

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION**

**SPECIAL MEETING TENTATIVE BUDGET
TUESDAY, MARCH 5, 2013**

The Parsippany-Troy Hills Board of Education held a Special Meeting on the Tentative Budget on Tuesday, March 5, 2013 at the Board of Education Building, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER**CALL TO ORDER**

President Golderer opened the meeting at 7:05 p.m.

President Golderer stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record on February 28, 2013. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on February 28, 2013. This notice was also transmitted on February 28, 2013 to the Daily Record, The Star Ledger, and the district website: www.pthsd.k12.nj.us. This is an official meeting.

MEETING NOTICE**FIRE NOTICE****FIRE NOTICE**

The Fire Notice was read by President Golderer.

ROLL CALL**ROLL CALL**

Present: Dr. Frank Calabria
Mr. James Carifi
Mr. Anthony DeIntinis
Mr. Anthony Mancuso (arrived @ 9:10 p.m.)
Mr. Gary R. Martin
Mrs. Fran Orthwein
Mr. Michael Strumolo
Mr. Sharif Shamsudin
Mrs. Susy Golderer

Also Present: Dr. LeRoy Seitz, Superintendent
Mrs. Robin Tedesco, Business Administrator
Mrs. Nancy Gigante, Director of Curriculum
Mrs. Suzanne Olimpio, Director of Special Services
Mr. Mark A. Tabakin, Esq., Board Attorney
Mrs. Joni Benos, Admin Asst to the Superintendent

SALUTE TO THE FLAG**SALUTE TO THE FLAG**

President Golderer led the assembly in a salute to the flag.

BUDGET PRESENTATION

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Dr. Seitz gave a PowerPoint presentation on the budget. He explained that this is a draft budget and that we are approving a tentative budget at its maximum amount and it can be reduced and adjusted until adoption at the Public Hearing on March 28, 2013.

Questions from the Board followed the presentation.

Mrs. Orthwein asked if the buses are additional or replacement buses? Dr. Seitz answered that the buses are replacement due to the rotation of buses.

Mrs. Orthwein questioned if an additional Security Resource Officer (SRO) is needed for the district noting that perhaps funding can be taken for an additional SRO instead of for the additional media specialist. A discussion ensued about the media specialist positions.

Mr. Strumolo asked Mr. Carifi who pays for the SRO. Mr. Carifi replied that one SRO is paid by the Township but he doesn't know if the Township will pay for an additional SRO.

Mr. DeIntinis asked Dr. Seitz what is the agreement with the Township with regards to the SRO. Dr. Seitz said he would find out. Mr. DeIntinis explained what the SRO does.

Mr. Martin indicated that the Board may need to conduct an audit to determine how many SRO's are needed in the district.

Dr. Seitz said he would talk to the Chief of Police to find out if an audit is required, but the Board needs to decide tonight if they want to hire another SRO and put the funds aside now while the particulars about the position are determined. A discussion ensued.

Further discussion took place regarding where cuts could be made, if cuts could be made. Banked cap and what should be used also was discussed.

Dr. Calabria asked about the safety points in the budget and asked specific budget questions. Dr. Seitz explained the reasoning behind the additions and the current levels of the budget. Dr. Seitz further discussed the Ipad Lease and bringing the district learning environment into the digital age.

A discussion ensued about the technology advancement of the school district.

Mr. Martin wants to know what we can cut and to make a list for the \$1.6 million to go to 2% cap and the \$3.9 million to have no tax increase.

Mr. Carifi suggested looking into shared services with the Township to save money.

Mrs. Tedesco presented the Secretary Report.

SECRETARY'S REPORT

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The following motions recommended by the Board Secretary are non-controversial, a matter of

business, and will be voted on by one motion.

Approval of Tentative 2013-2014 Budget

APPRV TENT 2013-2014 BUDGET

1. BE IT RESOLVED that the Parsippany-Troy Hills School District, Board of Education, in the county of Morris, New Jersey approves the 2013-2014 school district budget for submission to the voters as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund:	\$132,424,558	\$122,240,876
Special Revenue Fund:	\$ 2,141,312	\$ 0
Debt Service Fund:	\$ 3,386,010	\$ 2,511,028
Totals:	\$137,951,880	\$124,751,904

BE IT FURTHER RESOLVED that there should be raised for the General Fund, \$122,240,876 and Debt Service \$2,511,028 for the ensuing School year 2013-2014.

WHEREAS, the district has a taxing authority which is composed of banked levy from previous budgets that is available to the district for the school budget for 2013-2014 in addition to the 2% cap increase over the prior year which totals \$2,308,297 resulting in a maximum district tax levy available of \$122,646,352; and

WHEREAS, the Board has approved that there should be raised for the General Fund a tax levy of \$122,240,876 for the ensuing School Year 2013-2014 utilizing \$1,902,820 of the banked cap.

WHEREAS, the Board includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23 A 10.3 (b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$1,902,820 to maintain current staffing levels and existing curricular and co-curricular programs. Specifically, the Board has determined that the banked cap is needed to fund special education staffing levels, the reinstatement of five elementary media specialists, health insurance costs and contractual obligations. The district intends to complete said purposes by June, 2014.

BE IT RESOLVED that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey approves that the unused taxing authority of \$405,477 be banked for potential use in the subsequent fiscal year; and

BE IT FURTHER RESOLVED that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey approves the following capital projects for the 2013-2014 school year:

Description/Activity	Cost
Lease Purchase Principal Payment	\$1,258,729
Paving, concrete work, storm drainage	\$98,024

Architect's fees	\$90,000
SDA Funding	\$73,910
Parsippany High School Emergency Generator	\$372,500
Lake Parsippany Rear Old Wing Roof Replacement	\$250,000
Parsippany High School stadium bleachers; retrofit home side only	\$105,000
Window Shade Replacement (Lake Hiawatha, Intervale, Brooklawn)	\$60,000
Clock system upgrade @ Lk. Hiawatha & Littleton Elem Schs	\$49,500
Public Address Speakers; additional speakers for all schools	\$63,000
TOTAL:	\$2,420,663

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2013-2014 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2012-2013 school year was \$200,000; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$14,314 as of March 1, 2013; and

BE IT RESOLVED, that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2013-2014 school year at the sum of \$200,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

WHEREAS, N.J.A.C. 6A(23A:5.2(a) mandates Boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Service	Cost
Legal	\$200,000
Accounting	\$77,000
Architect	\$90,000
Election	\$0
Other Administrative Services	\$720,817
Repair and Services	\$737,370
Extraordinary Services	\$3,405,396
Nonpublic Services	\$179,869
Professional Development	\$281,776
Transportation	\$6,754,604

WHEREAS, the Administration needs to notify the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

BE IT RESOLVED, that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2013-2014 school year.

BE IT FURTHER RESOLVED, that a public hearing be held at the Brooklawn Middle School, 250 Beachwood Road, Parsippany, NJ 07054 on Thursday, March 28, 2013 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2013-2014 School Year.

PUBLIC PORTION

PUBLIC PORTION

The meeting was opened to the public at 9:00 p.m.

Trish Weiss – media specialists should be placed back in the schools; we have done a disservice to our students not having the media specialists at all the elementary schools.

Bob Venezia – is there an increase in special education students in order to have all these additional special education teachers? Mrs. Olimpio answered the special education questions. Mr. Venezia further noted that adding media specialists at each school is very costly; use \$1 million of the banked cap to do the turf and track at Parsippany High School in 2014 and at Parsippany Hills High School in 2015.

Alison Cogan – SRO is needed at the schools but we should look into the shared services with the town; can we write a grant to support SROs? She also spoke in favor of the media specialists and the noontime aid additions.

George Blair – road to excellence is to find a way to get things done for the students; need to find a way to fund the fields.

Liz Kadian – go with the high number for tonight’s budget vote as you can always go down over the next three weeks; need the media specialists in all the schools for classes each week.

Roman Hoshowsky - school safety is important in the schools and we should react as a district to this possibly do this through revamping DARE and have patrol cars tour the schools more regularly; the State should come up with the money when they mandate districts to do things.

Mike Petowicz – can we restructure our budget to use the debt savings to fund other things:
Can we use the banked cap to fund the fields?

Sandy Giercyk – talked about the media specialists and look at what they are doing so the students get to have media more than once every two weeks.

Pat Petaccia – would like to see the district at 2% cap and not the higher percentage.

George Blair- can we open the Turf Committee up to another member; we need Mike Petowicz to be on this committee also.

The public portion was closed at 9:51 p.m.

President Golderer asked for a schedule on further budget discussions.

Dr. Seitz said a meeting is scheduled next week on Thursday, March 14th and budget discussion can resume.

Dr. Calabria noted we may need to put an SRO into the budget.

Mr. DeIntinis explained the process in getting a SRO provided to the district and ideally we would need 3 SRO's.

Dr. Seitz explained the cost is about \$80,000 per SRO.

President Golderer and Vice President Shamsudin will schedule a meeting with the Township to discuss sharing generator cost at the Parsippany High School, reduction in sewer and water fees and SRO staff levels.

**ROLL CALL VOTES: APPROVAL OF 2013-2014
TENTATIVE BUDGET**

**ROLL CALL VOTES
APPRVL 2013-14 TENT BUDGET**

Mr. DeIntinis moved and Mr. Mancuso seconded a motion that the Board approve the tentative budget as is and adding \$240,000 to the tax levy for 3 SROs. The motion was approved by roll call vote with 6 Ayes and 3 Noes by Mr. Carifi, Mr. Martin and Mrs. Golderer.

ADJOURN

ADJOURN

There being no further business the public meeting was adjourned at 10:15 p.m. on a motion by Mr. DeIntinis, seconded by Mr. Shamsudin and unanimously approved by voice vote.

Respectfully submitted,



Robin C. Tedesco
Board Secretary