

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

Number 4 ADDENDUM

September 26, 2019

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

27. Overnight Field Trip Approval

**OVERNIGHT
FIELD TRIP H**

BE IT RESOLVED that the Board approve the following overnight field trip for Parsippany High School.

Grade 11 February 20-22, 2020 – NJ All State Treble Choir
Atlantic City, NJ

28. Out of District Tuition Costs 2019-2020

OOD 19-20

BE IT RESOLVED that the Board approve the tuition cost for a student with disabilities who will require an out of district placement for the 2019-2020 school year. This student has been classified by the Child Study Team in accordance with Title 18A:46:

School	Student No.	Tuition Cost
Celebrate the Children	44461	\$115,479

29. Unified Sports Grant Application Acceptance and Awarded Grant

**UNIFIED SPRTS
GRANT**

BE IT RESOLVED that the Board approve the submittal and acceptance of the application and awarded grant for \$12,000 from the Special Olympics of New Jersey to the Parsippany-Troy Hills school district Unified Sports.

30. Student Services

**STUDENT
SERVICES**

BE IT RESOLVED that the Board approve the following staff to provide services to students, as per their IEPs, not to exceed five hours each per week, beginning September 27, 2019 through November 1, 2019, at their hourly rate as follows:

Staff:	Hourly Rate
Jaime Fugowski	\$56.66
Michelle Marx	\$64.89
Jennifer Shollenberger	\$75.74

31. New Staff Orientation Facilitator

NSO FACILITATOR

BE IT RESOLVED that the Board approve the following payment in the amount indicated based on \$41/per hour to the individual named below who has completed teaching and preparation work for their sessions during the August 21 and 22 New Staff Orientation:

<u>Presenter</u>	<u>Session Title</u>	<u>Hours/Pay</u>	<u>Total</u>
Darla Kaminsky	Alexandria System/ Media Lessons	7.5hrs. x \$41/hr.	\$307.50

32. **Student Assistance**

STUDENT ASSISTANCE

BE IT RESOLVED that the Board approve the following paraprofessionals to assist students at school-sponsored activities/events during the fall season as per their IEP, at their hourly rate, not to exceed the hours listed below.

*Paraprofessionals must fill out a timesheet and have it approved by their administrator.

School	Para Name	Hours to not exceed	Activity/Event
PHHS	Jeanne George	5	Dances
PHHS	Jeanne George	30	Unified Bowling
PHHS	Roxanne Hebbard	5	Homecoming Dance- 10/26/19
PHHS	Bassam Daher	5	Homecoming Dance
PHHS	Annamarie Shymanski	5	Homecoming Dance
PHHS	Erin Gibson	5	Homecoming Dance
PHHS	Judeth Demonico	5	Homecoming Dance
PHHS	Mui Fong Yip	5	Homecoming Dance
PHHS	Erin Gibson	30	Back up para for track
PHHS	Roxanne Hebbard	30	Back up para for track
PHHS	Roxanne Hebbard	5	Halloween at the Hills -10/30/19
PHHS	Bassam Daher	5	Halloween at the Hills -10/30/19
PHHS	Annamarie Shymanski	5	Halloween at the Hills -10/30/19
PHHS	Erin Gibson	5	Halloween at the Hills -10/30/19
PHHS	Erin Gibson	30	Unified Bowling
PHHS	Roxanne Hebbard	30	Unified Bowling
PHHS	Annamarie Shymanski	30	Unified Bowling
BMS	Thomas Metz	15	Cross Country
BMS	Hermine Samtani	13.5	Cross Country

33. **Curriculum Work – A/C #11.000.223.104.000.140**

CURR WORK

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individual named below for the development of the following curriculum revisions:

	Hours	Amount
AP Chemistry		
Christine Nagel	7.5	\$307.50

34. **Resignation - PTHESA** **RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignation as indicated below:

Effective October 8, 2019:

Sejal Shah Paraprofessional Troy Hills Elementary School

Effective October 9, 2019:

Alyssa King Paraprofessional Eastlake Elementary School

35. **Resignation – Office Aide** **RESIGN
OFFICE AIDE**

BE IT RESOLVED that the Board approve the resignation of Patricia Herrera, Office Aide at Knollwood Elementary School, effective September 30, 2019.

36. **Resignation - Noontime Aide** **RESIGN**

BE IT RESOLVED that the Board approve the following resignation as indicated:

Effective October 4, 2019:

Denise DePietro Lake Hiawatha Elementary School

Effective October 17, 2019:

Nimra Baig Knollwood Elementary School

37. **Employment - PTHESA** **EMPLOY
PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as a Paraprofessional in the areas indicated:

Eastlake Elementary School

Effective October 1, 2019

Rajyalakshmi Nanduri Paraprofessional \$22,013.00 (prorated)

Effective October 18, 2019

Nimra Baig Paraprofessional \$22,013.00 (prorated)

Lake Hiawatha Elementary School

Effective October 1, 2019

Jigna Jhaveri Instructional Para \$31,032.00 (prorated)

Knollwood Elementary School

Effective October 1, 2019

Patricia Herrera Paraprofessional \$22,013.00 (prorated)

Rockaway Meadow Elementary School

Effective October 1, 2019

Nicole Frank Paraprofessional \$22,013.00 (prorated)

Troy Hills Elementary School

Effective October 7, 2019

Denise DePietro Paraprofessional \$22,013.00 (prorated)

38. **Employment – Substitute Approval**

**EMPLOY
SUB**

BE IT RESOLVED that the Board approve the employment of the individual named below who holds the appropriate number of credits or the proper certification, and who has indicated her interest in serving as a substitute in the area indicated during the 2019-2020 school year effective September 27, 2019:

Aleksandra Ghumwala Nurse

39. **Employment – Local 32**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individuals on a 150-day probationary period as indicated below:

Name	Salary	Effective	Assignment
Josue Terrazas Quintana	\$22,505.00	10/7/2019	Driver - 10 Mo - 6hr

40. **Employment – Local 32- Pending Completion**

**EMPLOY
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

Name	Salary	Effective	Assignment	School
Stephen Bergen	\$31,037.00 + \$1,458.00 (2nd Shift)	10/18/19	Maintenance Worker	PHHS

(Replacing Alverto Rodriguez)

41. **Auditorium Supervisor**

AUD SUPV

BE IT RESOLVED that the Board approve the following individuals to work as as an Auditorium Supervisors at the rate of \$35/per hour for the 2019-2020 school year:

Colin Aguesseau
Andrew Nicholes

42. **Employment - Equipment Operators**

**EQUIP
OPERATORS**

BE IT RESOLVED the board approve the employment of the following individuals as Equipment Operators for auditorium sound and light at Parsippany High School and Parsippany Hills High School at \$10.00/hour for events by outside organizations for the 2019-2020 school year:

Aaron Kreitman
Isabel Reyes
Krishant Putrevu
Kristine Yang
Kevin James
Ethan Cordova

43. **Maternity Leave of Absence**

**MATERNITY LEAVE
OF ABSENCE**

BE IT RESOLVED that the Board approve the following maternity Leave of Absence:

Employee #49618, Teacher, has requested a maternity leave of absence on or about December 16, 2019 through January 24, 2020 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from January 27, 2020 through April 24, 2020.

44. **ESL Translators - District**

**ESL
TRANSLATORS**

BE IT RESOLVED that the Board approve the following individuals as translators for ESL and Pupil Personnel Services, to be paid at a rate of \$41.00 per hour:

Sandra Amadio
Tracey Caso
Bassam Daher
Stephanie Dasti
Angela Davis
Damaris Delgado-Melendez

Rafael Delgado
 Ling Foong
 Jacqueline Forte
 Shirley Huang
 Rosebella Lopes
 Jasmine Machado
 Asmita Mistry
 Maureen Odenwelder
 Daisy Randelia
 Krina Raval
 Deysee Rodriguez
 Zahra Sadaat
 Nahed Salam
 Pratiksha Shah
 Shetalkumar Shah
 Smruti Shah
 Priyanka Tandan
 Gi Shin
 Mui Fong Yip

45. **ESL Homework Club**

**ESL
 HOMEWORK CLUB**

BE IT RESOLVED that the Board approves the following teachers as ESL Homework Club tutors and substitutes for the months of October 2019 to May 2020, and be paid \$50.00 per session. They will be paid through Title III Grant funds:

Teacher	School	Position	# of days	Pay per session
Tracey Caso	Intervale Elementary	Tutor	Up to 57	\$50.00
Allison Mania	Intervale Elementary	Tutor	Up to 57	\$50.00
Donna Boll	Lake Parsippany Elementary	Tutor	Up to 57	\$50.00
Jason Trawinski	Rockaway Meadow Elementary	Tutor	Up to 57	\$50.00
Gina Masterson	Rockaway Meadow Elementary	Tutor	Up to 57	\$50.00
Linda Algieri	Rockaway Meadow Elementary	Tutor	Up to 57	\$50.00
Antoinette Lisa DeCaro	Rockaway Meadow Elementary	Tutor	Up to 57	\$50.00
Betty Wang Goarcke	Parsippany Hills High School	Tutor	Up to 57	\$50.00
Monika Castillo	Parsippany High School	Tutor	Up to 57	\$50.00
Maureen Odenwelder	Parsippany High School	Tutor	Up to 57	\$50.00

Nicholas Tocci	Brooklawn Middle School	Tutor	Up to 57	\$50.00
Christal DiVincent	Lake Hiawatha Elementary	Tutor	Up to 57	\$50.00
Christine O'Connor	Eastlake Elementary	Tutor	Up to 57	\$50.00
Lori Savarese	Knollwood Elementary	Tutor	Up to 57	\$50.00
Emily Holmsen	Knollwood Elementary	Tutor	Up to 57	\$50.00
Smruti Shah	Knollwood Elementary	Tutor	Up to 57	\$50.00
Jamie Vento	Northvail Elementary	Tutor	Up to 57	\$50.00
Kirsten Raschdorf	Northvail Elementary	Tutor	Up to 57	\$50.00
Jennifer Cruz	Mt. Tabor Elementary	Tutor	Up to 57	\$50.00
Stephanie Dasti	Mt. Tabor Elementary	Tutor	Up to 57	\$50.00
Mary Otto	Mt. Tabor Elementary	Tutor	Up to 57	\$50.00
Dorota Edens	Central Middle School	Tutor	Up to 57	\$50.00
Denise Pietropinto	Littleton Elementary	Tutor	Up to 57	\$50.00
Elena Betines	Littleton Elementary	Tutor	Up to 57	\$50.00
Heather Heyrich	Littleton Elementary	Tutor	Up to 57	\$50.00
Joseph Gesumaria	Troy Hills Elementary	Tutor	Up to 57	\$50.00
Anne Pedersen		Sub	As needed	\$50.00
Pratiksha Shah		Sub	As needed	\$50.00
Deborah Buldo		Sub	As needed	\$50.00
Anita Stabile		Sub	As needed	\$50.00
Nicole Bakirtzis		Sub	As needed	\$50.00

46. **CORRECTIONS**

CORRECT

BE IT RESOLVED that the Board approve the following corrections:

Employment - Technology Services and Solutions - Pending

Mark Carolan

From: pending

To: effective September 23, 2019

Leave of Absence

Employee #10565

From: a medical leave of absence effective August 28, 2019 through October 14, 2019 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act.

To: a medical leave of absence effective August 28, 2019 through November 13, 2019 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act.

Maternity Leave of Absence

Employee #40507

From: on or about September 9, 2019 through October 15, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 16, 2019 through January 15, 2020, and pursuant to the PTHEA Agreement an unpaid leave of absence from January 16, 2020 through March 6, 2020.

To: on or about September 9, 2019 through October 7, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 8, 2019 through January 7, 2020, and pursuant to the PTHEA Agreement an unpaid leave of absence from January 8, 2020 through March 6, 2020.

Employee #49545

From: a maternity leave of absence on or about October 29, 2018 through December 7, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from December 10, 2018 through March 8, 2019, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from March 11, 2019 through November 6, 2019.

To: a maternity leave of absence on or about October 29, 2018 through December 7, 2018 utilizing accumulated sick leave. Pursuant to the Family Leave Act, she is also requesting an unpaid childcare leave of absence from December 10, 2018 through March 8, 2019, and under the terms of the PTHEA Agreement an unpaid childcare leave of absence from March 11, 2019 through January 28, 2020.

Approval of Employment - Pending Completion

Julie Montesano

From: Effective October 24, 2019 or sooner

To: Effective October 7, 2019

Waiver of Teaching Load

From:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Victoria Collado	PHS	FCS	\$10,997.14	09/03/19 - 06/18/20	1 class every day	1/7
Jennifer Hakim	PHS	Special ED-MD	\$5,348.43	09/03/19-06/18/20	¾ (25 mins extra each day)	1/7
Marlene McLellan	PHS	Spanish 4	\$1,950.91	9/3/19 - 10/16/19	¾ (25 mins extra day)	1/7
Maureen Odenwelder	PHS	Spanish 3 Honors	\$1,695.73	9/3/19 - 10/16/19	1 class a day	1/7
Damaris Delgado-Melendez	PHS	Spanish 4	\$2,327.70	9/3/19 - 10/16/19	1 class a day	1/7
Angela Minichiello	PHS	Spanish 3 Honors	\$2,331.93	9/3/19 - 10/16/19	1 class a day	1/7

To:

Name	Location	Subject	Amount	Effect. Date	Class load	Formula
Victoria Collado	PHS	FCS	\$11,420.71	09/03/19 - 06/18/20	1 class every day	1/7
Jennifer Hakim	PHS	Special ED-MD	\$5,871.64	01/29/20 - 06/18/20	¾ (25 mins extra day)	1/7
Marlene McLellan	PHS	Spanish 4	\$3,231.19	09/03/19-11/14/19	1 class a day	1/7

Maureen Odenwelder	PHS	Spanish 3 Honors	\$2,808.55	09/03/19-11/14/19	1 class a day	1/7
Damaris Delgado-Melendez	PHS	Spanish 4	\$3,855.26	09/03/19-11/14/19	1 class a day	1/7
Angela Minichiello	PHS	Spanish 3 Honors	\$3,862.25	09/03/19-11/14/19	1 class a day	1/7

Employment – Equipment Operators

From: BE IT RESOLVED that the Board approve the employment of the following individuals as Equipment Operators for auditorium sound and lights at Parsippany High School and Parsippany Hills High School at \$10.00/per hour for school events and for outside organizations for the 2019-2020 school year:

To: BE IT RESOLVED the Board approve the employment of the following individuals as Equipment Operators for auditorium sound and light at Parsippany High School and Parsippany Hills High School at \$10.00/hour for events by outside organizations for the 2019-2020 school year

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED REGULATIONS BEFORE SUBMITTING THIS FORM TO ASST. SUPT.

THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL

School: Parsippany High School Date: September 17, 2019

Date of Trip: Feb. 20-22, 2020 Grade Level & Subject: 11th Vocal Music Number of Students: 1

Co-Curricular Activity/Group: New Jersey All State Treble Choir

Destination*: Sheraton Hotel Atlantic City Phone#: 973-214-2509

*If co-curricular activity what is the rationale for missing instructional time? Student has been selected through vigorous audition process to participate in the NJ All State Treble Choir.

Address: Two Convention Boulevard, Atlantic City, NJ 08401

Description of Program: All State rehearsals and performance at the NJMEA Convention.

How is this trip related to the curriculum at this grade level? Please be specific. NJCCS 1.1.12 B1, 1.1.12B2: Using advanced skills to perform challenging music: authentic application/assessment in creating and responding to music. Literacy, musicianship, performance, assessment, and cultural awareness.

What academic preparation has been done prior to this trip? Review of scales, vocal production, solo repertoire, and elements of music.

- List follow-up activities to be done in class after the trip. 1. Update marking period district honors form with assessment. 2. Written assessment (Reflection) 3. Aural listening/responding to the recording of the concert.

How is this proposed trip the best method available for achieving the desired learning outcome? The student will be able to apply her skills for performance; such an experience entails authentic assessment of learning within an honors choir setting. Student will also have an opportunity to sing and perform with a renowned conductor.

Transportation Information: Means of Transportation: Parent, Provider: N/A, Cost: N/A, Phone #: , Departure from School: After school on 2/20, Arrival at Destination: 2/20 at 6:00 PM, Departure from Destination: N/A, Arrival at School: N/A

Total Cost Information: Admission/Registration Cost: \$360.00, Cost to Parent: \$360.00, Funding Source: 50% Parent, 50% BOE Reimbursement

*Please Check That You Have Read The Field Trip Policy Regulations 2340 Available On-Line Through The Intranet

Table with 2 columns: Names of Teachers, Names of Non-Staff Chaperones. Includes checkboxes for each.

NURSE NEEDED YES [] NO [x] DESTINATION ON APPROVED LIST [x] YES [] NO []

APPROVED PRINCIPAL (PRINT) DATE: [Signature] 9/19/19 PRINCIPAL SIGNATURE: [Signature]

APPROVED CENTRAL OFFICE DATE: [Signature] APPROVED BY BOARD OF EDUCATION