

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION**

SPECIAL MEETING OF
TUESDAY, MARCH 18, 2014

The Parsippany-Troy Hills Board of Education held a Special Meeting on Tuesday, March 18, 2014 at the Board of Education Building, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER**CALL TO ORDER**

President Orthwein called the meeting to order at 7:30 p.m.

MEETING NOTICE**MEETING NOTICE**

President Orthwein stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record and at the district website, www.pthsd.k12.nj.us on March 14, 2014. Additionally the Notice of Meeting was posted at the Municipal building and copy of Notice filed with the Township Clerk on March 13, 2014. This is an official meeting.

FIRE NOTICE**FIRE NOTICE**

The Fire Notice was read by President Orthwein.

ROLL CALL**ROLL CALL**

Present: Dr. Frank Calabria
 Mr. James Carifi
 Mr. Joseph Cistaro
 Mrs. Alison Cogan
 Mr. Sharif Shamsudin
 Mr. Frank Neglia
 Mrs. Fran Orthwein

Absent & Excused: Mrs. Susy Golderer
 Mr. Gary Martin

Also Present: Dr. John Fitzsimons, Interim Superintendent
 Mr. H. Ronald Smith, Interim School Business Administrator/Board Secretary
 Mrs. Eileen Hoehne, Director of Personnel
 Dr. Nancy Gigante, Director of Curriculum & Instruction
 Mrs. Susan Tindal, Assistant Board Secretary
 Mrs. Joan Benos, Administrative Assistant to Superintendent

SALUTE TO THE FLAG**SALUTE TO THE FLAG**

President Orthwein led the assembly in a salute to the flag.

President Orthwein turned the meeting over to Superintendent Fitzsimons who gave a presentation regarding the 2014-2015 Tentative Budget. He noted that the total tax levy

increase was 1.17% and that the capital outlay would fully fund capital improvements for the first time in several years. Superintendent Fitzsimons and Mr. Smith, Interim Business Administrator, then answered questions from Board members.

HEARING OF PUBLIC

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Sandy Giercyk – calculators needed for testing; increase budget to include additional air conditioner units in elementary schools.

Bob Venezia – health benefits percentage increase; impact of Obamacare on the budget.

Mr. Smith presented the Secretary’s Report.

SECRETARY REPORT

SECRETARY REPORT

The following motions recommended by the Board Secretary are non-controversial, a matter of business, and will be voted on by one motion.

Approval of 2014-2015 Tentative Budget

APPRV 2014-2015 TENT BUDGET

1. BE IT RESOLVED that the Parsippany-Troy Hills School District, Board of Education, in the county of Morris, New Jersey approves the 2014-2015 school district tentative budget for submission to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline as follows:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2014-15 Total Expenditures:	\$135,895,428	\$1,911,299	\$3,413,823	\$141,220,550
Less: Anticipated Revenues:	\$ 13,743,214	\$1,911,299	\$ 629,287	\$ 16,283,800
Taxes to be Raised:	\$122,152,214	\$ 0	\$2,784,536	\$124,936,750

BE IT FURTHER RESOLVED that there should be raised for the General Fund, \$122,152,214 and Debt Service \$2,784,536 for the ensuing School year 2014-2015.

BE IT RESOLVED that the Parsippany-Troy Hills School District, Board of Education, in the County of Morris, New Jersey approves that the unused taxing authority of \$1,003,479 be banked for potential use in the subsequent fiscal year; and

BE IT FURTHER RESOLVED that the Parsippany-Troy Hills School District, Board of Education, in the County of Morris, New Jersey, approves the capital projects listed below with a withdrawal of \$770,000 from the Capital Reserve account to provide funding for the following project for the 2014-2015 school year:

Description/Activity	Cost
Rockaway Meadow Roof	\$800,000

BE IT FURTHER RESOLVED that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey approves the following capital projects for the 2014-2015 school year:

Description/Activity	Cost
District paving, concrete work, storm drainage	\$100,000
Parsippany High School & Central Middle School Emergency Generators	\$500,000
Knollwood Roof	\$850,000
Rockaway Meadow Roof	\$800,000
Parsippany High School Track Replacement	\$400,000
Parsippany High School Auditorium Renovations	\$50,000
Littleton Partial Windows	\$325,000
Elementary A.C. Units (Phase I)	\$50,000
SUBTOTAL:	\$3,075,000
Lease Purchase Principal Payment	\$1,265,019
Architect's fees	\$200,000
SDA Funding	\$80,000
TOTAL:	\$4,620,019

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2014-2015 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2013-2014 school year was \$128,980; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$35,773 as of March 1, 2014; and

BE IT RESOLVED, that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2014-2015 school year at the sum of \$200,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

WHEREAS, N.J.A.C. 6A(23A:5.2(a) mandates Boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Service	Cost
Instruction	\$64,881,980
Health Services	1,562,493
Support Services	14,945,317
Administration	8,641,614

Legal	200,000
Auditor	77,000
Operations/Maintenance	10,065,995
Transportation	6,645,191
Employee Benefits	21,523,528
Capital Outlay	4,700,019
Special Schools	2,312,291
State/Federal Programs	1,911,299
Transfer to Charter	340,000
Debt Service	3,413,823
TOTAL:	\$141,220,550

WHEREAS, the Administration needs to notify the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

BE IT RESOLVED, that the Parsippany-Troy Hills School District Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2014-2015 school year.

BE IT FURTHER RESOLVED, that a public hearing be held at the Board of Education Building, 292 Parsippany Road, Parsippany, NJ 07054 on Tuesday, May 6, 2014 at 8:00 p.m. for the purpose of conducting a public hearing on the budget for the 2014-2015 School Year.

ROLL CALL VOTES: SECRETARY’S REPORT

ROLL CALL VOTES

Mr. Neglia moved and Mr. Shamsudin seconded a motion that the Board approve the Secretary’s Report, Approval of the 2014-2015 Tentative Budget. The resolution was unanimously approved by roll call vote.

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

At 8:08 p.m. a motion was made by Mr. Neglia and seconded by Mr. Cistaro and was unanimously approved by roll call vote to adjourn to closed session for the purpose of personnel.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: personnel.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could

result in a possible invasion of a right of privacy and be detrimental to the parties involved.

3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

The regular meeting reconvened at 8:45 p.m.

ADJOURN

ADJOURN

There being no further business the public meeting was adjourned at 8:46 p.m. on a motion by Mr. Shamsudin, seconded by Mrs. Cogan and unanimously approved by voice vote.

Respectfully submitted,

Susan Tindal
Assistant Board Secretary