

**PARSIPPANY-TROY HILLS
BOARD OF EDUCATION**

REGULAR MEETING OF
THURSDAY, AUGUST 28, 2014

The Parsippany-Troy Hills Board of Education held its Regular Meeting on Tuesday, August 28, 2014 at the BOE Administration Building, 292 Parsippany Road, Parsippany, NJ 07054.

CALL TO ORDER**CALL TO ORDER**

President Orthwein called the meeting to order at 6:25 p.m.

MEETING NOTICE**MEETING NOTICE**

President Orthwein stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. A meeting notice was published in the Daily Record and at the district website, www.ptahsd.k12.nj.us on January 10, 2014. Additionally the Notice of Meeting was posted at the Municipal building and a copy of Notice filed with the Township Clerk on August 25, 2014. This is an official meeting.

FIRE NOTICE**FIRE NOTICE**

The Fire Notice was read by President Orthwein.

ROLL CALL**ROLL CALL**

Present: Dr. Frank Calabria
 Mr. Joseph Cistaro
 Mrs. Alison Cogan
 Mr. Frank Neglia
 Mrs. Fran Orthwein

Absent & Excused: Mr. James Carifi
 Mrs. Susy Golderer
 Mr. Sharif Shamsudin

Also Present: Mr. Scott E. Rixford, Superintendent
 Mr. H. Ronald Smith, Int Asst Superintendent for Business/CFOO
 Mrs. Eileen Hoehne, Director of Personnel
 Dr. Nancy Gigante, Director of Curriculum & Instruction
 Mr. Anthony Giordano, Director of Pupil Personnel Services
 Ms. Lyanna Rios, Assistant Board Secretary
 Mrs. Joan Benos, Chief of Staff/Public Information Officer
 Mrs. Katherine Gilfillan, Esq., Board Attorney

SALUTE TO THE FLAG**SALUTE TO THE FLAG**

President Orthwein led the assembly in a salute to the flag.

The regular business meeting was suspended to interview candidates for the position of Board Member: Judy Mayer, Arnt Thuen, Samuel Varsano, Tracey Meunier, Andrew Herre and Tim Berrios.

ADJOURN TO EXECUTIVE SESSION

**ADJOURN TO
EXEC SESSION**

At 7:35 p.m. a motion was made by Mr. Neglia, seconded by Mr. Cistaro and was unanimously approved by roll call vote to adjourn to closed session for the purpose of student matters, legal, negotiations, and personnel issues.

1. This public meeting is hereby recessed into a private session where the public shall be excluded for the purpose of discussion and consideration of the following: student matters, legal, negotiations, and personnel issues.
2. It is the determination of the Board that a discussion of the aforementioned subject matter may be prejudicial to the interests of the parties involved and could result in a possible invasion of a right of privacy and be detrimental to the parties involved.
3. Discussion and/or action of the Board with regard to the above mentioned subject matter shall be (or not be) disclosed to the public within 60 days hereof.

On a motion by Mr. Neglia, seconded by Mrs. Cogan, and unanimously approved by voice vote, the regular meeting reconvened at 7:49 p.m.

President Orthwein thanked the candidates that submitted petitions for the board vacancy position. Mr. Cistaro made a nomination for Mr. Timothy Berrios. No other nominations were made and Mr. Berrios was unanimously approved, sworn in and took his seat on the dais.

APPROVAL OF MINUTES

APPROVAL OF MINUTES

On a motion by Mrs. Cogan, seconded by Mr. Neglia the minutes of the Regular Meeting of August 5, 2014 were approved by roll call vote with 5 Ayes and 1 Abstain by Mr. Berrios.

CORRESPONDENCE

CORRESPONDENCE

None.

UNFINISHED BUSINESS

UNFINISHED BUSINESS

Superintendent Rixford will report back to the Board on the School Safety Plan and a shared services agreement is anticipated between the Board and the Township by September 11, 2014. A search is in process for a full-time SRO for each of the two middle schools for 5 days a week as currently an officer is not present at either middle school. A consultant review and update to the safety/security plan is expected with the new plan accommodating SRO's 5 days a week at each high school as well.

Mrs. Cogan asked if SROs will be available for the opening of school. Superintendent Rixford will follow-up on this.

Dr. Calabria requested clarification on the School Safety Plan.

COMMITTEE REPORTS

COMMITTEE REPORTS

The Field Committee met August 4th regarding the athletic fields.

Mr. Neglia – Personnel: met on August 26th and reviewed updates on new hires, SKIP employees, AESOP training, and a school security consultant.

Mr. Neglia – Finance: A meeting was held this evening regarding the audit update, Verizon antenna, ESIPs, architect services, FEMA generator at the Parsippany High School, receipt of the ROD grants execution letter, and the Central Middle School drainage issue.

Dr. Calabria asked about the next Board meeting and presentation of the re-organizational plan.

Superintendent Rixford addressed the concerns and discussed his upcoming presentation.

Mrs. Cogan – Communications: has not yet met.

Dr. Calabria – Teaching & Learning: has not yet met.

Superintendent Rixford presented his Bulletin #3, resolutions #1-21 and #23 – 49 with addendum items #50 – 64, and a read-in. Item #22 was pulled.

President Orthwein discussed the hiring of a school security consultant.

**SUPERINTENDENT’S BULLETIN
Number 3**

**SUPER’S BULLTN
August 28, 2014**

I. The Superintendent Reports. . .

1. Travel and Work Related Expenses

**TRAVEL
& EXPENSES**

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

WHEREAS, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE; BE IT RESOLVED, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

| Name | Purpose | Date | Location | Estimated Expenses |
|---|---|---------------------|---------------|--------------------|
| Eileen Hoehne Nancy Gigante Lyanna Rios Thomas Gaveglio H. Ronald Smith | NJSBA Conference | October 28-30, 2014 | Atlantic City | \$700.00 ea |
| Pamela Freund | Association of Mathematics Teachers of NJ | October 23-24, 2014 | New Brunswick | \$510.70 |

2. **Board Policies**

**BOARD
POLICIES**

BE IT RESOLVED that the Board approve the following new and revised Board Policies/Regulations at this second and final reading.

- Policy 1216 – Dress and Grooming – Administration A
- Policy 2624 – Grading System B
- Policy and Regulation 2412 – Home Instruction Due to Health Condition C
- Policy and Regulation 2417 – Student Intervention and Referral Services D
- Policy and Regulation 2481 – Home or Out of School Instruction for a General Education Student for Reasons other than a Temporary or Chronic Health Condition E
- Policy 3216 – Dress and Grooming – Teaching Staff F
- Policy 4216 – Dress and Grooming – Support Staff G

3. **Bedside Instructors**

**BEDSIDE
INSTRUCTORS**

BE IT RESOLVED that the Board approve the following individuals named below who have indicated their willingness to serve as Bedside Instructors and all Parsippany-Troy Hills School District teachers, if they choose to be a Home Instructor for the 2014-2015 school year at the rate of \$41.00/per hour.

- Maryann Gatto
- Philip Mongiovi
- Alexandra Protopapas
- Sister Juanita Williams
- Esta Zwick

4. **Courses of Study**

**COURSES OF
STUDY**

BE IT RESOLVED that the Board approve the following courses of study that have been approved by CCPC and the Board Teaching and Learning Committee:

- MTH117 Algebra 1
- WLA 443/444 – Spanish 4/4H, Grades 9 – 12
- WLA333/334 – Italian 3 / 3 H, Grades 9 – 12
- SST217 – United States History I
- ART755 Digital Photography

ENG217 English II
SST114 – World History Honors
ENG117 English I
ENG443 College English IV
ENG453 Basic College English IV
ENG353 Basic College English III
SCN324 Advanced Placement Chemistry
SCN434 Current Issues in Science
COM605/COM610 Computers I & II, Grade 6
COM705, 805 Multimedia I, Grades 7 & 8
COM710, 810 Multimedia II, Grades 7 & 8
TEC605 Television Production 1
TEC606 Television Production 2, Grades 9-12

5. **Community Based Transition Sites**

**COMM BASED
TRANS SITES**

BE IT RESOLVED that the Board approve the following Community Based Instruction and Structured Learning Experience Transition sites:

Pet Pourri, Rockaway Townsquare Mall, Rockaway, NJ
Marco's Pizzeria, 180 Parsippany Road, Parsippany, NJ

6. **Textbook Adoption**

**TEXTBOOK
ADOPTION**

BE IT RESOLVED that the Board approve the adoption of the following textbooks that have been approved by CCPC and the Board Teaching and Learning Committee:

A. *World History: Patterns of Interaction* (Houghton Mifflin Harcourt, 2012) for Social Studies/World History, Grade 9

B. *A History of Western Society* (Bedford Saint Martins, 2014) for AP European History, Grade 12

7. **Gifts to the District**

**GIFTS TO
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

Brooklawn Middle School

Mr. David Neal of Ionbond, has donated 5 desks, 5 chairs, and a room divider to the Brooklawn Child Study Team.

Troy Hills

The Troy Hills PTA has donated an outside school sign valued at \$3,750 to Troy Hills School.

District

Mr. Vincent Reyda of FM Global, has donated office furniture to the district.

8. **Affidavit Student**

**AFFIDAVIT H
STUDENT**

BE IT RESOLVED that the Board approve the individual named on the attached list who has demonstrated his entitlement to enroll in the school district pursuant to Board of Education Policy #5111 and applicable laws and regulations.

9. **Overnight Field Trip Approval**

**OVERNIGHT I
FIELD TRIP**

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany Hills High School.

Grade 10-12 November 26-29, 2014 – National Honors Chorus
Nashville, TN

II. PERSONNEL

10. **Substitute Approval**

**SUBSTITUTE J
APPROVAL**

BE IT RESOLVED that the Board approve the individuals named on the attached, who hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2014-2015 school year.

11. **Change of Contract - PTHEA**

**CHANGE OF
CONTRACT**

BE IT RESOLVED that the Board approve the following change of contract for Lucia Contuzzi, Littleton Preschool teacher, effective September 1, 2014 as follows:

From: \$26,400 (1/2)
To: \$52,800 (5/5)

12. **Employment – Noontime Aides**

**EMPLOYMENT K
NOON AIDES**

BE IT RESOLVED that the Board approve the individuals named on the attached lists who have been re-employed/employed for the 2014-2015 school year as Noontime Aides in the areas indicated at the rate of \$15.17/per hour.

13. **Transfer - Registrar/Master Scheduler**

**REGISTRAR
MASTER SCHED**

BE IT RESOLVED that the Board approve the transfer of assignment as indicated below effective August 31, 2014:

Fred Douglas

From: Guidance Counselor \$104,005 + \$4,480 (L) - PTHEA

To: Registrar/Master Scheduler \$115,800 + \$4,480 (L) Non-Affiliate

14. **Employment/Reemployment Paraprofessionals** **EMPLOY/
REEMPLOY
PARAS** **L**
- BE IT RESOLVED that the Board approve the individuals named on the attached list who have been re-employed/employed for the 2014-2015 school year as paraprofessionals in the areas indicated.
15. **Employment Part-time Paraprofessionals** **EMPLOY P/T
PARAS**
- BE IT RESOLVED that the Board approve the employment/resignation of the following part-time paraprofessionals as indicated below effective September 4, 2014:
- Eastlake
Lori Sorrese – One-To-One \$14.16/per hour /3 hours per day
- DELETE:
Lucia Contuzzi – One-to-One
16. **Contract Revision for Training Level Advancement - Upgrading** **UPGRADING** **M**
- BE IT RESOLVED that the Board approve in accordance with Board Policy, as written under the terms of the Board/PTHEA Agreement and as designated in the provisions for the salary guide for teachers and nurses, the staff members named below who have submitted proof of degree and/or course credits necessary to be advanced to the next higher training level indicated as of September 1, 2014.
17. **Long-term Assignments** **LONG-TERM
ASSIGNS**
- BE IT RESOLVED that the Board approve the following long-term assignments effective as indicated:
- Theresa Cevetello**, who is serving as a long-term substitute for Employee #1988, a teacher at Lake Hiawatha School who is on maternity leave, effective 9/2/14 through 11/24/14, at the per diem rate of \$257.00.
- Katelyn Crawford**, who is serving as a long-term substitute for Employee #2156, a teacher at Northvail School who is on sick leave, effective 9/2/14 through 9/30/14 at the per diem rate of \$99.83.
- Allison DaSilva**, who is serving as a long-term substitute for Employee #1379, a teacher at Parsippany Hills High School who is on maternity leave, effective 9/2/14 through 11/25/14 at the per diem rate of \$99.83.
- Christine Migliazza**, who is serving as a long-term substitute for Employee #2817, a teacher at Eastlake School who is on maternity leave, effective 9/2/14 through 11/26/14 at the per diem rate of \$99.83.
- Angela LaPara**, who is serving as a long-term substitute for Employee #2517, a teacher at Brooklawn Middle School who is on maternity leave, effective

9/2/14 through 12/2/14 at the per diem rate of \$99.83; and effective 12/3/14 through 1/26/15 at the per diem rate of \$298.00.

Stephanie Pavone, who is serving as a long-term substitute for Employee #2341, a teacher at Parsippany Hills High School who is on maternity leave, effective 9/2/14 through 12/2/14 at the per diem rate of \$99.83; and effective 12/3/14 through 12/23/14 at the per diem rate of \$257.00.

Courtney Schill, who is serving as a long-term substitute for Employee #2631, a teacher at Intervale School who is on maternity leave, effective 9/2/14 through 12/2/14, at the per diem rate of \$99.83; and effective 12/3/14 through 1/29/15 at the per diem rate of \$257.00.

Cortney Sole, who is serving as a long-term substitute for Employee #2403, a teacher at Northvail School who is on maternity leave, effective 9/2/14 through 3/15/15, at the per diem rate of \$257.00.

Caitlin Timmerman, who is serving as a long-term substitute for Employee #2723, a teacher at Central Middle School who is on maternity leave, effective 9/18/14 through 11/14/14 at the per diem rate of \$99.83.

Kristi Viscardo, who is serving as a long-term substitute for Employee #1750, a teacher at Central Middle School who is on maternity leave, effective 9/2/14 through 12/2/14 at the per diem rate of \$99.83; and effective 12/3/14 at the per diem rate of \$257.00.

Catherine Welsch, who is serving as a long-term substitute for Employee #1023, a teacher at Lake Hiawatha School who is on maternity leave, effective 9/2/14 through 10/3/14 at the per diem rate of \$99.83; and effective 10/6/14 through 11/10/14 at the per diem rate of \$257.00.

Julie White, who is serving as a long-term substitute for Employee #2543, a teacher at Eastlake School who is on maternity leave, effective 9/2/14 through 11/27/14 at the per diem rate of \$99.83.

18. **Maternity Leave of Absence**

**MATERNITY
LEAVE**

BE IT RESOLVED that the Board approve the maternity leave of absence as indicated below:

Employee #2602, Littleton Teacher, has requested a maternity leave of absence on or about November 10, 2014 through January 16, 2015 utilizing her accumulated sick leave. Pursuant to the PTHEA Agreement she is also requesting an unpaid childcare leave of absence from January 17, 2015 through April 22, 2015.

19. **Transfer of Assignments - PTHEA**

**TRANSFER
ASSIGN**

BE IT RESOLVED that the Board approve the following transfers of assignment effective September 2, 2014:

| | FROM: | TO: |
|-----------------------|-------------------|------------------------------|
| Gina Beauchamp BMS | Resource 5/5 BMS | Social Studies 5/5 |
| Cristine Hild | Resource 5/5 PHS | Math 1/5 / Resource 4/5 PHHS |
| Susan Miele-Motyka | ESL 5/5 Knollwood | Computers 5/5 BMS |
| Lori Savarese | ESL 2/5 MT/3/5 TH | ESL 5/5 Knollwood |

20. **RESOLUTION - SUSPEND**

SUSPEND

BE IT RESOLVED that the Board of Education of the Township of Parsippany-Troy Hills approve the recommendation of the Superintendent of Schools that employee #1010 be suspended without pay for cause effective August 7, 2014 through August 28, 2014.

21. **Approval of Employments**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve the employment of the individuals named below, for the 2014-2015 school year and that a contract be issued to them in accordance with the provisions of the Teacher's Salary Guide for the 2012-2015 school year for the educational level and experience indicated.

Emily Jones

BA
Certification:
Experience:
Guide Placement:
Effective:
Assignment:

Media Specialist – Mt. Tabor 7/10/Troy Hills 3/10

Lycoming College – 1999
Associate School Library Media Specialist
Kindergarten Teacher – 11 years
TL 2, Step 7, \$58,150
September 1, 2014
MT 7/10 / TH 3/10
(Replacement)

Rebecca Nardiello

BA
Certification:
Experience:
Guide Placement:
Effective:
Assignment:

Teacher of Elementary Education

Montclair - 2009
Elementary K-6
Maternity Leave – Parsippany – 1 year
BA 15, Step 1, \$51,420
September 2, 2014
Knollwood
(Replacement)

Laura Rizzo

BA
Certification:
Experience:
Guide Placement:
Effective:
Assignment:

Teacher of Art – 7/10

Montclair - 2013
Art
Leave of Absence – 1 year
BA, Step 2, \$36,000 (7/10)
September 1, 2014
BMS/CMS
(Replacement)

22. **Videographers – Football Games** **VIDEO**

BE IT RESOLVED that the Board approve Jeff Coviello and Brian Satch as Parsippany High School Videographers for varsity football games at a fee of \$125 per game.

23. **Termination of Employment** **TERMINATE**

BE IT RESOLVED that the Board of Education, based upon recommendation of the Superintendent, approve the termination of Employee #1010's employment as a driver effective August 29, 2014 for cause.

24. **Major-Extra Responsibility Assignments** **MAJOR-EXTRA**

BE IT RESOLVED that the Board approve the payment of the following stipends for major-extra responsibility assignments:

Parsippany High School

| | | | |
|------------------|-----------------------|--------|---------|
| Jeffrey Principe | Head Boys Basketball | Step 3 | \$7,775 |
| Joseph Kirk | Head Girls Basketball | Step 1 | \$6,995 |

Parsippany Hills High School

| | | | |
|-------------------|------------------------------|--------|---------|
| Richard Guglielmo | Assistant Coach Football | Step 3 | \$6,646 |
| Stephanie Pavone | Assistant Coach Girls Soccer | Step 1 | \$6,038 |
| David Albano | Summer Weight Room | | \$1,869 |

25. **Approval Confidential Secretary to the Superintendent** **CONF
SEC TO SUPT**

BE IT RESOLVED that the Board approve the transfer of assignment for Karen Timmerman necessitating the following change in contract as indicated below:

Karen Timmerman

From: Confidential Secretary - \$62,749
To: Confidential Secretary to the Superintendent - \$72,000

26. **Acting Lead Teacher** **ACTING
LEAD TEACHER**

BE IT RESOLVED that the Board approve the following individual who has been selected as an Acting Lead Teacher in the area indicated with a stipend as indicated below effective September 2, 2014 through November 25, 2014:

Parsippany Hills High School

Danielle Portella Science \$7,024 (prorated)

27. **Nurse Assigned to School** **NURSE**

BE IT RESOLVED that the Board approve Debra Molloy as the nurse assigned to the school indicated below at the rate of \$202.18 for the 2014-2015 school year:

Central Debra Molloy

28. **Employment - Doctors for Football Game Coverage**

**DOCTORS
FOOTBALL**

BE IT RESOLVED that the Board approve the following doctors who will provide emergency medical services at Parsippany High and Parsippany Hills High School home football games at the rate of \$290/per game for the 2014-2015 season for the following reasons:

- a) Their fee structures are most advantageous to the Board, price, and other factors considered.
- b) Experience, staff, and resources necessary to perform the services as demonstrated by their performance over a substantial period of time.
- c) Reputation and responsibility of professional contractor based upon performance with the Board.

These appointments are made without public bidding as permitted by NJSA 18A:18A5 inasmuch as it is a professional service, as therein defined:

H. Patrick Burns, MD – Morris County Primary Care
Dr. William Keating
Dr. David Epstein – Tri-County Orthopedics
Dr. Claudia Ginsberg – Tri-County Orthopedics

29. **Building Webmasters**

WEBMASTERS

BE IT RESOLVED that the Board approve the individuals named below who have been employed as the Building Webmasters at the schools indicated and should receive a stipend as indicated below for the 2014-2015 school year:

| | | |
|----------------------|--------------------|---------|
| Knollwood/Troy Hills | Ellen Petillo | \$1,000 |
| Mt. Tabor | Jacqueline O’Grady | \$500 |

30. **Additional Sick Days - PTHEA**

**ADDITIONAL
SICK DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days, minus substitute pay, for Employee #2156, Northvail Teacher, effective September 23, 2014 through October 10, 2014 pursuant to Article X of the Board/PTHEA Agreement.

31. **Employment – Bilingual Aide**

**EMPLOY
BILINGUAL AIDE**

BE IT RESOLVED that the Board approve the employment of Shilpa Mehta as the Bilingual Aide for the district at the rate of \$15.45/hour for the 2014-2015 school year.

32. **Rescind – Employment**

RESCIND

BE IT RESOLVED that the Board approve the rescission of employment for Paola Bonanno, Teacher of Italian BMS 1/5 and CMS 1/5.

33. **Employment – PACE**

**EMPLOY
PACE**

BE IT RESOLVED that the Board approve the following individual for employment at PACE for the 2014-2015 school year:

SKIP - ADD

| <u>Name</u> | <u>Position</u> | <u>Hourly Rate</u> |
|--------------------|---------------------------|--------------------|
| Christine Lydiksen | Nurse - 15 hours per week | \$37.00 |

34. **Child Study Team – State Mandated Evals**

**CST
EVALS**

BE IT RESOLVED that the Board approve the payment for the following Child Study Team personnel who completed state-mandated evaluations and conducted IEP meetings during the 2014 summer, at their per diem rate as indicated:

| | | |
|------------------------|---------|-------------------|
| Kathy Williams-Buttari | 9 hours | \$76.89/ per hour |
| Jennifer Fedo | 1 hour | \$48.94/ per hour |
| Joseph Giudice | 7 hours | \$74.34/ per hour |
| Jerry McMickel | 2 hours | \$43.85/ per hour |
| Candace Stout | 7 hours | \$50.00/ per hour |

35. **Related Service Providers**

**RELATED SVC
PROVIDERS**

BE IT RESOLVED that the Board approve Theranorth Services, LLC, to be added to the list of Related Service Providers for the 2014-2015 school year, at the hourly rate of \$110 for Occupational Therapy Services.

36. **Resignation – PTHEA**

RESIGN

BE IT RESOLVED that the Board approve the resignation of Ms. Angela Costantini, teacher at Brooklawn/Parsippany Hills, effective August 6, 2014.

37. **Certificate of Retirement - PTHESA**

RETIRE

BE IT RESOLVED that the Board approve the resignation for the purpose of retirement of the following individual in accordance with the Board/PTHESA Agreement:

Michelle Tobias Littleton September 1, 2014

38. **Summer Curriculum Work – A/C #11.000.223.104.000.140**

SMR CURR

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

| <u>Residential Technology</u> | <u>Hours</u> | <u>Amount</u> |
|-------------------------------|--------------|---------------|
| James Groome | 6 | \$246.00 |
| Robert Stevenson | 6 | \$246.00 |

Intro to Design Technology

| | | |
|------------------|----|----------|
| James Groome | 15 | \$615.00 |
| Robert Stevenson | 15 | \$615.00 |

Intro to Design Technology

| | | |
|------------------|----|----------|
| James Groome | 15 | \$615.00 |
| Robert Stevenson | 15 | \$615.00 |

AP Chemistry

| | | |
|-----------------------|----|----------|
| Christine Nagel | 12 | \$492.00 |
| Colleen Riley-Lazzari | 8 | \$328.00 |

AP Biology

| | | |
|------------|----|----------|
| Keith Bush | 10 | \$410.00 |
|------------|----|----------|

MTH117 Algebra 1, Gr. 8 & 9

| | | |
|-----------------|----|----------|
| Chris Ricciardi | 16 | \$656.00 |
| Ania Cecala | 12 | \$492.00 |
| Dorota Edens | 16 | \$656.00 |
| Jen Blanchard | 12 | \$492.00 |
| Jamie Wall | 12 | \$492.00 |

MS CCS Readiness Alignment Rigor, Grs. 6, 7 & 8

| | | |
|-------------------|----|------------|
| Jamie Wall | 27 | \$1,107.00 |
| Jen Blanchard | 27 | \$1,107.00 |
| Susan Vicari | 16 | \$656.00 |
| Kellie Andersen | 16 | \$656.00 |
| Maria Nicolaro | 23 | \$943.00 |
| Christina Lambert | 23 | \$943.00 |

MTH317, MTH214 Algebra II, Algebra 2H, and RMW302

| | | |
|-------------------|----|----------|
| Eric Berkowitz | 13 | \$533.00 |
| Ania Cecala | 12 | \$492.00 |
| Diana Wong | 9 | \$369.00 |
| Allison Ramsden | 12 | \$492.00 |
| Christine Hild | 12 | \$492.00 |
| Mike Nicosia | 12 | \$492.00 |
| Briane DeGironimo | 6 | \$246.00 |

Summer Curriculum Work – A/C #11.000.223.104.000.140 - continued

Hours **Amount**

MTH217, MTH114H Geo, Geo H, and RMW 202

| | | |
|--------------------|----|----------|
| Kathy Effner | 13 | \$533.00 |
| Lucille Alexander | 13 | \$533.00 |
| Catherine Driscoll | 12 | \$492.00 |
| Bea Moller | 14 | \$574.00 |
| Allison Ramsden | 7 | \$287.00 |

| | | |
|-----------------|----|----------|
| Diana Wong | 6 | \$246.00 |
| Carol Cristiano | 12 | \$492.00 |

39. **Change in Title**

**CHANGE IN
TITLE**

BE IT RESOLVED that the Board approve the following change in title for Todd Ricker requiring no change in salary effective August 28, 2014:

From: Acting Coordinating Principal K-12 Athletics Physical Education and Health (West)
To: Coordinating Principal K-12 Athletics Physical Education and Health (West)

40. **Re-employment - Non-Tenured Teacher**

**RE-EMPLOY
NON-TENURED
TEACHER**

BE IT RESOLVED that the Board approve the re-employment of the non-tenured teacher named below for the 2014-2015 school year in accordance with the provisions of the 2012-2015 Agreement between the Board of Education and the PTHEA:

Joseph Gesumaria BA02 \$60,230 ESL 3/5 TH/2/5 MT

41. **Professional Services Agreement – School Security**

**PROF SVCS
SECURITY**

BE IT RESOLVED that the Board approve the employment of Frank Feenan, as a Consultant to advise and audit the school security for the school district. Mr. Feenan will develop a proposal for in-school assignments of district School Security Officers, including recruitment, placement, and training. Mr. Feenan will receive \$485/per diem (minimum 8 hour day) not to exceed \$33,950 effective September 1, 2014 through January 31, 2015.

42. **Approval of Transfer/Contract – Confidential Secretaries**

**CONF
SEC**

BE IT RESOLVED that the Board approve the transfer of assignments necessitating the following change in contract as indicated below effective September 1, 2014:

Denise Basile

From: Secretary A 12 months \$48,585
To: Confidential Secretary – \$50,528 + \$1,000 L
Executive Director Pupil Personnel Services

Stella Gizas

From: Secretary A 12 months \$44,630
To: Confidential Secretary – \$46,415
Assistant Business Administrator

Patricia Merwin

From: Secretary A 12 months \$44,630
To: Confidential Secretary – \$46,415
Assistant Superintendent/Chief Academic Officer

Elizabeth Harasymow

From: Secretary B 12 month \$43,130
To: Confidential Secretary – \$44,855
Chief of Staff/Public Information Officer

Lisa Lubertowicz

From: Secretary A 12 months \$50,225
To: Confidential Secretary - \$52,234 = \$1,000 (L)
Executive Director Human Resources/Chief Talent Officer

43. **Employment/Reemployment Paraprofessionals - IDEA**

**EMPLOY/
REEMPLOY
PARAS IDEA**

BE IT RESOLVED that the Board approve the individuals named below who have been re-employed/employed for the 2014-2015 school year as paraprofessionals under the IDEA Grant:

Parsippany High School

| | |
|--------------------|------------|
| Christina Bauer | One-To-One |
| Maureen Cappuccino | One-To-One |
| David Decker | One-To-One |
| Ann Phillips | One-To-One |
| Nicole Ranieri | One-To-One |
| Hermine Samtani | One-To-One |

Brooklawn

| | |
|---------------------|------------|
| Annamaria Shymanski | One-To-One |
| Nancy Briscoe | One-To-One |
| Danielle Castellano | One-To-One |
| Sherri Curlo | One-To-One |

44. **Transfers of Assignments – ESAPTH**

**EMPLOY
SEC**

BE IT RESOLVED that the Board approve the transfer of assignments necessitating the following change in contract as indicated below effective September 1, 2014:

Theresa Corigliano

From: PHS/PHHS Secretary B 12 months \$44,130 + 700 (L)
To: Secretary A \$45,130 + \$700 (Head Secretary) + \$700 (L)
Head Secretary Buildings and Grounds

Lisa DeCicco

From: PHHS Guidance Secretary B 12 months \$43,130
To: Secretary A \$44,130
Supervisor of Guidance & Medical Services

Wanda DiVitantonio

From: PHS Secretary B 12 months \$44,130 + 700 (L)
To: PHS Secretary A \$45,130 + \$700 (L)

Deborah Egidio

From: PHS Secretary B 12 months \$45,020 + 700 (L)
To: Secretary A \$46,020 + \$700 (L)
Director of Elementary Education

Joan Herrmann

From: Bookkeeping Secretary B 12 months \$46,165 + \$700 (L)
To: Secretary A \$47,165 + \$700 (L)
Director of Secondary Education

Robin Polo

From: Pupil Personnel Secretary B 12 months \$49,225 + 1,525 (L)
To: Secretary A \$50,225 + \$1,525 (L)
Supervisor of Special Education

45. **Appointment – Personnel Manager - Certificated**

**APPOINT
MGR PERS**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the appointment of Glasshebra Jones to the position of Manager of Human Resources – Certificated at a salary of \$78,000 plus benefits. The appointment is subject to the receipt of all required employment documents including, but not limited to completion of criminal history background check, and any other required materials, and execution of the requisite contract of employment to be signed by the Board President.

46. **Appointment – Personnel Manager – Non-Certificated**

**APPOINT
MGR PERS**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the appointment of Jeanne Gladis to the position of Manager of Human Resources – Non-Certificated at a salary of \$68,000 plus benefits. The appointment is subject to the receipt of all required employment documents including, but not limited to completion of criminal history background check, and any other required materials, and execution of the requisite contract of employment to be signed by the Board President.

47. **Re-Employment - Substitute Approval**

**RE-EMPLOY N
SUBS**

BE IT RESOLVED that the Board approve the re-employment of the individuals named on the attached list, Substitute Aides/Secretaries, and Substitute Teacher/Nurses all of whom hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2014-2015 school year.

48. **Corrections**

CORRECT

BE IT RESOLVED that the Board approve the following changes/corrections:

Conference/Leave – Nicole Paterno

Autism NJ - October 23 & 24

Registration

From: \$691.80 To: \$791.80, paid through Title IIA grant.

Local 32 Start Date

Wilson Barraza – Knollwood Custodian

From: June 30, 2014

To: July 1, 2014

Maternity Leaves

Employee #2444

From: on or about April 7, 2014 through May 9, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 12, 2014 through October 16, 2014.

To: on or about April 7, 2014 through May 9, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from May 12, 2014 through December 8, 2014.

Employee #2922

From: on or about October 20, 2014 through December 4, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from December 5, 2014 through March 13, 2015.

To: on or about October 20, 2014 through December 4, 2014 utilizing her accumulated sick leave. Pursuant to the Family Leave Act she is also requesting an unpaid childcare leave of absence from December 5, 2014 through March 9, 2015.

Retirement - Noontime Aide

Grace Fulgraff

From: effective August 1, 2014 To: effective September 1, 2014

Approval of Employments - Pending Completion

Heather Romeo From: PHS/PHHS To: BMS

Approval of Employment

Brian DeVito From: PHS/PHHS To: PHS 1/4/PHHS 3/4

Additional Sick Days – Local 32

Employee #3643

From: effective August 7, 2014 To: effective August 9, 2014

49. **Employment – Bus Aides**

BUS AIDES O

BE IT RESOLVED that the Board approve the individuals named on the attached list as Bus Aides for the 2014-2015 school year at the rate of \$15.17 per hour.

50. **Policy 5111**

**POLICY P
5111**

BE IT RESOLVED that the Board approve the request by Michael DiSanto, principal of Parsippany Hills High School, that student A be allowed to complete the 2014-2015 school year as per Board of Education Policy 5111.

51. **Textbook Adoption**

BE IT RESOLVED that the Board approve the adoption of the following textbook that has been approved by CCPC and the Board Teaching and Learning Committee:

- A. *Engineering Design: An Introduction 2nd edition* (Delmar Cengage Learning, 2013) for Intro to Design Technology, Grades 9-12

52. **Resignation**

RESIGN

BE IT RESOLVED that the Board approve the resignation of Laura Stern, School Psychologist, effective October 27, 2014 or sooner pending approval of a suitable replacement.

53. **WAIVERS OF TEACHING LOAD**

WAIVERS

BE IT RESOLVED that the Board approve the waivers of the teaching loads for the individuals named below who have agreed to provide class coverage as indicated below as indicated.

Cristina Emmolo CMS Italian 1/7 \$7,885.71
Effective 2014-2015

Alison Franz BMS Computers \$63.10 per diem
Effective September 2, 2014 through January 29, 2015;
April 15, 2015 through June 25, 2015

54. **LONG-TERM ASSIGNMENTS**

LONG-TERM

BE IT RESOLVED that the Board approve the individuals named below for long-term assignments:

Sharon Stieve, who is serving as a long-term substitute for Employee #2444, a teacher at Troy Hills School who is on maternity leave, effective 9/2/14 through 12/2/14 at the per diem rate of \$99.83; and effective 12/3/14 through 12/5/14 at the per diem rate of \$257.00.

Michelle Fortunato, who is serving as a long-term substitute for Employee #1832, a teacher at Knollwood School who is on maternity leave, effective 9/2/14 through 11/21/14 at the per diem rate of \$99.83.

55. **Corrections**

CORRECT

BE IT RESOLVED that the Board approve the following changes/corrections:

Approval of Employments

Marilyn Fitzgerald

From: Brooklawn To: Brooklawn 2/5 PHHS 1/5

Jonathan Sibia

From: Effective: October 5, 2014 (or sooner pending release from current contract)

To: Effective September 1, 2014

56. **EMPLOYMENT PART-TIME PARAPROFESSIONALS**

PART-TIME

BE IT RESOLVED that the Board approve the individual named below as a part-time paraprofessional:

Lake Hiawatha

Sylvia Fang – One-to-One \$15.45 per hour/3 hours per day

57. **Employment/Reemployment Paraprofessionals**

**EMPLOY/
REEMPLOY
PARAS**

BE IT RESOLVED that the Board approve the individuals named below who have been re-employed/employed/resigned for the 2014-2015 school year as paraprofessionals in the areas indicated.

| | | |
|----------------------|-----------------|-----------------|
| ADD | | |
| Eastlake | | |
| Refolo-Laux, Anita | One-To-One | \$20,018 |
| Lake Hiawatha | | |
| Breem, Lauren | One-To-One | \$20,018 |
| DELETE | | |
| DiGiacomo, Claire | One-to-One | Lake Parsippany |
| Raia, Cathryn | One-to-One | Littleton |
| Skibitski, Sharon | Instructional | Rockaway Meadow |
| TRANSFER | From | To |
| Romano, Michelle | Lake Parsippany | Troy Hills |

58. **Substitute Approval**

**SUBSTITUTE
APPROVAL**

BE IT RESOLVED that the Board approve the individuals named below, who hold the appropriate number of credits or the proper certification, and have indicated their interest in serving as substitutes during the 2014-2015 school year.

| | |
|---------------------|----------|
| Balch, Gail | Noontime |
| Bertuglia, Nicholas | Bus Aide |
| Craig, Holly | Teacher |
| Fisher, Kathleen | Noontime |

| | |
|-------------------|---|
| | One-to-One Kindergarten Secretary |
| Greiner, Ann | Teacher |
| Kopp, Samantha | Teacher |
| Suffy, Tara | One-to-One Kindergarten Preschool |
| Thomasen, Maureen | Teacher |
| Weber, Mary | Noontime One-to-One Kindergarten |

59. **Employment – Noontime Aides**

**EMPLOYMENT K
NOON AIDES**

BE IT RESOLVED that the Board approve the individuals named below who have been re-employed/employed for the 2014-2015 school year as Noontime Aides in the areas indicated at the rate of \$15.17/per hour.

| | <i>NAME</i> | <i>Hours Per Week</i> |
|----------------------|-----------------|-----------------------|
| <i>Lake Hiawatha</i> | Fang, Sylvia | 10 |
| <i>Mt. Tabor</i> | Minsal, Mario | 10 |
| <i>Troy Hills</i> | Cameron, Terese | 10 |

60. **Employment – Technology Services and Solutions**

**EMPLOY
TSS CENTER**

BE IT RESOLVED that the Board approve the following individuals as indicated:

Help Desk Technician

Marjorie Ng \$40,000 (prorated)
Effective September 2, 2014

Senior Computer Technician

Paul Guarneri \$49,000 (prorated)
Effective September 15, 2014

Computer Technician

Kathleen Kalupy \$40,000 (prorated)
Effective September 2, 2014

61. **Employment – Secretary**

**EMPLOY
SECY**

BE IT RESOLVED that the Board approve the employment of Cathryn Raia who has been selected as the secretary for Coordinating Principal-Athletics K-12/Physical Education and Health, effective September 1, 2014. Mrs. Raia will be placed on Guide A – Step 1 \$43,630 (prorated).

62. **Employment – Bus Aide**

BUS AIDE

BE IT RESOLVED that the Board approve the employment of the following Bus Aide:

Nora Vitale 10 hours per week \$15.17 per hour
 effective 9/4/14

63. **Low Pressure - Black Seal Boiler Operator License**

**BOILER
 LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,285 (prorated) for Jawan Alston, Custodian at Parsippany Hills High School, who received his Black Seal Boiler License effective July 31, 2014.

64. **PTHESA Sidebar Agreement**

**PTHESA
 SIDE BAR**

BE IT RESOLVED that the Board of Education hereby approves a sidebar agreement between the PTHESA and the Board as on file in the Office of the Superintendent.

***Superintendent's Bulletin No. 3
 August 28, 2014
 Read-Ins***

| Page/Number | Explanation |
|---------------------------|---|
| Page 4 # 10 Appendix J | <u>Substitute Approval</u> ADD: Michael Tepedino Ramapo College BA |
| | <u>Upgrading</u> Correct: Keith Bush From: BA+15 to BA+30 Step 10 \$71,100 To: BA+30 to BA+45 Step 10 \$73,000 ADD: Danielle Portella BA+30 Step 3 \$56,500 Gregory Winick BA+45 Step 8 \$68,400 Justin Altschul BA+60 Step 6 \$66,075 |
| Page 7 #22 | <u>Videographers</u> PULL |
| Page 9 #28 | <u>Employment - Doctors for Football Game Coverage</u> ADD: Ryan Lingor – Tri-County Orthopedics |
| Page 10 #33 | <u>PACE</u> ADD 14-15 Bryan Hershkowitz SKIP Site Supervisor \$40.00/per hour - \$15/hours per week |
| Page 11 #38 | <u>Summer Curriculum Work</u> DELETE DUPLICATE: <u>Intro to Design Technology</u> James Groome 15 \$615.00 Robert Stevenson 15 \$615.00 <u>MS CCS Readiness Alignment Rigor, Grs. 6, 7 & 8</u> CHANGE Christina Lambert From: 23 hours - \$943.00 To: 16 hours \$656.00 |
| Page 13 #42 | <u>Approval of Transfer/Contract – Confidential Secretaries</u> CHANGE |

| | |
|--|--|
| | <p><u>Denise Basile</u> From: Secretary A 12 months \$48,585 + \$700 (Head) + \$1,000 L To: Confidential Secretary – \$51,256 + \$1,000 Executive Director Pupil Personnel Services</p> <p><u>Lisa Lubertowicz</u> From: Secretary A 12 months \$50,225 + \$950 (Head) + \$1,000 (L) To: Confidential Secretary - \$53,222 + \$1,000 (L) Executive Director Human Resources/Chief Talent Officer</p> |
|--|--|

Mr. Smith presented the Secretary report.

Treasurer Report

TREASURER REPORT

1. BE IT RESOLVED that the Board of Education acknowledge and accept the reports of the Board Secretary and Treasurer of School Monies for the period ending June 30, 2014.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of June, 2014 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



H. Ronald Smith
 Interim Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of June 30, 2014 after review of the Secretary’s monthly financial report for June, 2014 (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations.

Payment of Bills

PAYMENT OF BILLS

2. BE IT RESOLVED that the Board of Education approve the payment of current bills for the 2014-2015 school year in the amount of \$7,408,799.53.

Transfer of Funds

TRANSFER OF FUNDS

3. BE IT RESOLVED that the Board of Education authorize the transfers in the 2013-2014 budget per detail of transfers report, June 1-30, 2014 for the 2013-2014 school year, per state law S1701 attached as **EXHIBIT A**.

Educational Data Services, Inc. 2014-15 Bid Awards

**ED DATA 2014-15
 BID AWARDS**

4. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Athletic Supplies** from the following:

| Athletic Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|-----------------------------------|------------------|--------------------|
|-----------------------------------|------------------|--------------------|

| | | |
|----------------------------------|-----|-------------|
| Efinger Sporting Goods Co. | 7 | \$192.40 |
| Levy's, Inc. | 19 | \$8,680.63 |
| Metuchen Center, Inc. | 7 | \$1,115.10 |
| Passon's Sports/BSN Sports | 37 | \$3,315.03 |
| Pyramid School Products | 10 | \$763.47 |
| Henry Schein, Inc. | 4 | \$286.44 |
| R&R Trophy & Sporting Goods | 45 | \$5,830.96 |
| Walters Swim Supplies, Inc. | 1 | \$87.92 |
| Winning Teams by Nissel, LLC | 6 | \$540.17 |
| Sportsman's | 82 | \$8,893.44 |
| Longstreth Sporting Goods, LLC | 25 | \$2,931.20 |
| Arc Sports | 4 | \$2,620.00 |
| Leisure Sporting Goods | 48 | \$12,376.94 |
| Massapequa Soccer Shop | 23 | \$3,781.55 |
| Uniforms For All Sports, Inc. | 1 | \$117.00 |
| Triple Crown Sports, Inc. | 125 | \$21,290.25 |
| Riddell/All American | 7 | \$1,546.91 |
| Aluminum Athletic Equipment Co. | 3 | \$2,246.00 |
| Ampro/American Process Lettering | 3 | \$928.02 |
| Anaconda Sports/Hat World, Inc. | 12 | \$2,709.02 |
| Fromuth Tennis | 2 | \$256.00 |
| Herb's Sport Shop, Inc. | 1 | \$268.50 |
| MFAC, LLC (M-F Athletic) | 1 | \$84.95 |
| Metro Swim Shop | 3 | \$283.38 |
| Varsity Spirit Fashions | 1 | \$356.00 |
| Port Jefferson Sporting Goods | 1 | \$537.80 |
| Total | | \$82,039.08 |

5. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Audio Visual Supplies** from the following:

| AV Company Name | Items Awarded | \$ Amnt Awarded |
|------------------------------|--------------------------|----------------------------|
| Valiant IMC/Valiant National | 15 | \$942.47 |
| Troxell Communications, Inc. | 2 | \$86.04 |
| Pyramid School Products | 2 | \$13.37 |
| Paper Clips, Inc. | 18 | \$343.91 |
| ACCO Brands USA LLC (GBC) | 1 | \$36.30 |
| Total: | | \$1,422.09 |

6. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Custodial Supplies** from the following:

| Custodial Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|--|--------------------------|----------------------------|
| Pyramid School Products | 9 | \$1,413.38 |
| Calico Industries, Inc. | 9 | \$2,067.70 |
| Interline Brands Inc./AMSAN | 17 | \$8,131.92 |
| American Paper Towel Co. Inc. | 1 | \$17,520.00 |
| JGR Enterprises | 6 | \$1,059.36 |
| Central Poly Bag Corporation | 1 | \$6,360.00 |
| E.A. Morse & Co., Inc. | 5 | \$8,195.72 |
| INDCO, Inc. | 6 | \$860.22 |
| Jewel Electric Supply Co. | 6 | \$2,032.44 |
| Jersey Paper Plus | 10 | \$3,986.85 |
| Mooney-General Paper Co. | 2 | \$728.08 |
| Spruce Industries | 2 | \$586.08 |
| Cleaning Systems, Inc. | 5 | \$2,478.81 |
| W.W. Grainger, Inc. | 1 | \$55.24 |
| Northeast Janitorial Supply | 8 | \$58,730.48 |
| Bio-Shine, Inc. | 1 | \$179.70 |
| Interboro Packaging Corp. | 1 | \$495.00 |
| Pantel Co. | 6 | \$1,995.30 |
| HGNJ Shopping Mall, LLC | 1 | \$435.80 |
| Metco Supply, Inc. | 1 | \$37.50 |
| Jos. Gartland, Inc./Beautiful Rags | 2 | \$528.00 |
| All Clean Janitorial & Rest. Supply | 8 | \$9,623.09 |
| W.B. Mason Co., Inc. | 1 | \$41.10 |
| M&M Frankel Disposables Inc. | 3 | \$57,075.00 |
| Total: | | \$184,616.77 |

7. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Family Consumer/Science Supplies** from the following:

| Family/Consumer Science Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|--|--------------------------|----------------------------|
| NASCO | 28 | \$1,309.33 |
| S.A.N.E. | 10 | \$551.85 |
| Total: | | \$1,861.18 |

8. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Fine Art Supplies** from the following:

| Fine Art Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|---|--------------------------|----------------------------|
| Cascade School Supplies | 93 | \$2,976.07 |

| | | |
|--------------------------------|-----|-------------|
| Dick Blick Company | 396 | \$14,687.94 |
| School Specialty/SAX Arts Ed. | 454 | \$20,478.66 |
| NASCO | 89 | \$4,654.46 |
| National Art & School Supplies | 123 | \$5,134.66 |
| Ceramic Supply, Inc. | 19 | \$857.76 |
| Sheffield Pottery, Inc. | 6 | \$116.31 |
| Triarco Arts & Crafts, LLC | 130 | \$3,617.59 |
| Total: | | \$52,523.45 |

9. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **General Classroom Supplies** from the following:

| General Classroom Company Name | Items Awarded | \$ Amnt Awarded |
|---|--------------------------|----------------------------|
| Cascade School Supplies | 2,706 | \$126,456.54 |
| Total: | | \$126,456.54 |

10. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Health & Trainer Supplies** from the following:

| Health & Trainer Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|---|--------------------------|----------------------------|
| Henry Schein, Inc. | 316 | \$14,015.41 |
| Winning Teams By Nissel | 1 | \$499.90 |
| School Health Corp. | 124 | \$12,654.19 |
| Total: | | \$27,169.50 |

11. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Library Supplies** from the following:

| Library Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|--|--------------------------|----------------------------|
| Cascade School Supplies | 44 | \$1,020.36 |
| DEMCO, Inc. | 184 | \$5,243.83 |
| The Library Store, Inc. | 40 | \$859.12 |
| ACCO Brands USA LLC (GBC) | 1 | \$145.20 |
| Total: | | \$7,268.51 |

12. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Lumber Supplies** from the following:

| Lumber Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|---|--------------------------|----------------------------|
| O'Shea Lumber Company, Inc. | 16 | \$3,186.87 |

| | | |
|--------------------------|---|------------|
| Feldman Lumber Co., Inc. | 1 | \$882.00 |
| Tulnoy Lumber, Inc. | 3 | \$2,715.44 |
| Total: | | \$6,784.31 |

13. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Math Supplies** from the following:

| Math Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|---------------------------------------|--------------------------|----------------------------|
| ETA Hand2Mind | 2 | \$16.37 |
| EAI Education/Eric Armin, Inc. | 9 | \$128.82 |
| Total: | | \$145.19 |

14. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Music Supplies** from the following:

| Music Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|--|--------------------------|----------------------------|
| Cascio Music Co., Inc. | 5 | \$1,347.64 |
| Sam Ash Music Corp. | 5 | \$561.00 |
| Shar Products Company | 4 | \$135.99 |
| Total: | | \$2,044.63 |

15. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Office/Computer Supplies** from the following:

| Office/Computer Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|--|--------------------------|----------------------------|
| Staples Contract & Comm. Inc. | 540 | \$24,032.90 |
| Total: | | \$24,032.90 |

16. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Physical Education Supplies** from the following:

| Physical Education Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|---|--------------------------|----------------------------|
| Passon's Sports/BSN & US Games | 159 | \$8,643.78 |
| School Specialty, Inc./Sportime | 122 | \$6,301.97 |
| NASCO | 75 | \$4,862.19 |
| Total: | | \$19,807.94 |

17. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Science Supplies** from the following:

| Science Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|--|--------------------------|----------------------------|
| RNJ Electronics, Inc. | 3 | \$89.31 |
| NASCO | 74 | \$4,899.87 |
| Carolina Biological Supply Co. | 37 | \$1,677.35 |
| ETA Hand2Mind | 5 | \$240.46 |
| Fisher Science Education, Inc. | 70 | \$4,312.60 |
| Flinn Scientific, Inc. | 35 | \$1,806.59 |
| Frey Scientific Co. | 115 | \$4,003.11 |
| Parco Scientific Company | 11 | \$318.62 |
| Sargent-Welch/VWR | 94 | \$3,180.07 |
| Ward's Science | 70 | \$4,230.97 |
| EAI Education/Eric Armin Inc. | 1 | \$5.46 |
| Total: | | \$24,764.41 |

18. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Special Needs Supplies** from the following:

| Special Needs Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|--|--------------------------|----------------------------|
| NASCO | 7 | \$114.77 |
| Total: | | \$114.77 |

19. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Teaching Aid Supplies** from the following:

| Teaching Aid Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|---|--------------------------|----------------------------|
| Cascade School Supplies | 120 | \$1,160.80 |
| Kurtz Bros. | 41 | \$469.09 |
| NASCO | 6 | \$107.29 |
| Lakeshore Learning Materials | 83 | \$3,047.03 |
| United Supply Corp. | 1 | \$6.66 |
| Really Good Stuff | 60 | \$2,751.11 |
| School Specialty/Childcraft | 36 | \$487.34 |
| EAI Education/Eric Armin Inc. | 11 | \$257.94 |
| Kaplan Early Learning Co. | 6 | \$67.39 |
| Becker's School Supplies | 37 | \$967.56 |
| Total: | | \$9,322.21 |

20. BE IT RESOLVED that the Board of Education approve the bids that were advertised and received for **Technology Supplies** from the following:

| Technology Supplies Company Name | Items Awarded | \$ Amnt Awarded |
|---|--------------------------|----------------------------|
| Midwest Technology Products | 80 | \$3,417.19 |
| Paxton/Patterson LLC | 27 | \$1,984.50 |
| Satco Supply | 39 | \$1,700.34 |
| | Total: | \$7,102.03 |

Non-Public Nursing Aid

NON-PUBLIC NURSING

21. BE IT RESOLVED that the Board approve the entitlement from the State Department of Education for Non-Public Nursing aid in the amount of \$34,430 for the 2014-2015 school year.

Non-Public Technology

NON-PUBLIC TECHNOLOGY

22. BE IT RESOLVED that the Board approve the entitlement from the State Department of Education for Non-Public Technology aid in the amount of \$16,800 for the 2014-2015 school year.

Non-Public Textbook Aid

NON-PUBLIC TEXTBK AID

23. BE IT RESOLVED that the Board approve the entitlement from the State Department of Education for the Non-Public Textbook Aid in the amount of \$31,280 for the 2014-2015 school year.

Chapter 192/193

CHAPTER 192/193

24. BE IT RESOLVED that the Board of Education approve the revised entitlement notice from the New Jersey Department of Education for the Chapter 192/193 grant for the 2014-2015 school year in the amount of \$88,067.

The breakdown for each program is as follows:

| | | | |
|----------------|----------|-----------------------|----------|
| Comp Ed | \$21,499 | Exam & Classification | \$29,175 |
| ESL | \$0 | Corrective Speech | \$25,622 |
| Transportation | \$0 | Supplemental | \$11,771 |

Lunch Charge Procedure

LUNCH CHARGE PROCED

25. WHEREAS, that advance purchase of meals are sold by the food service department to minimize the amount of cash handled by the students and,

BE IT RESOLVED, that the Board of Education approves the policy to allow students in the Parsippany-Troy Hills schools to charge a meal on the occasion when a student may have lost or forgotten their lunch money;

BE IT FURTHER RESOLVED, that on the first occasion the student will be served the meal of their choice; on the second and third occasions, the student will be served a cereal bowl, fruit, vegetable and milk; if charges have not been paid after the third

charge, a letter will be mailed to the students, parents or guardians followed by a phone call from the school; any future charges will only be allowed on a case-by-case basis as determined by the principal.

Morris County Vocational Technical School

**MCVT
2014-2015**

26. BE IT RESOLVED that the Board approve the tuition in the amount of \$9,484 for 175 (Fulltime) and \$4,743 for 24 (Share Time) regular students, and \$5,114 (Share Time) for 4 Special Education students who have applied to attend Morris County Vocational Technical School/Academy Programs for approved courses during the 2014-2015 school year.

Tuition and Transportation Hackensack School District

**2013-14 TUITION & TRANSP
HACKENSACK SD**

27. BE IT RESOLVED that the Board approve the tuition and transportation costs for student J.A.M. at \$14,582.69 and student J.E.M. at \$3,975.26 who each require an out-of-district special circumstance Tuition Contract Agreement for a portion of the 2013-2014 school year.

Tuition and Transportation Hackensack School District

**2014-15 TUITION
HACKENSACK SD**

28. BE IT RESOLVED that the Board approve the tuition costs for student J.A.M. at the annual rate of \$16,256 and student J.E.M. at the annual rate of \$14,435, each requiring an out-of-district, special circumstance, Tuition Contract Agreement for the 2014-2015 school year. Each student will utilize in-district transportation at a cost of \$10/day.

**Passaic County Educational Services Commission
S.K.I.P. Agreement**

**PASSAIC CO ESC
SKIP AGREE**

29. BE IT RESOLVED that the Board approve the letter of agreement for shared services between the Passaic County Educational Services Commission and the Parsippany-Troy Hills Board of Education for personnel services for the S.K.I.P. program per the attached contract, **EXHIBIT B.**

Bus Driver Assignments 2014 – 2015

**BUS DRIVER
ASSIGN 2014 – 2015**

30. BE IT RESOLVED in accordance with new state regulations, the Board accepts the 2014-2015 bus driver assignments per the attached **EXHIBIT C.**

Maintenance Truck Driver Assignment 2014 – 2015

**MAINT TRUCK DRIVER
ASSIGN 2014 – 2015**

31. BE IT RESOLVED in accordance with new state regulations, the Board accepts the 2014-2015 maintenance department list of truck drivers per the attached **EXHIBIT D.**

**Revised Servicing & Repairs of School
Buses 2014-2015**

**REVISED SERV & REPAIR
SCHL BUSES 2014-2015**

32. BE IT RESOLVED, that the Board of Education approve the revised agreement renewal between Student Transportation of America and the Parsippany-Troy Hills Board of Education for servicing and repair of school buses for the 2014-2015 school year, with minimal increase at the C.P.I. rate of 1.69%, per attached **EXHIBIT E**.

Food Service Management 2014-2015

FOOD SERV MGMNT 2014-2015

33. WHEREAS the Board of Education has solicited Requests for Proposal for a Food Service Management Company for the 2014-2015 school year and,

WHEREAS a committee of administrators has reviewed those Requests for Proposal and rated each submission based on pertinent criteria;

FURTHERMORE, The Parsippany-Troy Hills Board of Education approved the contract on August 5, 2014 which contains the following language regarding fee and guaranteed operating results:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.0753 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.0753 will be multiplied by total meals.

The FSMC guarantees the LEA a minimum profit of one hundred thousand dollars (\$100,000.00) for school year 2014-2015.

NOW THEREFORE BE IT RESOLVED that the Parsippany-Troy Hills Board of Education approves The Pomptonian, Inc. of Fairfield, NJ for Food Service Management for the school year effective July 1, 2014 through June 30, 2015.

Architect of Record

ARCHITECT OF RECORD

34. BE IT RESOLVED, that the Board of Education hereby approves a professional services contract with DiCara Rubino as the Board's architect of record through June 30, 2015 with the authority to prepare such plans, specifications, drawings and necessary bid-related documents as determined necessary and advisable by the Board at the hourly

rate set forth in the proposal dated August 6, 2013, subject to the review and approval of the Board's attorney; and

BE IT FURTHER RESOLVED, the Board President and Interim Assistant Superintendent for Business/Chief Finance and Operations Officer are hereby authorized to execute said contract upon approval of the contract by the Board's attorney.

NEW BUSINESS

NEW BUSINESS

Superintendent Rixford reported on updates at the schools and changes to the Superintendent's Bulletin and how items will be categorized, i.e. Human Resources, Curriculum, Student Support Services, to be more user friendly.

HEARING OF PUBLIC

HEARING OF PUBLIC

Violet Schicke – requested clarification on item #41, Professional Services Agreement, School Security.

Dawn Chapman – suggested that all SROs be kept, did not agree with item #41, Professional Services Agreement, School Security and asked about item #25, Approval of the Confidential Secretary to the Superintendent, specifically asking how much more will the person make when compared to the person currently filling the position.

Andrew Choffo – asked for the reorganization chart for the last two years.

Bob Venezia – the security plan and evaluation disagrees with hiring a consultant.

Joe Kyle – asked about the dress policy.

The public session was closed. Superintendent Rixford addressed the questions discussed during the public session regarding the SROs.

**ROLL CALL VOTES: SUPERINTENDENT'S BULLETIN #3
AND SECRETARY'S REPORT**

ROLL CALL VOTES

Mr. Cistaro moved and Mr. Neglia seconded a motion that the Board approve the Superintendent's Bulletin #3, Resolutions #1 – 21 and #23 - 64. The resolutions were unanimously approved by roll call vote.

Mrs. Cogan moved and Mr. Berrios seconded a motion that the Board approve the Secretary's Report, Resolutions #1 - 33. The resolutions were unanimously approved by roll call vote.

Mrs. Cogan moved and Mr. Cistaro seconded a motion that the Board approve the Secretary's Report, Resolution #34, Architect of Record. The resolution was unanimously approved by roll call vote.

ADJOURN

ADJOURN

There being no further business the public meeting was adjourned at 9:08 p.m. on a motion by Mrs. Cogan, seconded by Mr. Cistaro and unanimously approved by voice vote.

Respectfully submitted,

Lyanna Rios
Assistant Board Secretary

**FOR ALL APPENDICES AND EXHIBIT
ATTACHMENTS AFOREMENTIONED IN
THESE MINUTES, PLEASE REFER TO THE
SUPERINTENDENT'S BULLETIN #3
INCLUSIVE OF THE SECRETARY REPORT
INITIALLY RECEIVED IN THE BOARD
PACKET, AND NOW POSTED AT THE
DISTRICT WEBSITE**