

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

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Number 9

January 7, 2020

**MISSION STATEMENT**

*The mission of the Parsippany-Troy Hills Township School District, in partnership with families and the greater community, is to challenge and nurture all students academically and to develop confident learners who are compassionate, generous, appreciative, and invested in their diverse world. This will be accomplished through innovative opportunities that inspire life-long learning, critical thinking and problem solving, creative exploration, and the democratic collaboration among students and staff.*

*Date Adopted: 12/15/16*

**Public Comments**

In an effort to align our meeting practices with those of the Township and to insure an orderly meeting, effective this evening the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

1. Each person must sign in and will have three minutes to speak to the Board.
2. Each person must address the presiding officer.
3. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
4. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
5. Please note that we have included copies of Board of Education Bylaw 0167 – Public Participation in Board Meeting which detail the Board's expectations and guidelines for addressing the Board of Education.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 9**

**January 7, 2020**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**I. BUSINESS/FINANCE – ROBIN C. TEDESCO**

**Review of Election Results**

**REVIEW OF  
SCH BRD ELECTION**

1. Mrs. Tedesco reviewed the results of the November 5, 2019 Election as follows:

For Membership to the Board of Education – Three Full Term (3 Years)

<u>Name</u>	<u>Votes</u>
Alison Cogan	<b>5,232</b>
Kendra Von Achen	<b>4,573</b>
Andrew Choffo	<b>4,552</b>

**OATH OF OFFICE**

The Board Attorney will administer the Oath of Office to the above duly elected members.

**ROLL CALL**

BOARD MEMBERS	AYE	NAY
Mr. Berrios		
Mr. Choffo		
Mrs. Cogan		
Mr. DeVitto		
Mrs. Golderer		
Mrs. Mayer		
Mr. Neglia		
Mrs. Orme		
Mrs. Von Achen		

**ELECTION OF OFFICERS**

Election of President:

Nominations

Balloting

President takes the chair

Election of Vice President:

Nominations

Balloting

Vice President assumes office

2. **Establish Board of Education Meeting Schedule**

**MEETING DATES     A**

WHEREAS, Chapter 231 of the Public Laws of New Jersey (1975) known as, and hereinafter designated as, the "Open Public Meetings Act" requires notification of meetings of public bodies, as therein defined, in the manner therein set forth;

THEREFORE BE IT RESOLVED that the Parsippany-Troy Hills Board of Education establish its regular meetings on the second and fourth Thursdays of each month and/or as noted the per attached Board Meeting Schedule.

BE IT FURTHER RESOLVED, that the aforesaid notice of regularly scheduled meetings will be posted in the Calabria Education Center, 292 Parsippany Road, Parsippany, New Jersey.

BE IT FURTHER RESOLVED, that the aforesaid notice be sent to the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act, Chapter 231 of the Public Laws of NJ (1975).

BE IT FURTHER RESOLVED, that the aforesaid notice be filed with the Township Clerks' office located in the municipality and the Calabria Education Center located at 292 Parsippany Road, New Jersey.

3. **Law Firm**

**LAW FIRM**

WHEREAS the Board of Education, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., previously adopted a resolution appointing Katherine A. Gilfillan, Esq. of the law firm of Schenck, Price, Smith & King, LLP, (the "Law Firm") of Florham Park, New Jersey, to serve as Board Attorney.

WHEREAS, the Board has determined that it continues to require these professional services and desires that the Law Firm continue to serve the Board in this capacity.

NOW, THEREFORE BE IT RESOLVED, that the Board hereby reappoints Katherine A. Gilfillan, Esq. of the law firm of Schenck, Price, Smith & King, LLP to serve as Board Attorney for the period of January 2020 through January 2021, and

BE IT FURTHER RESOLVED, that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A.

4. **Adoption of Code of Ethics**

**CODE OF ETHICS**

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education in the County of Morris, New Jersey adopt the Purpose and Role of the Code of Ethics N.J.S.A. 18A:12-24.1.

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public, statement of its philosophy of service to the pupils of the district, the Board adopts this code of ethics:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policymaking, planning and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
- f. I will refuse to surrender my independent judgement to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the Chief Administrative officer.
- i. I will support and protect school personnel in the proper performance of their duties.
- j. I will refer all complaints to the Chief Administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

5. **Auditing Firm**

**WISS & COMPANY**

BE IT RESOLVED by the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, that the firm of Wiss & Company, LLP, Certified Public Accountants, 485C Route 1 South, Suite 250, Iselin, New Jersey 08830, is hereby reappointed auditor to the Board of Education, for the annual school audit for the 2020 organization year.

BE IT FURTHER RESOLVED, that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

6. **Architects of Record**

**ARCHITECTS  
OF RECORD**

BE IT RESOLVED by the Board of Education of the Township of Parsippany-Troy Hills, Morris County, New Jersey, that the firm of Parette Somjen Architects, LLC, 439 Route 46 East, Rockaway, New Jersey 07866, is hereby reappointed architects to the Board of Education, for the annual school year for the 2020 organization year.

BE IT FURTHER RESOLVED, that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

7. **Policies, Actions, Rules and Regulations**

**PARR**

BE IT RESOLVED that the policies, actions, rules and regulations adopted by prior Boards of Education of the Parsippany-Troy Hills School District, which were in effect immediately prior to this Organization Meeting, be reaffirmed and adopted by the Board of Education for the 2020 organization.

8. **Job Description Manual**

**JOB  
DESCRIPTIONS**

BE IT RESOLVED that the Board of Education adopt the existing Manual of Job Descriptions.

9. **Newspaper**

**NEWSPAPER**

BE IT RESOLVED that the Board of Education approve the following resolution:

The Morris County *Daily Record* and *The Star Ledger* are hereby designated as the official newspapers of the Board of Education of the Township of Parsippany-Troy Hills.

10. **Banks**

**BANKS**

BE IT RESOLVED that the Board of Education reaffirms the designation of Wells Fargo Bank, N.A., and the State of New Jersey Cash Management Fund and NJ/ARM Asset and Rebate Management Program as its official depositories for the 2020 calendar year; and

BE IT FURTHER RESOLVED that three officers be authorized to sign checks namely: President or Vice President, Business Administrator/Board Secretary and the Treasurer of School Moneys; and

BE IT FURTHER RESOLVED that the Business Administrator, Comptroller, and the District Accountant be authorized to perform wire transfers.

11. **The Uniform Minimum Chart of Accounts for NJ Public Schools**

**CHT OF ACCS  
NJ PUB SCHS**

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education approve the Chart of Accounts as presented by the New Jersey Department of Education.

12. **Adopt Standard Operational Procedures & Internal Controls Manual**

**OPER PROC  
INT CONT**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education adopt the current district Standards Operations Procedures and Internal Controls Manual for the 2020 organization year, on file in the Office of the Business Administrator.

13. **Adoption of Purchasing Manual**

**PURCHASING  
MANUAL**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education adopt the current Purchasing Manual for the 2020 organization year, on file in the Office of the Business Administrator.

14. **Appointment of Board Secretary**

**BOARD  
SECRETARY**

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education, in the County of Morris, appoints Mrs. Robin Tedesco as Board Secretary, (N.J.S.A. 18A:13-13, N.J.S.A. 18A:17-2, 17-5), for the 2020 organization year, and

BE IT FURTHER RESOLVED, that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, appoints Mrs. Susan Dykstra as Comptroller to function in the absence of the Board Secretary for the 2020 organization year.

15. **Payment of Bills between BOE Meetings**

**PAY BETWEEN  
BOE MTGS**

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education, in the County of Morris, New Jersey, appoint Mrs. Robin Tedesco, Business Administrator/Board Secretary, to make payments of bills between Board Meetings on an “as needed” basis for the 2020 organization year.

16. **Fund Investments**

**FUND  
INVESTMENTS**

BE IT RESOLVED that Mrs. Robin Tedesco, Business Administrator, be authorized to invest funds, when available, for 2020 calendar year in Certificates of Deposit, Treasury Bills and/or Savings and Checking Accounts, and approved Investment Funds and report said investments to the Board of Education.

17. **Payment of Bills**

**PAYMENT  
OF BILLS**

BE IT RESOLVED that the Board of Education approve the payment of current bills for January 7, 2020 for the 2019-20 school year in the amount of \$5,903,406.98.

BE IT RESOLVED, that the Board of Education approve the payment of current bills/outstanding warrants for school activities for the month of December 2019-2020 school year in the amount of \$30,631.93.

18. **Transfer of Funds**

**TRANSFER OF FUNDS B**

BE IT RESOLVED that the Board of Education authorize the transfers in the 2019-2020 budget per detail of transfers report, December 2019 for the 2019-2020 school year, per state law.

# Parsippany-Troy Hills Board of Education

## Expense Account Adjustment Analysis By Adjustment#

Appendix B

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11/01/2019

All Cycles

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
000179	HOME INSTRUCTION	11-000-219-320-000-360--	PURCH PROF & TECH SVCS	12/04/2019	NPALLESSI	\$29,500.00	\$5,000.00	\$34,500.00
	HOME INSTRUCTION	11-000-219-500-000-360--	OTHER PURCHASED SERVICES	12/04/2019	NPALLESSI	\$106,000.00	(\$5,000.00)	\$101,000.00
	HOME INSTRUCTION	11-150-100-101-000-140--	SALARIES-HOME INSTRUCT	12/04/2019	NPALLESSI	\$55,000.00	(\$5,000.00)	\$50,000.00
	HOME INSTRUCTION	11-150-100-320-000-360--	PURCH PROF-ED SVCS	12/04/2019	NPALLESSI	\$50,500.00	\$5,000.00	\$55,500.00
<b>Total for Adjustment #</b>						<b>000179</b>	<b>\$0.00</b>	
000180	CONSULTANTS TO COVER	11-000-216-100-000-140--	SALARIES-RELATED SVCS	12/04/2019	NPALLESSI	\$2,529,934.00	(\$40,340.37)	\$2,489,593.63
	CONSULTANTS TO COVER	11-000-216-320-000-360--	PURCH PROF-ED SERVICES	12/04/2019	NPALLESSI	\$1,074,238.00	\$59,950.05	\$1,134,188.05
	CONSULTANTS TO COVER	11-000-219-104-000-140--	SALARIES-CST	12/04/2019	NPALLESSI	\$2,751,870.00	(\$19,609.68)	\$2,732,260.32
<b>Total for Adjustment #</b>						<b>000180</b>	<b>\$0.00</b>	
000181	MILITARY COTS	11-000-261-610-000-340--	GENERAL SUPPLIES	12/04/2019	NPALLESSI	\$36,161.89	\$462.97	\$36,624.86
	MILITARY COTS	11-000-262-610-000-340--	GENERAL SUPPLIES	12/04/2019	NPALLESSI	\$279,188.53	(\$462.97)	\$278,725.56
<b>Total for Adjustment #</b>						<b>000181</b>	<b>\$0.00</b>	
000182	SPREADERS	11-000-261-610-000-140--	GENERAL SUPPLIES	12/04/2019	NPALLESSI	\$88,364.38	\$1,756.00	\$90,120.38
	SPREADERS	11-000-262-610-000-340--	GENERAL SUPPLIES	12/04/2019	NPALLESSI	\$278,725.56	(\$1,756.00)	\$276,969.56
<b>Total for Adjustment #</b>						<b>000182</b>	<b>\$0.00</b>	
000183	DETECTORS FLASHLIGHTS	11-000-261-610-000-140--	GENERAL SUPPLIES	12/04/2019	NPALLESSI	\$90,120.38	\$415.60	\$90,535.98
	DETECTORS FLASHLIGHTS	11-000-262-610-000-340--	GENERAL SUPPLIES	12/04/2019	NPALLESSI	\$276,969.56	(\$415.60)	\$276,553.96
<b>Total for Adjustment #</b>						<b>000183</b>	<b>\$0.00</b>	
000184	LAKE PAR HALLWAY MAINT	11-000-261-420-000-080--	CLEANING,REPAIR & MAINT	12/04/2019	NPALLESSI	\$53,414.53	\$552.78	\$53,967.31
	LAKE PAR HALLWAY MAINT	11-000-261-610-000-080--	GENERAL SUPPLIES	12/04/2019	NPALLESSI	\$6,147.78	(\$552.78)	\$5,595.00
<b>Total for Adjustment #</b>						<b>000184</b>	<b>\$0.00</b>	
000185	HOME INSTRUCTION	11-150-100-101-000-140--	SALARIES-HOME INSTRUCT	12/06/2019	NPALLESSI	\$50,000.00	(\$2,000.00)	\$48,000.00
	HOME INSTRUCTION	11-150-100-320-000-360--	PURCH PROF-ED SVCS	12/06/2019	NPALLESSI	\$55,500.00	\$2,000.00	\$57,500.00
<b>Total for Adjustment #</b>						<b>000185</b>	<b>\$0.00</b>	
000186	MAINTENANCE - SHOP STOCK	11-000-261-610-000-340--	GENERAL SUPPLIES	12/06/2019	NPALLESSI	\$36,624.86	\$126.00	\$36,750.86
	MAINTENANCE - SHOP STOCK	11-000-262-610-000-340--	GENERAL SUPPLIES	12/06/2019	NPALLESSI	\$276,553.96	(\$126.00)	\$276,427.96
<b>Total for Adjustment #</b>						<b>000186</b>	<b>\$0.00</b>	
000187	OUT OF DISTRICT TUITION	11-000-100-562-000-360--	TUITION-LEAS-STATE-SPEC	12/06/2019	NPALLESSI	\$441,612.00	(\$18,077.00)	\$423,535.00
	OUT OF DISTRICT TUITION	11-000-100-565-000-360--	TUITION-REG DAY SCHOOL	12/06/2019	NPALLESSI	\$310,818.00	\$18,077.00	\$328,895.00
<b>Total for Adjustment #</b>						<b>000187</b>	<b>\$0.00</b>	
000188	DISTRICT - LOCKS	11-000-261-610-000-140--	GENERAL SUPPLIES	12/06/2019	NPALLESSI	\$90,535.98	\$670.32	\$91,206.30
	DISTRICT - LOCKS	11-000-262-610-000-340--	GENERAL SUPPLIES	12/06/2019	NPALLESSI	\$276,427.96	(\$670.32)	\$275,757.64
<b>Total for Adjustment #</b>						<b>000188</b>	<b>\$0.00</b>	
000189	SUB PARAS	11-190-100-320-136-140--	PURCH PROF-ED SVCS-SUBS	12/09/2019	SDYKSTRA	\$30,000.00	(\$589.16)	\$29,410.84
	SUB PARAS	11-212-100-320-136-140--	PURCH PROF-ED SVCS-SUBS	12/09/2019	SDYKSTRA	\$7,000.00	\$589.16	\$7,589.16



# Parsippany-Troy Hills Board of Education

## Expense Account Adjustment Analysis By Adjustment#

va\_exaa2.111317

11/01/2019

All Cycles

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Total for Adjustment #</b>						<b>000189</b>	<b>\$0.00</b>	
000190	PARAS TRANSFER	11-204-100-320-136-140--	PURCH PROF-ED SVCS-SUBS	12/09/2019	NPALLESSI	\$15,000.00	(\$5,000.00)	\$10,000.00
	PARAS TRANSFER	11-212-100-320-136-140--	PURCH PROF-ED SVCS-SUBS	12/09/2019	NPALLESSI	\$7,589.16	\$5,000.00	\$12,589.16
<b>Total for Adjustment #</b>						<b>000190</b>	<b>\$0.00</b>	
000191	ADPATIVE PE SUPPLIES	11-000-219-530-000-055--	COMMUNICATIONS/TELEPHONE	12/09/2019	NPALLESSI	\$1,500.00	(\$1,500.00)	\$0.00
	ADPATIVE PE SUPPLIES	11-212-100-610-000-055--	GENERAL SUPPLIES-MD	12/09/2019	NPALLESSI	\$2,345.00	\$1,500.00	\$3,845.00
<b>Total for Adjustment #</b>						<b>000191</b>	<b>\$0.00</b>	
000192	KNOLLWOOD - REPLACE	11-000-261-420-000-065--	CLEANING,REPAIR & MAINT	12/13/2019	NPALLESSI	\$15,765.00	\$11,112.16	\$26,877.16
	KNOLLWOOD - PARTS	11-000-261-610-000-065--	GENERAL SUPPLIES	12/13/2019	NPALLESSI	\$21,500.00	(\$11,112.16)	\$10,387.84
<b>Total for Adjustment #</b>						<b>000192</b>	<b>\$0.00</b>	
000193	HVAC - SUPPLIES	11-000-261-420-000-340--	CLEANING,REPAIR & MAINT	12/13/2019	NPALLESSI	\$16,285.11	(\$151.70)	\$16,133.41
	HVAC - SUPPLIES	11-000-261-610-000-340--	GENERAL SUPPLIES	12/13/2019	NPALLESSI	\$36,750.86	\$151.70	\$36,902.56
<b>Total for Adjustment #</b>						<b>000193</b>	<b>\$0.00</b>	
000194	PLUMBING SUPPLIES	11-000-261-610-000-055--	GENERAL SUPPLIES	12/13/2019	NPALLESSI	\$27,000.00	(\$1,033.09)	\$25,966.91
	PLUMBING SUPPLIES	11-000-261-610-000-340--	GENERAL SUPPLIES	12/13/2019	NPALLESSI	\$36,902.56	\$1,033.09	\$37,935.65
<b>Total for Adjustment #</b>						<b>000194</b>	<b>\$0.00</b>	
000195	OOD TUITION	11-000-100-561-000-360--	TUITION-OTH LEAS W/IN ST	12/13/2019	NPALLESSI	\$0.00	\$19,000.00	\$19,000.00
	OOD TUITION	11-000-100-566-000-360--	TUITION-PVT SCHOOL-STATE	12/13/2019	NPALLESSI	\$5,174,107.00	(\$19,000.00)	\$5,155,107.00
<b>Total for Adjustment #</b>						<b>000195</b>	<b>\$0.00</b>	
000196	MUSICAL INSTRUMENTS	11-190-100-610-113-140--	GENERAL SUPPLIES	12/16/2019	NPALLESSI	\$40,000.00	(\$20,874.00)	\$19,126.00
	MUSICAL INSTRUMENTS	12-130-100-730-000-140--	GRADES 6-8 EQUIPMENT	12/16/2019	NPALLESSI	\$30,084.00	\$10,000.00	\$40,084.00
	MUSICAL INSTRUMENTS	12-140-100-730-000-140--	GRADES 9-12 EQUIPMENT	12/16/2019	NPALLESSI	\$54,216.00	\$10,874.00	\$65,090.00
<b>Total for Adjustment #</b>						<b>000196</b>	<b>\$0.00</b>	
000197	REPLACEMENT TIRES &	11-000-261-420-000-210--	CLEANING,REPAIR & MAINT	12/16/2019	NPALLESSI	\$177,246.00	(\$1,310.59)	\$175,935.41
	REPLACEMENT TIRES &	11-000-261-610-000-210--	GENERAL SUPPLIES	12/16/2019	NPALLESSI	\$9,521.90	\$1,310.59	\$10,832.49
<b>Total for Adjustment #</b>						<b>000197</b>	<b>\$0.00</b>	
000198	SOCIAL EXPRESS ONLINE	11-209-100-500-000-360--	OTHER PURCH SVCS-BD	12/17/2019	NPALLESSI	\$0.00	\$147.00	\$147.00
	SOCIAL EXPRESS ONLINE	11-209-100-610-000-360--	GENERAL SUPPLIES-BD	12/17/2019	NPALLESSI	\$1,500.00	(\$147.00)	\$1,353.00
<b>Total for Adjustment #</b>						<b>000198</b>	<b>\$0.00</b>	
000199	DRUG TESTING/EVALS	11-000-213-300-000-360--	PURCH PROF & TECH SERV	12/18/2019	NPALLESSI	\$81,000.00	\$5,000.00	\$86,000.00
	DRUG TESTING/EVALS	11-000-219-500-000-360--	OTHER PURCHASED SERVICES	12/18/2019	NPALLESSI	\$101,000.00	(\$5,000.00)	\$96,000.00
<b>Total for Adjustment #</b>						<b>000199</b>	<b>\$0.00</b>	
000200	PLUMBING SUPPLIES	11-000-261-610-000-340--	GENERAL SUPPLIES	12/30/2019	NPALLESSI	\$37,935.65	\$145.44	\$38,081.09
	PLUMBING SUPPLIES	11-000-262-610-000-340--	GENERAL SUPPLIES	12/30/2019	NPALLESSI	\$275,757.64	(\$145.44)	\$275,612.20
<b>Total for Adjustment #</b>						<b>000200</b>	<b>\$0.00</b>	
000201	MAINTENANCE - SUPPLIES	11-000-261-610-000-340--	GENERAL SUPPLIES	12/30/2019	NPALLESSI	\$38,081.09	\$755.79	\$38,836.88

# Parsippany-Troy Hills Board of Education

## Expense Account Adjustment Analysis By Adjustment#

va\_exaa2.111317

11/01/2019

All Cycles

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
000201	MAINTENANCE - SUPPLIES	11-000-262-610-000-340--	GENERAL SUPPLIES	12/30/2019	NPALLESI	\$275,612.20	(\$755.79)	\$274,856.41
<b>Total for Adjustment # 000201</b>							<b>\$0.00</b>	
000202	BOILER REPAIRS	11-000-261-420-000-055--	CLEANING,REPAIR & MAINT	12/30/2019	NPALLESI	\$49,390.00	(\$3,622.00)	\$45,768.00
	BOILER REPAIRS	11-000-261-420-000-100--	CLEANING,REPAIR & MAINT	12/30/2019	NPALLESI	\$21,991.00	\$3,622.00	\$25,613.00
<b>Total for Adjustment # 000202</b>							<b>\$0.00</b>	
000203	DISTRICT - LOCKS	11-000-261-610-000-140--	GENERAL SUPPLIES	12/30/2019	NPALLESI	\$91,206.30	\$670.32	\$91,876.62
	DISTRICT - LOCKS	11-000-262-610-000-340--	GENERAL SUPPLIES	12/30/2019	NPALLESI	\$274,856.41	(\$670.32)	\$274,186.09
<b>Total for Adjustment # 000203</b>							<b>\$0.00</b>	
000204	MAINT SUPPLIES - FIRE	11-000-261-610-000-210--	GENERAL SUPPLIES	12/30/2019	NPALLESI	\$10,832.49	\$291.00	\$11,123.49
	MAINT SUPPLIES - FIRE	11-000-262-610-000-340--	GENERAL SUPPLIES	12/30/2019	NPALLESI	\$274,186.09	(\$291.00)	\$273,895.09
<b>Total for Adjustment # 000204</b>							<b>\$0.00</b>	
<b>Total Current Appropriation Adjustments</b>							<b>\$0.00</b>	

APPENDIX A

PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
BOARD OF EDUCATION MEETING DATES  
REGULAR PUBLIC MEETINGS

DRAFT January 7, 2020

Tuesday	January 7, 2020	Dr. Frank A. Calabria Education Center – Re-Organization 292 Parsippany Road, Parsippany
Thursday	January 23, 2020	Dr. Frank A. Calabria Education Center
Thursday	February 13, 2020	Parsippany Hills High School 20 Rita Drive, Morris Plains
Thursday	February 27, 2020	Central Middle School Cafeteria * Off Route 46, Parsippany
Thursday	March 12, 2020	Dr. Frank A. Calabria Education Center*- Tentative Budget Adoption
Thursday	March 26, 2020	Dr. Frank A. Calabria Education Center*
Tuesday	April 14, 2020	Dr. Frank A. Calabria Education Center*
Thursday	April 30, 2020	Dr. Frank A. Calabria Education Center** Public Hearing & Adoption
Thursday	May 14, 2020	Dr. Frank A. Calabria Education Center
Thursday	May 28, 2020	Parsippany High School** 309 Baldwin Road, Parsippany
Thursday	June 11, 2020	Parsippany Hills High School**
Thursday	June 25, 2020	Parsippany Hills High School**
Thursday	July 23, 2020	Dr. Frank A. Calabria Education Center
Thursday	August 20, 2020	Dr. Frank A. Calabria Education Center
Thursday	September 10, 2020	Dr. Frank A. Calabria Education Center
Thursday	September 24, 2020	Dr. Frank A. Calabria Education Center
Thursday	October 15, 2020	Dr. Frank A. Calabria Education Center*
Tuesday	November 3, 2020	Dr. Frank A. Calabria Education Center
Tuesday	November 24, 2020	Dr. Frank A. Calabria Education Center
Thursday	December 17, 2020	Dr. Frank A. Calabria Education Center
Thursday	January 7, 2021	Dr. Frank A. Calabria Education Center – Re-Organization

NOTE-All meetings start with Closed Session 6:30 P.M., Regular Meeting 7:00 PM

\*Budget Discussion

\*\*Student and/or Staff Awards

Adopted: \_\_\_\_\_

**Board Elections – Tuesday, November 3, 2020**

II. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.

III. GA – GENERAL ADMINISTRATION – JONI BENOS

19. Board Policies

**BOARD  
POLICIES**

BE IT RESOLVED that the Board approve the following revised Board Policy at this second and final reading:

Policy 3283 Electronic Communications Between Teaching Staff Members and Students

C

BE IT RESOLVED that the Board approve the following new Board Policies at this second and final reading:

Policy 1642 – Earned Sick Leave  
Policy 3351 – Healthy Workplace Environment  
Policy 4351 – Healthy Workplace Environment

D  
E  
F

20. Gift to the District

**GIFT TO  
THE DISTRICT**

BE IT RESOLVED that the Board accept the following gift and that the Superintendent send a letter of appreciation:

Parsippany High School

Janne DeMarco has donated two (2) black office chairs, a microwave oven, and a black bookcase to the Health Office at Parsippany High School.

21. Field Trip Destination

**FIELD TRIP  
DESTINATION**

BE IT RESOLVED that the Board approve the potential Field Trip destination named below for the 2019-2020 school year.

Morris Museum, Morristown NJ

# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

3283/page 1 of 6  
Electronic Communications Between Teaching Staff  
Members and Students

**M**

### 3283 ELECTRONIC COMMUNICATIONS BETWEEN TEACHING STAFF MEMBERS AND STUDENTS

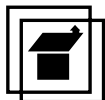
The Board of Education recognizes electronic communications and the use of social media outlets create new options for extending and enhancing the educational program of the school district. Electronic communications and the use of social media can help students and teaching staff members communicate regarding: questions during non-school hours regarding homework or other assignments; scheduling issues for school-related co-curricular and interscholastic athletic activities; school work to be completed during a student's extended absence; distance learning opportunities; and other professional communications that can enhance teaching and learning opportunities between teaching staff members and students. However, the Board of Education recognizes teaching staff members can be vulnerable in electronic communications with students.

“Electronic communications,” for the purpose of this policy, means a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular phone, computer, computer network, personal data assistant, or pager. Electronic communications include, but are not limited to, e-mails, instant messages, and communications made by means of an Internet website, including social media and social networking websites. The chief school administrator/principals will annually remind staff members and orient new staff members concerning the importance of maintaining proper decorum in the on-line, digital world as well as in person. Employees must conduct themselves in ways that do not distract from or disrupt the educational process.

In accordance with the provisions of N.J.S.A. 18A:36-40, the Board of Education adopts this Policy to provide guidance and direction to teaching staff members to prevent improper electronic communications between teaching staff members and students.

The Commissioner of Education and arbitrators, appointed by the Commissioner, have determined inappropriate conduct may determine a teaching staff member unfit to discharge the duties and functions of their position. Improper electronic communications by teaching staff members may be determined to be inappropriate conduct.

School district personnel shall adhere to the following guidelines when sending or receiving messages via district owned or issued devices and the district network:



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

TEACHING STAFF MEMBERS

3283/page 2 of 6

Electronic Communications Between Teaching Staff  
Members and Students

- A. All messages shall pertain to legitimate school business;
- B. Personnel shall not reveal district issued passwords to others. If a staff member believes that a password has been lost or stolen, or that email has been accessed by someone without authorization, he/she must contact the supervisor for technology or the principal;
- C. District administrators shall have access to the employee's password or passwords for all district owned or issued devices and the use of the district network;
- D. Electronic messages on school owned or issued electronic devices and the district network shall be retained for the period of time specified by the Destruction of Public Records Law and board policy 3570 Records (retained three (3) years for external correspondence and one (1) year for internal correspondence);
- E. Federal copyright laws shall be observed;
- F. Staff shall not send messages that contain material that:
  - 1. May be perceived as profane, obscene, racist, sexist or promote illicit, illegal or unethical activity;
  - 2. Violates the district's affirmative action policies (2224, 4111.1, 4211.1, 6121);
  - 3. Is personal in nature and not related to the business of the district;
  - 4. Can be interpreted as provocative, flirtatious or sexual in nature;
  - 5. Is confidential and not authorized for distribution;
  - 6. Violates board policy 5131.1 Harassment, Intimidation and Bullying.
- G. Personnel shall become familiar with the district's policies and regulation on staff and student access to networked information resources and acceptable use of technology (6142.10 Internet Safety and Technology) before initiating email use;
- H. Employees learning of any misuse of the email systems shall notify the supervisor for technology, principal or chief school administrator immediately.

The annual orientation and reminder will give special emphasis to improper fraternization with students using electronic communications:

- A. School employees may not list current students as "friends" on networking sites without written approval of the school principal;
- B. All electronic contacts by coaches and extracurricular advisors with team members and members of extracurricular activities shall, as a general rule, be sent to all team members and activity participants;
- C. School employees will not give out their private cell phone or home phone numbers to students without prior approval of the principal;



Inappropriate content of an electronic communication between a teaching staff member and a student includes, but is not limited to:

1. Communications of a sexual nature, sexually oriented humor or language, sexual advances, or content with a sexual overtone;
  2. Communications involving the use, encouraging the use, or promoting or advocating the use of alcohol or tobacco, the illegal use of prescription drugs or controlled dangerous substances, illegal gambling, or other illegal activities;
  3. Communications regarding the teaching staff member's or student's past or current romantic relationships;
  4. Communications which include the use of profanities, obscene language, lewd comments, or pornography;
  5. Communications that are harassing, intimidating, or bullying;
  6. Communications requesting or trying to establish a personal relationship with a student beyond the teaching staff member's professional responsibilities;
  7. Communications related to personal or confidential information regarding another school staff member or student; and
  8. Communications between the teaching staff member and a student that the Commissioner of Education or an arbitrator would determine to be inappropriate in determining the teaching staff member is unfit to discharge the duties and functions of their position.
- E. Staff shall have no expectation of privacy when using district technology, the district network and/or public social media venues
- F. The administration shall monitor for improper staff electronic communications on district computers, other school issued technology, and the district computer network;
- G. Staff shall be informed of the consequences that may result from inappropriate electronic communications up to and including dismissal from employment.
- H. Any text messages by coaches or advisors shall as a general rule, be sent to the entire team, club or organization and not to any student individually.



The chief school administrator or designees may periodically conduct internet searches to see if staff members have posted inappropriate materials on-line. When inappropriate use of computers and internet websites is discovered, the school principals and chief school administrator will seek to preserve the problematic or offensive material and will seek to maintain storage and chain of custody of the evidence. The chief school administrator/principal shall promptly bring that alleged misconduct to the attention of the board president.

An online classroom is still a classroom. Courses and/or assigned programs of home instruction may be online, appropriate classroom behavior is still mandatory. Respect for the participants is essential or learning and student achievement. Professional standards and etiquette shall be observed at all times.

### **Implementation**

This policy shall be made available electronically or otherwise disseminated to all staff members, annually or as needed.

#### EMPLOYEE-CREATED Website:

Staff must use a district-provided platform for employee-created websites.

#### Advertisements:

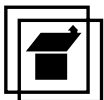
- Web pages may not contain advertisements.

#### Identification of Students:

- For a student's name, picture and/or information about the student to appear on a classroom web page, you must obtain a signed Media Release form from the parent or guardian
- Filenames for pages and images may not include students' names do not appear there, e.g., marysmit.gif, jimpaul.html.

#### Respecting Copyright:

- Copyright must be respected. The author of the Web page must not use copyrighted materials without permission.





### Subject Matter of Websites:

- All subject matter on classroom Web pages and their links must relate to curriculum and instruction or school-oriented activities. This website may not be used as a forum to advance your own personal beliefs or causes. Some examples include, but are not limited to, references and/or links to commercial, political, social, religious or philosophical organizations outside the scope of curriculum.
- Personal home pages or links to such for students or staff members are not permitted.
- Web pages may not contain advertisements

### Quality of Website:

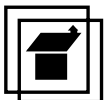
- All work must be free of any spelling or grammatical errors.
- Documents may not contain objectionable material or point directly to objectionable material.

### Student Safeguards:

The District has chosen to establish these guidelines for publishing Web pages in the interest of protecting students.

- Documents may not include a student's phone number or address or the names of other family members or friends.
- Published email addresses are restricted to staff member's district email
- Any e-mail address links, survey-response links, or other direct-response content may be made to staff e-mail addresses only; not student e-mail addresses.
- No student attendance, grades or discipline may be posted. However a link to the Genesis Parent Portal may be posted.

Any deliberate tampering with or misuse of district web pages, network services or equipment will be referred to administration for possible disciplinary action. The Superintendent or their designee reserve the right to revoke access or disable web sites at any time, based upon their sole discretion and judgment.



### Reporting Responsibilities

In the event a student sends an improper electronic communication, as defined in this Policy, to a teaching staff member, the teaching staff member shall report the improper communication to the Principal or designee by the next school day. The Principal or designee will take appropriate action to have the student discontinue such improper electronic communications. Improper electronic communications by a teaching staff member or a student may result in appropriate disciplinary action.

A teaching staff member and student may be exempt from the provisions outlined in this Policy if a teaching staff member and student are relatives. The parent of a student and the teaching staff member requesting an exemption from the provisions of this Policy must submit a written request to the Principal of the student's school indicating the family relationship between the student and the teaching staff member. The Principal will provide written approval of the request to the teaching staff member and the student. If the Principal does not approve the request, the teaching staff member and the student must comply with all provisions of this Policy. The Principal's approval of a request for this exemption shall only be for the individual teaching staff member and student included in the request and for the school year in which the request is submitted.

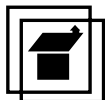
The provisions of this Policy shall be applicable at all times while the teaching staff member is employed in the school district and at all times the student is enrolled in the school district, including holiday and summer breaks.

A copy of this Policy will be made available on an annual basis, to all parents, students, and school employees either electronically or in school handbooks.

N.J.S.A. 18A:36-40

Adopted: September 23, 2014

Revised:



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

ADMINISTRATION  
1642/page 1 of 2  
Earned Sick Leave  
**M**

### 1642 EARNED SICK LEAVE

All persons holding any office, position, or employment in this District who are not otherwise covered by a policy of this District, who are steadily employed by the Board of Education or who are protected by tenure in their office, position, or employment under the provisions of N.J.S.A. 18A:30-2 or any other law, shall be allowed the accrual and use of sick leave with full pay for a minimum of ten school days in any school year in accordance with the provisions of N.J.S.A. 18A:30-2. The accrual and use of such sick leave shall be in accordance with the provisions of law, any collectively negotiated contract that may apply or said person's individual contract.

Any person holding any office, position or employment in this District who is not steadily employed by the Board (i.e., individuals who are directly employed by the Board on a substitute basis) shall accrue and receive and be entitled to utilize sick leave under the provisions of, in and accordance with, New Jersey's Earned Sick Leave Act.

Employees who are provided with earned sick leave under New Jersey's Earned Sick Leave Act pursuant to this Policy will receive their earned sick leave on an accrual basis up to a maximum of forty (40) hours for the benefit year.

Employees who are provided with earned sick leave under New Jersey's Earned Sick Leave Act pursuant to this Policy shall be permitted to carry forward no more than forty hours of earned sick leave from the prior year to be used in the subsequent benefit year.

An employee who is provided with earned sick leave under New Jersey's Sick Leave Act shall be eligible to use the earned sick leave as it is earned.

Individuals covered under the terms of this Policy and New Jersey's Earned Sick Leave Act shall receive earned sick leave at the same rate of pay as the individual normally earns in the District, except that the pay rate shall not be less than the minimum wage required for the individual pursuant to N.J.S.A. 34:11-56a4.

The District shall not take any retaliatory personnel action or discriminate against any individual who requests or seeks to properly use earned sick leave provided in accordance with this Policy.



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

ADMINISTRATION  
1642/page 2 of 2  
Earned Sick Leave Law

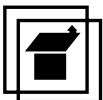
Administration is hereby directed to maintain and retain records documenting hours worked and earned sick leave taken by all employees of the District. Such records shall be maintained in accordance with all laws.

Administration is hereby directed to provide notification, in a form issued by the Commissioner of Labor and Workforce Development, to those employees covered by New Jersey's Earned Sick Leave Law upon commencement of their employment or as otherwise required by the Act.

N.J.S.A. 18A:30-2

N.J.S.A. 34:11D-1 through 34:11D-11

Adopted:



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

TEACHING STAFF MEMBERS  
HEALTHY WORKPLACE ENVIRONMENT  
3351/Page 1 of 2

### 3351 HEALTHY WORKPLACE ENVIRONMENT

The Board of Education recognizes a healthy workplace environment enables school district administrative and teaching staff members to fully contribute their expertise and skills to their school district responsibilities. A healthy workplace environment can improve productivity, reduce absenteeism, and reduce staff turnover while having a positive impact on the school district's programs provided to students in the school district.

A significant characteristic of a healthy workplace environment is that employees interact with each other with dignity and respect regardless of an employee's work assignment or position in the school district. Repeated malicious conduct of an employee or group of employees directed toward another employee or group of employees in the workplace that a reasonable person would find hostile or offensive is unacceptable and is not conducive to establishing or maintaining a healthy workplace environment. This unacceptable conduct may include, but is not limited to, repeated infliction of verbal abuse such as the use of derogatory remarks; insults; verbal or physical conduct that a reasonable person would find threatening, intimidating, or humiliating; or the gratuitous sabotage or undermining of a person's work performance. A single act of such conduct shall not constitute the unacceptable conduct prohibited by this policy unless it is especially severe and egregious.

Unacceptable conduct, for the purposes of this policy, is not conduct toward an employee of a protected class or because of the employee's protected activity. These employees and activities are afforded the legal protections under various Federal and State anti-discrimination laws. In addition, unacceptable conduct for the purposes of this policy shall not be confused with conduct of management employees exercising management rights including, but not limited to, assigning tasks, reprimanding, assigning discipline, or directing.

Employees who believe the conduct prohibited by this policy has been directed toward them or to another employee of the school district shall submit a written report to the Superintendent of Schools. The written report shall provide specific details supporting the claim including, but not limited to, the specific conduct; the names of witnesses (if any) who may have observed such conduct; dates or times when such conduct occurred; and any other information the person(s) making the report believes will be informative and helpful to an investigation of the allegations. Upon receipt of a report, the Superintendent or designee will conduct an investigation and upon completion of the investigation will inform the person(s) who made the report such an investigation was completed. The amount of investigation information shared with the person(s) making the report will be at the discretion of the Superintendent or designee and may vary depending on whether the conduct reported was directed to the person(s) making the report, confidential personnel matters, and/or other issues as determined by the Superintendent or designee.



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

If the investigation determines conduct prohibited by this policy has taken place, the Superintendent or designee will meet with the offender(s) and the victim(s) to review the investigation results and to implement remedial measures to ensure such conduct does not continue or reoccur. Appropriate disciplinary action may be taken depending on the severity of conduct.

There shall be no reprisals or retaliation against any person(s) who reports conduct prohibited by this policy.

Adopted:



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

SUPPORT STAFF MEMBERS  
4351/page 1 of 2  
Healthy Workplace Environment

### 4351 HEALTHY WORKPLACE ENVIRONMENT

The Board of Education recognizes a healthy workplace environment enables school support staff members to fully contribute their expertise and skills to their school district responsibilities. A healthy workplace environment can improve productivity, reduce absenteeism, and reduce staff turnover while having a positive impact on the school district's programs provided to pupils in the school district.

A significant characteristic of a healthy workplace environment is that employees interact with each other with dignity and respect regardless of an employee's work assignment or position in the school district. Repeated malicious conduct of an employee or group of employees directed toward another employee or group of employees in the workplace that a reasonable person would find hostile or offensive is unacceptable and is not conducive to establishing or maintaining a healthy workplace environment. This unacceptable conduct may include, but is not limited to, repeated infliction of verbal abuse such as the use of derogatory remarks; insults; verbal or physical conduct that a reasonable person would find threatening, intimidating, or humiliating; or the gratuitous sabotage or undermining of a person's work performance. A single act of such conduct shall not constitute the unacceptable conduct prohibited by this policy unless it is especially severe and egregious.

Unacceptable conduct, for the purposes of this policy, is not conduct toward an employee of a protected class or because of the employee's protected activity. These employees and activities are afforded the legal protections under various Federal and State anti-discrimination laws. In addition, unacceptable conduct for the purposes of this policy shall not be confused with conduct of management employees exercising management rights including, but not limited to, assigning tasks, reprimanding, assigning discipline, or directing.

Employees who believe the conduct prohibited by this policy has been directed toward them or to another employee of the school district shall submit a written report to the Superintendent of Schools. The written report shall provide specific details supporting the claim including, but not limited to, the specific conduct; the names of witnesses (if any) who may have observed such conduct; dates or times



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

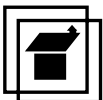
SUPPORT STAFF MEMBERS  
4351/page 2 of 2  
Healthy Workplace Environment

when such conduct occurred; and any other information the person(s) making the report believes will be informative and helpful to an investigation of the allegations. Upon receipt of a report, the Superintendent or designee will conduct an investigation and upon completion of the investigation will inform the person(s) who made the report such an investigation was completed. The amount of investigation information shared with the person(s) making the report will be at the discretion of the Superintendent or designee and may vary depending on whether the conduct reported was directed to the person(s) making the report, confidential personnel matters, and/or other issues as determined by the Superintendent or designee.

If the investigation determines conduct prohibited by this policy has taken place, the Superintendent or designee will meet with the offender(s) and the victim(s) to review the investigation results and to implement remedial measures to ensure such conduct does not continue or reoccur. Appropriate disciplinary action may be taken depending on the severity of conduct.

There shall be no reprisals or retaliation against any person(s) who reports conduct prohibited by this policy.

Adopted:





**IV. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.**

22. **Observe – Preservice Training**

**PRESERVICE  
TRAINING**

BE IT RESOLVED that the Board approve Samantha Allison to observe for 25 hours between January 21, 2020 and May 8, 2020 at Brooklawn Middle School with Laura Bailliard and Lorensianna Lorenzo as part of her pre-service training at Caldwell University.

V. **HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

23. **Resignation - PTHESA**

**RESIGN  
PTHESA**

BE IT RESOLVED that the Board approve the following resignation as indicated below:

**Effective January 10, 2020:**

Ariana Lopez                      Paraprofessional                      Troy Hills Elementary School

24. **Resignation - Office Aide**

**RESIGN  
OFFICE AIDE**

BE IT RESOLVED that the Board approve the resignation of Dianna Birth, Office Aide at Lake Hiawatha Elementary School, effective December 20, 2019.

25. **Employment - Local 32**

**EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of Russell Bergman, who has successfully completed his 150-day probationary period as a Custodian. A new contract should be issued to him in the amount of \$42,585.00, plus \$6,728.00 Addenda prorated for the 2019-2020 school year effective December 19, 2019.

26. **Employment - Noontime Aides**

**EMPLOY  
NOONTIME**

BE IT RESOLVED that the Board approve the individuals named below as Noontime Aides for the 2019-2020 school year at the rate of \$17.20 per hour:

**Effective January 2, 2020**

Knollwood Elementary School  
Dianna Birth                      10 hours/week

**Effective January 8, 2019:**

Lake Parsippany Elementary School  
Jacqueline Riverso                      10 hours/week

27. **Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve a medical leave of absence for employee #10066, Custodian, effective January 16, 2020 through February 28, 2020 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act.

28. **RESOLUTION - Increment Withhold**

**INCREMENT  
WITHHOLD**

BE IT RESOLVED that the Board of Education of the Township of Parsippany-Troy Hills approve the recommendation of the Superintendent of Schools that the increment and salary adjustments for Employee #11652 be withheld effective January 1, 2020 for the reasons of unprofessional conduct as a teacher in the Township of Parsippany-Troy Hills. Employee #11652's salary will be set at \$66,490 BA30 Step 9 for the 2019-2020 school year.

29. **Certificate of Retirement – ESAPTH**

**RETIRE  
ESAPTH**

BE IT RESOLVED that the Board approve the resignation of Denise Basile, Head Secretary – Pupil Personnel Services, for the purpose of retirement effective July 1, 2020.

30. **Change of Salary – Equipment Operators**

**CHG OF SALARY  
EQUIP OPERATORS**

BE IT RESOLVED that the Board approve the change of salary for the Equipment Operators named below effective January 1, 2020:

From: \$10.00/per hour To: \$11.00/per hour

Jeremy Aguesseau	Jillian Pasquino
Gerald Bresalauer	Andrea Potesta-Oliva
Ethan Cordova	Krishant Putrevu
Mattie Henderson	Isabel Reyes
Alfonso J. Imperati	Tuqa Ridha
Daniel Jakubiak	Elijah Rodriguez
Kevin James	Elizabeth Thompson
Benjamin Jurow	Gage Weckenmann
Aaron Kreitman	Yiwen Wu
Violet Mager	Kristine Yang
Daniel Menendez	

31. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**Employment - Noontime Aide**

**Deepa Rajoria**

From: effective January 20, 2019

To: effective January 2, 2020

**Waivers of Teaching Load 2019-2020**

From:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Mary Matarazzo	BMS	ART	\$2,094.75	09/03/19 - 11/6/19	1 class every day	1/7
Mary Matarazzo	BMS	ART	\$2,231.36	1/28/20 - 4/3/20	1 class every day	1/7
Kristin Jaheriss	BMS	FCS	\$10,417.14	09/03/19 - 6/18/20	1 class every day	1/7
Jennifer Kralik	BMS	WLA-FR	\$11,217.71	09/03/19 - 6/18/20	1 class every day	1/7
Laura Baillard	BMS	Sp. ED - MD	\$12,568.57	09/03/19 - 6/18/20	1 class every day	1/7
Amy Skladany	CMS	FCS	\$13,337.86	09/03/19 - 6/18/20	1 class every day	1/7
Colleen Van Handle	CMS	ART	\$11,894.29	9/03/19-06/18/19	1 Class everyday	1/7
Marisa Gillespie	CMS	WLA-IT	\$10,311.00	09/03/19 - 6/18/20	1 class every day	1/7
Cara Bansch	CMS	WLA-FR	\$10,043.29	09/03/19 - 6/18/20	1 class every day	1/7
Paula Wegg	CMS	WLA- SP	\$13,273.57	09/03/19 - 6/18/20	1 class every day	1/7
Marcela Rumbarger	CMS	WLA-SP	\$8,668.29	09/03/19 - 6/18/20	1 class every day	1/7
Susana Viruet-Alvarez	CMS	WLA-SP	\$11,784.29	09/03/19 - 6/18/20	1 class every day	1/7
Katherine Zimny	CMS	SE-SCI	\$8,787.86	09/03/19 - 6/18/20	1 class every day	1/7
Debra Clifton	CMS	Science	\$2,949.72	10/2/19-11/22/19	1 class everyday	1/7
Alissa Velasquez	CMS	Science	\$1,873.86	10/2/19-11/22/19	1 class everyday	1/7
Kasey York	CMS	Science	\$1,572.07	10/2/19-11/22/19	1 class everyday	1/7
Erica Pizza	PHHS	ART	\$7,580.96	09/03/19 - 1/30/20	1 class a day	1/7
Michael Brennan	PHHS	MATH	\$13,845.71	09/03/19 - 6/18/20	1 class every day	1/7
Allison Ramsden	PHHS	MATH	\$10,500.34	09/03/19 - 6/18/20	1 class every day	1/7
Michael Cardell	PHHS	PEH	\$14,393.57	09/03/19 - 6/18/20	1 class every day	1/7
Katherine Johnson	PHHS	English	\$14,393.57	09/03/19 - 6/18/20	1 class every day	1/7
Robert Fulton	PHHS	TEC	\$14,575.71	09/03/19 - 6/18/20	1 class every day	1/7
Sabrina Rosendahl	PHHS	SST	\$8,074.01	09/03/19 - 1/30/20	1 class a day	1/7
Andrew Nicholes	PHHS	TEC-TVP	\$8,426.43	09/03/19 - 6/18/20	1 class every day	1/7
Misslady Torres	PHHS	Spanish	\$14,282.86	09/03/19 - 6/18/20	1 class every day	1/7
Christine Mulroy	PHHS	Science	\$7,897.86	9/3/19 -6/18/20	1 class every day	1/7
Kathleen McNall	PHHS	SS/WH	\$13,207.86	09/03/19 - 6/18/20	1 class every day	1/7
Kevin Daly	PHHS	SS/WH	\$14,393.57	09/03/19 - 6/18/20	1 class every day	1/7
Pedro Hernandez	PHHS	SS/WH	\$8,939.57	09/03/19 - 6/18/20	1 class every day	1/7
Adam Pavese	PHHS	SS/WH	\$13,755.71	09/03/19 - 6/18/20	1 class every day	1/7
Steven Bechtler	PHHS	SS/WH	\$12,915.71	09/03/19 - 6/18/20	1 class every day	1/7
Timmie Nawrocki	PHHS	TEC	\$10,417.14	09/03/19 -06/18/20	1 class every day	1/7
Jennifer Hakim	PHS	Special Ed- (MD)	\$5,348.43	01/29/20 - 6/18/20	3/5 (25 mins extra each day)	1/7
Stephanie Luzzi	PHS	Special Ed- (MD)	\$5,021.64	09/03/19 - 6/18/20	3/5 (25 mins extra each day)	1/7
Christina Russell	PHS	Business- Personal Finance	\$7,618.58	09/03/19 - 1/31/20 (1st semester)	1 class a day	1/7
James Powles	PHS	ART	\$8,628.18	09/03/19 - 1/31/20	1 class a day	1/7
Victoria Collado	PHS	FCS	\$11,420.71	09/03/1-6/18/20	1 class every day	1/7
Michelle Nicoletta	PHS	PEH	\$10,229.00	09/03/19- 6/18/20	1 class every day	1/7
Colleen Riley-Lazzari	PHS	Organic Chemistry	\$7,870.25	9/03/19- 1/30/20	1 class a day	1/7

Yamilette Rich	PHS	Spanish 4	\$280.19	9/3/19 - 9/9/19	1 class every day	1/7
Marlene McLellan	PHS	Spanish 4	\$3,231.19	9/3/19 - 11/14/19	1 class every day	1/7
Maureen Odenwelder	PHS	Spanish 3 Honors	\$2,808.55	9/3/19 - 11/14/19	1 class every day	1/7
Damaris Delgado-Melendez	PHS	Spanish 4	\$3,855.26	9/3/19 - 11/14/19	1 class every day	1/7
Angela Minichiello	PHS	Spanish 3 Honors	\$3,862.25	9/3/19 - 11/14/19	1 class every day	1/7

To:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Mary Matarazzo	BMS	Art	\$2,124.11	09/03/19-11/6/19	1 class every day	1/7
Mary Matarazzo	BMS	Art	\$2,262.64	1/28/20-04/03/20	1 class every day	1/7
Kristin Jaheriss	BMS	FCS	\$10,492.14	09/03/19-6/18/20	1 class every day	1/7
Jennifer Kralik	BMS	WLA-FR	\$11,307.86	09/03/19-6/18/20	1 class every day	1/7
Laura Baillard	BMS	Sp.ED - MD	\$13,839.29	9/3/19-6/18/20	1 class every day	1/7
Amy Skladany	CMS	FCS	\$13,408.57	09/03/19-6/18/20	1 class every day	1/7
Colleen Van Handle	CMS	Art	\$11,953.57	09/03/19-6/18/20	1 class every day	1/7
Marisa Gillespie	CMS	WLA-IT	\$10,432.14	09/03/19-6/18/20	1 class every day	1/7
Cara Bansch	CMS	WLA-FR	\$10,155.71	09/03/19-6/18/20	1 class every day	1/7
Paula Wegg	CMS	WLA-SP	\$13,616.43	09/03/19-6/18/20	1 class every day	1/7
Marcela Rumbarger	CMS	WLA-SP	\$8,789.29	09/03/19-6/18/20	1 class every day	1/7
Susana Viruet-Alvarez	CMS	WLA-SP	\$11,784.29	09/03/19-6/18/20	1 class every day	1/7
Katherine Zimny	CMS	SE-SCI	\$9,003.57	09/03/19-6/18/20	1 class every day	1/7
Debra Clifton	CMS	Science	\$3,020.53	10/2/19-11/22/19	1 class every day	1/7
Alissa Velasquez	CMS	Science	\$1,906.64	10/2/19-11/22/19	1 class every day	1/7
Kasey York	CMS	Science	\$1,616.62	10/2/19-11/22/19	1 class every day	1/7
Erica Pizza	PHHS	Art	\$7,624.98	09/03/19-1/30/20	1 class every day	
Michael Brennan	PHHS	Math	\$14,188.57	09/03/19-6/18/20	1 class every day	1/7
Allison Ramsden	PHHS	Math	\$10,564.29	09/03/19-6/18/20	1 class every day	1/7
Michael Cardell	PHHS	PEH	\$14,736.43	09/03/19-6/18/20	1 class every day	1/7
Katherine Johnson	PHHS	English	\$14,736.43	09/03/19-6/18/20	1 class every day	1/7
Robert Fulton	PHHS	TEC	\$14,918.57	09/03/19-6/18/20	1 class every day	1/7
Sabrina Rosendahl	PHHS	SST	\$8,123.06	09/03/19-1/30/20	1 class every day	1/7
Andrew Nicholes	PHHS	TEC-TVP	\$8,585.00	09/03/19-6/18/20	1 class every day	1/7
Misslady Torres	PHHS	Spanish	\$14,625.71	09/03/19-6/18/20	1 class every day	1/7
Christine Mulroy	PHHS	Science	\$8,056.43	09/03/19-6/18/20	1 class every day	1/7
Kathleen McNall	PHHS	SS/WH	\$13,291.43	09/03/9-6/18/20	1 class every day	1/7
Kevin Daly	PHHS	SS/WH	\$14,736.43	09/03/19-6/18/20	1 class every day	1/7
Pedro Hernandez	PHHS	SS/WH	\$9,060.71	09/03/19-6/18/20	1 class every day	1/7
Adam Pavese	PHHS	SS/WH	\$13,839.29	09/03/19-6/18/20	1 class every day	1/7
Steven Bechtler	PHHS	SS/WH	\$12,990.71	09/03/19-6/18/20	1 class every day	1/7
Timmie Nawrocki	PHHS	TEC	\$3,646.02	09/03/19-12/13/19	1 class every day	1/7
Jennifer Hakim	PHS	Spanish ED - MD	\$3,918.30	12/16/19-06/18/20	3/5 (25 mins extra each day)	1/7
Stephanie Luzzi	PHS	Special Ed-(MD)	\$5,077.86	09/03/19-6/18/20	3/5 (25 mins extra each day)	1/7

Christina Russell	PHS	Business - Personal Finance	\$7,668.08	09/3/14-1/31/20	1 class every day	1/7
James Powles	PHS	Art	\$8,831.28	09/03/19-1/31/20	1 class every day	1/7
Victoria Collado	PHS	FCS	\$11,480.00	09/03/19-6/18/20	1 class every day	1/7
Michelle Nicoletta	PHS	PEH	\$10,292.86	09/03/19-6/18/20	1 class every day	1/7
Colleen Riley-Lazzari	PHS	Organic Chemistry	\$7,919.30	9/03/19-1/30/20	1 class every day	1/7
Yamilette Rich	PHS	Spanish	\$283.48	9/3/19-9/9/19	1 class every day	1/7
Marlene McLellan	PHS	Spanish	\$3,257.15	9/3/2019-11/14/19	1 class every day	1/7
Maureen Odenwelder	PHS	Spanish	\$2,842.37	9/3/19-11/14/19	1 class every day	1/7
Damaris Delgado-Mendez	PHS	Spanish	\$3,954.01	9/3/19-11/14/19	1 class every day	1/7
Angela Minichiello	PHS	Spanish	\$3,886.32	09/3/19-11/14/219	1 class every day	1/7

**Waivers of Teaching Load 2018-2019**

From:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Christina Emmolo	BMS	Special Ed - Science	\$7,552.07	09/04/2018-5/10/2019	1 class every day	1/7
Jared Wohl	BMS	Technology/IA	\$2,166.74	09/04/2018-11/07/2018	1 class every day	1/7
Laura Baillard	BMS	MD Special Ed	\$11,894.29	09/04/2018 -06/20/2019	1 class every day	1/7
Marleen Gibson	BMS	Literacy Coach ELA	\$6,142.35	01/10/2019- 5/10/19	1 class every day	1/7
Mary Matarazzo	BMS	Art	\$8,139.71	09/04/2018 -06/20/2019	1 class every day	1/7
Alissa Velasquez	CMS	Intro to Engineering	\$2,205.95	1/29/19-4/5/19	1 class every day	1/7
Christina Appel	CMS	Health and PE	\$12,926.43	09/04/2018 -06/20/2019	1 class every day	1/7
Colleen Van Handle	CMS	Art	\$3,174.76	4/8/2019-6/21/2019	1 class every day	1/7
Jessica Kapusnck	CMS	Video Game Design	\$2,194.54	1/29/19-4/5/19	1 class every day	1/7
Joseph Guartafierro	CMS	Woods/Metals	\$3,988.91	11/12/18-1/28/19	1 class every day	1/7
Lisa Ramundo	CMS	Literacy Coach	\$2,268.55	09/04/2018 -10/15/2018	1 class every day	1/7
Sandra Bimbi	CMS	Adaptive PE	\$13,337.86	09/04/2018 -06/20/2019	1 class every day	1/7
Bill Soden	PHHS	Portfolio Review	\$79.22 per hour	Jan 2019-June 2019		
Christine Nagel	PHHS	AP Science	\$4,959.71	09/04/2018 -06/20/2019	1 class every day	1/7
Daniel Olsen	PHHS	Special Ed - English	\$3,488.11	10/01/2018 - 12/21/2018	1 class every day	1/7
David Albano	PHHS	Special Ed - English	\$4,657.45	10/01/2018 -12/21/2018	1 class every day	1/7
Erica Pizza	PHHS	Art	\$7,185.19	09/04/2018 -101/31/2019	1 class every day	1/7
Gi Shin	PHHS	Math	\$8,907.57	09/04/2018 - 06/20/2019	1 class every day	1/7
Jackie Forte	PHHS	AP Spanish	\$9,243.48	11/12/2018- 06/20/2019	1 class every day	1/7
James Kennedy	PHHS	Special Ed - English	\$2,912.19	10/01/2018 -12/21/2018	1 class every day	1/7
Jason Lodato	PHHS	Special Ed - English	\$4,478.80	10/01/2018 - 12/21/2018	1 class every day	1/7
Jessica Brosnan	PHHS	English	\$11,894.29	09/04/2018 - 06/20/2019	1 class every day	1/7
Joseph Qarmout	PHHS	Social Studies	\$4,692.74	02/01/2019 -06/20/2019	1 class every day	1/7

Kim Wall	PHHS	Portfolio Review	\$52.99 per hour	Jan 2019-June 2019		
Lucille Alexander	PHHS	Math	\$14,282.86	09/04/2018 - 06/20/2019	1 class every day	1/7
Marco Garcia	PHHS	Spanish III Honors	\$6,407.53	11/12/2018 -06/20/2019	1 class every day	1/7
Martin Mieden	PHHS	Math	\$13,273.57	09/04/2018 - 06/20/2019	1 class every day	1/7
Michael Herzenberg	PHHS	English	\$10,500.43	09/04/2018 - 06/20/2019	1 class every day	1/7
Michelle Coolbaugh	PHHS	AP Science	\$4,278.74	09/04/2018 -06/20/2019	1 class every day	1/7
Michelle Perry	PHHS	AP Science	\$2,787.14	09/04/2018 - 06/20/2019	1 class every day	1/7
Misslady Torres	PHHS	Spanish V	\$12,342.25	11/12/2018- 06/20/2019	1 class every day	1/7
Rachael Krehel	PHHS	Art	\$5,442.46	02/01/2019 -06/20/2019	1 class every day	1/7
Robert Fulton	PHHS	Tech	\$14,575.71	09/04/2018 - 06/20/2019	1 class every day	1/7
Robert Weinstein	PHHS	Social Studies	\$14,393.57	09/04/2018 - 06/20/2019	1 class every day	1/7
Ross Tarlowe	PHHS	Special Ed - English	\$4,215.14	10/01/2018 -12/21/2018	1 class every day	1/7
Smita Shukla	PHHS	AP Science	\$1,925.09	09/04/2018 -06/20/2019	1 class every day	1/7
Sydney DeBari	PHHS	Spanish III Honors	\$6,479.13	11/12/2018- 06/20/2019	1 class every day	1/7
Angela Minichiello	PHS	Spanish	\$7,513.82	01/18/2019- 4/12/2019	1 class every day	1/7
Colleen Riley-Lazzari	PHS	AP - Chemistry	\$2,598.14	09/04/2018 -06/20/2019	1 class every day	1/7
Damaris Delgado- Melendez	PHS	Spanish	\$7,935.29	01/18/2019- 4/12/2019	1 class every day	1/7
Evan Intveld	PHS	Art	\$8,139.71	09/04/2019 06/20/2019	1 class every day	1/7
Francesca Weber	PHS	Spanish	\$4,550.74	01/18/2019- 4/12/2019	1 class every day	1/7
Heather Aschmann	PHS	Special Ed - Science	\$176.52	09/21/2018- 10/19/2018	1 class every day	1/7
Jason Hurta	PHS	Special Ed - Science	\$2,032.08	09/21/2019- 06/20/2019	1 class every day	1/7
Jay Duhl	PHS	Spanish	\$14,393.57	09/04/2019 - 06/20/2019	1 class every day	1/7
Julie Stack	PHS	Biology	\$2,029.77	11/30/2018- 06/07/2019	1 class every day	1/7
Kristin D'Arienzo	PHS	Special Ed - Science	\$9,554.71	09/04/2019 - 06/20/2019	1 class every day	1/7
Laura Champion	PHS	Portfolio Review	\$51.93 per hour	Jan 2019-June 2019		
Laurie Chowtavi	PHS	AP Physics	\$1,675.80	09/04/2018 -06/20/2019	1 class every day	1/7
Maureen Odenwelder	PHS	Spanish	\$5,541.72	01/18/2019- 4/12/2019	1 class every day	1/7
Rosebella Lopes	PHS	Spanish	\$6,115.16	01/18/2019- 4/12/2019	1 class every day	1/7
Susan Muheisen	PHS	AP Biology	\$1,968.66	09/04/2018 -06/20/2019	1 class every day	1/7
Susanne DiGiorgio	PHS	Special Ed - Science	\$9,273.51	09/14/2019 -06/20/2019	1 class every day	1/7
Vicky Miller	PHS	Special Ed - Science	\$9,273.51	09/14/2019 -06/20/2019	1 class every day	1/7
Melissa Van Wingerden	PHS	LAL Portfolio Appeal	\$72.49 per hour	2018-2019 not to exceed 30 class periods		

To:

Name	Location	Subject	Amount	Effect. Date	Class Load	Formula
Christina Emmolo	BMS	Special Ed - Science	\$7,585.02	09/04/2018 -05/10//2019	1 class every day	1/7
Jared Wohl	BMS	Technology/IA	\$2,176.67	09/04/2018 - 11/07/2018	1 class every day	1/7
Laura Baillard	BMS	MD Special Ed	\$11,896.34	09/04/2018 -06/20/2019	1 class every day	1/7
Marleen Gibson	BMS	Literacy Coach ELA	\$6,143.36	01/10/2019- 5/10/19	1 class every day	1/7
Mary Matarazzo	BMS	Art	\$8,178.57	09/04/2018 -06/20/2019	1 class every day	1/7
Alissa Velasquez	CMS	Intro to Engineering	\$2,231.25	1/29/19-4/5/19	1 class every day	1/7
Christina Appel	CMS	Health and PE	\$13,126.43	09/04/2018 -06/20/2019	1 class every day	1/7
Colleen Van Handle	CMS	Art	\$3,179.84	4/8/2019-6/21/2019	1 class every day	1/7
Jessica Kapusnik	CMS	Video Game Design	\$2,212.61	1/29/19-4/5/19	1 class every day	1/7
Joseph Guartafierro	CMS	Woods/Metals	\$4,049.78	11/12/18-1/28/19	1 class every day	1/7
Lisa Ramundo	CMS	Literacy Coach	\$2,300.07	09/04/2018 -10/15/2018	1 class every day	1/7
Sandra Bimbi	CMS	Adaptive PE	\$13,340.00	09/04/2018 -06/20/2019	1 class every day	1/7
Bill Soden	PHHS	Portfolio Review	\$80.30 per hour	Jan 2019-June 2019		
Christine Nagel	PHHS	AP Science	\$4,964.57	09/04/2018 -06/20/2019	1 class every day	1/7
Daniel Olsen	PHHS	Special Ed - English	\$3,488.90	10/01/2018 - 12/21/2018	1 class every day	1/7
David Albano	PHHS	Special Ed - English	\$4,722.67	10/01/2018 -12/21/2018	1 class every day	1/7
Erica Pizza	PHHS	Art	\$7,186.44	09/04/2018 -101/31/2019	1 class every day	1/7
Gi Shin	PHHS	Math	\$8,946.43	09/04/2018 - 06/20/2019	1 class every day	1/7
Jackie Forte	PHHS	AP Spanish	\$9,245.58	11/12/2018- 06/20/2019	1 class every day	1/7
James Kennedy	PHHS	Special Ed - English	\$2,943.17	10/01/2018 -12/21/2018	1 class every day	1/7
Jason Lodato	PHHS	Special Ed - English	\$4,544.02	10/01/2018 - 12/21/2018	1 class every day	1/7
Jessica Brosnan	PHHS	English	\$11,896.43	09/04/2018 - 06/20/2019	1 class every day	1/7
Joseph Qarmout	PHHS	Social Studies	\$4,713.65	02/01/2019 -06/20/2019	1 class every day	1/7
Kim Wall	PHHS	Portfolio Review	\$53.20 per hour	Jan 2019-June 2019		
Lucille Alexander	PHHS	Math	\$14,482.86	09/04/2018 - 06/20/2019	1 class every day	1/7
Marco Garcia	PHHS	Spanish III Honors	\$6,585.91	11/12/2018 -06/20/2019	1 class every day	1/7
Martin Mieden	PHHS	Math	\$13,473.57	09/04/2018 - 06/20/2019	1 class every day	1/7
Michael Herzenberg	PHHS	English	\$10,502.86	09/04/2018 - 06/20/2019	1 class every day	1/7
Michelle Coolbaugh	PHHS	AP Science	\$4,279.71	09/04/2018 -06/20/2019	1 class every day	1/7
Michelle Perry	PHHS	AP Science	\$2,827.14	09/04/2018 - 06/20/2019	1 class every day	1/7
Misslady Torres	PHHS	Spanish V	\$12,515.08	11/12/2018- 06/20/2019	1 class every day	1/7
Rachael Krehel	PHHS	Art	\$5,473.06	02/01/2019 -06/20/2019	1 class every day	1/7
Robert Fulton	PHHS	Tech	\$14,775.71	09/04/2018 - 06/20/2019	1 class every day	1/7
Robert Weinstein	PHHS	Social Studies	\$14,593.57	09/04/2018 - 06/20/2019	1 class every day	1/7
Ross Tarlowe	PHHS	Special Ed - English	\$4,280.36	10/01/2018 -12/21/2018	1 class every day	1/7



Smita Shukla	PHHS	AP Science	\$1,932.86	09/04/2018 -06/20/2019	1 class every day	1/7
Sydney DeBari	PHHS	Spanish III Hon-ors	\$6,585.91	11/12/2018- 06/20/2019	1 class every day	1/7
Angela Minichiello	PHS	Spanish	\$7,767.47	01/18/2019- 4/12/2019	1 class every day	1/7
Colleen Riley-Lazzari	PHS	AP - Chemistry	\$2,598.57	09/04/2018 -06/20/2019	1 class every day	1/7
Damaris Delgado-Melendez	PHS	Spanish	\$8,054.85	01/18/2019- 4/12/2019	1 class every day	1/7
Evan Intveld	PHS	Art	\$8,178.57	09/04/2019 06/20/2019	1 class every day	1/7
Francesca Weber	PHS	Spanish	\$4,692.93	01/18/2019- 4/12/2019	1 class every day	1/7
Heather Aschmann	PHS	Special Ed - Science	\$177.49	09/21/2018- 10/19/2018	1 class every day	1/7
Jason Hurta	PHS	Special Ed - Science	\$2,032.48	09/21/2019- 06/20/2019	1 class every day	1/7
Jay Duhl	PHS	Spanish	\$14,593.57	09/04/2019 - 06/20/2019	1 class every day	1/7
Julie Stack	PHS	Biology	\$2,058.90	11/30/2018- 06/07/2019	1 class every day	1/7
Kristin D'Arienzo	PHS	Special Ed - Science	\$9,593.57	09/04/2019 - 06/20/2019	1 class every day	1/7
Laura Champion	PHS	Portfolio Review	\$52.14 per hour	Jan 2019-June 2019		
Laurie Chowtavi	PHS	AP Physics	\$1,683.57	09/04/2018 -06/20/2019	1 class every day	1/7
Maureen Odenwelder	PHS	Spanish	\$5,709.24	01/18/2019- 4/12/2019	1 class every day	1/7
Rosebella Lopes	PHS	Spanish	\$6,246.86	01/18/2019- 4/12/2019	1 class every day	1/7
Susan Muheisen	PHS	AP Biology	\$1,975.43	09/04/2018 -06/20/2019	1 class every day	1/7
Susanne DiGiorgio	PHS	Special Ed - Science	\$9,310.46	09/14/2019 -06/20/2019	1 class every day	1/7
Vicky Miller	PHS	Special Ed - Science	\$9,310.46	09/14/2019 -06/20/2019	1 class every day	1/7
Melissa Van Wingerden	PHS	LAL Portfolio Appeal	\$72.50 per hour	2018-2019 not to exceed 30 class periods		

**Correction - Leave of Absence**

**Employee #49672**

From: a medical leave of absence effective August 28, 2019 through September 17, 2019 utilizing accumulated sick leave, and personal days, and an unpaid medical leave of absence from September 18, 2019 through November 22, 2019, pursuant to the Family and Medical Leave Act (FMLA). She is also requesting an unpaid medical leave of absence from November 25, 2019 through December 20, 2019.

To: a medical leave of absence effective August 28, 2019 through September 17, 2019 utilizing accumulated sick leave, and personal days, and an unpaid medical leave of absence from September 18, 2019 through November 22, 2019, pursuant to the Family and Medical Leave Act (FMLA). She is also requesting an unpaid medical leave of absence from November 25, 2019 through June 18, 2020.

**VI. PPS – PUPIL PERSONNEL SERVICES**

32. **Out-of-District Tuition Costs 2019-2020**

**OOD 19-20**

BE IT RESOLVED that the Board approve the tuition cost for the following students with disabilities who will require an out-of-district placement for the 2019-2020 school year. These students have been classified by the Child Study Team in accordance with Title 18A:46:

School	Student No.	Tuition Cost
Bonnie Brae	31127	\$46,330
Developmental Learning Center	40925	\$150,000

33. **DAWN Center for Independent Living**

**DAWN CENTER  
IND LIVING**

BE IT RESOLVED that the Board approve the DAWN Center for Independent Living to provide Division of Vocational Rehabilitation services to Parsippany High and Parsippany Hills High school students for the 2019-2020 school year as part of their transition plans, at no cost to the district.

34. **Student Assistance**

**STUDENT  
ASSIST**

BE IT RESOLVED that the Board approve the following paraprofessionals to assist students at school-sponsored activities/events during the month of January, as per their IEP, at their hourly rate, not to exceed the hours listed below.

School	Para Name	Hours Not to Exceed	Activity/Event
BMS	Rich Ziemski	3	Chorus Concert
BMS	Sara Gesumaria	3	French Club, Art Club

35. **Student Assistance – Correction**

**STUD ASST  
CORRECT**

BE IT RESOLVED that the Board approve the following correction, originally approved in the December 19, 2019 bulletin:

Sara Gesumaria – originally approved to assist a student for one hour for the art club. The student did not attend the art club due to the teacher being absent; therefore, Sara did not work the one hour.

36. **Additional Services for a 2019-2020 Approved Vendor**

**ADDL SVCS  
VENDOR**

BE IT RESOLVED that the Board approve the additional services for Speech Therapy Center, a Board approved related services provider for the 2019-2020 school year, as follows:

\$110 per hour for speech-language therapy services

37. **End of ABA-Trained Paraprofessional Stipend**

**END DATE  
ABA PARA**

BE IT RESOLVED that the Board approve the end date of the ABA-trained Paraprofessional stipend for the 2019-2020 school year, as follows:

<u>Name</u>	<u>School</u>	<u>Effective Date of Stipend</u>	<u>End Date of Stipend</u>
Munha Okour	Littleton	9/3/19	12/5/19

38. **Home Instruction**

BE IT RESOLVED that the Board approve the following students who are on home instruction:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>	<u>Anticipated End Date</u>
45524	Mt. Tabor	K	Medical	3/31/20
32079	PHHS	10	Medical	2/28/20

39. **Home Instruction – Change in Anticipated End Date**

**HOME  
INSTR**

BE IT RESOLVED that the Board approve the following change in the anticipated end date for the following student on home instruction, originally approved in the bulletin of October 17, 2019:

<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Reason</u>	<u>Anticipated End Date</u>
41053	PHS	11	Medical	3/31/20

40. **Harassment, Intimidation, and Bullying**

**HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for December 19, 2019.

**Suspensions**

**SUSPENSIONS G**

Eighteen secondary students have been suspended by their building principals as per New Jersey Statutes Title 18A:37-2-2.