katz reported that the drama has been cast and the Spring Musical will be Catch Me If You Can. The Fall Festival was a success. She updated the Board on the PHS Athletic teams and the various school and club events that are coming up.

Mr. Neglia suspended the Agenda for Presentations

Dr. Gigante presented Student Achievement Results

Dr. Sargent presented the 2019-2020 Strategic Plan and District Goals

HEARING OF PUBLIC ON PRESENTATIONS

None

HEARING OF PUBLIC

CORRESPONDENCE

None

CORRESPONDENCE

UNFINISHED BUSINESS

None

UNFINISHED BUSINESS

COMMITTEE REPORTS

Mrs. Golderer – Mrs. Golderer reported that the Communications Committee met on September 16. The committee reviewed the Technology Plan and Board Goals for communication. They also discussed the new Filtering System, the back-up server at the CEC building and 1:1 chromebook initiative.

Mr. DeVitto – Mr. DeVitto reported that the Transportation Committee met on September 24 to review the Traffic Safety Report and discuss other transportation items that may need to be reviewed and/or updated.

Mr. Choffo – Mr. Choffo reported that the Policy Committee met on September 16 and discussed the policies set forth tonight for first reading.

Mrs. Cogan – Mrs Cogan reported that the Finance Committee met this evening. The committee discussed insurance costs related to the fire in the CEC building and the possibility of an indoor sports space. They were told that the district is going out for proposals for managed print services and copier services and the budget calendar will be available in October. The Legislative Committee of NJSBA met on September 14 and discussed testing and a draft of Mallory’s Law.

COMMITTEE REPORTS

APPROVAL OF MINUTES

On a Motion by Mrs. Mayer, seconded by Mr. DeVitto, the Executive and Regular minutes of the September 12, 2019 meeting, were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 4

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of September 26, 2019

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Dr. Sargent reported that there was a great attendance at the Fall Festival. Back to School Nights have been completed. The testing results presented tonight will be presented at the schools and will be posted on the district's website.

For your consideration we have 1-26 with Addendum items 27-46 and Read-Ins

Mrs. Tedesco presented the Secretary Report

Tonight's Secretary's report has the regular business motions.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 4

September 26, 2019

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

Dr. Nancy Gigante will be present this evening to give the 2018-2019 Student Achievement Results.

Dr. Barbara Sargent will give a presentation on the 2019-2020 District Goals.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

1. Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Melissa Churchwell	Writing Instruction	October 17, 2019	Westbury, NY	\$249.00
Victoria Chomut	Legal and Ethical Issues	November 6 & 12, 2019	Parsippany, NJ	\$200.00 IDEA
Beth Raff	AA School Librarians	November 14-15, 2019	Louisville, KY	\$299.00 Title IIA

2. Gift to the District

**GIFT TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

Troy Hills Elementary School

The Troy Hills PTA has donated a soft tactical tourniquet – orange to be added to the Troy Hills Trauma Kit.

3. Board Policies

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following revised Board Policy at this first of two readings.

P 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)	A
P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)	B
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)	C
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (New)	D
P & R 7440	School District Security (M) (Revised)	E
P 9210	Parent Organizations (Revised)	F
P 9400	Media Relations (Revised)	G

4. **Field Trip Destination**

BE IT RESOLVED that the Board approve the following Field Trip Destination:

Destination

GAF
Parsippany, NJ

What the trip would be for

PHHS 9th Grade Science

Sheraton Hotel, Atlantic City All State Treble Choir

III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.

5 **Course of Study**

**COURSE OF
STUDY**

BE IT RESOLVED that the Board approve the following Course of Study that has been reviewed by the Teaching and Learning Committee:

Instrumental Music – Strings Grade 3

6 **Student Teachers**

**STUDENT
TEACHERS**

BE IT RESOLVED that the board approve the following as indicated:

BE IT RESOLVED that the Board approve the following student teacher for the 2019-2020 school year subject to the receipt of all required documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Student Name	Cooperating School	Requesting University	Dates
Avery Nicolisi	Lake Hiawatha	Seton Hall University	1/15/2020-6/12/2020

BE IT RESOLVED that the Board approve Lamis Ahmed to observe for (4) days in the middle and high schools as part of his undergraduate study work in School Psychology at Montclair State University.

BE IT RESOLVED that the Board approve Justin Carifi to observe for ten (10) days between January 2, 2020 and January 17, 2020 at Parsippany High School with Kelly Garbarino as part of his preservice training at Fairleigh Dickinson University subject to the receipt of all required documents including, but not limited to, completion of criminal history and other materials.

BE IT RESOLVED that the Board approve Gabrielle Gonzalez to observe for one (1) day at Knollwood Elementary School with Denise Brewer as part of her preservice training at Caldwell University.

BE IT RESOLVED that the Board approve Jack Picado to observe for five (5) days between January 2, 2020 and January 18, 2020 at Parsippany Hills High School with Allison Ramsden as part of his preservice training at Fairleigh Dickinson University subject to the receipt of all required documents including, but not limited to, completion of criminal history and other materials.

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

7. **Resignation - PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignation as indicated below:

Effective September 30, 2019:

Melissa Prunty Paraprofessional Lake Hiawatha Elementary School

8. **Employment - PTHESA**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as Paraprofessionals in the areas indicated:

Lake Hiawatha Elementary School

Effective October 1, 2019

Justina Murphy Paraprofessional \$22,013.00 (prorated)

Troy Hills Elementary School

Effective October 1, 2019

Ariana Lopez Paraprofessional \$22,013.00 (prorated)

9. **Employment - Noontime Aides**

**EMPLOY
NOONTIME**

BE IT RESOLVED that the Board approve the individuals named below as Noontime Aides for the 2019-2020 school year at the rate of \$17.20 per hour:

Effective October 1, 2019:

Lake Hiawatha Elementary School

Jyoti Joshi 10 hours/week

Effective September 27, 2019:

Rockaway Meadow Elementary School

Jacqueline Corvino 12.5 hours/week

10. **Contract Revision of Training Level Advancement – Upgrading**

UPGRADING

BE IT RESOLVED that the Board approve in accordance with Board Policy, as written under the terms of the Board/PTHEA Agreement and as designated in the provisions for the salary guide for teachers and nurses, the staff members named below who have submitted proof of degree and/or course credits necessary to be advanced to the next higher training level effective September 1, 2019 – June 30, 2020:

Upgrade from BA15 to BA+30

NAME	STEP	SALARY
Michelle Nicoletta	10	\$71,603.00

Upgrade from BA+30 to BA+45

NAME	STEP	SALARY
Nicole Berkman	11	\$75,724.00
Christina DeStefano	8	\$68,903.00
Palma Ring	11	\$75,724.00
Erica Roche	7	\$66,883.00

Upgrade from BA+30 to BA+60

NAME	STEP	SALARY
Mina Kelaid	7	\$68,253.00
Russell Smith	8	\$70,303.00

Upgrade from BA+45 to BA+60

NAME	STEP	SALARY
Rebecca Colucci	6	\$66,578.00
Jason Lodato	16	\$97,550.00
Renata Trybulec	3	\$62,885.00
Christopher Wells	5	\$64,885.00

11. **Late Bus Monitors**

LATE BUS MONITORS

BE IT RESOLVED that the Board approve payment to the individuals named below who have indicated their willingness to serve as late bus monitors for the 2019-2020 school year:

After School Late Bus 2:45-4:00

\$33.00/per session

Brooklawn Middle School

Susan Adamczyk

Central Middle School

Sandra Bimbi

Laura DiSantis (alternate)

Meaghan Elrod

Jillian Riedel (alternate)

12. **Parsippany Adult & Community School PACE**

BE IT RESOLVED that the Board approve the following Parsippany Adult and Community School list of staff salaries for the 2019-2020 school year, as indicated below:

Instructors Flat Rate

<u>Name</u>	<u>Position</u>	<u>Anticipated Salary</u>
Bright, Lois	Instructor	\$600.00
Crisler, Jay	Instructor	\$270.00
Della Pia, Gloria	Instructor	\$600.00
Hudacko, Jamie	Instructor	\$300.00
Ilic, Dana	Instructor	\$560.00
Johnson, Debra	Instructor	\$1,280.00
Maccarella, Christine	Instructor	\$250.00
Montgomery, Alison	Instructor	\$1500.00
Morris, Sandra	Instructor	\$600.00
Navarro, Theresa	Instructor	\$1,670.00
Ninos, Antonios	Instructor	\$1,050.00
Osvold, Anna Marie	Instructor	\$250.00
Restrepo, Zulma	Instructor	\$1,300.00
Russo, Joseph	Instructor	\$1,400.00
Salem, Nahed	Instructor	\$900.00
Singerline, Dawn	Instructor	\$1,050.00

Instructors Paid Per Person

<u>Name</u>	<u>Rate Per Person</u>
Gould, Doug – 2 Courses	\$44.00 – \$65.00/pp
Popelsky, Marc – 4 Sessions	\$21.00/pp

Site Coordinator

<u>Name</u>	<u>Anticipated Salary</u>
Dedrick, Kathleen	\$1,500.00

Vendors Paid Flat Rate

<u>Company Name</u>	<u>Anticipated Salary</u>
In Order, Inc.,	\$300.00
Mary Ellen Zung Health Coach	\$600.00
So You Studio	\$1,365.00
Voice Coaches	\$87.50

Vendors Paid Per Student

<u>Name</u>	<u>Rate Per Person</u>
Callahan Financial Services –1 Session	\$25.00/pp
Hypnosis Counseling Center –3 Sessions	\$40.00/pp
Mickey Gilbert’s College Choices –1 Session	\$15.00/pp
StageRight – Paul Boddy – 5 Trips	\$64.00-94.00/pp
Young Rembrandts –2 Courses	\$80.00-\$120/pp or per group

13. **Adult ESL Instructor**

**ADULT ESL
INSTRUCTOR**

BE IT RESOLVED that the Board approve the following individual as an Adult ESL Instructor. He will be paid \$80.00 per session and will work 7 sessions for a total of \$560.00 to be paid through the Title III Grant funds:

Joseph Gesumaria

14. **Leave of Absence**

**LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #40089, Paraprofessional, effective August 28, 2019 through November 22, 2019, pursuant to the Family and Medical Leave Act (FMLA), and inclusive of New Jersey Family Leave Act (NJFLA).

15. **Maternity Leaves of Absence**

**MATERNITY LEAVES
OF ABSENCE**

BE IT RESOLVED that the Board approve the following maternity leaves of absence:

Employee #40265, Teacher, has requested a maternity leave of absence on or about December 13, 2019 through February 7, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from February 10, 2020 through May 8, 2020.

Employee #40900, Teacher, has requested a maternity leave of absence on or about October 21, 2019 through December 5, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from December 6, 2019 through March 5, 2020.

Employee #49854, Behavior Analyst, has requested a maternity leave of absence on or about December 2, 2019 through January 7, 2020 utilizing accumulated sick leave. Pursuant to the Family And Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from January 8, 2020 through March 31, 2020.

16. **Unpaid Leave of Absence**

**UNPAID LEAVE
OF ABSENCE**

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #49424, Bus Aide, effective October 14, 2019 through November 15, 2019.

17. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Approval of Employment - PTHEA - Pending Completion

Kimberly Vander Groef

From: effective August 28, 2019

To: effective September 30, 2019

Employment - PTHESA

Karishma Goradia

From: Rockaway Meadow Elementary School

To: Mt. Tabor Elementary School

Re-Employment - Tenured Teachers - 2019-2020

Madeline Brown

<u>Salary Description</u>	<u>Salary</u>	<u>Longevity</u>	<u>Total</u>
From: BA+60 - 16	\$97,550.00	\$2,430.00	\$99,980.00
To: BA+60 - 16	\$97,550.00	\$3,205.00	\$100,755.00

Waiver of Teaching Load

Kelcey Brennan

From:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Kelcey Brennan	PHHS	MATH	\$7,497.86	09/03/19 - 06/18/20	1 class every day	1/7

To: Delete

Allison Ramsden

From:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Allison Ramsden	PHHS	MATH	\$10,229.00	09/03/19 - 06/18/20	1 class every day	1/7

To:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Allison Ramsden	PHHS	MATH	\$10,500.34	09/03/19 - 06/18/20	1 class every day	1/7

Contract Revision of Training Level Advancement – Upgrading

Kelli Costa

From: Step 5 BA+45 \$63,514.00

To: Step 5 BA+30 \$58,985.00

Cindy Mongiovi

From: Step 10 BA+60 \$74,878.00 (5 / 5)

To: Step 10 BA +60 \$44,927.00 (3 / 5)

Jennifer Young

From: Step 11 BA+30 \$73,024.00

To: Step 11 BA+45 \$75,724.00

Change in Assignment/Contract- PTHESA

Christopher Cayes

From: One-to-One Paraprofessional	Eastlake Elementary School	\$23,553.00
Instructional Paraprofessional	Eastlake Elementary School	\$31,032.00
To: One-to-One Paraprofessional	Eastlake Elementary School	\$21,013.00
Instructional Paraprofessional	Eastlake Elementary School	\$31,032.00

Maternity Leave of Absence

Employee #10600

From: a maternity leave of absence on or about March 11, 2019 through May 10, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from May 13, 2019 through October 11, 2019.

To: a maternity leave of absence on or about March 11, 2019 through May 10, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from May 13, 2019 through October 11, 2019, and pursuant to the PTHEA Agreement an unpaid leave of absence from October 14, 2019 through November 27, 2019.

Employee #31189

From: on or about May 13, 2019 through June 20, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA), and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from August 28, 2019 through October 15, 2019.

To: on or about May 13, 2019 through June 20, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA), and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from August 28, 2019 through September 30, 2019.

Event/Athletic Chaperone

Susan Adamczyk

From: Central Middle School

To: Brooklawn Middle School

V. PPS – PUPIL PERSONNEL SERVICES

18. Additional Out-of-District Aide Costs - 2019-2020 OOD COSTS 19-20

BE IT RESOLVED that the Board approve the additional cost of an aide for a student with disabilities who will require an out-of-district placement for the 2019-2020 school year. This student’s tuition cost was previously approved in the Superintendent’s Bulletin No. 22 on June 27, 2019. This student has been classified by the Child Study Team in accordance with Title 18A:46:

School	Student No.	Aide Cost
Shepard School	47470	\$29,024.

19. Out-of-District Tuitions Costs - Placement Change OOD CHANGE

BE IT RESOLVED that the Board approve the placement change for Student No. 40925 who will require an out-of-district placement for the 2019-2020 school year. This student’s original placement and tuition costs were previously approved in the Superintendent’s Bulletin No. 2 on August 22, 2019. This student has been classified by the Child Study Team in accordance with Title 18A:46:

Originally approved placement: ECLC of Chatham Tuition Cost: \$90,550
 Placement change: ECLC of Ho-Ho-Kus Tuition Cost: \$78,180

20. Student Assistance STUDENT ASSISTANCE

BE IT RESOLVED that the Board approve Richard Zemski, paraprofessional at Brooklawn Middle School, to assist a student at a school dance, as per the student’s IEP, on Friday, 9/27/2019, not to exceed two and one-half hours, at his hourly rate of \$29.33.

21. ABA-Trained Paraprofessionals ABA PARAS

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2019-2020 school year, as follows:

Last Name, First Name	School	Effective Date of Stipend
Gesumaria, Sara	Brooklawn	9/3/19
Perry, Krista	Brooklawn	9/3/19
Mohan, Priya	Intervale	9/3/19
Thore, Debra	Brooklawn	9/3/19
Wach, Samantha	Intervale	9/3/19
Ziemski, Richard	Brooklawn	9/3/19

22. **Home Instruction**

**HOME
INSTRUCTION**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>	<u>Anticipated End Date</u>
44876	PHHS	12	Administrative	11/27/19
45455	Central	7	Medical	12/20/19
29945	PHS	10	Medical	12/20/19
32022	PHHS	10	Medical	12/20/19
46114	Northvail	2	Medical	10/31/19

23. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for September 26, 2019.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

24. **Payment of Bills**

PAYMENT OF BILLS

BE IT RESOLVED, that the Board of Education approve the payment of current bills for September 26, 2019, for the 2019-2020 school year in the amount of \$5,903,233.68.

25. **Secretary/Treasurer Report**

SECRETARY REPORT

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending July 1 – 31, 2019.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of July 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Robin C. Tedesco
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of July 31, 2019 after review of the Secretary's monthly financial report for July 2019 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2:13(b) and those sufficient funds are available to meet the district's financial obligations

26. **Parental Contract for Out-of-District Student Transportation**

**PARENT
CONTRACT OOD**

BE IT RESOLVED, that the Parsippany Troy-Hills Board of Education enter into a parental contract for student transportation with the parent of student #44461 for provision of transportation services to and from Celebrate the Children Denville, NJ at an amount not to exceed \$2,117.00 from July 1, 2019 through June 30, 2020 (subject to the submission of all required documentation).

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN
Number 4 ADDENDUM **September 26, 2019**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

27. **Overnight Field Trip Approval** **OVERNIGHT FIELD TRIP** **H**

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany High School.

Grade 11 February 20-22, 2020 – NJ All State Treble Choir
Atlantic City, NJ

28. **Out of District Tuition Costs 2019-2020** **OOD 19-20**

BE IT RESOLVED that the Board approve the tuition cost for a student with disabilities who will require an out of district placement for the 2019-2020 school year. This student has been classified by the Child Study Team in accordance with Title 18A:46:

School	Student No.	Tuition Cost
Celebrate the Children	44461	\$115,479

29. **Unified Sports Grant Application Acceptance and Awarded Grant** **UNIFIED SPRTS GRANT**

BE IT RESOLVED that the Board approve the submittal and acceptance of the application and awarded grant for \$12,000 from the Special Olympics of New Jersey to the Parsippany-Troy Hills school district Unified Sports.

30. **Student Services** **STUDENT SERVICES**

BE IT RESOLVED that the Board approve the following staff to provide services to students, as per their IEPs, not to exceed five hours each per week, beginning September 27, 2019 through November 1, 2019, at their hourly rate as follows:

Staff:	Hourly Rate
Jaime Fugowski	\$56.66
Michelle Marx	\$64.89
Jennifer Shollenberger	\$75.74

31. **New Staff Orientation Facilitator**

NSO FACILITATOR

BE IT RESOLVED that the Board approve the following payment in the amount indicated based on \$41/per hour to the individual named below who has completed teaching and preparation work for their sessions during the August 21 and 22 New Staff Orientation:

<u>Presenter</u>	<u>Session Title</u>	<u>Hours/Pay</u>	<u>Total</u>
Darla Kaminsky	Alexandria System/ Media Lessons	7.5hrs. x \$41/hr.	\$307.50

32. **Student Assistance**

STUDENT ASSISTANCE

BE IT RESOLVED that the Board approve the following paraprofessionals to assist students at school-sponsored activities/events during the fall season as per their IEP, at their hourly rate, not to exceed the hours listed below.

*Paraprofessionals must fill out a timesheet and have it approved by their administrator.

School	Para Name	Hours to not exceed	Activity/Event
PHHS	Jeanne George	5	Dances
PHHS	Jeanne George	30	Unified Bowling
PHHS	Roxanne Hebbard	5	Homecoming Dance- 10/26/19
PHHS	Bassam Daher	5	Homecoming Dance
PHHS	Annamarie Shymanski	5	Homecoming Dance
PHHS	Erin Gibson	5	Homecoming Dance
PHHS	Judeth Demonico	5	Homecoming Dance
PHHS	Mui Fong Yip	5	Homecoming Dance
PHHS	Erin Gibson	30	Back up para for track
PHHS	Roxanne Hebbard	30	Back up para for track
PHHS	Roxanne Hebbard	5	Halloween at the Hills -10/30/19
PHHS	Bassam Daher	5	Halloween at the Hills -10/30/19
PHHS	Annamarie Shymanski	5	Halloween at the Hills -10/30/19
PHHS	Erin Gibson	5	Halloween at the Hills -10/30/19
PHHS	Erin Gibson	30	Unified Bowling
PHHS	Roxanne Hebbard	30	Unified Bowling
PHHS	Annamarie Shymanski	30	Unified Bowling
BMS	Thomas Metz	15	Cross Country
BMS	Hermine Samtani	13.5	Cross Country

33. **Curriculum Work – A/C #11.000.223.104.000.140**

CURR WORK

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individual named below for the development of the following curriculum revisions:

	Hours	Amount
AP Chemistry		
Christine Nagel	7.5	\$307.50

34. **Resignation - PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignation as indicated below:

Effective October 8, 2019:

Sejal Shah Paraprofessional Troy Hills Elementary School

Effective October 9, 2019:

Alyssa King Paraprofessional Eastlake Elementary School

35. **Resignation – Office Aide**

**RESIGN
OFFICE AIDE**

BE IT RESOLVED that the Board approve the resignation of Patricia Herrera, Office Aide at Knollwood Elementary School, effective September 30, 2019.

36. **Resignation - Noontime Aide**

RESIGN

BE IT RESOLVED that the Board approve the following resignation as indicated:

Effective October 4, 2019:

Denise DePietro Lake Hiawatha Elementary School

Effective October 17, 2019:

Nimra Baig Knollwood Elementary School

37. **Employment - PTHESA**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as a Paraprofessional in the areas indicated:

Eastlake Elementary School

Effective October 1, 2019

Rajyalakshmi Nanduri Paraprofessional \$22,013.00 (prorated)

Effective October 18, 2019

Nimra Baig Paraprofessional \$22,013.00 (prorated)

Lake Hiawatha Elementary School

Effective October 1, 2019

Jigna Jhaveri Instructional Para \$31,032.00 (prorated)

Knollwood Elementary School

Effective October 1, 2019

Patricia Herrera Paraprofessional \$22,013.00 (prorated)

Rockaway Meadow Elementary School

Effective October 1, 2019

Nicole Frank Paraprofessional \$22,013.00 (prorated)

Troy Hills Elementary School

Effective October 7, 2019

Denise DePietro Paraprofessional \$22,013.00 (prorated)

38. **Employment – Substitute Approval**

**EMPLOY
SUB**

BE IT RESOLVED that the Board approve the employment of the individual named below who holds the appropriate number of credits or the proper certification, and who has indicated her interest in serving as a substitute in the area indicated during the 2019-2020 school year effective September 27, 2019:

Aleksandra Ghumwala Nurse

39. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individuals on a 150-day probationary period as indicated below:

Name	Salary	Effective	Assignment
Josue Terrazas Quintana	\$22,505.00	10/7/2019	Driver - 10 Mo - 6hr

40. **Employment – Local 32- Pending Completion**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Name	Salary	Effective	Assignment	School
Stephen Bergen	\$31,037.00 + \$1,458.00 (2nd Shift)	10/18/19	Maintenance Worker	PHHS

(Replacing Alverto Rodriguez)

41. **Auditorium Supervisor**

AUD SUPV

BE IT RESOLVED that the Board approve the following individuals to work as as an Auditorium Supervisors at the rate of \$35/per hour for the 2019-2020 school year:

Colin Aguesseau
Andrew Nicholes

42. **Employment - Equipment Operators**

**EQUIP
OPERATORS**

BE IT RESOLVED the board approve the employment of the following individuals as Equipment Operators for auditorium sound and light at Parsippany High School and Parsippany Hills High School at \$10.00/hour for events by outside organizations for the 2019-2020 school year:

Aaron Kreitman
Isabel Reyes
Krishant Putrevu
Kristine Yang
Kevin James
Ethan Cordova

43. **Maternity Leave of Absence**

**MATERNITY LEAVE
OF ABSENCE**

BE IT RESOLVED that the Board approve the following maternity Leave of Absence:

Employee #49618, Teacher, has requested a maternity leave of absence on or about December 16, 2019 through January 24, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from January 27, 2020 through April 24, 2020.

44. **ESL Translators - District**

**ESL
TRANSLATORS**

BE IT RESOLVED that the Board approve the following individuals as translators for ESL and Pupil Personnel Services, to be paid at a rate of \$41.00 per hour:

Sandra Amadio
Tracey Caso
Bassam Daher
Stephanie Dasti
Angela Davis
Damaris Delgado-Melendez
Rafael Delgado

Ling Foong
 Jacqueline Forte
 Shirley Huang
 Rosebella Lopes
 Jasmine Machado
 Asmita Mistry
 Maureen Odenwelder
 Daisy Randelia
 Krina Raval
 Deysee Rodriguez
 Zahra Sadaat
 Nahed Salam
 Pratiksha Shah
 Shetalkumar Shah
 Smruti Shah
 Priyanka Tandan
 Gi Shin
 Mui Fong Yip

45. **ESL Homework Club**

**ESL
 HOMEWORK CLUB**

BE IT RESOLVED that the Board approves the following teachers as ESL Homework Club tutors and substitutes for the months of October 2019 to May 2020, and be paid \$50.00 per session. They will be paid through Title III Grant funds:

Teacher	School	Position	# of days	Pay per session
Tracey Caso	Intervale Elementary	Tutor	Up to 57	\$50.00
Allison Mania	Intervale Elementary	Tutor	Up to 57	\$50.00
Donna Boll	Lake Parsippany Elementary	Tutor	Up to 57	\$50.00
Jason Trawinski	Rockaway Meadow Elementary	Tutor	Up to 57	\$50.00
Gina Masterson	Rockaway Meadow Elementary	Tutor	Up to 57	\$50.00
Linda Algieri	Rockaway Meadow Elementary	Tutor	Up to 57	\$50.00
Antoinette Lisa DeCaro	Rockaway Meadow Elementary	Tutor	Up to 57	\$50.00
Betty Wang Goarcke	Parsippany Hills High School	Tutor	Up to 57	\$50.00
Monika Castillo	Parsippany High School	Tutor	Up to 57	\$50.00
Maureen Odenwelder	Parsippany High School	Tutor	Up to 57	\$50.00
Nicholas Tocci	Brooklawn Middle School	Tutor	Up to 57	\$50.00
Christal DiVincent	Lake Hiawatha Elementary	Tutor	Up to 57	\$50.00

Christine O'Connor	Eastlake Elementary	Tutor	Up to 57	\$50.00
Lori Savarese	Knollwood Elementary	Tutor	Up to 57	\$50.00
Emily Holmsen	Knollwood Elementary	Tutor	Up to 57	\$50.00
Smruti Shah	Knollwood Elementary	Tutor	Up to 57	\$50.00
Jamie Vento	Northvail Elementary	Tutor	Up to 57	\$50.00
Kirsten Raschdorf	Northvail Elementary	Tutor	Up to 57	\$50.00
Jennifer Cruz	Mt. Tabor Elementary	Tutor	Up to 57	\$50.00
Stephanie Dasti	Mt. Tabor Elementary	Tutor	Up to 57	\$50.00
Mary Otto	Mt. Tabor Elementary	Tutor	Up to 57	\$50.00
Dorota Edens	Central Middle School	Tutor	Up to 57	\$50.00
Denise Pietropinto	Littleton Elementary	Tutor	Up to 57	\$50.00
Elena Betines	Littleton Elementary	Tutor	Up to 57	\$50.00
Heather Heyrich	Littleton Elementary	Tutor	Up to 57	\$50.00
Joseph Gesumaria	Troy Hills Elementary	Tutor	Up to 57	\$50.00
Anne Pedersen		Sub	As needed	\$50.00
Pratiksha Shah		Sub	As needed	\$50.00
Deborah Buldo		Sub	As needed	\$50.00
Anita Stabile		Sub	As needed	\$50.00
Nicole Bakirtzis		Sub	As needed	\$50.00

46. **CORRECTIONS**

CORRECT

BE IT RESOLVED that the Board approve the following corrections:

Employment - Technology Services and Solutions - Pending

Mark Carolan

From: pending

To: effective September 23, 2019

Leave of Absence

Employee #10565

From: a medical leave of absence effective August 28, 2019 through October 14, 2019 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act.

To: a medical leave of absence effective August 28, 2019 through November 13, 2019 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act.

Maternity Leave of Absence

Employee #40507

From: on or about September 9, 2019 through October 15, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 16, 2019 through January 15, 2020, and pursuant to the PTHEA Agreement an unpaid leave of absence from January 16, 2020 through March 6, 2020.

To: on or about September 9, 2019 through October 7, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 8, 2019 through January 7, 2020, and pursuant to the PTHEA Agreement an unpaid leave of absence from January 8, 2020 through March 6, 2020.

Employee #49545

From: a maternity leave of absence on or about October 29, 2018 through December 7, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from December 10, 2018 through March 8, 2019, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from March 11, 2019 through November 6, 2019.

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of September 26, 2019

To: a maternity leave of absence on or about October 29, 2018 through December 7, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from December 10, 2018 through March 8, 2019, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from March 11, 2019 through January 28, 2020.

Approval of Employment - Pending Completion

Julie Montesano

From: Effective October 24, 2019 or sooner

To: Effective October 7, 2019

Waiver of Teaching Load

From:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Victoria Collado	PHS	FCS	\$10,997.14	09/03/19 - 06/18/20	1 class every day	1/7
Jennifer Hakim	PHS	Special ED-MD	\$5,348.43	09/03/19-06/18/20	¾ (25 mins extra each day)	1/7
Marlene McLellan	PHS	Spanish 4	\$1,950.91	9/3/19 - 10/16/19	¾ (25 mins extra day)	1/7
Maureen Odenwelder	PHS	Spanish 3 Honors	\$1,695.73	9/3/19 - 10/16/19	1 class a day	1/7
Damaris Delgado-Melendez	PHS	Spanish 4	\$2,327.70	9/3/19 - 10/16/19	1 class a day	1/7
Angela Minichiello	PHS	Spanish 3 Honors	\$2,331.93	9/3/19 - 10/16/19	1 class a day	1/7

To:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Victoria Collado	PHS	FCS	\$11,420.71	09/03/19 - 06/18/20	1 class every day	1/7
Jennifer Hakim	PHS	Special ED-MD	\$5,871.64	01/29/20 - 06/18/20	¾ (25 mins extra day)	1/7
Marlene McLellan	PHS	Spanish 4	\$3,231.19	09/03/19-11/14/19	1 class a day	1/7
Maureen Odenwelder	PHS	Spanish 3 Honors	\$2,808.55	09/03/19-11/14/19	1 class a day	1/7

Damaris Delgado-Melendez	PHS	Spanish 4	\$3,855.26	09/03/19-11/14/19	1 class a day	1/7
Angela Minichiello	PHS	Spanish 3 Honors	\$3,862.25	09/03/19-11/14/19	1 class a day	1/7

Employment – Equipment Operators

From: BE IT RESOLVED that the Board approve the employment of the following individuals as Equipment Operators for auditorium sound and lights at Parsippany High School and Parsippany Hills High School at \$10.00/per hour for school events and for outside organizations for the 2019-2020 school year:

To: BE IT RESOLVED the Board approve the employment of the following individuals as Equipment Operators for auditorium sound and light at Parsippany High School and Parsippany Hills High School at \$10.00/hour for events by outside organizations for the 2019-2020 school year

Superintendent's Bulletin No. 4
September 26, 2019

Read-Ins

Page/Number	Explanation																																																		
Page 2 #1	<p><u>Travel and Work Related Expenses</u></p> <p>ADD:</p> <table border="0"> <thead> <tr> <th>Name</th> <th>Purpose</th> <th>Date</th> <th>Location</th> <th>Estimated Expenses</th> </tr> </thead> <tbody> <tr> <td>Barbara Sargent</td> <td>Comprehensive Exploration of SEL \$450.00</td> <td>11-4-19, 1-10, 4-20-20</td> <td></td> <td>Trenton, NJ</td> </tr> <tr> <td>Chris Birge</td> <td>Crisis Prevention</td> <td>10-22-25-19</td> <td>Parsippany, NJ</td> <td>\$3,249.00 ea</td> </tr> <tr> <td>Ian Nutkis</td> <td>Training</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Kellie Malloy</td> <td>Dev Students' Initiative</td> <td>12-16-19</td> <td>West Orange, NJ</td> <td>\$279.00</td> </tr> <tr> <td>Eugene Behme</td> <td>Guided Math</td> <td>10-15-19</td> <td>Morristown, NJ</td> <td>\$150.00</td> </tr> <tr> <td>Samantha Payerl</td> <td>Individualize Writing</td> <td>10-17-19</td> <td>Westbury, NY</td> <td>\$249.00 Title IIA</td> </tr> <tr> <td>Eugene Behme</td> <td>Starlab Training</td> <td>11-20-19</td> <td>Branchburg, NJ</td> <td>\$150.00 Title IIA</td> </tr> <tr> <td>Patricia Napolitano</td> <td>NJASL Conference</td> <td>12-9-19</td> <td>East Brunswick, NJ</td> <td>\$225.00</td> </tr> <tr> <td>Susie Scholz</td> <td>Guided Math</td> <td>10-15-19</td> <td>Morristown, NJ</td> <td>\$150.00 Title IIA</td> </tr> </tbody> </table>	Name	Purpose	Date	Location	Estimated Expenses	Barbara Sargent	Comprehensive Exploration of SEL \$450.00	11-4-19, 1-10, 4-20-20		Trenton, NJ	Chris Birge	Crisis Prevention	10-22-25-19	Parsippany, NJ	\$3,249.00 ea	Ian Nutkis	Training				Kellie Malloy	Dev Students' Initiative	12-16-19	West Orange, NJ	\$279.00	Eugene Behme	Guided Math	10-15-19	Morristown, NJ	\$150.00	Samantha Payerl	Individualize Writing	10-17-19	Westbury, NY	\$249.00 Title IIA	Eugene Behme	Starlab Training	11-20-19	Branchburg, NJ	\$150.00 Title IIA	Patricia Napolitano	NJASL Conference	12-9-19	East Brunswick, NJ	\$225.00	Susie Scholz	Guided Math	10-15-19	Morristown, NJ	\$150.00 Title IIA
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Page 2 #2	<p><u>Gifts to the District</u></p> <p>ADD</p> <p>Brooklawn PTSA has donated \$400.00 to the BMS Media Club</p> <p>Jen Thurkauf has donated a GE Refrigerator Serial #JH5 24694 to Parsippany High</p> <p>Northvail PTA has donated \$2,299 to the Board of Education to help support cultural arts events at Northvail School</p>																																																		
Page 4 #6	<p><u>Student Teachers</u></p> <p>ADD:</p> <p>BE IT RESOLVED that the Board approve Shannon Cox to observe for 50 hours between September 27, 2019 and December 4, 2019 at Brooklawn Middle School with Lauren Penna as part of her pre-service training at Centenary University subject to the receipt of all required documents including but not limited to completion of criminal history and other materials.</p>																																																		
Page 6 #11	<p><u>Late Bus Monitors</u></p> <p>ADD:</p> <p>Parsippany High School Eileen Dugan, Jennifer Hakim, Alexandra Katz, Laura Rizzo</p>																																																		
Page 9 #15	<p><u>Change - Maternity Leave of Absence</u> Employee #40265</p> <p>From: a maternity leave of absence on or about December 13, 2019 through February 7, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid child-care leave of absence from February 10, 2020 through May 8, 2020.</p>																																																		

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Contract Revision of Training Level Advancement – Upgrading

ADD:

Upgrade from BA to BA+45

NAME	STEP	SALARY
Katherine Zimny	3	\$61,515.00

Upgrade from BA+15 to BA+45

NAME	STEP	SALARY
Peter Romanyshyn	12	\$79,945.00.00

Upgrade from BA+30 to BA+60

NAME	STEP	SALARY
Kathleen McGuire	16	\$97,550.00

NEW BUSINESS

Board members were asked to review dates for the Board Retreat.

NEW BUSINESS

HEARING OF PUBLIC

Barb Demarest – Wanted to thank the Board for their support in getting word out to the community about Preschool Advantage, an organization which helps families afford preschool.

Susan Ciccotelli – Wanted clarification on the string bags at Brooklawn and a review of the suggested supply lists.

Sonal Patel – Commented on the use of stringbags at Brooklawn

Andy Smith – Commented on the use of stringbags at Brooklawn

Dr. Sargent thanked Ms. Demarest and explained that Dr. Betz had been present at the meeting to hear the issues with the stringbags at Brooklawn.

Mrs. Golderer asked if the procedures for using stringbags had changed.

Mr. Neglia suggested that the safety of the use of stringbags be researched.

Closing of Public Session.

HEARING OF PUBLIC

**ROLL CALL: SUPERINTENDENT’S BULLETIN #4
AND SECRETARY’S REPORT**

**ROLL CALL
VOTES**

On a motion by Mrs. Mayer seconded by Mrs. Orme, Superintendent’s Bulletin Number 4 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X			8,21,32,37		
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Cogan	X					
Mr. Neglia	X			45		

ADJOURN

ADJOURN

There being no further business, the executive and public meeting adjourned at 8:57 p.m. on a motion by Mrs. Cogan seconded by Mrs. Mayer and voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer	X					
Mrs. Mayer	X					
Mrs. Orme	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Susan Dykstra
Comptroller

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 4
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**