

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

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Number 12

February 27, 2020

**MISSION STATEMENT**

*The mission of the Parsippany-Troy Hills Township School District, in partnership with families and the greater community, is to challenge and nurture all students academically and to develop confident learners who are compassionate, generous, appreciative, and invested in their diverse world. This will be accomplished through innovative opportunities that inspire life-long learning, critical thinking and problem solving, creative exploration, and the democratic collaboration among students and staff.*

*Date Adopted: 12/15/16*

**Public Comments**

In an effort to align our meeting practices with those of the Township and to insure an orderly meeting, effective this evening the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

1. Each person must sign in and will have three minutes to speak to the Board.
2. Each person must address the presiding officer.
3. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
4. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
5. Please note that we have included copies of Board of Education Bylaw 0167 – Public Participation in Board Meeting which detail the Board's expectations and guidelines for addressing the Board of Education.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 12**

**February 27, 2020**

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

**I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.**

1. **Awards to Students**

**AWARDS**

BE IT RESOLVED that the Board congratulate and present certificates/plaques to the students listed below for their fine achievements.

BROOKLAWN MIDDLE SCHOOL

**Essay Contest**

**Ryan Archer – Grade 8 Social Studies**

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**Ahil Tomy**

**Honoree**

NJ Martin Luther King Jr. Commemorative Commission  
State Essay Contest

**Band**

**Director – Joseph Stella**

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**Kaydine Gonzalez**

North Jersey School Music Association  
Intermediate Region Symphonic Winds - French Horn

**Nathan Lee**

North Jersey School Music Association  
Intermediate Region Symphonic Winds – Trumpet

**Kavin Sawant**

North Jersey School Music Association  
Intermediate Region Symphonic Winds - Percussion

**CENTRAL MIDDLE SCHOOL – Dr. Natalie Betz**

**Choir**

**Director – Adam Aguanno**

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**North Jersey School Music Association  
Junior Region Choir**

**Alto**

Jasmine Bollack  
Sarvajit Karanth  
Mayuri Mahajan  
Emily Regalado  
Aanya Sinha

**Bass**

Aadi Seth

**Soprano 1**

Aisha Rehan  
Lithra Sankari  
Megna Wadher

**Soprano 2**

Camryne Aboagye  
Srija Boddu  
Abigail Collins  
Janhavee Kulkarni  
Nishka Maheshwari

**Tenor**

Arya Garg  
Shiva Kalva  
Ashwin Vaithiyalingam

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

**2. Travel and Work Related Expenses**

**TRAVEL & EXPENSES**

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et. seq. requires that each Board of Education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and Board members; and

**WHEREAS**, the Parsippany-Troy Hills Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS**, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS**, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

**WHEREAS**, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, the Board has concluded that the travel and expense reimbursements listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE; BE IT RESOLVED**, Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, approve the travel requests below.

| <b>Name</b>                      | <b>Purpose</b>                              | <b>Date</b>       | <b>Location</b>   | <b>Estimated Expenses</b> |
|----------------------------------|---|-------------------|-------------------|---------------------------|
| Stacy Bush<br>Maureen Odenwelder | Educating Latinos for the Future of America | April 22-24, 2020 | Las Vegas, NV     | \$2,202.25 ea             |
| Allison Mania                    | What’s New in Children’s Literacy           | March 27, 2020    | West Orange, NJ   | \$279.00 Title IIA        |
| Linda Puso                       | Controversial Issues in Pediatric Audiology | March 26, 2020    | New York, NY      | \$176.50 IDEA             |
| Kristin Sobieski                 | NASW-NJ Conference                          | April 27-28, 2020 | Atlantic City, NJ | \$1,211.30 IDEA           |
| Emil Krajewski                   | Electrical Contractor’s Required Training   | March 9-13, 2020  | Parsippany, NJ    | \$782.17                  |

**3. Field Trip Destination**

**FIELD TRIP DESTINATION**

BE IT RESOLVED that the Board approve the potential Field Trip destination named below for the 2019-2020 school year.

**Destination**

Westwood Regional High School  
Township of Washington, NJ

**What the trip would be for**

Academic Decathlon

4. **Board Policies**

**BOARD  
POLICIES**

BE IT RESOLVED that the Board approve the following new and revised Board Policies/Guidelines and Procedures at this first of two readings.

- Policy 2431 - Athletic Competition – Revised **A**
- Regulation 2431.2 - Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad – Revised **B**
- Policy 2431.8 - Varsity Letter for Interscholastic Extracurricular Activities – New **C**

# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM  
2431/page 1 of 5  
Athletic Competition  
M

### 2431 ATHLETIC COMPETITION

The Board of Education recognizes the value of a program of athletic competition for both boys and girls as an integral part of the total school experience. Game activities and practice sessions provide opportunities to learn the values of competition and good sportsmanship. ~~Programs of athletic competition, both intrascholastic and interscholastic, offer students the opportunity to exercise and test their athletic abilities in a context greater and more varied than that offered by the class or school or school district alone, and an opportunity for career and educational development.~~

For **the** purpose of this Policy, programs of athletic competition include all activities relating to competitive sports contests, games, events, or sports exhibitions involving individual students or teams of students when such events occur within or between schools within this district or with any schools outside this district. The programs of athletic competition shall include, but are not limited to, high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, ~~and/or~~ intramural athletic programs within a school or among schools in the district, cheerleading program, **or Marching Band/Color Guard Program**, or activity in the school district.

#### Eligibility Standards

A student who wishes to participate in a program of athletic competition must submit, on a form provided by the district, the signed consent of his/her parent. The consent of the parent of a student who wishes to participate in a program of athletic competition will include an acknowledgment of the physical hazards that may be encountered in the activity.

Student participation in a program of athletic competition shall be governed by the following eligibility standards:



### For School Districts with High School Students and NJSIAA Athletics

1. To be eligible for participation in the interscholastic athletic program of a New Jersey State Interscholastic Athletic Association (NJSIAA) member school, all high school students must meet, at a minimum, all the eligibility requirements of the Constitution, Bylaws, and Rules and Regulations of the NJSIAA.

Home schooled children are not eligible to participate in the high school interscholastic athletic program of this district.

2. A pupil in grades 6 through 8 is eligible for participation in school district sponsored programs of athletic competition if he/she passed all courses required for promotion or graduation in the preceding marking period.

Home schooled children in grades 6 through 8 are not eligible to participate in the school sponsored programs of athletic competition of this district.

3. A pupil in any grade who fails to observe school rules for pupil conduct may forfeit his/her eligibility for participation in school district sponsored programs of athletic competition.

Notice of the school district's eligibility requirements shall be available to ~~pupils~~ **students**.

#### Health Requirements

~~Good physical condition, freedom from injury, and full recovery from illness are prerequisites to participation in school district sponsored programs of athletic competition. Information concerning a pupil's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq.~~

~~Pupils enrolled in grades six to twelve must receive a medical examination prior to participation in school sponsored interscholastic or intramural programs of athletic competition and any cheerleading program or activity.~~



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM  
2431/page 3 of 5  
Athletic Competition  
M

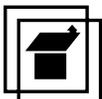
~~A medical examination is the assessment of an individual's health status. The examination shall be conducted within 365 days prior to the first practice session with examinations being conducted at the medical home of the pupil. The "medical home" is defined as a health care provider and that provider's practice site chosen by the pupil's parent(s) or legal guardian(s) for the provision of health care. If a pupil does not have a medical home, the school district shall provide this examination at the school physician's office or other comparably equipped facility. The parent(s) or legal guardian(s) may choose either the school physician or their own private physician to provide this medical examination.~~

~~The findings of this examination shall be documented on a form that is approved by the Commissioner of Education and shall include: immunizations pursuant to N.J.A.C. 8:57-4.1 through 4.16; medical history including allergies, past serious illnesses, injuries, operations, medications, and current health problems; health screenings including height, weight, hearing, blood pressure, and vision; and physical examinations. A physical examination is the examination of the body by a professional licensed to practice medicine or osteopathy or an advanced practice nurse.~~

~~The medical examination shall also include a health history questionnaire completed and signed by the parent or legal guardian. A health history is a record of a person's past health events provided by the individual, a parent or legal guardian, or health care provider.~~

~~The report of health findings of the medical examination for participation shall be documented on the Athletic Preparticipation Physical Examination Form approved by the Commissioner of Education to determine whether the pupil had or currently has any of the health conditions outlined in N.J.A.C. 6A:16-2.2(h)1.ii.(1) since their last physical. The medical examination shall be conducted in accordance with N.J.A.C. 6A:16-2.2 and Regulation 2431.2.~~

~~The medical report shall include, at a minimum, normalities as outlined in N.J.A.C. 6A:16-2.2(h)1.ii.(2). The medical report shall be provided to the school physician if the school physician did not conduct the medical examination. The medical report shall indicate whether the pupil is allowed or disallowed to participate in a program of athletic competition and must be completed and signed by the original examining physician, advanced practice nurse, or physician's assistant. A form that is incomplete shall be returned to the pupil's medical home for completion. A pupil that does not have a completed Athletic Preparticipation Physical Examination Form shall not be permitted to participate.~~



~~If the pupil's medical examination was completed more than sixty days prior to the first practice session, the pupil must provide a health history update of medical problems experienced since the last medical examination in accordance with N.J.A.C. 6A:16-2.2(h)1.iii. This health history update must be completed and signed by the parent(s) or legal guardian(s).~~

~~The school district will provide written notification to the parent(s) or legal guardian(s), signed by the school physician, stating approval of the pupil's participation, based solely on the medical report, or the written reasons for the school physician's disapproval of the pupil's participation. The school physician's signature on the notification indicates the medical report complies with the requirements of N.J.A.C. 6A:16-2.2(h)iv.~~

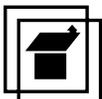
~~The health findings of this medical examination shall be maintained as part of the pupil's health record.~~

### **Required Examinations – Interscholastic or Intramural Team or Squad**

**Students enrolled in grades six to twelve must receive a medical examination, in accordance with the provisions of N.J.S.A. 18A:40-41.7, prior to participation on a school-sponsored interscholastic or intramural team or squad, cheerleading program, or Marching Band/Color Guard Program or activity.**

**The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season with examinations being conducted at the medical home of the student. The "medical home" is defined as a health care provider and that provider's practice site chosen by the student's parent for the provision of health care pursuant to N.J.A.C. 6A:16-1.3. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility. The parent may choose either the school physician or their own private physician to provide this medical examination. The medical examination required prior to participation shall be in accordance with the requirements as outlined in N.J.A.C. 6A:16-2.2(h)1 and Regulation 2431.2 and shall be documented using the Preparticipation Physical Evaluation form required by the Department of Education.**

**The school district shall distribute the Commissioner of Education developed sudden cardiac arrest pamphlet to a student participating in or desiring to participate in an athletic activity, as defined in N.J.S.A. 18A:40-41.e., and the student's parent(s) shall each year and prior to participation by the student in an athletic activity comply with the requirements of N.J.S.A. 18A:40-41.d.**



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

The school district shall annually distribute the Commissioner of Education developed educational fact sheet/video (located on our website

<https://www.pthsd.k12.nj.us/cms/one.aspx?portalId=27096&pageId=220909>) relative to use and misuse of opioid drugs for sports related injuries to parents of students who participate in athletic activities and comply with the requirements of N.J.S.A. 18A:40-41.10.

Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq. The health findings of this medical examination shall be maintained as part of the student's health record.

### Emergency Procedures

Athletic coaches shall be trained in first aid to include sports-related concussion and head injuries, the use of a defibrillator, the identification of pupil athletes who are injured or disabled in the course of any athletic program or activity, and any other first aid procedures or other health related trainings required by law or the Superintendent.

The Superintendent shall prepare and present to the Board for its approval procedures for the emergency treatment of injuries and disabilities that occur in the course of any athletic program or activity. Emergency procedures shall be reviewed not less than once in each school year and shall be disseminated to appropriate staff members.

### Interscholastic Standards

The Board shall approve annually a program of interscholastic athletics and shall require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.

The Board adopts the Constitution, Bylaws, Rules, and Regulations of the New Jersey State Interscholastic Athletic Association as Board policy and shall review such rules on a regular basis to ascertain they continue to be in conformity with the objectives of this Board.

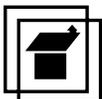
The Superintendent shall annually prepare, approve, and present to the Board for its consideration a program of interscholastic athletics that includes a complete schedule of athletic events and shall inform the Board of changes in that schedule.

N.J.S.A. 2C:21-11

N.J.S.A. 18A:11-3 et seq.; **18A:40-41**; **18A:40-41.10**

N.J.A.C. 6A:7-1.7(d); 6A:16-1.34; 6A:16-2.1 et seq.

Adopted: 2 April 2009  
Date Revised: 23 August 2012  
Date Revised: 23 May 2013  
Date Revised:



## REGULATION

PARSIPPANY-TROY HILLS  
TOWNSHIP SCHOOL DISTRICT

PROGRAM  
R 2431.2/page 1 of 5  
Medical Examination to Determine Fitness for  
Participation in Athletics  
M

R 2431.2 MEDICAL EXAMINATION PRIOR TO PARTICIPATION ON A  
SCHOOL-SPONSORED INTERSCHOLASTIC OR  
INTRAMURAL TEAM OR SQUAD

~~A~~ Students are required to receive medical examinations in accordance with the provisions of N.J.S.A. 18A:40-41.7 and N.J.A.C. 6A:16-2.2(f) **and (h)**. Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility.

The school district shall ensure students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(~~h~~) and prior to participation on a school-sponsored interscholastic or intramural team or squad for students in grades six through twelve.

~~1~~A. Required Medical Examination

- ~~a~~1. The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season and shall be conducted by a licensed physician, advanced practice nurse (APN), or physician assistant (PA).
- ~~b~~2. The physical examination shall be documented using the Preparticipation Physical Evaluation (PPE) form developed jointly by the American Academy of Family Physicians, American Academy of Pediatrics, American College of Sports Medicine, American Medical Society for Sports Medicine, American Orthopaedic Society for Sports Medicine, and American Osteopathic Academy of Sports Medicine and is available online at, <http://www.state.nj.us/education/students/safety/health/records/athleticphysicalsform.pdf>, in accordance with N.J.S.A. 18A:40-41.7.



# REGULATION

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM

R 2431.2/page 2 of 5

Medical Examination Prior to Participation on a School-  
Sponsored Interscholastic or  
Intramural Team or Squad

- (1)a. Prior to performing a preparticipation physical examination, the licensed physician, APN, or PA who performs the student-athlete's physical examination shall complete the Student-Athlete Cardiac Screening professional development module and shall sign the certification statement on the PPE form attesting to the completion, pursuant to N.J.S.A. 18A:40-41.d.
    - (a1) If the PPE form is submitted without the signed certification statement and the school district has confirmed that the licensed physician, APN, or PA from the medical home did not complete the module, the student-athlete's parent may obtain a physical examination from a physician who can certify completion of the module or request that the school physician provides the examination.
  - (2)b. The medical report shall indicate if a student is allowed or not allowed to participate in the required sports categories and shall be completed and signed by the original examining physician, APN, or PA.
  - (3)c. An incomplete form shall be returned to the student's medical home for completion unless the school nurse can provide documentation to the school physician that the missing information is available from screenings completed by the school nurse or physician within the prior 365 days.
- e3. Each student whose medical examination was completed more than ninety days prior to the first day of official practice in an athletic season shall provide a health history update questionnaire completed and signed by the student's parent. The completed health history update questionnaire shall include information listed below as required by N.J.S.A. 18A:40-41.7.b. The completed health history update questionnaire shall be reviewed by the school nurse and, if applicable, the school athletic trainer and shall include information as to whether, in the time period since the date of the student's last preparticipation physical examination, the student has:



# REGULATION

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM

R 2431.2/page 3 of 5

Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad

- ~~(1)~~a. Been advised by a licensed physician, APN, or PA not to participate in a sport;
  - ~~(2)~~b. Sustained a concussion, been unconscious, or lost memory from a blow to the head;
  - ~~(3)~~c. Broken a bone or sprained, strained, or dislocated any muscles or joints;
  - ~~(4)~~d. Fainted or blacked out;
  - ~~(5)~~e. Experienced chest pains, shortness of breath, or heart racing;
  - ~~(6)~~f. Had a recent history of fatigue and unusual tiredness;
  - ~~(7)~~g. Been hospitalized, visited an emergency room, or had a significant medical illness;
  - ~~(8)~~h. Started or stopped taking any over the counter or prescribed medications; or
  - ~~(9)~~i. Had a sudden death in the family, or whether any member of the student's family under the age of fifty has had a heart attack or heart trouble.
- d4. The school district shall provide to the parent written notification signed by the school physician stating approval of the student's participation in athletics based upon the medical report or the reasons for the school physician's disapproval of the student's participation.
- e5. The Board of Education will not permit a student enrolled in grades six to twelve to participate on a school-sponsored interscholastic or intramural team or squad unless the student submits a PPE form signed by the licensed physician, APN, or PA who performed the physical examination and, if applicable, a completed health history update questionnaire, pursuant to N.J.S.A. 18A:40-41.7.c.



# REGULATION

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM

R 2431.2/page 4 of 5

Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad

### B. Sudden Cardiac Arrest Pamphlet

~~§~~The school district shall distribute to a **student participating in or desiring to participate in an athletic activity** ~~student-athlete and the student's and his or her parent, each year and prior to participation by the student in an athletic activity,~~ the sudden cardiac arrest pamphlet developed by the Commissioner of Education, ~~in consultation with the Commissioner of Health, the American Heart Association, and the American Academy of Pediatrics,~~ pursuant to **in accordance with the provisions of N.J.S.A. 18A:40-41.**

~~(1)~~**1.** A student-~~athlete~~ and his or her parent ~~annually~~ shall, **each year and prior to the participation of the student in an athletic activity, sign and return to the student's school the form developed by the Commissioner-developed form acknowledging the receipt and review of that they received and reviewed the information pamphlet, and shall return it to the student's school** pursuant to N.J.S.A. 18A:40-41.d.

~~(2)~~ The Commissioner shall update the pamphlet, as necessary, pursuant to N.J.S.A. ~~18A:40-41.b.~~

~~(3)~~**2.** The Commissioner shall distribute the pamphlet, at no charge, to all school districts and nonpublic schools, pursuant to N.J.S.A. 18A:40-41.b.

**3.** "Athletic activity" for the purposes of N.J.S.A. 18A:40-41 means: interscholastic athletics; an athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with a school district or nonpublic school, including cheerleading, Marching Band/Color Guard, and club-sponsored sports activities; and any practice or interschool practice or scrimmage for those activities.



### C. Use and Misuse of Opioid Fact Sheet

The school district shall annually distribute to the parents of student-athletes participating in an interscholastic sports program, cheerleading program, or Marching Band/Color Guard Program the educational fact sheet/video (located on our website <https://www.pthsd.k12.nj.us/cms/one.aspx?portalId=27096&pageId=220909> developed by the Commissioner of Education concerning the use and misuse of opioid drugs in the event that a student-athlete or cheerleader is prescribed an opioid for a sports-related injury in accordance with the provisions of N.J.S.A. 18A:40-41.10.

1. The district shall distribute the educational fact sheet annually to the parents of student-athletes, cheerleaders, or Marching Band/Color Guard students and shall obtain a signed acknowledgment of the receipt of the fact sheet by the student-athlete or cheerleader and his or her parent pursuant to N.J.S.A. 18A:40-41.10(b).
2. The fact sheet and sign-off sheet shall be distributed and the sign-off sheet shall be completed and returned to the school annually prior to the student-athlete's cheerleader's, or Marching Band/Color Guard student's first official practice of the school year.

Adopted: 2 April 2009

Revised: 23 May 2013

Revised:



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM  
2431.8/page 1 of 1  
Varsity Letters for Interscholastic  
Extracurricular Activities  
**M**

### 2431.8 VARSITY LETTERS FOR INTERSCHOLASTIC EXTRACURRICULAR ACTIVITIES

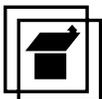
In accordance with the provisions of N.J.S.A. 18A:42-7, a school district that includes any of the grades nine through twelve shall adopt a policy to provide a student enrolled in those grades who participates in any school-sponsored, interscholastic extracurricular activity that includes competitions in which the student competes against students enrolled in schools outside of the school district may be eligible to earn a varsity letter awarded by the school district.

The Board of Education, upon the recommendation of the Superintendent of Schools, shall approve the school-sponsored, interscholastic extracurricular activities that include competitions in which students compete against other students enrolled in schools outside of the school district. The criteria for a student to earn a varsity letter in the school-sponsored, interscholastic extracurricular activity shall be approved by the Superintendent or designee.

Nothing in N.J.S.A. 18A:42-7 or this Policy shall be construed to require the school district to award varsity letters or to establish any school-sponsored, interscholastic extracurricular activity.

N.J.S.A. 18A:42-7

Adopted:





10. **Appointment – Volunteer Extra-Curricular/Athletic Aide 2019-2020** **APPT VOL**

BE IT RESOLVED that the Board approve the appointment of the following individuals as volunteer extra-curricular athletic aides in the area indicated:

**Parsippany Hills High School - Football**  
Nicholas Verducci

**Central Middle School - Baseball**  
Matthew Dalakian

11. **Employment - Equipment Operator** **EQUIP OPERATOR**

BE IT RESOLVED the Board approve the employment of Collin Morales as an Equipment Operator for auditorium sound and light at Parsippany High School and Parsippany Hills High School at \$11.00/hour for events by outside organizations for the 2019-2020 school year:

12. **Low Pressure - Black Seal Boiler Operator License** **BLACK SEAL LICENSE**

BE IT RESOLVED that the Board approve the stipend of \$1,324.00 for Richard Calotta, Local 32 Custodian, who received his Black Seal Boiler License effective February 7, 2020.

13. **Maternity Leave of Absence** **MATERNITY LEAVE OF ABSENCE**

Employee #11660, Teacher, has requested a maternity leave of absence on or about May 11, 2020 through June 18, 2020 utilizing accumulated sick leave.

Employee #31251, Teacher, has requested a maternity leave of absence on or about June 1, 2020 through June 18, 2020 utilizing accumulated sick leave and personal days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from August 31, 2020 through November 20, 2020.

14. **Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #11395, Teacher, effective February 19, 2020 through April 20, 2020 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act (FMLA).

15. **ESL Summer Program**

**ESL SMR  
PROGRAM**

BE IT RESOLVED that the Board approve the following individuals who will be paid out of Title III ESSA grant monies for the ESL Summer Program from July 6, 2020 - July 23, 2020:

| <b><u>Teachers</u></b> | <b><u>Position</u></b> | <b><u>Hours</u></b> | <b><u>Hourly Rate</u></b> | <b><u>Total Salary</u></b> |
|------------------------|------------------------|---------------------|---------------------------|----------------------------|
| Antoinette DeCaro      | Reading Specialist     | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Mary Beth Willmot      | Nurse                  | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Sarah Bamber           | Music Teacher          | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Russell Smith          | PE Teacher             | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Kristen Jaheriss       | Foods Teacher          | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Andrew Nicholes        | TV Production          | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Evan Intveld           | Art Teacher            | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Donna Boll             | STEM Teacher           | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Lauren Penna           | Guidance               | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Keith Bruno            | ESL Teacher            | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Nicholas Tocci         | ESL Teacher            | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Michelle Joyce         | Math Teacher           | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Victoria Collado       | Foods Teacher          | 35 hours            | \$45.00                   | \$1,575.00                 |
| Michelle Nicoletta     | PE Teacher             | 19 hours            | \$45.00                   | \$855.00                   |
| Tiffany Young          | Secretary              |                     |                           | \$2,000.00                 |
| Linda Algieri          | Math Teacher           | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Jennifer Cruz          | ESL Teacher            | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Smruti Shah            | ESL Teacher            | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Tracey Caso            | ESL Teacher            | 51 Hours            | \$45.00                   | \$2,295.00                 |
| Dominique Keena        | STEM Teacher           | 51 Hours            | \$45.00                   | \$2,295.00                 |

16. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**Leave of Absence**  
**Employee #40300**

From: an unpaid medical leave of absence effective January 30, 2020 through February 28, 2020.

To: an unpaid medical leave of absence effective January 30, 2020 through February 21, 2020.

**Employee #30794**

From: a medical leave of absence effective December 18, 2019 through January 28, 2020 utilizing accumulated sick leave and personal days, and an unpaid medical leave of absence from January 29, 2020 through February 14, 2020, pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence effective December 18, 2019 through January 28, 2020 utilizing accumulated sick leave and personal days, and an unpaid medical leave of absence from January 29, 2020 through February 21, 2020, pursuant to the Family and Medical Leave Act (FMLA).

**Employee #30229**

From: a medical leave of absence for effective January 9, 2020 through February 14, 2020 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence for effective January 9, 2020 through February 28, 2020 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act (FMLA).

**Employee #49612**

From: a medical leave of absence effective February 3, 2020 through February 10, 2020 utilizing accumulated sick leave and floating holiday, and an unpaid medical leave of absence from February 11, 2020 through February 20, 2020, pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence effective February 3, 2020 through February 10, 2020 utilizing accumulated sick leave and floating holiday, and an unpaid medical leave of absence from February 11, 2020 through February 28, 2020, pursuant to the Family and Medical Leave Act (FMLA).

**Part-Time Paraprofessionals**

**Ariana Lopez**

From: Part-Time Paraprofessional - \$16.05

To: Eastlake Elementary School - Part-Time Paraprofessional (3 hours/day) - \$16.05 per/hour

**Melissa Hendershot**

From: Part-Time Paraprofessional - \$16.05

To: Lake Hiawatha Elementary School - Part-Time Paraprofessional (3 hours/day) - \$16.05 per/hour

**Major Extra Responsibility Assignments 2019-2020**

**Parsippany Hills High School**

Wellness Room Supervisor – Spring

Effective 2/28/20

From: Melissa Olsen \$1,796.00

To: Matthew Ciampa \$1,796.00

**Central Middle School**

Head Coach – Baseball

Effective 2/28/20

|                        |        |                    |
|------------------------|--------|--------------------|
| From: Matthew Dalakian | Step 2 | \$2,923.00 (Split) |
| Joseph Dasti           | Step 3 | \$2,995.00 (Split) |
| Longevity              |        | \$400.00           |

|                  |        |            |
|------------------|--------|------------|
| To: Joseph Dasti | Step 3 | \$5,991.00 |
| Longevity        |        | \$400.00   |

**Parsippany High School**

Head Coach – Girls Softball

Effective 2/28/20

From: Gerald Papa Step 2 \$7,387.00

To: Victoria Rossi Step 1 \$6,995.00

**V. PPS – PUPIL PERSONNEL SERVICES**

17. **Out-of-District Tuition Costs 2019-2020**

**OOD  
TUITION 19-20**

BE IT RESOLVED that the Board approve the tuition cost for a student with disabilities who will require an out-of-district placement for the remainder of the 2019-2020 school year. This student has been classified by the Child Study Team in accordance with Title 18A:46:

| School                          | Student No. | Tuition Cost |
|---------------------------------|-------------|--------------|
| Shepard Preparatory High School | 33555       | \$22,401.    |

18. **ABA-Trained Paraprofessionals**

**ABA PARAS**

BE IT RESOLVED that the Board approve the following staff members as ABA-trained Paraprofessionals with a stipend of \$1,200 (prorated), for the 2019-2020 school year, as follows:

| Staff Name                 | School          | Effective Date |
|----------------------------|-----------------|----------------|
| Bathejanardhanan, Jeyadevi | Eastlake        | 11/22/19       |
| Gatto, Maryann             | Eastlake        | 12/1/19        |
| Lipscomb, Heather          | Rockaway Meadow | 1/24/20        |
| O’Connell, Kelsey          | Rockaway Meadow | 1/2/20         |
| Singh, Payal               | Eastlake        | 1/2/20         |
| Van Schaik, Lindsey        | Eastlake        | 1/24/20        |

19. **Student Assistance**

**STUD  
ASSISTANCE**

BE IT RESOLVED that the Board approve the following paraprofessional who will assist a student during the month of February, as per the student’s IEP, at his hourly rate, as indicated:

| School | Para Name          | Hours Not to Exceed | Activity/Event |
|--------|--------------------|---------------------|----------------|
| CMS    | Christopher Taylor | 16                  | Tech Week      |

20. **Home Instruction**

**HOME  
INSTRUCTION**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

| <u>Student</u> | <u>School</u> | <u>Grade</u> | <u>Reason</u>  | <u>Anticipated End Date</u> |
|----------------|---------------|--------------|----------------|-----------------------------|
| 47682          | BMS           | 8            | Administrative | 3/13/20                     |
| 32022          | PHHS          | 10           | Medical        | 4/17/20                     |
| 40424          | BMS           | 8            | Medical        | 4/17/20                     |
| 49458          | PHS           | 11           | Medical        | 4/17/20                     |

21. **Home Instruction – Change in Anticipated End Date**

**HOME INSTR  
END DATE**

BE IT RESOLVED that the Board approve the following change in the anticipated end date for the following student on home instruction, originally approved in the Superintendent's Bulletin of 12/19/19:

| <u>Student</u> | <u>School</u> | <u>Grade</u> | <u>Reason</u> | <u>Anticipated End Date</u> |
|----------------|---------------|--------------|---------------|-----------------------------|
| 29945          | PHS           | 10           | Medical       | 4/17/20                     |

22. **Harassment, Intimidation, and Bullying**

**HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for February 12, 2020.

**Suspensions**

**SUSPENSIONS D**

Seven secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.

**VI. BUSINESS/FINANCE – ROBIN C. TEDESCO**

**23. Payment of Bills**

**PAYMENT OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for February 13, 2020 for the 2019-2020 school year in the amount of \$6,627,517.23.

**24. Secretary/Treasurer Report**

**SECRETARY  
REPORT**

BE IT RESOLVED that the Board of Education acknowledge, accept and approve the report of the Board Secretary and Treasurer of School Monies for the period ending January 1 - 31, 2020.

Pursuant to N.J.A.C. 6:20-2:13(d), I certify that as of the end of January 2020 no budgetary line item account has been over expended in violation of N.J.A.C. 6:20-2:13(a).



Robin C. Tedesco  
Business Administrator/Board Secretary

Pursuant to N.J.A.C. 6:20-2:13(a), we certify that as of January 31, 2020 after review of the Secretary's monthly financial report for January 2020 (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2:13(b) and those sufficient funds are available to meet the district's financial obligations.

**25. NJ Makers Day Mini Grant**

**NJ MAKERS DAY  
MINI GRANT**

BE IT RESOLVED, that the Board approve the submission of the New Jersey Makers Day Mini Grant application for Lake Parsippany Elementary School and accepts the award in the amount of \$200.