

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Thursday, September 14, 2017**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, September 14, 2017 at Dr. Frank A. Calabria Education Center, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER

CALL TO ORDER

President Mr. Neglia called the meeting to order at 6:40 pm.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 10, 2017 and at the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on September 8, 2017. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. George Blair
 Mr. Joseph Cistaro
 Mrs. Alison Cogan
 Mrs. Susy Golderer
 Mr. Nicholas Kumburis
 Mrs. Judy Mayer
 Mr. Andrew Choffo
 Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
 Mrs. Robin C. Tedesco, Business Administrator/Board Secretary
 Mrs. Katherine Gilfillan, Esq., Board Attorney
 Dr. Jeffrey Charney, Int. Asst. Supt./Chief Academic Officer
 Dr. Robert Sutter, Asst. Superintendent- Human Resources
 Mr. Anthony Giordano, Exec. Director of Pupil Personnel Serv.
 Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Ms. Lyanna Rios, Assistant Business Administrator

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

A motion was made by Mr. Neglia to go into Closed Session for the purpose of discussing PTHEA Grievance 16-17 #3 – Mandatory Meetings during Lunch; and to discuss two legal matters which are confidential in nature as the information discussed is covered under the attorney-client privilege. Both matters pertain to employee issues; one regarding a termination of employment and the other pertains to a lawsuit brought against the district by a former employee. No action will be taken with respect to these matters.

The motion was moved by Mr. Cistaro and seconded by Mrs. Mayer and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mr. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mr. Berrios, seconded by Mrs. Golderer and unanimously approved by roll call vote the regular meeting reconvened at 7:04 p.m.

STUDENT COMMITTEE REPORT

**STUDENT COMM.
REPORT**

Olivia Shoshan reported on activities at Parsippany High School.

CORRESPONDENCE

CORRESPONDENCE

None

UNFINISHED BUSINESS

UNFINISHED BUSINESS

None

COMMITTEE REPORTS

COMMITTEE REPORTS

Sports/Extra-Curricular Committee: Mr. Blair had no report.

Transportation Committee: Mr. Kumburis had no report.

Finance Committee: Mrs. Cogan reported on September 7, 2017 meeting which discussed the Secretary's Report, financial report, completion of audit and presentation to Board in November. Additional SSO's for the elementary schools service agreement with the Town.

Policy Committee- Mr. Choffo had no report

Personnel Committee: Mrs. Mayer no report.

Critical Issues Committee: Mr. Berrios had no report.

Communications Committee: Mr. Cistaro reported on September 11, 2017 meeting, discussion included update on district Facebook page, IT Audit currently being reviewed by attorney, communication between teachers and students via social media.

Buildings and Grounds: Mr. Cistaro reported on September 14, 2017 meeting, discussion included PHS weight room, Littleton Canopy replacement, PHHS Press Box repairs, repairs of bathroom stall partitions, air conditioning at schools that currently are not air conditioned, review of wireless access points, surveillance cameras and technology in the schools.

Mrs. Mayer asked for the number of schools that are not air conditioned. Mr. Cistaro explained a section of BMS and CMS are not air conditioned as well as Parsippany High School.

Teaching & Learning Committee: Mrs. Golderer reported on September 11, 2017 meeting. Discussion included incorporating a rotating schedule at PHS and PHHS which will allow students to have lunch on the same period.

Mrs. Mayer explained her concern with this suggestion and provided additional information.

Mr. Blair explained that both principals at PHS and PHHS had done extensive research on rotating schedules.

Mr. Kumburis asked about spacing availability when it rains and the long serving lines this can potentially create. Mrs. Golderer explained that this was discussed and that the current Food Service Provider has successfully serviced other districts with rotating schedules.

Dr. Sargent explained that a presentation will take place in the near future followed by a parent meeting and a practice run to ensure successful implementation in the next school year.

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of September 14, 2017

Mr. Cistaro suggested that Pomptonian be a part of the test run to ensure successful implementation.

Other topics discussed in Teaching and Learning Committee included the Computer Science AP Course to be voted on in tonight's meeting. Dr. Charney also explained the GRO program and changes anticipated. Mrs. Mayer added these changes will begin with the 5th grade class.

APPROVAL OF MINUTES

On a Motion by Mr. Blair, seconded by Mrs. Golderer, the Executive and Regular minutes of the August 29, 2017 meeting, were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro			X			
Mrs. Cogan	X					
Mrs. Golderer	X					
Mr. Kumburis			X			
Mrs. Mayer			X			
Mr. Choffo	X					
Mr. Neglia	X					

Dr. Sargent thanked board members and student committee, she then presented Superintendent Bulletin Number 3.

Mrs. Robin C. Tedesco presented Secretary Report.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT’S BOARD OF EDUCATION BULLETIN

Number 3

September 14, 2017

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. **Policy 5111**

POLICY A
5111

BE IT RESOLVED that the Board approve the request by Denis Mulroony, principal of Parsippany High School, that student A be allowed to complete their senior year as per Board of Education Policy 5111.

II. GA – GENERAL ADMINISTRATION – JONI BENOS

2. Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Nancy Heisler	Autism NJ Conference	October 19, 2017	Atlantic City, NJ	\$355.91
Elizabeth Quinn	NJ Assoc of School Librarians	November 16-17, 2017	Long Branch, NJ	\$190.00

3. Field Trip Destination

**FIELD TRIP
DESTINATION**

BE IT RESOLVED that the Board approve the potential Field Trip destination for the 2017-2018 school year.

Destination

Museum of the American Revolution
Philadelphia, Pennsylvania

What the trip would be for

Pre-AP US History 1 Class

4. Overnight Field Trip Approval

**OVERNIGHT
FIELD TRIP B**

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany High School.

Grade 11 November 26-29, 2017 – NAFME All National Honors Choir – Disney Coronado Spring Resort, Orlando, Florida

5. **Gifts to the District**

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

Knollwood

The Knollwood School PTA has donated \$2,950 to the Board of Education to help support Cultural Arts programs at Knollwood School.

Littleton

The Littleton School PTA has donated \$3,000 to the Board of Education to help support Cultural Arts programs at Littleton School.

III. AP – ACADEMIC PROGRAMMING – JEFF CHARNEY, ED.D.

6. **Courses of Study**

**COURSES OF
STUDY**

BE IT RESOLVED that the Board approve the following Courses of Study that have been approved by CCPC and the Board Teaching and Learning Committee:

AP Computer Science Principles
Gifted Reach Out Program, Grade 5

IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.

7. TARGET: Teach Parsippany

**TARGET
TEACH**

BE IT RESOLVED that the Board approve the teachers listed below with stipends indicated for the coordination of the TARGET: Teach Parsippany Program at the two high schools during the 2017-2018 school year:

Cristine Hild	\$3,000
Linda Puso	\$3,000
James Wiegand	\$3,000

8. Late Bus Monitors

**LATE BUS
MONITORS**

BE IT RESOLVED that the Board approve payment to the individuals named below who have indicated their willingness to serve as late bus monitors for the 2017-2018 school year:

After School Late Bus 2:25-4:00 \$33.00/per session

Parsippany High School

Jennifer Fedo

Parsippany Hills High School

Suzanne Barrett	Pamela Ghee-Cotton
Kendra Calabria	Jeffrey Greenberg

9. Approval of Employment

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individuals named below, for the 2017-2018 school year and that a contract be issued in accordance with the provisions of the 2015-2018 Agreement between the Board of Education and the PTHEA.

Jeannine Eckert

Degree:
Certification:
Experience:
Guide Placement:
Effective:
Assignment:

Science Teacher

BA/Fordham Univ. 2007
Elementary K-5, Elementary 5-8 w/Science
Substitute Teacher – 2 years
BA, Step 3, \$53,285.00
September 15, 2017
Central Middle School
(Replacement)

10. **Re-Employment/Changes – Substitute Approval**

**RE-EMPLOY
SUB**

BE IT RESOLVED that the Board approve the re-employment of the individual named below who holds the appropriate number of credits or the proper certification and has indicated her interest in serving as substitute during the 2017-2018 school year.

Theresa Cicala Nurse 9/6/2017

11. **Leave of Absence**

LOA

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30832, Secretary, effective August 15, 2017 through October 13, 2017 utilizing available sick, personal, family illness, and vacation days and an unpaid medical leave of absence from October 16, 2017 through November 7, 2017, pursuant to the Family Medical Leave Act.

BE IT RESOLVED that the Board approve a medical leave of absence for employee #43829, Lead Mechanic, effective August 28, 2017 through October 6, 2017 utilizing available sick days pursuant to the Family Medical Leave Act.

12. **Employment – Equipment Operators**

**EMPLOY
EQUIP OPERATORS**

BE IT RESOLVED that the Board approve the employment of the following individuals as Equipment Operators for auditorium sound and lights at Parsippany Hills High School for the 2017-2018 school year:

Students to be paid at the rate of \$8.44/hour:

Aaron Kreitman

13. **Retirement – PTHEA**

PTHEA

BE IT RESOLVED that the Board approve the resignation of Cheryl Grummer, Teacher at Lake Parsippany Elementary School, for the purpose of retirement effective November 1, 2017, with her last day of work being October 27, 2017.

14. **Transfer of Assignment 2017-2018**

**TRANSFER OF
ASSIGN 17-18**

BE IT RESOLVED that the Board approve the individuals named below who have been transferred/reassigned for the 2017-2018 school year:

ADD:

Vanessa Lucas (on leave)
From: PHS – Art To: PHHS – Art

CHANGE:

Laurie Chowtavi
From: PHS 2/4, PHHS 2/4 – Physics To: PHS 4/4 – Chemistry

15. **Appointment – Volunteer Extra-Curricular Athletic Aide**

**APPOINT VOL
EXTRA AIDE**

BE IT RESOLVED that the Board approve the appointment of the following individual as volunteer extra-curricular athletic aide in the area indicated for the 2017-2018 school year:

Parsippany High School

Gregory Loughlin Marching Band

16. **Change in Start Date – PTHEA**

**CHANGE START
DATE**

BE IT RESOLVED that the Board approve the change in start date for the individual named below:

Janene Nardiello – Art Teacher – Lake Hiawatha/Knollwood
From: October 1, 2017 To: September 25, 2017

17. **Change in Start Date – Office Aide**

**CHANGE START
DATE**

BE IT RESOLVED that the Board approve the change in start date for the individual named below:

Donna Jenkins – Lake Parsippany
From: Pending To: September 1, 2017

18. **Change in Start Date – Paraprofessional**

**CHANGE START
DATE**

BE IT RESOLVED that the Board approve the change in start date for the individuals named below:

Becky Yousaitis – Brooklawn
Erin McCoy – Central
From: Pending To: August 31, 2017

Upgrade from BA+15 to BA+30

Name	Step	Salary
Jayne Dzuback	6	\$60,678.00
Elizabeth O'Boyle	6	\$60,678.00
Russell Smith	6	\$60,678.00
Christopher Wells	3	\$56,985.00

Upgrade from BA+30 to BA+45

Name	Step	Salary
Laura Champion	6	\$65,208.00
Rachael Krehel	8	\$68,903.00
Susan Muheisen	7	\$66,883.00
Erin Neglio	7	\$66,883.00
Tiffany Schifano	11	\$75,724.00
James Wiegand	10	\$73,503.00

Upgrade from BA+30 to BA+60

Name	Step	Salary
David Glass	16	\$97,550.00
Kimberly Wall	6	\$66,578.00

Upgrade from BA+45 to BA+60

Name	Step	Salary
Nicole Andersen	9	\$72,177.00
Stephanie Dasti	13	\$87,980.00
Joseph Gesumaria	5	\$64,885.00
Johanna Greco	4	\$63,885.00
Heather Heyrich	6	\$66,578.00
Jamie McHugh	2	\$62,085.00
Patricia Napolitano	16	\$48,775.00
Angelyna Reggiani	16	\$97,550.00
Matthew Reidinger	10	\$74,878.00
Adrienne Schauder	13	\$87,980.00
Dena Viscuso	16	\$48,775.00
MaryJo Sheahan	15	\$93,860.00
Tara Snellings	15	\$93,860.00
Kathleen Washington	16	\$97,550.00
Jennifer Yee	6	\$66,578.00

Upgrade from BA+60 to Doctorate

Name	Step	Salary
James Powles	15	\$95,065.00
Smita Shukla	5	\$65,685.00

22. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the corrections listed below:

Employment – PTHEA

CHANGE:

Christina Moawad – Media Specialist
From: Lake Hiawatha 4/5, Knollwood 1/5
To: Lake Hiawatha 4.5/5, Eastlake .5/5

Employment – Noontime Aides 2017-2018

CHANGE:

Jean Carroll – Lake Hiawatha
From: 35 hours per week
To: 27.5 hours per week

Building Webmasters – 2017-2018

CHANGE:

Parsippany High School
From: *to be determined*
To: Gregory Dalakian \$1,567.00

PTHESA - Perfect Attendance

ADD:

Mui Fong Yip

Employment – Office Aides

CHANGE:

From: effective September 6, 2017 or sooner if needed
To: effective August 31, 2017

PTH Educational Support Association (PTHESA) 2017-2018

CHANGE:

Nicole Bakirtzis
From: Instructional Para IDEA To: Instructional Para

Maureen Cappuccino Sherri Curlo
Nicole Ranieri Hermine Samtani
Annamarie Shymanski
From: Paraprofessional IDEA To: Paraprofessional

V. **PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

23. **SKIP Program – Supervisor and Nurse**

**SKIP
SUPV/NURSE**

BE IT RESOLVED that the Board approve John Englishmen as a supervisor for the SKIP program for the 2017-2018 school year, not to exceed 15 hours per week, at the hourly rate of \$50.00.

BE IT RESOLVED that the Board approve Christine Lydiksen as a nurse for the SKIP program for the 2017-2018 school year, not to exceed 15 hours per week, at the hourly rate of \$37.00.

24. **Home Instructor for 2017-2018**

HOME INSTR

BE IT RESOLVED that the Board approve Philip Mongiovi as a Home Instructor for the 2017-2018 school year, at the rate of \$41 per hour.

25. **Out of District Tuition**

**OUT OF DISTRICT
TUITION**

BE IT RESOLVED that the Board approve the tuition cost for a student with disabilities who will require an out-of-district special program for the 2017-2018 school year, as indicated below. The student has been classified by the Child Study Team in accordance with Title 18A:46:

Placement	Student No.	Tuition Cost
Morristown High School	25335	\$66,094

26. **ESEA Grant Application Approval**

BE IT RESOLVED that the Board approve the submission and acceptance by the New Jersey Department of Education of the ESEA Grant Application for the 2017-2018 school year as follows:

Title I Part A	\$400,407	Title III Immigrant	\$ 26,643
Title II Part A	\$113,026	Title IV Part A	\$ 10,000
Title III	\$100,539		

27. **ESEA Title I Grant Teachers**

ESEA TITLE I

BE IT RESOLVED that the Board of Education approve the allocation of 100% of Diane Anderson’s salary, Sarah Hare’s salary and Mary Ellen O’Hara’s salary to the ESEA Title I FY 2017-2018 grant in the amounts as follows:

Diane Anderson	\$60,678
Sarah Hare	\$97,550
Mary Ellen O’Hara	\$65,208

28. **Teacher of the Hearing Impaired Interpreting Services**

BE IT RESOLVED that the Board approve Jennifer Shollenberger, teacher of the hearing impaired, for interpreting services for parents at Back to School Night on September 12, 2017 at Central Middle School, not to exceed three hours, at her hourly rate of \$75.80.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

29. **Payment of Bills**

PAYMENT OF BILLS

BE IT RESOLVED that the Board of Education approve the payment of current bills for September 14, 2017 for the 2017-2018 school year in the amount of \$3,666,024.25.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities for the month of August 2017 school year in the amount of \$9,016.97.

30. **Transfer of Funds**

TRANSFER OF FUNDS

C

BE IT RESOLVED that the Board of Education authorize the transfers in the 2017-2018 budget per detail of transfers report, August 1-31 for the 2017-2018 school year, per state law.

31. **Secretary/Treasurer Report**

SECRETARY REPORT

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending July 1-31, 2017.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of July 2017 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Robin C. Tedesco
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of July 31, 2017 after review of the Secretary's monthly financial report for July 2017 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2:13(b) and those sufficient funds are available to meet the district's financial obligations.

32. **Sale of Surplus Property**

**SALE OF SURPLUS
PROPERTY**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education accepts the check in the sum of \$75,669.63 from GovDeals which represents payment for bidded Technology Equipment approved on the April 13, 2017 Superintendent's Bulletin, motion #31.

33. **Chapter 192/193**

CHAPTER 192/193

BE IT RESOLVED, that the Board of Education approve the entitlement notice from the New Jersey Department of Education for the Chapter 192/193 grant for the 2017-2018 school year in the amount of \$99,036.00.

The breakdown for each program is as follows:

Comp Ed	\$42,520.00	Exam & Classification	\$25,485.00
ESL	\$0	Corrective Speech	\$ 8,035.00
Transportation	\$0	Supplementary Ins.	\$22,996.00

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 3 ADDENDUM

September 14, 2017

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

34. **Student Teachers**

STUDENT TEACHERS

BE IT RESOLVED that the Board approve the following student teachers to complete their student teaching assignment for the 2017-18 school year at school indicated, as part of preservice teaching requirements through their college/university program for the 2017-2018 school year:

Student's Name	Cooperating School	Requesting University
Applebaum, Laura	Lake Hiawatha	Montclair State
Blanco, Priscilla	Lake Parsippany	TCNJ
Bloemeke, Steven	PHS	Western Govenors
Breckenridge, Hannah	Central	William Patterson
Caradimitropoulo, Marisa	Troy Hills	Montclair State
Dewey, Rachael	Lake Hiawatha	William Patterson
Evans, Olivia	Knollwood	William Patterson
Fehnel, Nathan	PHHS	Montclair State
Fisher, Emily	Central & Mt. Tabor	Montclair State
Forte, Daria	Rockaway Meadow	Montclair State
Gally, Marissa	Rockaway Meadow	Montclair State
Garzon, Melanie	PHS	Montclair State
Gross, Julia	CMS	Rutgers
Halloran, Alissa	Mt. Tabor	Rutgers
Hance, Lyndsey	Knollwood	Caldwell College
Heller, Molly	Knollwood	Montclair State
Kielty, Justin	PHS & Littleton	Montclair State
Lane, Meghan	Eastlake	Montclair State
May, Ashley	PHS	Montclair State
Meyer, Lara	Lake Parsippany & Rockaway Meadow	William Patterson
Montano, Ashley	Troy Hills	Montclair State
Norell, Chloe	PHS	William Patterson
Pallis, Victoria	Rockaway Meadow	Montclair State
Piwowarski, Alyssa	Northvail	Montclair State
Rakus, Victoria	Brooklawn	Montclair State
Rochelle, Dana	Lake Parsippany	William Patterson
Sanders, Rick	Central	Montclair State
Turvey, John	Brooklawn	Fairleigh Dickinson
VanGlahn, Daniel	PHHS	Rutgers

35. **Curriculum Work – A/C #11.000.223.104.000.140**

CURR WORK

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

	Hours	Amount
Archaeology		
Anna Cave	15	\$615.00
Janet Armstrong	15	\$615.00
GRO Curriculum (Brain Unit/Entrepreneur Unit)		
Anna Cave	15	\$615.00
Janet Armstrong	15	\$615.00
Science, Grade 6		
Kristine Skinner	12	\$492.00
Integrating Literacy into Science, Grade 7		
Kellie Malloy	12	\$492.00
Integrating Reading/Writing into Science, Grade 7		
Amina Zohny	12	\$492.00
R&W Intergration (Science), Grade 6		
Debra Clifton	12	\$492.00
Science, Grade 8		
Alissa Velazquez	12	\$492.00
Palma Ring	12	\$492.00

36. **Student Assistance**

STUD ASSIST

BE IT RESOLVED that the Board approve Roxanne Hebbard, paraprofessional at Parsippany Hills High School, who assisted a student at Freshman Fun Night on September 11, 2017, as per the student's IEP, not to exceed 3 1/2 hours, at the hourly rate of \$19.20.

37. **Termination of Employment**

**TERMINATION
OF EMPLOYMENT**

BE IT RESOLVED that the Board, based upon the recommendation of the Superintendent, approve the termination of Employee #40574, probationary custodian, effective September 8, 2017.

38. **Waiver of Teaching Load**

WAIVER

BE IT RESOLVED that the Board approve the waiver of teaching load for the following individuals who will provide class coverage as indicated below during the 2017-2018 school year:

Name	Location	Subject	Amount	Effect. Dates	Class Load	Formula
Brian James	BMS	Life Skills	\$10,974.60	9/12/2017 – 6/21/2018	1 class every day	1/7
Renee Harris	BMS	Science	\$12,646.80	9/12/2017 – 6/21/2018	1 class every day	1/7

CHANGE:

From:

Name	Location	Subject	Amount	Effect. Dates	Class Load	Formula
Smita Shukla	PHHS	Science	\$3,526.60	9/6/2017 – 6/21/2018	2 classes/week	2/5 of 1/7
Susan Muheisen	PHS	Science	\$3,389.40	9/6/2017 – 6/21/2018	2 classes/week	2/5 of 1/7

To:

Name	Location	Subject	Amount	Effect. Dates	Class Load	Formula
Smita Shukla	PHHS	Science	\$3,570.00	9/6/2017 – 6/21/2018	2 classes/week	2/5 of 1/7
Susan Muheisen	PHS	Science	\$3,635.10	9/6/2017 – 6/21/2018	2 classes/week	2/5 of 1/7

39. **Contract Revision of Training Level Advancement – Upgrading**

UPGRADING

BE IT RESOLVED that the Board approve in accordance with Board Policy, as written under the terms of the Board/PTHEA Agreement and as designated in the provisions for the salary guide for teachers and nurses, the staff members named below who have submitted proof of degree and/or course credits necessary to be advanced to the next higher training level effective September 1, 2017 – June 30, 2018:

Upgrade from BA to BA+15

Name	Step	Salary
Daniel Caivano	3	\$55,685.00
Patrick Long	3	\$55,685.00

Upgrade from BA+15 to BA+30

Name	Step	Salary
Christina DeStefano	6	\$60,678.00

Upgrade from BA+30 to BA+45

Name	Step	Salary
James Kennedy	3	\$61,515.00
Emily Sadusky	3	\$61,515.00

Upgrade from BA+45 to BA+60

Name	Step	Salary
Maureen Odenwelder	5	\$64,885.00

40. **Employment – Paraprofessional**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individual named below as Paraprofessional in the area indicated effective September 13, 2017:

Eastlake Elementary School

Tawnya Ledden One-to-One \$21,435.00

41. **Transfer of Assignment – PTHESA**

**TRANSFER
PTHESA**

BE IT RESOLVED that the Board approve the following transfer of assignment for the 2017-2018 school year with no change in salary as indicated below effective September 18, 2017:

Hermine Samtani –Paraprofessional

From: Parsippany High School To: Brooklawn Middle School

42. **Change in Start Date - Coordinator of PACE**

**CHANGE START
DATE**

BE IT RESOLVED that the Board approve the change in start date for the individual named below:

Dawn Singerline

From: August 30, 2017

To: September 18, 2017

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of September 14, 2017

NEW BUSINESS

Mrs. Cogan commented on some bus issues with regards to scheduling, she asked that any bus issues be address. Dr. Sargent assured Mrs. Cogan that any issues are being addressed.

Mrs. Golderer asked about water bottle filling stations at the high schools. Mrs. Tedesco will be providing the board members a list of the schools that currently have water bottle filling stations.

HEARING OF PUBLIC

HEARING OF PUBLIC

Matthew DeVito- expressed concern with Budget adoption and other cuts considered but not adopted aside from the reading program at the middle schools. He referenced minutes from prior meetings regarding the budget and indicated that minutes from February 16, 2017, February 23, 2017 and March 9, 2017 were not posted.

Barbara Srivastava – expressed her disappointment with regards to the 1st graders no longer having GRO.

Liz Kadian – she asked that air conditioning at PHS be considered as well as a one period lunch. She also asked to be provided a list of the schools that do not have water bottle filling stations.

Closing of Public Session

Dr. Sargent assured Mr. DeVito that the minutes will be posted, she also indicated that she will look into the GRO program and get back to the board.

Mr. Berrios commented that the Budget presentation is on the district website. He also asked for clarification regarding the GRO program.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #3
AND SECRETARY’S REPORT**

**ROLL CALL
VOTES**

On a motion by Mrs. Golderer seconded by Mrs. Mayer, Superintendent’s Bulletin Number 3 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X			X		R- 4
Mrs. Golderer	X					
Mr. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X			X		R- 18, 22, 36, 40 & 41
Mr. Neglia	X					

Parsippany-Troy Hills Board of Education
Minutes of the Regular Meeting of September 14, 2017

Mr. Berrios asked where he can locate the Computer Science AP course in the Bulletin.
Mrs. Golderer located it in the bulletin.

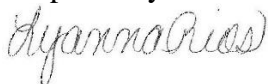
ADJOURN

ADJOURN

There being no further business, the public meeting adjourned at 7:49 pm on a motion by Mr. Kumburis seconded by Mrs. Cogan and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Cistaro	X					
Mrs. Cogan	X					
Mrs. Golderer	X					
Mrs. Kumburis	X					
Mrs. Mayer	X					
Mr. Choffo	X					
Mr. Neglia	X					

Respectfully submitted,



Lyanna Rios
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS
AFOREMENTIONED IN THESE MINUTES, PLEASE
REFER TO THE SUPERINTENDENT'S BULLETIN # 3
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD PACKET
AND NOW POSTED AT THE DISTRICT WEBSITE**