

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 1 ADDENDUM**

**July 25, 2019**

---

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

**61. School Related Activity Student Transportation Service 19-20      **SCHOOL RELATED  
ACT STUD TRANS 2019-2020****

WHEREAS, on May 23, 2019 the Parsippany-Troy Hills Board of Education advertised for bids for School Related Activity Student Transportation Service for the school year 2019- 2020; and

WHEREAS, bids were received from three (3) vendors and publicly opened on June 11, 2019 with the results as set forth in the Attachment;

WHEREAS, a copy of each of the bids are on file in the office of the Business Administrator; and

WHEREAS, the Board has further determined that A.R. Van Riper, Jr. Inc. DBA O'Dowd Bus Company, Montville, New Jersey is the lowest responsive and responsible bidder for certain of the routes bid as set forth in the Attachment; and

WHEREAS, the Board has determined that based on the submitted bids that Student Transportation of America, Inc. DBA Jordan Bus Services, Pinebrook, New Jersey is the lowest responsive and responsible bidder for certain of the routes bid as set forth in the Attachment; and

WHEREAS, the Board has determined that based on the submitted bids that Trans Ed Inc., Paterson, New Jersey is the lowest responsive and responsible bidder for certain of the routes bid as set forth in the Attachment; and

NOW THEREFORE BE IT resolved, upon the recommendation of the Superintendent and School Business Administrator, that the Parsippany-Troy Hills Board of Education hereby awards a contract to A.R. Van Riper, Jr., Inc. DBA O'Dowd Bus Company, 201 Changebridge Road, Montville, New Jersey 07054, to provide transportation for the routes indicated in the Attachment for which it was the lowest responsible bidder in the amounts set in the bid specifications and response in an amount not to exceed \$55,000 plus any overtime on an as needed basis at a rate of \$75/hour; and

BE IT FURTHER resolved, upon the recommendation of the Superintendent and School Business Administrator, that the Parsippany-Troy Hills Board of Education hereby awards a contract to Student Transportation of America, Inc. DBA Jordan Bus Services, 65 Route 46 East, Pinebrook, NJ 07058. This will be to provide transportation for the routes indicated in the Attachment for which it was the lowest responsible bidder in the amounts set in the bid specifications and response in an amount not to exceed \$48,900 plus any overtime on an as needed basis at a rate of \$105/hour; and

BE IT FURTHER resolved, upon the recommendation of the Superintendent and School Business Administrator, that the Parsippany-Troy Hills Board of Education hereby awards a contract to Trans Ed Inc., 2 Industrial Plaza, Paterson, NJ 07503. This will be to provide transportation for the routes indicated in the Attachment for which it was the lowest responsible bidder in the amounts set in the bid specifications and response in an amount not to exceed \$4,740.

BE IT FURTHER resolved, that the Parsippany Troy-Hills Board of Education authorizes the School Business Administrator/Board Secretary to execute said contracts on behalf of the Board, a copy of which shall remain on file in her office which contracts shall incorporate the terms and conditions of the bid specification.

62. **Dual Use of Rooms for Educational Space**

**DUAL USE ROOMS**

BE IT RESOLVED that the Board of Education approve the following Dual Use of Rooms for Educational Space for the 2019-2020 School Year:

Lake Hiawatha Elementary School  
Rm 1A: Therapist OT and Therapist PT

63. **Toilet Room Facilities**

**TOILET RM FACILITIES**

BE IT RESOLVED that the Board of Education approve the following application for Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms for the 2019-2020 School Year:

Lake Hiawatha Elementary School  
Rm 5: Children will be supervised while walking to and from the restroom in line of sight.

64. **Out of District Tuition Costs 2019-2020**

**OOD 19-20**

BE IT RESOLVED that the Board approve the tuition costs for students with disabilities who will require an out of district placement for the 2019-2020 school year. These students have been classified by the Child Study Team in accordance with Title 18A:46:

School	Student No.	Tuition Cost
ARC Kohler School	41367	\$115,000
Benway School	29819	\$11,910
Benway School	40289	\$84,956

65. **Courses of Study**

**COURSES OF STUDY**

BE IT RESOLVED that the Board approve the following Courses of Study that have been reviewed by the Teaching and Learning Committee:

- 7<sup>th</sup> Grade Cooking Explorations
- Digital Literacy, Citizenship & Safety
- Superheroes and Modern Mythology
- Math Grade K
- Math Grade 1
- Math Grade 2
- Math Grade 5
- Nutrition for an Active Lifestyle

66. **Resignation - Local 32**

**RESIGN LOCAL 32**

BE IT RESOLVED that the Board approve the resignation of Alverto Rodriguez, Maintenance Worker, effective August 2, 2019.

67. **Resignation - PTHESA**

**RESIGN PTHESA**

BE IT RESOLVED that the Board approve the following resignation as indicated, effective June 20, 2019:

Erin Chambers                  Paraprofessional                  Rockaway Meadow

68. **Resignation - Noontime Aide**

**RESIGN NOONTIME**

BE IT RESOLVED that the Board approve the following resignation as indicated, effective June 20, 2019:

Sonal Patel                                  Littleton

69. **Employment - PTHESA**

**EMPLOY PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as a Paraprofessional in the areas indicated, and in accordance with the provisions of the 2016-2019 Agreement subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and the PTHESA:

**Effective August 28, 2019:**

**Lake Parsippany Elementary School**

Sonal Patel                  Paraprofessional                  \$22,013.00

70. **Approval of Employment**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individual named below, for the 2019-2020 school year and that a contract be issued in accordance with the provisions of the 2015-2018 Agreement subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and the PTHEA:

**John Kumpf**

Degree:  
Certification:  
Experience:  
Guide Placement:  
Effective:  
Assignment:

**Mathematics**

BA/ Rowan University  
Mathematics  
1 year  
BA+15, Step 2, \$54,885.00  
August 28, 2019  
Parsippany Hills High School  
(Replacement - Konner)

**Kendall Edwards**

Degree:  
  
Certification:  
Experience:  
Guide Placement:  
Effective:  
Assignment:

**Occupational Therapist**

BS/Kean University  
MA/Hofstra University  
Occupational Therapy  
Fieldwork  
BA+60, Step 1, \$61,505.00  
August 28, 2019  
Pupil Personnel Services

71. **Approval of Employment – Pending Completion**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individuals named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2015-2018 Agreement subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and the PTHEA.

**Kimberly Vander Groef**

Degree:  
  
Certification:  
Experience:  
Guide Placement:  
Effective:  
Assignment:

**School Psychologist**

BS/Penn State University  
MA/Fairleigh Dickinson University  
School Psychologist  
4.5 years  
BA+60, Step 5, \$64,885.00  
August 28, 2019  
Rockaway Meadow Elementary School  
(Replacement - Heisler)

**Lindsey Rasczyk**

Degree:  
Certification:  
Experience:  
Guide Placement:  
Effective:  
Assignment:

**Marsha Tringali**

Degree:  
Certification:  
Experience:  
Guide Placement:  
Effective:  
Assignment:

**Ashley Melnick**

Degree:  
Certification:  
Experience:  
Guide Placement:  
Effective:  
Assignment:

**Stephanie Willis**

Degree:  
Certification:  
Experience:  
Guide Placement:  
Effective:  
Assignment:

**Andrea Bucci**

Degree:  
Certification:  
Experience:  
Guide Placement:  
Effective:  
Assignment:

**Rebecca Hadjiloucas**

Degree:  
Certification:  
Experience:  
Guide Placement:  
Effective:  
Assignment:

**Mathematics**

BA/William Paterson University  
MA/Marygrove College  
Mathematics  
5 years  
BA+30, Step 6, \$60,678.00  
August 28, 2019  
Parsippany Hills High School  
(Replacement - Soden)

**Kindergarten**

BS/Bloomsburg University  
Elementary Education  
8 years  
BA, Step 5, \$55,285.00  
August 28, 2019  
Knollwood Elementary School  
(Replacement - Snellings - transfer)

**Grade 4**

BA/Montclair State University  
Family and Child Studies  
3 years  
BA, Step 4, \$54,285.00  
August 28, 2019  
Knollwood Elementary School  
(Replacement - Mulligan)

**Media Specialist**

BS/Pennsylvania State University  
MA/Columbia University  
Elementary Education/Literacy Specialist  
8 years  
BA+45, Step 5, \$63,514.00  
August 28, 2019  
Lake Hiawatha Elementary School  
(Replacement - Moawad)

**Speech Language Specialist**

BA/William Paterson University  
MA/William Paterson University  
Speech Language Therapist  
Externship  
BA+30, Step 1, \$55,605.00  
August 28, 2019  
Pupil Personnel Services  
(Replacement - Henry)

**Social Studies**

BA/Fairleigh Dickinson University  
Social Studies  
3 years  
BA+30, Step 4, \$57,985.00  
August 28, 2019  
Brooklawn Middle School  
(Replacement - Englishmen)

72. **Employment - PTHESA - Pending Completion** **EMPLOY  
PTHESA**

BE IT RESOLVED that the Board approve the individuals named below as a Paraprofessional in the areas indicated subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2016-2019 Agreement subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and the PTHESA:

**Effective August 28, 2019:**

**Rockaway Meadow Elementary School**

Tomasz Pajk	Paraprofessional	\$22,013.00
-------------	------------------	-------------

73. **Approval of Employment- Pending - Behavior Analyst** **EMPLOY  
BCBA**

BE IT RESOLVED that the Board approve Stephanie Ventura as Behavior Analyst effective August 28, 2019. Ms. Ventura will receive a salary of \$63,000.00 subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification, and any other required materials, and execution of the requisite contract of employment to be signed by the Board President.

74. **Approval of Employment- Pending - Accountant** **EMPLOY  
ACCT**

BE IT RESOLVED that the Board approve Nicholas Pallessi as Accountant effective August 19, 2019, replacing Susan Dykstra. Mr. Pallessi will receive a salary of \$75,000 (prorated) subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification, and any other required materials, and execution of the requisite contract of employment to be signed by the Board President.

75. **Employment - Fall/Winter/Spring Coaching 2019-2020** **COACHING**

BE IT RESOLVED that the Board approve the following coaching assignments:

**Parsippany High School - Assistant Director Marching Band**  
 Michael Kertesz                      Step 1                      \$3,019.00 (Split)  
 Effective August 12, 2019

76. **Leaves of Absence** **LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #49934, Computer Technician, July 31, 2019 through August 27, 2019 utilizing accumulated sick leave and personal days, pursuant to the Family and Medical Leave Act.

BE IT RESOLVED that the Board approve a medical leave of absence for employee #40547, Teacher, effective August 28, 2019 through September 26, 2019 utilizing accumulated sick leave, family illness, and personal days, and an unpaid medical leave of absence from September 27, 2019 through October 10, 2019.

77. **Employment – Local 32- Pending Completion**

**EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual on a 150-day probationary period as indicated below, subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials:

<b>Name</b>	<b>Salary</b>	<b>Effective</b>	<b>Assignment</b>	<b>School</b>
Christopher Little	\$41,194.00	8/12/19	Head Custodian	Northvail
	+ \$5,404 (Head Custodian stipend)			
	+ \$1,324.00 (Boiler License)			

(Replacing Jaime Alarcon)

78. **Appointment – Unpaid Sports Trainers/Clinicians**

**APPOINT  
TRAINER/CLINICIANS**

BE IT RESOLVED that the Board approve the following individuals to perform as unpaid athletic trainers/clinicians for student athletes for the 2019-2020 school year:

**PHHS**

Girls' soccer: Gary Vesper

Boys' soccer: Carlyle Myrie

Football: William Taylor, Justin Gurth, Robert Cobbs, John Morant, Michael Dogbe

Field Hockey: Brianna Salvemini

**PHS**

Field Hockey: Dr. Michael Klejmon, Dr. Melanie Eskin, Kayla Anderson

79. **Appointment – Volunteer Extra-Curricular/Athletic Aide 2019-2020**

**APPOINT  
VOL-EXTRA**

BE IT RESOLVED that the Board approve the appointment of the following individuals as volunteer extra-curricular athletic aides in the area indicated:

**Parsippany Hills High School**

James Wiegand

Girls' Soccer

Kassandra Dadaian

Marching Band; Winter Guard

80. **Maternity Leave of Absence**

**MATERNITY  
LEAVE**

BE IT RESOLVED that the Board approve the request from Employee #43901, Teacher, of a maternity leave of absence on or about October 1, 2019 through November 15, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from November 18, 2019 through February 14, 2020.

81. **Employment – Seasonal Helper**

**SEASONAL  
HELPER**

BE IT RESOLVED that the Board approve the employment of the following individual as a seasonal helper from July 26, 2019 through August 30, 2019:

<u>Name</u>	<u>Location</u>	<u>Rate</u>
Nicholas Sinatra	Maintenance	\$17.20/hour

82. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**Fall/Winter/Spring Coaching - Parsippany Hills High School**

**Assistant Coach Volleyball**

From: TBD

To: Karen Mikorski      Step 1      \$6,038.00

**Head Coach Boys' Soccer**

From: TBD

To: David Tuesta      Step 1      \$6,995.00

**Employment - Local 32**

**Rosemarie Ciffo**

From: \$31,047.00 + \$1,458.00 (2nd shift)

To: \$31,037.00 + \$1,458.00 (2nd shift)

Effective July 1, 2019

**Maternity Leave of Absence**

**Employee #49540**

From: a maternity leave of absence on or about April 22, 2019 through May 14, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from May 15, 2019 through October 15, 2019.

To: a maternity leave of absence on or about April 22, 2019 through May 14, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from May 15, 2019 through October 15, 2019 and, pursuant to the PTHEA Agreement, an unpaid leave of absence from October 16, 2019 through November 27, 2019.



**Approvals of Employment**

From: Vishaka Desai

To: Vishakha Desai

**Resignation - Noontime Aide**

From: Suraksha Mahishil

To: Suraksha Mahishi