

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 7 ADDENDUM**

**November 21, 2019**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

37. **Resignation – Administrator** **RESGIN  
ADMIN**
- BE IT RESOLVED that the Board approve the resignation of Mr. Michael Nicosia, Principal of Troy Hills Elementary School, effective January 17, 2020 or sooner if a suitable replacement can be employed.
38. **Overnight Field Trip Approval** **OVERNIGHT  
FIELD TRIPS** Q
- BE IT RESOLVED that the Board approve the following overnight field trips for Parsippany High School:
- Grade 9-12 March 27-29, 2020 – Key Club International Annual Convention – Long Branch, NJ
39. **Additional Services for 2019-20 Approved Related Services Provider** **ADDL SVCS  
REL SVCS**
- BE IT RESOLVED that the Board approve the additional services for Aveanna Healthcare, a board approved related services provider for the 2019-2020 school year, as follows:
- BCBA Services at the rate of \$130 per hour
40. **Additional Services for a 2019-2020 Approved Vendor** **ADDL SVCS  
VENDOR**
- BE IT RESOLVED that the Board approve the additional services of Professional Development Training for Ascending Trends Consulting, a board approved vendor for the 2019-2020 school year, at a cost of \$18,750, paid for through the IDEA-B grant.
41. **Vendor Approval** **VENDOR  
APPROVAL**
- BE IT RESOLVED that the Board approve LiftEd, Inc., to provide a digital data collection system to be implemented into our ABA programs for the 2019-2020 school year, at a cost of \$40,000, paid for through the IDEA-B grant.
42. **Retirement- PTHESA** **RETIRE  
PTHESA**
- BE IT RESOLVED that the Board approve the resignation for the purpose of retirement of Kathleen Dianuzzo, Paraprofessional at Rockaway Meadow Elementary School, effective January 1, 2020.

43. **Professional Development Facilitators**

**PD  
FACILITATORS**

BE IT RESOLVED that the Board approve the following payments in the amount indicated based on \$41/per hour to the individuals named below who have completed teaching and preparation work for their sessions during the November 5<sup>th</sup> Professional Development Day:

<b>Presenter</b>	<b>Session Title</b>	<b>Hours/Pay</b>	<b>Total</b>
Susan Albert	Google Classroom for Math Teachers	1.5 hrs. X \$41/hr.	\$61.50
Patricia Allocca	The Holistic Handbag	1.5 hrs. X \$41/hr.	\$61.50
Gina Aragona	Flipped Classroom 101	1.5 hrs. X \$41/hr.	\$61.50
Nicole Berkman	Promoting Growth Mindset for Today's Mathematicians	1.5 hrs. X \$41/hr.	\$61.50
Kelcey Brennan	Flipped Classroom 101	1.5 hrs. X \$41/hr.	\$61.50
Deirdre Boylan	Google Sites for Grades K-5	1.5 hrs. X \$41/hr.	\$61.50
Stacy Bush	School Counseling Curriculum Exploration	1.5 hrs. X \$41/hr.	\$61.50
Ann Butyn	Nurse Collaboration	1.5 hrs. X \$41/hr.	\$61.50
Alison Donde	Mentor Texts in Writing Workshop	1.5 hrs. X \$41/hr.	\$61.50
Joseph Gillespie	Google Sites for Grades 6-12	1.5 hrs. X \$41/hr.	\$61.50
Siobhan Hannagan	Principles of Differentiated Instruction K-12	1.5 hrs. X \$41/hr.	\$61.50
Mary Ellen Iradi	Orton Gillingham Articulation	1.5 hrs. X \$41/hr.	\$61.50
Jessica Kapusnik	Google Slides for Grades 6-12	1.5 hrs. X \$41/hr.	\$61.50
Kathleen Kelly	Emergency Preparedness for Nurses	1.5 hrs. X \$41/hr.	\$61.50
Jill Klaasen	Co-Teaching in the Elementary Level: Developing a Collaborative and Coherent Working Environment	1.5 hrs. X \$41/hr.	\$61.50
Jamie McHugh	STRIVE Strategies	1.5 hrs. X \$41/hr.	\$61.50
Brigid Mekita	Crash Course in Google Keep and Google Draw	1.5 hrs. X \$41/hr.	\$61.50
Asmita Mistry	Pre-referral Process and Intervention	1.5 hrs. X \$41/hr.	\$61.50
Theresa Mulroony	What is Student Advisory?	1.5 hrs. X \$41/hr.	\$61.50
Jemila Najjar-Keith	STRIVE Strategies	1.5 hrs. X \$41/hr.	\$61.50
Casey Palermo	Principles of Differentiated Instruction K-12	1.5 hrs. X \$41/hr.	\$61.50
Smruti Shah	Making Cultural Connections	1.5 hrs. X \$41/hr.	\$61.50
Gi Shin	Google Classroom for Math	1.5 hrs. X \$41/hr.	\$61.50
Diana Sombers	Running Records: Beyond Coding Reading Behaviors K-2	1.5 hrs. X \$41/hr.	\$61.50
Anne Sutherland	What is Student Advisory?	1.5 hrs. X \$41/hr.	\$61.50
Alice Thomas	Orton Gillingham Articulation	1.5 hrs. X \$41/hr.	\$61.50
Lauren Timmins	STRIVE Strategies	1.5 hrs. X \$41/hr.	\$61.50
Jamie Wall	Promoting Growth Mindset for Today's Mathematicians	1.5 hrs. X \$41/hr.	\$61.50

44. **Resignation - PTHESA**

**RESIGN  
PTHESA**

BE IT RESOLVED that the Board approve the following resignations as indicated below:

**Effective November 22, 2019:**

Somayah Wali      Paraprofessional      Rockaway Meadow Elementary School

**Effective November 27, 2019:**

Margarita Niedermaier      Paraprofessional - Part Time      Lake Hiawatha Elementary School

45. **Resignation - Noontime Aide**

**RESIGN  
NOONTIME**

BE IT RESOLVED that the Board approve the following resignation as indicated effective November 27, 2019:

Margarita Niedermaier      Lake Hiawatha Elementary School

46. **Approval of Employment – Pending Completion**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individuals named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials.

**Alexandra Genis**

Degree:

Certification:

Experience:

Guide Placement:

Effective:

Assignment:

**Physical Therapist (.6)**

BS/SUNY - Stony Brook

Ph.D./ NY Institute of Technology

School Physical Therapist

1 year

Ph.D., Step 2-3, \$39,117.00

December 2, 2019

Mount Tabor/Intervale/Littleton  
(New position)

47. **Employment - PTHESA**

**EMPLOY  
PTHESA**

BE IT RESOLVED that the Board approve the individual named below as a Paraprofessional in the areas indicated:

**Lake Parsippany Elementary School**

**Effective December 2, 2019**

Margarita Niedermaier      Paraprofessional      \$22,013.00 (prorated)

48. **Employment – Part-time Office Aides**

**EMPLOY  
OFFICE AIDE**

BE IT RESOLVED that the Board approve the individual named below as Part-time Office Aide for the 2019-2020 school year at the rate of \$17.20 per hour:

**Effective November 25, 2019**  
**Knollwood Elementary School**  
Lynda Batelli                      20 hours/week

49. **Transfer of Assignment**

**TRANSFER OF  
ASSIGN**

BE IT RESOLVED that the Board approve the transfer/reassignment for the individuals named below for the 2019-2020 school year as indicated below:

**Effective November 22, 2019:**  
**Rozari Fernando - Noontime Aide**  
From: Eastlake Elementary School  
To: Littleton Elementary School

**Effective January 2, 2020:**  
**Carol Lipari-Flanagan - Noontime Aide**  
From: Eastlake Elementary School  
To: Troy Hills Elementary School

50. **Low Pressure – Black Seal Boiler Operator License**

**BLACK SEAL  
LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,324.00 for Angela Comas, Local 32 Custodian, who received her Black Seal Boiler License effective July 26, 2019.

51. **Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #31052, Teacher, November 6, 2019 through March 9, 2020 utilizing accumulated sick leave, family illness, and personal days, pursuant to the Family and Medical Leave Act.

52. **Maternity Leave of Absence**

**MATERNITY LEAVE  
OF ABSENCE**

BE IT RESOLVED that Employee #31244, Teacher, has requested a maternity leave of absence on or about January 29, 2020 through March 9, 2020 utilizing accumulated sick leave and personal days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from March 10, 2020 through June 1, 2020.

53. **Unified Sports Assignments**

**UNIFIED SPORTS**

BE IT RESOLVED that the Board approve the individuals named on the list below who have accepted Unified Sports assignments for the 2019-2020 school year, to be paid through IDEA grant monies:

Name	Location	Position	Sessions Per Year	Total Stipend Amount
Jamie Fugowski	BMS	Club Advisor (Full Year)	8	\$750.00
Michelle Marx	BMS	Recreation Advisor (winter)	8	\$750.00
Michelle Marx	BMS	Recreation Advisor (spring)	8	\$750.00
Jillian Riedel	CMS	Club Advisor (Full Year)	8	\$750.00
Jamie Fugowski	CMS	Recreation Advisor (winter)	8	\$750.00
Jamie Fugowski	CMS	Recreation Advisor (spring)	8	\$750.00
Jennifer Hakim	PHS	Club Advisor (Full Year) - split	8	\$750.00
Eileen Dugan	PHS	Club Advisor (Full Year) - split	8	\$750.00
Jennifer Hakim	PHS	Head Coach, Bowling	8	\$1,000.00
Eileen Dugan	PHS	Assistant Coach, Bowling	8	\$750.00
Jasmine Machado	PHS	Head Coach, Track	8	\$1,000.00
Jenna Spautz	PHS	Assistant Coach, Track	8	\$750.00
Erin Andreotta	PHHS	Club Advisor (Full Year)	8	\$1,500.00
Lauren Scherzer	PHHS	Head Coach, Bowling	8	\$1,000.00
Stacey McKay	PHHS	Assistant Coach, Bowling	8	\$750.00
Stacey McKay	PHHS	Head Coach, Track	8	\$1,000.00
Lauren Scherzer	PHHS	Assistant Coach, Track	8	\$750.00

54. **Additional Sick Days – PTHEA**

**ADDITIONAL  
SICK DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days with pay, less the cost of a substitute, for Employee #31052, Teacher, from January 16, 2020 through February 27, 2020.

55. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**Resignation - Bilingual Aide**

**Shilpa Mehta**

From: resignation effective October 30, 2019

To: resignation for the purpose of retirement effective November 1, 2019

**Maternity Leave of Absence**

**Employee #10472**

From: a maternity leave of absence on or about September 3, 2019 through October 29, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 30, 2019 through January 10, 2020.

To: a maternity leave of absence on or about September 3, 2019 through October 29, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 30, 2019 through December 13, 2019.

**Employee #31052**

From: a maternity leave of absence on or about October 30, 2019 through December 10, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from December 11, 2019 through February 28, 2020.

To: a maternity leave of absence on October 24, 2019 through November 5, 2019 utilizing accumulated sick leave.

**Employee #40900**

From: a maternity leave of absence on or about October 17, 2019 through December 5, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from December 6, 2019 through March 5, 2020.

To: a maternity leave of absence on or about October 17, 2019 through December 10, 2019 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from December 11, 2019 through March 11, 2020.

**Waivers of Teaching Load**

From:

<b>Name</b>	<b>Location</b>	<b>Subject</b>	<b>Amount</b>	<b>Effect. Date</b>	<b>Class load</b>	<b>Formula</b>
Jennifer Hakim	PHS	Special ED- MD	\$5,871.64	01/29/20 - 06/18/20	3/5 (25 mins extra day)	1/7

To:

<b>Name</b>	<b>Location</b>	<b>Subject</b>	<b>Amount</b>	<b>Effect. Date</b>	<b>Class load</b>	<b>Formula</b>
Jennifer Hakim	PHS	Special ED- MD	\$3,895.05	12/16/20 - 06/18/20	3/5 (25 mins extra day)	1/7

**ESL Translators - District**

From:

BE IT RESOLVED that the Board approve the following individuals as translators for ESL and Pupil Personnel Services, to be paid at a rate of \$41.00 per hour

To:

BE IT RESOLVED that the Board approve the following individuals as translators for ESL and Pupil Personnel Services, to be paid at a rate of \$41.00 per hour to be paid through Title III grant funds

**56. Lease/Managed Print Services**

**LEASE/ MANAGED PRINT SERVICES**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education approve a Copiers & Multi-Function Device Lease/Managed Print Services Agreement with Atlantic Tomorrow’s Office 400 Broadacres Drive, Bloomfield, NJ per NJ State Contract #40467 to provide equipment, supplies and services for the cost of \$23,682 a month for 60 months for the period from March 1, 2020 through February 28, 2025; and

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the contract on behalf of the Board of Education.

# PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS

Appendix Q

## OVERNIGHT FIELD TRIP APPROVAL FORM

PLEASE COMPLETE ALL OF THE NECESSARY INFORMATION ON THE ATTACHED REGULATIONS BEFORE SUBMITTING THIS FORM TO ASST. SUPT.  
**THE TRIP ARRANGEMENTS CANNOT BE MADE WITHOUT BOARD OF EDUCATION APPROVAL**

School: Parsippany High School Date: 11/13/19

Date of Trip: 3/27-3/29/20 Grade Level & Subject: All Number of Students: Max 20

Co-Curricular Activity/Group: Key Club

Destination\*: Ocean Place Resort, Long Branch, NJ Phone# 732-571-4000

\*If co-curricular activity what is the rationale for missing instructional time? \_\_\_\_\_

Need to arrive at destination by 2pm (required of all non-host clubs) \_\_\_\_\_

Address: 1 Ocean Place, Long Branch, NJ 07740

Description of Program: NJ District of Key Club Internationals - Annual Convention

**How is this trip related to the curriculum at this grade level? Please be specific.**

A.) New Board members receive required training B.) New state officers are elected C.) General members receive general Key Club information/training D) Awards given for past service year

**What academic preparation has been done prior to this trip?**

A.) New club officers elected in January  
 B.) Current club officers train new officers before they take over in April

**List follow-up activities to be done in class after the trip.**

1. Implement new service activities discussed at convention
2. new officers assume their leadership positions
3. fundraising for district project

**How is this proposed trip the best method available for achieving the desired learning outcome?**

All old and new officers are required to attend as part of their service agreement. General members learn more about Key Club and get all members more motivated.

**Transportation Information**

Means of Transportation: <u>Bus</u>	Provider: _____
Cost: <u>\$0</u>	Phone #: _____
Departure from School: <u>3/27/20 1:00pm</u>	Arrival at Destination: <u>3/27/20 2:00pm</u>
Departure from Destination: <u>3/29/20 12:00pm</u>	Arrival at School: <u>3/29/20 by 2:00pm</u>

**Total Cost Information**

Admission/Registration Cost: <u>\$285</u>	Cost to Parent: <u>\$225</u>
Funding Source: <u>Parsippany Kiwanis (\$60 per student)</u>	_____

\*Please Check That You Have Read The Field Trip Policy Regulations 2340 Available On-Line Through The Intranet

<p><b>Names of Teachers:</b> *</p> <p><u>Lindsay Hulin</u> <input type="checkbox"/></p> <p><u>Aimee Letsch</u> <input type="checkbox"/></p> <p>_____ <input type="checkbox"/></p> <p>_____ <input type="checkbox"/></p>	<p><b>Names of Non-Staff Chaperones:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>
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NURSE NEEDED YES  NO  DESTINATION ON APPROVED LIST  YES  NO

<p><u>Dr Denis Mulroony</u> <u>11/13/19</u></p> <p>APPROVED PRINCIPAL (PRINT) DATE</p> <p><u>[Signature]</u> <u>11/19/19</u></p> <p>APPROVED CENTRAL OFFICE DATE</p>	<p><u>[Signature]</u></p> <p>PRINCIPAL SIGNATURE</p> <p>APPROVED BY BOARD OF EDUCATION</p>
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