

**PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION**

REGULAR MEETING OF  
THURSDAY, OCTOBER 9, 2014

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Thursday, October 9, 2014 at the Board of Education Administration Building, 292 Parsippany Road, Parsippany, NJ 07054.

**CALL TO ORDER**

**CALL TO ORDER**

President Orthwein called the meeting to order at 6:32 p.m.

**ADJOURN TO EXECUTIVE SESSION**

**ADJOURN TO  
EXEC SESSION**

At 6:33 p.m. a motion was made by Mrs. Cogan, seconded by Mr. Berrios and was unanimously approved by roll call vote to adjourn to closed session for the purpose of student matters, legal negotiations, and personnel issues.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: student matters, legal negotiations, and personnel issues.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

On a motion by Mr. Carifi, seconded by Mrs. Golderer, and unanimously approved by voice vote, the regular meeting reconvened at 7:38 p.m.

**MEETING NOTICE**

**MEETING NOTICE**

President Orthwein stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record and at the district website, [www.ptahsd.k12.nj.us](http://www.ptahsd.k12.nj.us) on January 10, 2014. Additionally the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on October 6, 2014. This is an official meeting.

**FIRE NOTICE**

**FIRE NOTICE**

The Fire Notice was read by President Orthwein.

**ROLL CALL**

Present: Mr. Timothy Berrios  
Dr. Frank Calabria  
Mr. James Carifi  
Mr. Joseph Cistaro  
Mrs. Alison Cogan  
Mrs. Susy Golderer  
Mr. Sharif Shamsudin  
Mr. Frank Neglia  
Mrs. Fran Orthwein

Also Present: Mr. Scott E. Rixford, Superintendent  
Mr. H. Ronald Smith, Int Asst Superintendent for Business/CFOO  
Dr. Nancy Gigante, Director of Curriculum & Instruction  
Mrs. Eileen Hoehne, Director of Personnel  
Ms. Lyanna Rios, Assistant Board Secretary  
Mrs. Joan Benos, Chief of Staff/Public Information Officer  
Mrs. Katherine Gilfillan, Esq., Board Attorney  
Sujay Busarajan, Student Representative, Parsippany High School  
Nicky Parekh, Student Representative, Parsippany Hills High School

**ROLL CALL**

**SALUTE TO THE FLAG**

President Orthwein led the assembly in a salute to the flag.

**SALUTE TO THE FLAG**

**APPROVAL OF MINUTES**

On a motion by Mr. Cistaro, seconded by Mr. Neglia the minutes of the Regular Meeting and Executive Session of September 23, 2014 were unanimously approved by roll call vote.

**APPROVAL OF MINUTES**

Mrs. Golderer interjected to request an amendment to the minutes whereas Mr. Carifi had arrived late to the Executive Session, not the regular meeting; and Mr. Berrios is the Committee Chair for Transportation not Personnel. On a motion by Mr. Cistaro, seconded by Mr. Neglia, these amendments were unanimously approved by roll call vote.

**STUDENT COMMITTEE REPORTS**

Sujay Busarajan, student representative, reported on activities at Parsippany High School.

**STUDENT COMM REPORTS**

Nicky Parekh, student representative, reported on activities at Parsippany Hills High School.

Superintendent Rixford followed-up with the student representatives regarding wireless connectivity with students.

**CORRESPONDENCE**

None.

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

None.

**COMMITTEE REPORTS**

Mrs. Golderer – Critical Issues: met on October 1st.

Mr. Berrios – Transportation: scheduled to meet next week.

Mr. Cistaro – Buildings & Grounds/Safety: met this evening.

Mr. Neglia – Finance: has not met.

Mr. Neglia – Personnel: will meet on October 14<sup>th</sup>.

Mrs. Cogan – Communications: has not met.

Dr. Calabria – Teaching & Learning: met on September 23<sup>rd</sup>.

Mr. Carifi – Policy: met on October 1<sup>st</sup>.

Mr. Shamsudin – Sports: has not met.

Superintendent Rixford discussed student activity and providing more information to parents; Middle schools scheduling and a presentation scheduled for November 25<sup>th</sup>; Student Achievement and a presentation scheduled for November 13<sup>th</sup>; Excessive Classification rate and the progress being made.

Mr. Giordano gave an IDEA presentation.

Superintendent Rixford discussed further classification of students. He also mentioned a national recognition award that was given to Elissa Malespina, Coordinating Supervisor of Educational Technology.

Mr. Smith discussed items on the Business/Finance report.

Superintendent Rixford presented his Bulletin #6, resolutions:

Leadership Actions: LA 14-15, None  
General Administration: GA 14-15, 11-13  
Academic Programming: AP 14-15, None  
Human Resources: HR 14-15, 32-46 with addenda 47-54  
Pupil Personnel Services: PS 14-15, 06-08  
Business/Finance: F 14-15, 10-14, with addendum 15

**SUPERINTENDENT'S BULLETIN  
Number 6**

**SUPER'S BULLTN  
October 9, 2014**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

The following items I-VI represent the complete Superintendent’s Report, and therefore represent Board Action for all of these recommendations made by the Superintendent as required by statute. For purposes of Board and public clarity and as previously advised by the Superintendent the report is being broken down into sections by functional level and as so co-assigned by the Superintendent to a specified Cabinet Member as noted.

**I. LA – LEADERSHIP ACTIONS – SCOTT RIXFORD**

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

GA 14-15 11 **Travel and Work Related Expenses**

**TRAVEL  
& EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and  
**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and  
**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and  
**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and  
**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and  
**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and  
**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;  
**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

| Name      | Purpose               | Date             | Location        | Estimated Expenses |
|-----------|-----------------------|------------------|-----------------|--------------------|
| Kim Field | NJASL Fall Conference | October 27, 2014 | Long Branch, NJ | \$285.15           |

GA 14-15 12 **Board Policies**

**BOARD  
POLICIES**

BE IT RESOLVED that the Board approve the following new/  
revised/abolished Board Policies/Regulations at this first of two readings.

Policy 1522 – School Level Planning (Abolish) **GA-A**

Policy 7446 – School Security (New) **GA-B**

Policy 8505 – Wellness Policy/Nutrient Standards for Meals and Other Foods (Revised) **GA-C**

Policy 8613 – Waiver of Pupil Transportation (New)

**GA-D**

GA 14-15 13 **Gifts to the District**

**GIFTS TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

**Brooklawn Middle School**

The Brooklawn PTSA has donated six (6) footballs, six (6) soccer balls, and six (6) basketballs to Brooklawn Middle School.

**Knollwood**

The Knollwood PTA has donated \$4,065 to the Board of Education to help support cultural arts events held at Knollwood School.

**Littleton**

The Littleton PTA has donated \$3,745 to the Board of Education to help support cultural arts events held at Littleton School.

**Mount Tabor**

The Mt. Tabor PTA has donated \$5,000 to the Board of Education to help support cultural arts events held at Mt. Tabor School.

**Rockaway Meadow School**

The Rockaway Meadow PTA has donated \$2,935 to the Board of Education to help support cultural arts events held at Rockaway Meadow School.

III. **AP – ACADEMIC PROGRAMMING – NANCY GIGANTE, ED.D.**

IV. **HR – HUMAN RESOURCES – EILEEN HOEHNE**

HR 14-15 32 **Employment – Doctors for Football Game Coverage**

**FOOTBALL  
DOCTOR**

BE IT RESOLVED that the Board approve the following doctor who will provide emergency medical services at Parsippany Hills High School home football games at the rate of \$290/per game for the 2014-2015 season for the following reasons:

- a) Their fee structures are most advantageous to the Board, price and other factors considered.
- b) Experience, staff, and resources necessary to perform the service as demonstrated by their performance over a substantial period of time.
- c) Reputation and responsibility of professional contractor based upon performance with the Board.

The appointment is made without public bidding as permitted by NJSA 18A:18A5 inasmuch as it is a professional service, as therein defined:  
William Gluckman

HR 14-15 33 **Re-Employment – Substitute Approval**

**REEMPLOY  
SUBSTITUTES**

BE IT RESOLVED that the Board approve the re-employment of the individuals named below who have indicated their interest in serving as a substitute in the areas indicated during the 2014-2015 school year:

|                       |           |
|-----------------------|-----------|
| Aziz, Razia           | Teacher   |
| Gomez, Jesenia        | Teacher   |
| Krinner, Rachel       | Teacher   |
| Stroccia, Donna       | Secretary |
| Wachtel-Maher, Alison | Teacher   |

HR 14-15 34 **Family Medical Leave of Absence**

**FAM MED  
LEAVE**

BE IT RESOLVED that the Board approve an unpaid family medical leave of absence for Employee #3643 effective September 24, 2014 through December 23, 2014.

HR 14-15 35 **Medical Leave of Absence**

**MED LOA**

BE IT RESOLVED that the Board approve an unpaid family medical leave of absence for Employee #1152 effective September 15, 2014 through October 24, 2014.

HR 14-15 36 **Employment – Noontime Aides**

**NOONTIME  
AIDES**

BE IT RESOLVED that the Board approve the individual named below who has been recommended for employment as a noontime aide at the rate of \$15.17/per hour for the 2014-2015 school year effective October 13, 2014:

| <b><u>SCHOOL</u></b> | <b><u>NAME</u></b> |
|----------------------|--------------------|
| <i>Eastlake</i>      |                    |
| Add                  | Mehda Patankar     |

HR 14-15 37 **Employment-Bus Aides**

**BUS AIDES**

BE IT RESOLVED that the Board approve the following individuals as Bus Aides for the 2014-2015 school year for the hours per day indicated at the rate of \$15.17/per hour.

|                     |      |                     |      |
|---------------------|------|---------------------|------|
| Yolanda Artis-Brown | 5.50 | Barbara Pollman     | 5.50 |
| Susan Bizzaro       | 5.50 | Patricia Radler     | 5.50 |
| Teresita Caleon     | 5.50 | Helene Reiner – Sub | 5.50 |
| Mary Fernando       | 1.75 | Virginia Roberts    | 5.50 |
| Muriel Connolly     | 5.50 | Delia Valera        | 5.50 |
| Maureen Hoffman     | 5.50 |                     |      |

HR 14-15 38 **Weekend Building and Boiler Checks**

**BOILER  
CHECKS**

BE IT RESOLVED that the Board approve the individuals named below for the weekend building and boiler check stipends from October 15, 2014 through April 15, 2015 for the 2014-2015 school year as indicated:

| SCHOOL           | EMPLOYEE        | STIPEND    | ½ PAID<br>DECEMBER | ½ PAID<br>JUNE |
|------------------|-----------------|------------|--------------------|----------------|
| Parsippany High  | Michael Prall   | \$2,957.00 | \$1,487.50         | \$1,487.50     |
| Parsippany Hills | Ronald Cupitt   | \$2,957.00 | \$1,487.50         | \$1,487.50     |
| Brooklawn        | Jeff Stolfi     | \$2,957.00 | \$1,487.50         | \$1,487.50     |
| Central          | Michael Osborne | \$2,957.00 | \$1487.50          | \$1478.50      |
| Eastlake         | Jose Rodriguez  | \$1,864.00 | \$932.00           | \$932.00       |
| Intervale        | Chris Guarneri  | \$1,864.00 | \$932.00           | \$932.00       |
| Knollwood        | James Price     | \$1,864.00 | \$932.00           | \$932.00       |
| Lake Hiawatha    | Brian Dohm      | \$1,864.00 | \$932.00           | \$932.00       |
| Lake Parsippany  | Maria Cataldo   | \$1,864.00 | \$932.00           | \$932.00       |
| Littleton        | Rolando Burce   | \$1,864.00 | \$932.00           | \$932.00       |
| Mt. Tabor        | Mario Idrobo    | \$1,864.00 | \$932.00           | \$932.00       |
| Northvail        | Jaime Alarcon   | \$1,864.00 | \$932.00           | \$932.00       |
| Rockaway Meadow  | Zenon Bilanych  | \$1,864.00 | \$932.00           | \$932.00       |
| Troy Hills       | Juan Castro     | \$1,864.00 | \$932.00           | \$932.00       |
| Board Office     | Zeonid Khrapko  | \$1,864.00 | \$932.00           | \$932.00       |

HR 14-15 39 **Bus Aide – Resignation**

**RESIGN**

BE IT RESOLVED that the Board approve the resignation of Karen Anderson effective September 19, 2014.

HR 14-15 40 **Long-Term Assignment**

**LONG TERM  
ASSIGN**

BE IT RESOLVED that the Board approve Daniel Caivano as a long-term substitute for Employee #2156, a teacher at Northvail School, who is out on sick leave Mr. Caivano will be compensated at the per diem rate of \$97.87 effective September 29, 2014 through October 31, 2014.

HR 14-15 41 **Contract Revision of Training Level Advancement – Upgrading** UPGRADING

BE IT RESOLVED that the Board approve in accordance with Board Policy, as written under the terms of the Board/PTHEA Agreement and as designated in the provisions for the salary guide for teachers and nurses, the staff members named below who have submitted proof of degree and/or course credits necessary to be advanced to the next higher training level indicated as of September 1, 2014:

**Upgrade from BA to BA+30**

| <u>NAME</u>  | <u>STEP</u> | <u>SALARY</u> |
|--------------|-------------|---------------|
| Stacy Araujo | 3           | \$56,500      |

**Upgrade from BA+15 to BA+30**

|                  |    |          |
|------------------|----|----------|
| Jason Lin        | 3  | \$56,500 |
| Raymond Santana  | 16 | \$87,485 |
| Joshua Weinstein | 6  | \$60,175 |
| Jennifer Yee     | 3  | \$56,500 |

**Upgrade from BA+15 to BA+45**

|                    |   |          |
|--------------------|---|----------|
| Shawn d’Anunciacao | 4 | \$62,030 |
| Brittany Tobjy     | 3 | \$61,030 |

**Upgrade from BA+30 to BA+45**

|                   |   |          |
|-------------------|---|----------|
| Antonia Hernandez | 6 | \$64,705 |
| Nirav Lad         | 5 | \$63,029 |

**Upgrade from BA+45 to BA+60**

|                |    |          |
|----------------|----|----------|
| Michele Neal   | 16 | \$94,550 |
| Esther Ragbeer | 3  | \$62,400 |
| Karen Snell    | 14 | \$90,400 |

**Upgrade from BA+60 to DOC**

|                |    |          |
|----------------|----|----------|
| Elizabeth Conn | 16 | \$95,750 |
|----------------|----|----------|

HR 14-15 42 **Winter Coaching – Resignation** **RESIGN**

BE IT RESOLVED that the Board of Education accept the resignation of Jared Wohl as Head Coach of Ice Hockey for the 2014-2015 school year.

HR 14-15 43 **Declination of Employment – Long-Term Assignment** **DECLINATION**

BE IT RESOLVED that the Board approve the declination of the employment of Thomas Prudente who was approved in the Superintendent’s Bulletin of September 11, 2014 as a long-term substitute teacher.

HR 14-15 44 **Employment – Local 32** **EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below:

| <b>Name</b>  | <b>Salary</b>                              | <b>Effective</b> | <b>Assignment</b> |
|--------------|--|------------------|-------------------|
| William Long | \$28,781 + \$1,415 (2 <sup>nd</sup> shift) | 9/22/14          | Floater Custodian |

HR 14-15 45 **Corrections** **CORRECT**

BE IT RESOLVED that the Board approve the corrections listed below:

**Maternity Leave**  
Employee #2489



From: on or about November 4, 2014 through January 14, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 15, 2015 through April 20, 2015.

To: on or about November 4, 2014 through January 14, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 15, 2015 through April 20, 2015; and pursuant to the PTHEA Agreement an unpaid childcare leave of absence effective April 21, 2015 through June 26, 2015.

**Fall Coaching – Parsippany High**

Kenneth Dobkin Assistant Soccer  
From: \$6,646 To: \$6,646 + \$150 (L)

**Long-Term Assignments**

**Kaitlyn Crawford - Northvail**

From: through 9/30/14  
To: through 9/24/14

**Theresa Cevetello – Lake Hiawatha**

From: effective 9/2/14 through 11/24/14 at the per diem rate of \$257.00

To: effective 9/2/14 through 10/28/14 at the per diem rate of \$99.83; and effective 10/29/14 through 11/24/14 at the per diem rate of \$257.00.

**Employment – Local 32**

Robert Hoffman  
From: \$28,350 To: \$28,781

HR 14-15 46 **Maternity Leaves of Absence**

**MATERNITY  
LEAVES**

BE IT RESOLVED that the Board approve the maternity leaves of absence as indicated below:

**Employee #1030**, Brooklawn Teacher, has requested a maternity leave of absence on or about February 24, 2015 through March 18, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from March 19, 2015 through June 26, 2015.

**Employee #1461**, Lake Hiawatha Teacher, has requested a maternity leave of absence on or about November 20, 2014 through January 9, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from January 12, 2015 through April 15, 2015; and under the terms of the PTHEA

Agreement an unpaid childcare leave of absence from April 16, 2015 through June 26, 2015.

**Employee #1653**, Brooklawn Teacher, has requested a maternity leave of absence on or about February 23, 2015 through April 27, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from April 28, 2015 through June 26, 2015.

**Employee #1985**, Parsippany High/Parsippany Hills Teacher, has requested a maternity leave of absence on or about January 5, 2015 through February 2, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from February 3, 2015 through May 6, 2015.

**Employee #2362**, Rockaway Meadow Paraprofessional, has requested a maternity leave of absence on or about January 26, 2015 through February 6, 2015 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from February 9, 2015 through May 12, 2015.

HR 14-15 47 **Resignation – PTHESA**

**RESIGN  
PTHESA**

BE IT RESOLVED that the Board approve the resignation of Suzanne Schmalzer, Instructional Paraprofessional at Parsippany High School, effective October 3, 2014.

HR 14-15 48 **Resignation – Local 32**

**RESIGN  
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Anthony Rodriguez, PHHS Custodian, effective October 10, 2014.

HR 14-15 49 **Employment – Noontime Aides**

**NOONTIME**

BE IT RESOLVED that the Board approve the individuals named below for employment for the 2014-2015 school year as a Noontime Aides effective October 13, 2014:

|           |                |                   |                  |
|-----------|----------------|-------------------|------------------|
| Knollwood | Ghada Shenouda | 10 hours per week | \$15.17 per hour |
| Knollwood | Nimra Baig     | 10 hours per week | \$15.17 per hour |

HR 14-15 50 **Long-Term Assignments**

**LONG-TERM  
ASSIGN**

BE IT RESOLVED that the Board approve the individuals named below for a long-term assignment:

**Maribel Guardia** who is serving as a long-term substitute for Employee #2877, a teacher at Central Middle School who is on maternity leave,

effective 10/13/14 through 1/21/15, at the per diem rate of \$99.83; and effective 1/22/15 through 1/23/15 at the per diem rate of \$298.00.

**Maria Hatzietros** who is serving as a long-term substitute for Employee #2922, a teacher at Brooklawn Middle School who is on maternity leave, effective 10/20/14 through 1/28/15, at the per diem rate of \$99.83; and effective 1/29/15 through 3/5/15 at the per diem rate of \$257.00.

HR 14-15 51 **Re-Employment - Substitute Approval 2014-2015** **RE-EMPLOY  
SUB**

Rescind: Vancliff Johnson – Teacher

HR 14-15 52 **Corrections** **CORRECT**

BE IT RESOLVED that the Board approve the corrections listed below:

**Waiver of Teaching Load**

Jill Jelonek

From: 1/7 \$8,596.43 To: 1/7 \$9,482.86 (*Due to Upgrade*)

HR 14-15 53 **Substitute Approval** **SUB**

BE IT RESOLVED that the Board approve the individual named below, who holds the appropriate number of credits or the proper certification, and has indicated their interest in serving as a substitute during the 2014-2015 school year:

Maria Hatzietros Kean University BA History

HR 14-15 54 **Certificate of Retirement - Aide** **RETIRE**

BE IT RESOLVED that the Board approve the resignation of Ruth Madpak, Paraprofessional, for the purpose of retirement effective December 1, 2014.

**V. PS – PUPIL PERSONNEL SERVICES – ANTHONY GIORDANO**

PS 14-15 06 **Related Services Providers** **RELATED SVC  
PROVIDERS**

BE IT RESOLVED that the Board approve the following related services providers for the 2014-2015 school year:

Trinitas Children’s Therapy Services – provider of occupational and physical therapy services at the rate of \$84.00 per hour.

P.G. Chambers – provider of physical therapy services at the rate of \$84.00 per hour.

PS 14-15 07 **Out-of-District Tuition Costs** **OOD TUITION PS A COSTS**

BE IT RESOLVED that the Board approve the tuition costs for students with disabilities who will require out of district special programs for the 2014-2015 school year, as indicated on the attached Out of District Tuitions 2014-2015 list. The students have been classified by their Child Study Teams in accordance with Title 18A:46.

PS 14-15 08 **Special Ed IDEA Performance Report** **SP ED IDEA PERF**

The New Jersey Department of Education has determined that Parsippany-Troy Hills School District “meets a continued pattern of “significant disproportionality” of specific racial/ethnic groups determined eligible for special education and related services: Hispanic – All Disabilities.”

In compliance with 34 CFR 300.646(b)(3), Mr. Anthony Giordano, Executive Director of Pupil Personnel Services will give a report on the disproportionate number of Hispanic students who are classified.

**Suspensions**

**SUSPENSIONS PS B**

Thirteen (13) secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

PS 14-15 09 **Harassment, Intimidation, and Bullying** **HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for October 9, 2014.

**VI. F – BUSINESS/FINANCE – H. RON SMITH**

F14-15 10 **Payment of Bills** **PAYMENT OF BILLS**

BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2014-2015 school year in the amount of \$3,133,904.14.

F14-15 11 BE IT RESOLVED that the Board of Education approve the payment of current bills/outstanding warrants for school activities and the lost media accounts for the 2014-2015 school year in the amount of \$7,740.54.

F14-15 12 **Transfer of Funds** **TRANSFER OF FUNDS F-A**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2014-2015 budget per detail of transfers report, September 1-30, 2014 for the 2014-2015 school year, per state law S1701.

F14-15 13 **Comprehensive Maintenance Plan** **COMPREHENSIVE F-B  
MAINT PLAN**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Parsippany-Troy Hills School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Parsippany-Troy Hills School District in compliance with Department of Education requirements.

F14-15 14 **Annual Maintenance Budget – Form M-1** **ANN MAINT BUDGET M-1 F-C**

BE IT RESOLVED, in compliance with N.J.A.C. 6A:26A, the Parsippany-Troy Hills Board of Education hereby approve the Annual Maintenance Budget Amount Worksheet, Form M-1.

F14-15 15 **Replacement Insurance Policy** **REPLACEMENT  
INS POLICY**

BE IT RESOLVED that the Board of Education hereby authorizes the Board Attorney, in conjunction with the Superintendent and the Business Administrator, to consult with the Board’s insurance broker in order to negotiate a life insurance policy to replace the previously expired policy on terms equal to those terms previously provided.

***Superintendent’s Bulletin No. 6  
October 9, 2014  
Read-Ins***

| Page/Number           | Explanation  |                  |         |          |             |         |          |
|-----------------------|--|------------------|---------|----------|-------------|---------|----------|
| Page 5 HR<br>14-15 41 | <p><b><u>Contract Revision of Training Level Advancement – Upgrading</u></b><br/>ADD:<br/>Upgrade from BA+45 to BA+60</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">Mary Ellen Iradi</td> <td style="padding-right: 20px;">Step 16</td> <td>\$94,550</td> </tr> <tr> <td>Karen Snell</td> <td>Step 14</td> <td>\$90,400</td> </tr> </table> | Mary Ellen Iradi | Step 16 | \$94,550 | Karen Snell | Step 14 | \$90,400 |
| Mary Ellen Iradi      | Step 16  | \$94,550         |         |          |             |         |          |
| Karen Snell           | Step 14  | \$90,400         |         |          |             |         |          |
| Page 6 HR<br>14-15 45 | <p><b><u>Employment Local 32</u></b><br/>William Long<br/>Change</p>   |                  |         |          |             |         |          |

|                       |  |
|-----------------------|--|
|                       | From: \$28,781 + \$1,415 (2 <sup>nd</sup> shift)<br>To: \$27,605 + \$1,415 (2 <sup>nd</sup> shift) |
| Page 7 HR<br>14-15 45 | <b><u>Corrections</u></b><br>Local 32<br>Robert Hoffman<br>From: To: \$28,781 To: To: \$27,605     |

**NEW BUSINESS**

**NEW BUSINESS**

Mrs. Cogan discussed her back to school night attendance and expressed the concerns of some parents about the number of GRO teachers.

Mr. Carifi commented that for the next Board meeting that we stay at one location or at all schools instead of the same ones previously visited.

President Orthwein commented on the building of additional developments within the Township and the impact this will have on the district. She suggested the Board attend a planning meeting to express concerns with overcrowding in the schools.

The Superintendent and Board members agreed on the importance of the Board being involved in this decision.

Dr. Calabria recommended that the Superintendent, President Orthwein and the Assistant Superintendent for Business/Chief Finance & Operations Officer represent the Board when meeting with town officials regarding the construction of additional housing developments and the impact of same on the school district.

**HEARING OF PUBLIC**

**HEARING OF PUBLIC**

Bob Venezia – discussed the building of a new development in the Township.

John Jachym – thanked the Board for the air conditioning installations.

Doug Cleary – expressed concern about the latex paint at Central Middle School.

The public session was closed.

Superintendent Rixford responded to some of the publics’ concerns.

**ROLL CALL VOTES: SUPERINTENDENT’S BULLETIN #6**

**ROLL CALL VOTES**

Mr. Shamsudin moved and Mr. Berrios seconded a motion that the Board approve the Superintendent’s Bulletin #6:

- Leadership Actions: LA 14-15, None
- General Administration: GA 14-15, 11-13
- Academic Programming: AP 14-15, None
- Human Resources: HR 14-15, 32-46 with addenda 47-54

Pupil Personnel Services: PS 14-15, 06-08  
Business/Finance: F 14-15, 10-14, with addendum 15

The resolutions were unanimously approved by roll call vote with the following exception:  
Dr. Calabria Recused himself on HR 14-15 41, Contract Revision of Training Level Advancement – Upgrading.

**ADJOURN**

**ADJOURN**

There being no further business the public meeting was adjourned at 9:00 p.m. on a motion by Mrs. Golderer, seconded by Mr. Neglia and unanimously approved by voice vote.

Respectfully submitted,

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Lyanna Rios  
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT  
ATTACHMENTS AFOREMENTIONED IN  
THESE MINUTES, PLEASE REFER TO THE  
SUPERINTENDENT’S BULLETIN #6  
INITIALLY RECEIVED IN THE BOARD  
PACKET, AND NOW POSTED AT THE  
DISTRICT WEBSITE**