

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION
REGULAR MEETING OF
Thursday, February 8, 2018**

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, February 8, 2018 at Parsippany Hills High School, 20 Rita Drive, Morris Plains, NJ 07950.

CALL TO ORDER

CALL TO ORDER

President Mr. Neglia called the meeting to order at 6:30 pm.

MEETING NOTICE

MEETING NOTICE

Mr. Neglia stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on January 19, 2018 and at the district website <http://www.pthsd.k12.nj.us>. Additionally, the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on February 1, 2018. This is an official meeting.

FIRE NOTICE

FIRE NOTICE

The Fire Notice was read by Mr. Neglia. He also reminded everyone to turn off/or silence all electronic devices so as to not disturb the meeting.

SALUTE TO THE FLAG

SALUTE TO THE FLAG

Mr. Neglia asked everyone to stand for the flag salute.

ROLL CALL

ROLL CALL

Present: Mr. Timothy Berrios
 Mr. George Blair (phone)
 Mr. Andrew Choffo
 Mr. Joseph Cistaro
 Mr. Matthew DeVitto
 Mrs. Judy Mayer
 Mrs. Alison Cogan
 Mr. Frank Neglia

Also Present: Dr. Barbara Sargent, Superintendent
 Mrs. Robin C. Tedesco, Business Administrator/Board Secretary
 Ms. Lyanna Rios, Assistant Business Administrator
 Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Mr. Anthony Giordano, Exec. Director of Pupil Personnel Serv.
 Mrs. Katherine Gilfillan, Esq., Board Attorney

Absent & Excused: Mrs. Susy Golderer
Dr. Robert Sutter, Asst. Superintendent- Human Resources

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

A motion was made by Mr. Neglia to go into Closed Session for the purpose of discussing student HIB matters which are confidential in nature under N.J.A.C. 6A:32:-7.1 et seq. and are being presented for approval at this evening's meeting.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following:
Candidates interviewed for board member vacancy.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above-mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

RECONVENE OPEN SESSION

**RECONVENE
OPEN SESSION**

On a motion by Mr. DeVitto seconded by Mrs. Cogan and unanimously approved by roll call vote the regular meeting reconvened at 7:05 p.m.

Parsippany High School and Parsippany Hills High School choir sang The Star-Spangled Banner.

STUDENT COMMITTEE REPORT

**STUDENT COMM.
REPORT**

Karan Chauhan reported on activities at Parsippany Hills High School.

Mr. Neglia suspended the agenda for presentation of student awards.

Dr. Sargent introduced Mr. DiSanto and Mr. DiBernard who presented awards to Parsippany Hills High School and Parsippany High School students.

Board members Mr. Neglia and Mrs. Cogan assisted in the distribution of awards.

A recess was taken at 7:43 p.m.

The regular meeting reconvened at 8:00 pm

CORRESPONDENCE

None

CORRESPONDENCE

UNFINISHED BUSINESS

None

UNFINISHED BUSINESS

COMMITTEE REPORTS

Mr. Neglia stated that tentative meeting dates will be sent to each committee chairperson.

Finance Committee – Mrs. Cogan reported on January 30, 2018 meeting which discussed the 2018-2019 Budget Preparation Calendar.

Mrs. Mayer reported on January 25, 2018 DEAC (District Evaluation Advisory Committee) meeting.

Mrs. Mayer also reported on PGT (Parents of Gifted and Talented) meeting that took place on February 5, 2018

COMMITTEE REPORTS

APPROVAL OF MINUTES

On a Motion by Mr. Choffo, seconded by Mr. Berrios the Executive and Regular Minutes of January 18, 2018 were voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer					X	
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Dr. Sargent presented Superintendent Bulletin Number 11.

Mrs. Robin C. Tedesco presented Secretary Report.

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN

Number 11

February 8, 2018

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

ITEMS FOR DISCUSSION

I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

1. Awards to Students

AWARDS

BE IT RESOLVED that the Board congratulate and present certificates/plaques to the students listed below for their fine achievements.

PARSIPPANY HIGH SCHOOL – Dr. Denis Mulroony, Principal

PARSIPPANY HILLS HIGH SCHOOL – Mr. Michael DiSanto, Principal

BAND - PHS

Gregory Dalakian, Director

**2018 North Jersey Area Band-Tenor Sax
Symphonic Band
Ethan Kaplan**

**2018 North Jersey Area Band-Clarinet
Symphonic Band
Hugh Kwong**

BAND - PHHS

Michael Iapicca, Director

**2018 North Jersey Area Band
2018 North Jersey School Music Association
Region 1 Wind Ensemble and Orchestra
Tyler Gurth**

**2018 North Jersey School Music Association Region Orchestra
Brian Kong**

**2018 North Jersey Area Band
2018 North Jersey School Music Association Region 1 Wind Ensemble
Abigail Lee**

2018 North Jersey Area Band

2018 North Jersey School Music Association Region Orchestra

Kimberly Love

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2018 North Jersey Area Band

2018 North Jersey School Music Association

Region 1 Symphonic Band

Andrew Park

BAND - PHHS

Michael Iapicca, Director

2018 North Jersey Area Band

Hannah Stroh

2018 North Jersey School Music Association

Region Orchestra

Priscilla Tam

2018 North Jersey Area Band

2018 North Jersey School Music Association

Region 1 Wind Ensemble and Orchestra

Joseph Wentworth

CHOIR - PHS

Christine Wilson, Director

2017-2018 NAFME All National Honor Choir

Robert Wilson

2017-2018 Morris Area Honor Choir

Chelsea Aboagye

Elizabeth Cogan

Aidan Lafuente

Kenneth Lee

Gabriella Sanchez

Karen Shih

Karmina Wall

2018 North Jersey Region 1 Honors Choir

Claire Alleyne

Maya Ng'Oche

2017-2018 Morris Area Honor Choir

2018 North Jersey Region 1 Honors Choir

Chloe Budd

Stephanie Hernandez

Richa Iyer

Jazmin Lee

Juliana Smith
Philip Varghese

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CHOIR - PHHS
Kathleen Muka, Director

Morris County Honors Choir

Isabella Imperati
Vanessa Iradi
Jubin Thomas

2018 North Jersey Region I Choir

Brianna Davies
Sarah Fichter
Scarlette Horvath
Meera Iyer
Paul Kim
Brian Kong
Ruth Kowalski
Sarah Olsen

Morris County Honors Choir
2018 North Jersey Region I Choir

Rafaella Espinosa
Laila Kirstein
Mehak Lamba
Mia Maccarella
Anthony Paterno
Devansh Sheth
Colin Smith
Priscilla Tam
Kaneesha Vaz

National Merit Scholarship Program

Parsippany High School

2018 National Merit Commended Students

Marc Hoeltge
Ethan Kaplan
Udhay Khullar
Alice Limanova
Kendrick Slaman
Philip Varghese
Annie Zhong

National Merit Scholarship Program

Parsippany Hills High School

2018 National Merit Semi-Finalists

Karan Chauhan
Rakshay Kanthadai

2018 National Merit Commended Students

Ellen Chen
Tara Kakkaramadam
Sanjay Kao
Aleese Mukhamedjanova
Arjun Nagendran
Saketh Nibhanupudi
Siddhanth Patel
Janelle Ponnor
Krishna Prajapati
Priya Shah
David Sudit
Brandon Sung
Kyle Sung
Albert Wang
Karoline Xiong
Yash Yadav
William Yang

CROSS COUNTRY - PHS

Briane DeGironimo, Coach

Honorable Mention All Conference

Jason Finkle
Anya Kosachevich

1st Team All Conference

Vincent Colantoni
Dominic Romero

2nd Team All Conference

Kate Bernauer
Dilan Bhavsar
Katherine Castano
Nicholas LeDonne
Amber Pou
Lindsey Zicker

CROSS COUNTRY - PHHS

Michelle Perry, Coach

Honorable Mention All Conference

Adam Giovanelli
Divine Lemon
Emily Moutis
Preya Singh

FIELD HOCKEY - PHS

Rebecca Lilienthal, Coach

Honorable Mention All County

Anna Gripp
Isabella Nicoletti

Honorable Mention All Conference

Savannah Cerrato

1st Team All Conference-Defense

3rd Team All County-Defense

Nicole Calabrese

1st Team All Conference-Offense

2nd Team All County-Offense

All North Jersey
Olivia Bucciarelli

2nd Team All Conference-Defense

Juliana Davanzo
Kaitlyn Fang

2nd Team All Conference-Goal Keeper

Isabella Rocco

2nd Team All Conference-Offense

Sarah DiPippa

FIELD HOCKEY - PHHS

Alexandra Polizzo, Coach

Honorable Mention All Conference

Preya Patel

2nd Team All Conference

Alicia Mitchell

2nd Team All Conference

Honorable Mention All County

Katherine Rogers

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FOOTBALL - PHS

Jason Hurta, Coach

NJSFC – 2nd Team All Conference – Offense
Anthony Colasuonno

NJSFC - 1st Team All Conference – Defense
1st Team All County Team – Offense
John Krevis

NJSFC - Honorable Mention All Conference – Offense
Christopher Lupo

NJSFC – 2nd Team All Conference – Punter
Nicholas Santangelo

NJSFC – Honorable Mention All Conference - Defense
Amon Sharafi

FOOTBALL - PHHS

David Albano, Coach

Honorable Mention All Conference – Offense
Padrick Beggs

1st Team All Conference - Defense
Vincent Bianchi
Benjamin Walek

1st Team All Conference - Offense
Edward Comerford
Wilson Done´
Kevin Minardi

2nd Team All Conference - Defense
David Giraldo
Brandon Perot

2nd Team All Conference – Offense
Alphonse Huss
Dennis Wilson

1st Team All Conference – Offense
2017 Morris County Football Coaches Association - All County
Justin Gurth

1st Team All Conference – Offense
2017 Morris County Football Coaches Association - All County 2017
Morris County Football Coaches Association Offensive Player of the Year
Nicholas Verducci

BOYS SOCCER - PHS
Michael Mueller, Coach

Honorable Mention All Conference
Sebastian Abreu

2nd Team All Conference
Angelo Cascio

1st Team All Conference a
Honorable Mention All County
Christopher Ferri

2nd Team All Conference
Honorable Mention All County
Ogulcan Odabas

1st Team All Conference
2nd Team All County
Daniel Pico

BOYS SOCCER - PHHS
James Wiegand, Coach

1st Team All Conference
3rd Team All County
Edwin Aguirre-Rosas

1st Team All Conference
2nd Team All County
Erik Holmstrom

2nd Team All Conference
Juan Restrepo

Honorable Mention All Conference
Brandon Strocchia

2nd Team All Conference
Honorable Mention All County
Christian Torres
Aidan Zitelli

GIRLS SOCCER - PHS

Greg Cleary, Coach

1st Team All Conference
1st Team Coaches All-County Team
Luisa Barone

2nd Team All Conference
Honorable Mention Coaches All-County Team
Riley Ferguson

Honorable Mention All Conference
Paige Kaiser

1st Team All Conference
Coaches' All-County Team
Faith Preziosi

2nd Team All Conference
Honorable Mention Coaches All-County Team
Kyra Reich

GIRLS SOCCER - PHHS

Stephanie Andolino, Coach

2nd Team All Conference and All County
Sarah Costanza

2nd Team All Conference
Honorable Mention All County
Gabriella Gilgorri
Samantha Kievit

1st Team All Conference and All County
Lauren McLaughlin
Aytana Muschajew

Honorable Mention All Conference
Rebecca Warner

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7TENNIS - PHS

Michael Miller – Coach

Honorable Mention All Conference
Ellen Xu

TENNIS - PHHS

David Bongiovanni – Coach

1st Team All Conference
Karoline Xiong

2nd Team All Conference
Alison Christian
Katherine Grant
Amanda Krisiewicz

Honorable Mention All Conference
Audrey Lee

VOLLEYBALL - PHS

Heidi Brady – Coach

1st Team All Conference
Jessica Ho

2nd Team All Conference
Tia Ayton

Honorable Mention All Conference
Jazmin Lee

VOLLEYBALL - PHHS

Karen Brzezinski – Coach

2nd Team All Conference
Molly Ward

Honorable Mention All Conference
Corinne Diaz

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2. **Committee & Liaison Appointments**

**COMMITTEE/LIAISON
APPOINTMENTS** **A**

The Board Committee Appointments and Board Liaison Appointments are attached for the 2017-2018 school year.

3. **Policy 5111**

POLICY **B**
5111

BE IT RESOLVED that the Board approve the request by Michael DiSanto, Principal of Parsippany Hills High School, that student A, Grade 12, be allowed to complete the 2017-2018 school year as per Board of Education Policy 5111.

4. **Job Description – Title Change**

JOB **C**
DESCRIPTION

BE IT RESOLVED that the Board approve the change in title of the attached Job Description as follows:

From: Assistant Superintendent/Chief Academic Officer

To: Assistant Superintendent for Curriculum and Instruction

II. GA – GENERAL ADMINISTRATION – JONI BENOS

5. Travel and Work Related Expenses

**TRAVEL &
EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and **WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

Name	Purpose	Date	Location	Estimated Expenses
Christal DiVincent Keith Bruno Emily Sadusky Lori Savarese Nirav Lad Shelley Liu Tracey Caso Julie Perrone Deborah Korn	NJTESOL Conference	June 1, 2018 May 30-31, 2018 May 30-31, 2018 May 30-31, 2018 June 1, 2018 May 31- June 1, 2018 May 31- June 1, 2018 June 1, 2018 May 30, 2018	New Brunswick, NJ	\$258 Title III \$279 Title III \$279 Title III \$279 Title III \$199 Title III \$279 Title III \$279 Title III \$199 Title III \$199 Title III
Jennifer Shollenberger	Auditory Therapy Conference	March 1 & 2, 2018	New York City	\$416 Title IIA
Erin Neglio Mike Iapicca Kristin Webb	NJMEA Music Conference	February 22-23, 2018	East Brunswick, NJ	\$176.00ea
Elizabeth O’Boyle	ACDC Workshop	March 24, 2018	Verona, NJ	\$235
Karen Snell Anita Stabile Tayler Egan	Guided Reading	March 14, 2018	West Orange, NJ	\$239ea Title IIA
Debbie Buldo Tammy Walsh Stacey Van Seggern	Strategies and Structures	March 8, 2018	Livingston, NJ	\$249 ea Title IIA
Jamie Fugowski	Core Connections	March 1, 2018	Online Course	\$240 Title IIA
Ellesa Effner	AMTNJ Mathematics Conference	February 7, 2018	Monroe, NJ	\$179 Title IIA
Linda Puso Stephanie Luzzi Stacey McKay Lauren Scherzer	Addressing Common Teaching Challenges In children with Autism	March 9, 2018	Piscataway, NJ	\$90 ea Title IIA
Marie Piccoline Mary Kane	Judy Freeman’s Winners Workshop	May 15, 2018	Somerset, NJ	\$209 ea Title IIA
Marleen Gibson Antonia Hernandez	Coaching and Mentoring Skills	January 30, 2018	Parsippany, NJ	\$199 title IIA
Diane Pierce	Literacy Learning Across the Grades	March 9, 2018	Garwood, NJ	\$220 Title IIA
Karen Hunt Stacy Basile	Scaffolding for Success	March 15, 2018	Monroe, NJ	\$175 ea
Tom Gaveglio	NJDEP UST Operator Training	March 8, 2018	New Brunswick, NJ	\$355
Allison Mania Christine Beronio	Google Classroom for Student Learning	April 11, 2018	West Orange, NJ	\$249 ea Title IIA

6. **Field Trip Destinations**

**FIELD TRIP
DESTINATIONS**

BE IT RESOLVED that the Board approve the following Field Trip Destinations:

Destination

Jamaica Performing Arts Center
Da Vinci Science Center

What the trip would be for

Italian 3 Honors
Gr 5 Science Workshop

7. **Gift to the District**

**GIFT TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

Troy Hills School

Troy Hills PTA has donated \$275.00 to the Board of Education to help support cultural arts programs at Troy Hills School.

8. **Overnight Field Trip Approvals**

**OVERNIGHT
FIELD TRIPS**

BE IT RESOLVED that the Board approve the following overnight field trips as indicated below:

Parsippany High School

Grade 9-12 March 7-9, 2018 – FBLA State Competition, Atlantic City, NJ
Grades 9-12 February 22-24, 2018 – All State Band and Choir, East Brunswick, NJ

Brooklawn/Parsippany High School

Grades 7-12 April 27-29, 2018 – Student Council Conference, Ocean City, NJ
Grades 7-12 June 22-28, 2018 – National Student Council, Plymouth MN

Parsippany Hills High School

Grades 7-12 April 27-29, 2018 – Student Council Conference, Ocean City, NJ
Grade 9-12 March 7-9, 2018 – FBLA State Competition, Atlantic City, NJ

III. AP – ACADEMIC PROGRAMMING – BARBARA SARGENT, ED.D.

9. **Student Teachers**

**STUDENT
TEACHERS**

BE IT RESOLVED that the Board approve the following student teachers for the 2017-2018 school year:

Student's Name	Cooperating School	Requesting University
Danielle Padron	Central Middle School	Montclair State
Victoria Rakus	Eastlake & Mt. Tabor	Montclair State
Kyle O'Brien	Central Middle School	Rutgers
Mackenzie Hestevold	Parsippany Hills	Rutgers
Noelle Serra	Parsippany Hills	Rutgers

IV. **HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

10. **Certificates of Retirement – PTHEA**

**RETIRE
PTHEA**

BE IT RESOLVED that the Board approve the resignations of the individuals named below, for the purpose of retirement, effective July 1, 2018:

Melanie Kraemer	Reading Specialist	Littleton
Robert Stevenson	Teacher	Parsippany Hills
Ellen Ventola	Speech Language Specialist	Intervale/Knollwood

11. **Resignation – PTHEA**

**RESIGN
PTHEA**

BE IT RESOLVED that the Board approve the resignation of Carrie Youngs, School Social Worker at Parsippany High School, effective April 13, 2018.

12. **Resignation – Noontime**

**RESIGN
NOONTIME**

BE IT RESOLVED that the Board approve the resignation of Gail Nagy, Noontime Aide at Rockaway Meadow Elementary School, effective January 26, 2018.

13. **Maternity Leaves of Absence**

**MATERNITY
LEAVES**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

Employee #10446, Teacher, has requested an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018 pursuant to the Family Leave Act.

Employee #30182, Teacher, has requested a maternity leave of absence on or about April 26, 2018 through June 21, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from August 30, 2018 through November 21, 2018.

Employee #40531, Teacher, has requested a maternity leave of absence on or about April 16, 2018 through June 11, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from June 12, 2018 through November 9, 2018.

14. **Waiver of Teaching Load**

WAIVER

BE IT RESOLVED that the Board approve the waiver of teaching load for the following individual who will provide class coverage as indicated below during the 2017-2018 school year:

Name	Location	Subject	Amount	Effect. Dates	Class Load	Formula
Jessica Kapusnick	CMS	Global Digital Citizenship	\$2,068.47	1/29/2018 – 4/13/2018	1 class every day	1/7

15. **Employment – Paraprofessionals**

**EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as Paraprofessionals in the areas indicated:

Lake Hiawatha Elementary School

Vanishree Malinowski Instructional \$30,454.00 Effect: 2/9/18
(prorated)

Lake Parsippany Elementary School

Teliyah Campbell Paraprofessional \$21,435.00 Effect: 2/12/18
(prorated)

Rockaway Meadow Elementary School

Emily Mattioli Paraprofessional \$21,435.00 Effect: 2/12/18
(prorated)

16. **Additional Sick Days – Non-Affiliated**

**ADDT'L SICK
DAYS**

BE IT RESOLVED that the Board approve five (5) additional non-accumulative sick days with pay for Employee #30307, Security Officer, effective February 5, 2018 through February 9, 2018.

17. **Additional Sick Days – PTHEA**

**ADDT'L SICK
DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days with pay, less the cost of a substitute for Employee #30848, Teacher, effective February 5, 2018 through March 19, 2018.

18. **Additional Sick Days – Local 32**

**ADDT'L SICK
DAYS**

BE IT RESOLVED that the Board approve nineteen (19) additional non-accumulative sick days at one-half pay for Employee #40073, Custodian, effective February 1, 2018 through February 29, 2018.

19. **Leaves of Absence**

LOA

BE IT RESOLVED that the Board approve a medical leave of absence for Employee #40073, Custodian, effective January 18, 2018 through February 28, 2018 utilizing available sick leave, and one (1) vacation day, pursuant to the Family Medical Leave Act.

BE IT RESOLVED that the Board approve an unpaid medical leave of absence for Employee #43659, Noontime Aide, for the 2017-2018 school year.

BE IT RESOLVED that the Board approve a medical leave of absence for Employee #49482, Noontime Aide and Bus Aide, from January 16, 2018 through January 23, 2018 utilizing available sick days; and an unpaid medical leave of absence from January 24, 2018 through February 28, 2018.

BE IT RESOLVED that the Board approve a medical leave of absence for Employee #30848, Teacher, from January 18, 2018 through March 19, 2018 utilizing available sick and personal days pursuant to the Family Medical Leave Act.

BE IT RESOLVED that the Board approve a medical leave of absence for Employee #11101, Custodian, effective December 20, 2017 through February 21, 2018 utilizing accumulated sick leave, personal and vacation days, and an unpaid leave of absence from February 22, 2018 through March 16, 2018, pursuant to the Family Medical Leave Act.

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30996, Secretary, effective February 20, 2018 through March 19, 2018 utilizing available sick days, pursuant to the Family Medical Leave Act.

20. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individuals on a 150-day probationary period as indicted below:

<u>Name</u>	<u>Step</u>	<u>Salary</u>	<u>Effect.</u>	<u>Assignment</u>	<u>School</u>
Sean Oates	2	\$30,180.00 +\$1,458.00 (2 nd Shift)	2/12/2018	Custodian	Lk Hiawatha
Gerard Vecchia	2	\$30,180.00	2/12/2018	Maint. Worker	Maintenance
BenHur Castro Mancias	2	\$30,180.00 +\$1,458.00 (2 nd Shift)	3/1/2018	Custodian	Mt. Tabor

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21. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Raysa Herrera, who has successfully completed her 150-day probationary period as a Part-time Custodian. A contract should be issued to her for the 2017-2018 school year for \$14.38 per hour, effective February 1, 2018.

22. **Major-Extra Responsibility Assignments 2017-2018**

COACH

BE IT RESOLVED that the Board approve the additions/resignations/changes named below in major-extra responsibility assignments for the 2017-2018 school year:

RESIGN:

Parsippany Hills High School

Stephanie Pavone Assistant Coach Girls Softball

ADD:

Brooklawn Middle School

Stephanie Pavone Coach Girls Softball Step 3 \$5,991.00

Parsippany Hills High School

Krista Perry Head Coach Girls Lacrosse Step 1 \$6,995.00

23. **RESOLUTION – SUSPEND**

SUSPEND

BE IT RESOLVED that the Board of Education of the Township of Parsippany-Troy Hills approve the recommendation of the Superintendent of Schools that Employee #10080 be suspended with pay for cause effective January 23, 2018 through January 30, 2018.

24. **Webmaster – PACE**

**WEBMASTER
PACE**

BE IT RESOLVED that the Board approve Diane Schiller as webmaster for PACE for the 2017-2018 school year to be paid \$1,526.00.

25. **Resignation – Local 32**

BE IT RESOLVED that the Board approve the resignation of Christopher Guarneri, Custodian floater, effective January 30, 2018.

26. **Appointment – Volunteer Extra-Curricular Athletic Aides**

**APPOINT VOL
EXTRA AIDES**

BE IT RESOLVED that the Board approve the appointment of the following individuals as volunteer extra-curricular athletic aides in the areas indicated for the 2017-2018 school year, effective February 9, 2018:

Parsippany Hills High School

John Mikorski Boys Lacrosse
Daryl Smith Baseball

27. **ESL Homework Club**

**ESL HOMEWORK
CLUB**

BE IT RESOLVED that the Board approve the following individual for the ESL Homework Club, which started on January 15, 2018 through the week of May 21, 2018:

The weeks are as follows:

1-15-18	2-05-18	3-05-18	4-09-18	5-07-18
1-22-18	2-12-18	3-12-18	4-16-18	5-14-18
1-29-18	2-19-18	3-19-18	4-23-18	5-21-18
	2-26-18	3-26-18	4-30-18	

The teacher will work 2 times per week and be paid \$50.00 per session from Title III ESSA Funds:

Maureen Odenwelder - Eastlake 36 days x \$50.00 per day + \$1,800.00

28. **Approval of Employment – Pending Completion**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the appointment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2015-2018 Agreement between the Board of Education and the PTHEA.

Heather Gonzalez

Degree:
Certification:
Experience:
Guide Placement:
Effective:
Assignment:

English Teacher

BS/Kutztown Univ. 2012
Teacher of English
Teacher – 3 years
BA15, Step 5, \$57,685.00
February 20, 2018
Parsippany High School
(Replacement)

29. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the corrections listed below:

Waiver of Teaching Load

Jennifer Korman – BMS Math effective 1/2/2018 – 3/23/2018 – 2 classes every day

From: \$7,163.52

To: \$10,028.26

Resignation – PTHEA

Lori Caruso – Parsippany Hills High School

From: effective March 8, 2018 or sooner if a suitable replacement can be employed

To: effective January 19, 2018

Additional Sick Days – PTHEA

Employee #11101

From: thirty (30) additional non-accumulative sick days at one-half pay for Employee #11101, Custodian, effective January 9, 2018 through February 21, 2018.

To: thirty (30) additional non-accumulative sick days at one-half pay for Employee #11101, Custodian, effective January 9, 2018 through February 22, 2018.

Employee #11450

From: twenty-three (23) additional non-accumulative sick days with pay, less the cost of a substitute for Employee #11450, Teacher, effective January 2, 2018 through February 2, 2018. This leave will be counted against available FMLA leave.

To: thirty (30) additional non-accumulative sick days with pay, less the cost of a substitute for Employee #11450, Teacher, effective January 2, 2018 through February 15, 2018.

Leaves of Absence

Employee #11185

From: medical leave of absence effective December 5, 2017 through February 2, 2018 utilizing accumulated sick leave, pursuant to the Family Medical Leave Act.

To: medical leave of absence effective December 5, 2017 through March 5, 2018 utilizing accumulated sick leave, pursuant to the Family Medical Leave Act.

Employee #30346

From: effective November 13, 2017 through December 21, 2017 utilizing available sick days and an unpaid leave of absence from December 22, 2017 through February 2, 2018, pursuant to the Family Medical Leave Act.

To: effective November 13, 2017 through February 14, 2018 utilizing available sick days, pursuant to the Family Medical Leave Act.

Employee #30993

From: effective October 11, 2017 through January 12, 2018, and an intermittent medical leave of absence from January 16, 2018 through January 26, 2018, utilizing available sick days, pursuant to the Family Medical Leave Act.

To: effective October 11, 2017 through January 12, 2018, and an intermittent medical leave of absence from January 16, 2018 through February 2, 2018, utilizing available sick days, pursuant to the Family Medical Leave Act.

Maternity Leave of Absence

Employee #49548

From: on or about March 9, 2018 through May 1, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from May 2, 2018 through October 2, 2018 and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from October 3, 2018 through June 20, 2019.

To: on or about April 9, 2018 through May 1, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from May 2, 2018 through October 2, 2018 and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from October 3, 2018 through June 20, 2019.

Employee #49267

From: on or about January 2, 2018 through January 23, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from January 24, 2018 through April 20, 2018.

To: on or about January 2, 2018 through January 25, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from January 26, 2018 through April 20, 2018.

Employee #11450

From: on or about February 5, 2018 through March 26, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from March 27, 2018 through June 21, 2018.

To: on or about February 16, 2018 through April 16, 2018 utilizing her accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from April 17, 2018 through June 21, 2018.

Employee #10633

From: an unpaid childcare leave of absence pursuant to the Family Leave Act from August 31, 2017 through November 22, 2017, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from November 27, 2017 through March 7, 2018.

To: an unpaid childcare leave of absence pursuant to the Family Leave Act from August 31, 2017 through November 22, 2017, and an unpaid medical leave of absence from November 27, 2017 through June 21, 2018.

V. PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO

30. **Out-of-District Tuition**

OOD TUITION

BE IT RESOLVED that the Board approve the tuition cost for a student with disabilities who will require an out-of-district placement for the remainder of the 2017-2018 school year, as indicated below. This student has been classified by the Child Study Team in accordance with Title 18A:46:

Placement	Student No.	Tuition Cost
Lake Drive School	46478	\$35,280

31. **SEMI Alternate Revenue Projection Request**

SEMI

BE IT RESOLVED that the Board approve the submission of a SEMI Alternate Revenue Projection to the County Superintendent’s office given the district’s student population of health-related services.

32. **Related Services Vendor**

RELATED SVCS

BE IT RESOLVED that the Board approve Chilton Medical Center, Pompton Plains, NJ as an approved vendor for the 2017-2018 school year.

33. **ABA-Trained Paraprofessionals**

ABA PARA

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2017-2018 school year, as follows:

Staff Name	School	Effective Date of Stipend
Kelly Carluccio	Northvail	12/6/17
Lakshmi Chintada	Rockaway Meadow	1/19/18
Carol Dimmelmeir	Northvail	12/4/17
Laynie Kadushin	Rockaway Meadow	1/2/18
Megalai Sooriya		9/6/17-9/30/17
Venugopal	Rockaway Meadow	11/30/17

34. **Home Instruction**

HOME INSTR

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>
35090	Brooklawn	6	Medical
27520	PHS	12	Medical
26238	PHS	12	Medical

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35. **Harassment, Intimidation, and Bullying**

HIB

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for January 18, 2018.

Suspensions

SUSPENSIONS E

Eight secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

VI. BUSINESS/FINANCE – ROBIN C. TEDESCO

35. **Payment of Bills**

**PAYMENT
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for February 8, 2018 for the 2017-2018 school year in the amount of \$13,492,370.68.

BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities for the month of January 2018 school year in the amount of \$33,815.47.

36. **Transfer of Funds**

**TRANSFER F
OF FUNDS**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2017-2018 budget per detail of transfers report, January 2018 for the 2017-2018 school year, per state law.

37. **Secretary/Treasurer Report**

**SECRETARY
REPORT**

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending December 1 – 31, 2017.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of December 2017 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Robin C. Tedesco
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of December 31, 2017 after review of the Secretary's monthly financial report for December 2017 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2:13(b) and those sufficient funds are available to meet the district's financial obligations

38. **Grant Approvals**

**GRANT
APPROVAL**

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve the application of the 2017 Exxon Mobil Educational Alliance Program Grant and accepts the award of \$500 for Parsippany Hills High School.

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve the application of the 2017 Atlantic Healthy Schools Program A+ Challenge: Actions for Healthy Schools Grant and accepts the award of \$500 for Lake Parsippany School.

BE IT RESOLVED, that the Parsippany-Troy Hills Township Board of Education approve the additional funding received from the State Department of Education for Chapters 192/193 for 2017-2018 as follows:

Corrective Speech \$1,250

39. **Disposal of Broken and/or Outdated Equipment**

**DISPOSAL OF
EQUIPMENT**

WHEREAS, the Parsippany-Troy Hills Board of Education is the owner of certain equipment which is no longer needed for district use; and

WHEREAS, the Parsippany-Troy Hills Board of Education is desirous of disposing said equipment in an environmentally friendly manner; and

WHEREAS, Roxbury Auto Wreckers of 364 West Dewey Avenue, Wharton, NJ is a company that manages waste by de-manufacturing, recycling or refurbishing for sale; and

WHEREAS, the Parsippany-Troy Hills Board of Education has identified the following equipment to be disposed of to Roxbury Auto Wreckers.

<u>ITEM</u>	<u>SERIAL NUMBER</u>	<u>ASSET NUMBER</u>	<u>VALUE</u>	<u>QTY</u>
Highway Spreader	106215	33000125	-----	1
Swenson Spreader	78357	33000164	-----	1

NOW, THEREFORE, BE IT RESOLVED, by the Parsippany-Troy Hills Board, authorizes the Business Administrator to dispose of the outdated equipment listed above to Roxbury Auto Wreckers of Wharton, NJ.

NEW BUSINESS

Mr. Berrios commented on his attendance along with Mrs. Mayer to a NJ School Boards Association workshop regarding Superintendent Evaluation. Mrs. Mayer also commented on a webinar that will take place on an evaluation tool.

Mrs. Cogan commented on her attendance at a county meeting regarding special education. She also mentioned Buddy Ball taking place at Parsippany High School as well as her upcoming attendance at a state legislative committee meeting.

Dr. Sargent commented on a meeting regarding district representatives that will be visiting China in May as well as an exchange program with students.

HEARING OF PUBLIC

HEARING OF PUBLIC

Carrie Stetler - read a sample resolution she would like the board to adopt regarding students with an unauthorized or unknown status.

Adam McGovern – spoke in favor of the previous speaker regarding a resolution in favor of the DREAM Act. He also wanted to know what support system is currently in place to assist students.

Carrie Stetler- wanted to know if anyone would support the resolution she previously mentioned.

Closing of Public Session

Dr. Sargent addressed some of the public concerns regarding student support system.

**ROLL CALL: SUPERINTENDENT’S BULLETIN #11
 AND SECRETARY’S REPORT**

**ROLL CALL
 VOTES**

On a motion by Mrs. Mayer seconded by Mr. DeVitto, Superintendent’s Bulletin Number 11 was voted on as follows:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer					X	
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

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ADJOURN

ADJOURN

There being no further business, the public meeting adjourned at 8:24 pm on a motion by Mrs. Mayer seconded by Mrs. Cogan and voted on as follow:

BOARD MEMBERS	AYE	NAY	ABSTAIN	RECUSE	ABSENT	RESOLUTION NUMBERS
Mr. Berrios	X					
Mr. Blair	X					
Mr. Choffo	X					
Mr. Cistaro	X					
Mr. DeVitto	X					
Mrs. Golderer					X	
Mrs. Mayer	X					
Mrs. Cogan	X					
Mr. Neglia	X					

Respectfully submitted,



Lyanna Rios
Assistant Board Secretary

FOR ALL APPENDICES AND EXHIBIT ATTACHMENTS AFOREMENTIONED IN THESE MINUTES, PLEASE REFER TO THE SUPERINTENDENT'S BULLETIN #11 INCLUSIVE OF THE SECRETARY REPORT INITIALLY RECEIVED IN THE BOARD PACKET AND NOW POSTED AT THE DISTRICT WEBSITE