

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN**

**Number 1 Addendum**

**July 29, 2020**

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

47. **Board Policies** **BOARD  
POLICIES**
- BE IT RESOLVED that the Board approve the following revised Board Policies/Guidelines and Procedures at this first of two readings:
- P2200 Curriculum Content – Revised **O**
48. **RESOLUTION OF THE PARSIPPANY-TROY HILLS  
BOARD OF EDUCATION** **SETTLEMENT**
- BE IT HEREBY RESOLVED, that the Board of Education approve the settlement in the student matter captioned, *C.D. and J.D. o/b/o C.D. v. Parsippany-Troy Hills Board of Education*, Agency Reference Number: 2019-29864, in accordance with the terms of the Settlement Agreement and Release provided to the Board which is on file in the office of the Business Administrator.
49. **Certificate of Retirement – ESAPTH** **RETIRE  
ESAPTH**
- BE IT RESOLVED that the Board approve the resignation of Patricia Huncken, Receptionist – Calabria Education Center for the purpose of retirement effective December 1, 2020.
50. **Policy 5111** **POLICY  
5111** **P**
- BE IT RESOLVED that the Board approve the request by Mr. Steven Linzenbold, principal of Lake Parsippany School, that student A, be allowed to complete her fifth grade year during the 2020-2021 school year as per Board of Education Policy 5111.
51. **Supplemental Crisis Training** **SUPP CRISIS  
TRAINING**
- BE IT RESOLVED that the Board approve PMT Associates to conduct online training sessions for district behaviorists not to exceed \$2,400.00.

**52. Out-of-District Tuition Costs 2020-2021**

**OOD 20-21**

BE IT RESOLVED that the Board approve the tuition costs for students with disabilities who will require an out-of-district placement for the 2020-2021 school year. These students have been classified by the Child Study Team in accordance with Title 18A:46:

<b>School</b>	<b>Student No.</b>	<b>Tuition Cost</b>
Archway Program	30253	\$79,898.43
The Calais School	30085	\$82,950.00
Chapel Hill Academy	40584	\$73,920.00

**53. Curriculum Work – A/C #11.000.223.104.000.140**

**CURR  
WORK**

BE IT RESOLVED that the Board approve payment of the amounts indicated based on \$41.00/hour to the individuals named below for the development of the following curriculum revisions:

	<b>Hours</b>	<b>Amount</b>
<b>Early Childhood Human Development</b>		
Elisabeth Marut	4	\$164.00
<b>Adolescent Human Development</b>		
Elisabeth Marut	4	\$164.00
<b>6th Grade Foods Curriculum</b>		
Kristy Jaheriss	3.5	\$143.50
Amy Skladany	3.5	\$143.50
<b>Bioethics</b>		
Olivia Fredericks	25	\$1,025.00

**54. Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #49559, Paraprofessional, effective August 31, 2020 through October 30, 2020.

**55. Approvals of Employment – Pending Completion**

**EMPLOY  
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individuals named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2018-2021 Agreement between the Board of Education and the PTHEA.

**Karina D’Eletto**

**Special Education Teacher**

Degree:

BA/Drew University

Certification:

MA/Drew University

Experience:

Elementary K-6, TOSD

Guide Placement:

1 year

Effective:

BA+30, Step 1, \$58,925.00

Assignment:

August 31,2020

Parsippany High School

(Replacement –D’Arienzo)

**Melissa Laurie**

**Elementary Title 1 Interventionist**

Degree:

BA/The College of New Jersey

Certification:

MA/Montclair State University

Experience:

Elementary K-6, Reading Specialist

Guide Placement:

15 years

Effective:

BA+45, Step 5, \$65,855.00

Assignment:

August 31, 2020

Knollwood & Lake Hiawatha Elementary Schools

(New Position)

**56. Employment – Local 32**

**EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individuals on a 150-day probationary period as indicated below, subject to any guide placement or other salary adjustment that may be due upon completion of the negotiations between the Board of Education and Local 32:

<b>Name</b>	<b>Salary</b>	<b>Effective</b>	<b>Assignment</b>
Sugelys Mendez Pineiro	\$22,060.00	8/27/2020	Driver - 10 Mo-6hr
Kesha Rutledge-Buie (repl. Debra Duncan)	\$22,060.00	8/27/2020	Driver - 10 Mo-6hr

**57. Transfer of Assignments**

**TRANSFERS OF  
ASSIGN 20-21**

BE IT RESOLVED that the Board approve the individuals named below who have been transferred/reassigned for the 2020-2021 school year:

LAST NAME	FIRST NAME	SUBJECT	FROM	TRANSFER TO	SUBJECT
Reggiani	Angelyna	Kindergarten	Mt. Tabor	Rockaway Meadow	Kindergarten
Coll	Kasey	Paraprofessional	Troy Hills	CMS	Paraprofessional
Vecchia	Suzanne	Paraprofessional	Mt. Tabor	Rockaway Meadow	Paraprofessional
Stasiorek	Bozena	Paraprofessional	PHHS	CMS	Paraprofessional
Yip	Mui Fong	Paraprofessional	PHHS	BMS	Paraprofessional

**58. Change of Assignment**

**CHANGE OF  
ASSIGN 20-21**

BE IT RESOLVED that the Board approve the individual named below who has a change of assignment for the 2020-2021 school year, necessitating no change in salary:

LAST NAME	FIRST NAME	LOCATION	2019-2020 ASSIGNMENT	2020-2021 ASSIGNMENT	LOCATION
Matisak	Chary	Littleton	Teacher of Autism	Teacher- Behaviorist	Eastlake

**59. Major-Extra Responsibility Assignments**

**MAJOR-EXTRA  
RESP**

BE IT RESOLVED that the Board approve the following Middle School Athletic Coordinators to work 5 days over the summer from July 30, 2020 through August 28, 2020 at their per diem daily rate as indicated below:

- Kevin Schmid - \$562.93 - Central Middle School
- Carol Rushing - \$498.56 - Brooklawn Middle School

**60. Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

From:

<b>Parsippany High School 2020-2021 School Year Coaches</b>				
<b>Sport</b>	<b>Position</b>	<b>Name</b>	<b>Step</b>	<b>Stipend</b>
Volleyball	Assistant Coach	Zachary Slotter	3	\$6,779.00
Girls Soccer	Head Coach	Paul Koeck	3	\$7,931.00

To:

<b>Parsippany High School 2020-2021 School Year Coaches</b>				
<b>Sport</b>	<b>Position</b>	<b>Name</b>	<b>Step</b>	<b>Stipend</b>
Volleyball	Assistant Coach	Joseph Dasti	3	\$6,779.00
Girls Soccer	Head Coach	Paul Koeck	3	\$7,931.00
			Longevity	\$150.00

BE IT FURTHER RESOLVED that said appointment is contingent on there being a regular athletic season in light of the current COVID-19 pandemic.

**61. Transportation Agreement Renewal STA 2020-2021**

**TRANSPORTATION**

BE IT RESOLVED, that the Board of Education approve the Transportation Agreement renewal between Student Transportation of America and the Parsippany-Troy Hills Board of Education for transportation for the 2020-2021 school year, in the amount of \$2,732,240.61 with minimal increase at the C.P.I. rate of 1.7%.

**62. Non-Public Textbook Aid**

**NON-PUBLIC  
TEXTBOOK AID**

BE IT RESOLVED, that the Board approve the entitlement from the State Department of Education for Non-Public Textbook Aid in the amount of \$20,160.00 for the 2020-2021 school year.

63. **Chapter 192/193**

**CHAPTER  
192/193**

BE IT RESOLVED, that the Board of Education approves the entitlement notice from the New Jersey Department of Education for the Chapter 192/193 grant for the 2020-2021 school year in the amount of \$98,111.00.

The breakdown for each program is as follows:

Compensatory Education	\$28,392.00
Corrective Speech	17,590.00
Supplementary Ins.	28,332.00
Initial Exam & Classification	12,997.00
Annual Exam & Class	10,800.00

64. **Student Transportation Service**

**STUDENT  
TRANS SERVICE**

WHEREAS, on July 16, 2020 the Parsippany-Troy Hills Board of Education advertised for bids for transportation of students to and from school for the 2020-2021 school year; and

WHEREAS, bids were received from two (2) vendors and publicly opened on July 29, 2020 with the results set forth in the Attachment; and

WHEREAS, a copy of each of the bids are on file in the office of the Business Administrator; and

WHEREAS, the Board has determined that based on the submitted bids that Student Transportation of America, Inc. is the lowest responsive and responsible bidder as set forth in the Attachment;

NOW THEREFORE BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education hereby awards a contract to Student Transportation of America, Inc., 65 Route 46 East, Pine Brook, NJ 07058 in an amount not to exceed \$377,784 to provide student transportation to and from school during the 2020-2021 and a per diem cost per route, as needed, of \$15 for cleaning and sanitizing each bus which shall incorporate the terms and conditions set forth in the bid specifications in their entirety.

RESOLVED, that the Parsippany-Troy Hills Board of Education authorizes the School Business Administrator/Board Secretary to execute said contract on behalf of the Board, a copy of which shall remain on file in her office which contracts shall incorporate the terms and conditions of the bid specification.

**65. Northern Regional Ed. Service Commission S.K.I.P Agreement**

**NRESC  
AGREEMENT**

BE IT RESOLVED, that the Board approve the letter of agreement for shared services between the Northern Regional Educational Services Commission and the Parsippany-Troy Hills Board of Education for personnel services for the S.K.I.P. Program for the 2020 – 2021 school year.

**66. Reduction in State Aid 2020-2021**

**STATE AID  
REDUCTION**

WHEREAS, on or about July 10, 2020, the State of New Jersey Department of Education notified the Parsippany-Troy Hills Board of Education of a reduction of \$624, 179.00 in its 2020-2021 State Aid in the wake of the COVID-19 pandemic; and

WHEREAS, the Department of Education has directed that any school district experiencing a reduction in state-aid as a result of the COVID-19 pandemic submit a resolution adopting a plan, within the parameters set by the Department of Education, to address the state aid reduction no later than August 14, 2020 by reducing appropriations from the level contained in the original budget certified for taxes; and

WHEREAS, the Board of Education has determined that by foregoing various capital projects, specifically gymnasium flooring projects throughout the District, is necessary to achieve the thoroughness standards for the current year and will have the least detrimental effect upon the educational programs and services of the District for its students;

NOW THEREFORE BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education (the “Board”) hereby acknowledges the reduction in its state aid award for the 2020-2021 school year in the amount of \$624, 179.00; and

BE IT FURTHER RESOLVED, that the Board, in accordance with the July 10, 2020 directive from the State of New Jersey Department of Education will reduce appropriations within its Capital Outlay Fund account, gymnasium flooring project line item in the amount of \$624,179.00 for the 2020-2021 school year as a mid-year budget adjustment and directs the Board’s Business Administrator to transfer said funds in accordance with N.J.A.C. 6A:23A-13.3; and

FURTHER BE IT RESOLVED that the Board further directs the Board’s Business Administrator/Board Secretary to record the reduction in revenue on the budget line that contains the 2020-2021 State Aid award; and

BE IT FURTHER RESOLVED, that the Board hereby further directs the Board’s Business Administrator/Board Secretary to submit a copy of this resolution, a detailed narrative of the reduction to the appropriation line and the transfer list to the County office for approval.

67. **Altice Business Bandwidth Upgrade**

**ALTICE BUSINESS**

BE IT RESOLVED, that the Parsippany-Troy Hills Board of Education approves Altice Business (a.k.a. Cablevision Lightpath, Inc.) for a 5GB bandwidth service upgrade for the 2020-2021 school years at a cost not to exceed \$7,004 per month through the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS – Digital Readiness for Learning and Assessment Project-RD3-Internet Access and Telecommunications Services Cooperative Purchasing Initiative RFP #ESCNJ 17/18-45 pursuant to N.J.S.A. 18A:18A-11 and N.J.A.C. 5:34-7.1 et seq.



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

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Curriculum Content  
**M**

### 2200 CURRICULUM CONTENT

The Board of Education will provide the instruction and services mandated by law and rules as necessary for the implementation of a thorough and efficient system of free public education and such other instruction and services as the Board deems appropriate for the thorough and efficient education of the students of this district. The Board shall annually approve a list of all programs and courses that comprise the district's curriculum and shall approve any subsequent changes in the curriculum in accordance with Policy 2220.

For purposes of this policy “curriculum” means planned learning opportunities designed to assist students toward the achievement of the intended outcomes of instruction.

The curriculum will be reviewed by the Superintendent and approved annually by the Board. In accordance with law, the curriculum shall, as a minimum, include the curricular mandates of N.J.S.A. 18A - Education and N.J.A.C. 6 and 6A - Education and all of the New Jersey Core Curriculum Content Standards and Cumulative Progress Indicators.

#### **Districts with secondary school(s)**

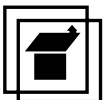
[and the courses required by Policy 5460 and N.J.A.C. 6A:8-5 for high school graduation.]

The Superintendent is responsible for implementing the curriculum approved by the Board.

The Board directs the curriculum be consistent with the educational goals and objectives of this district, the New Jersey Core Curriculum Content Standards and responsive to identified student needs. The Superintendent shall, in consultation with teaching staff members, assure the effective articulation of curriculum across all grade levels and among the schools of this district.

The curriculum shall provide programs in accordance with Board policies and the New Jersey Core Curriculum Content Standards, including but not limited to:

1. Preparation of all students for employment or postsecondary study upon graduation from high school;
2. Instruction in workplace readiness skills, visual and performing arts, comprehensive health and physical education, language arts literacy, mathematics, science, social studies (including instruction on the Constitution of the United States, United States history, Community Civics, and the geography, history and civics of New Jersey), and World Languages;



# POLICY

## PARSIPPANY-TROY HILLS TOWNSHIP SCHOOL DISTRICT

PROGRAM  
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Curriculum Content

3. Continuous access to sufficient programs and services of a library/media facility, classroom collection, or both, to support the educational program of all students in accordance with Policy 2530;
4. Guidance and counseling to assist in career and academic planning for all students, in accordance with Policy 2411;
5. A continuum of educational programs and services for all children with disabilities, in accordance with Policy 2460 and Regulation 2460;
6. Bilingual education, English as a Second Language, and English language services for students of limited English language proficiency, when the number of such students so necessitates, in accordance with Policy 2423;
7. Programs and services for students at risk who require remedial assistance in accordance with Policies 2414, 2415, and 5460;
8. Equal educational opportunity for all students in accordance with Policies 2260, 5750, and 5755;
9. Career awareness and exploration as required, and vocational education as appropriate;
10. Educational opportunities for students with exceptional abilities, in accordance with Policy 2464;
11. Instruction in accident and fire prevention;
12. A substance abuse prevention program;
13. A program for family life education; and
14. Programs that encourage the active involvement of representatives from the community, business, industry, labor and higher education in the development of educational programs aligned with the standards.
- 15. History of Disabled and LGBT Persons (N.J.S.A. 18A:35-4.35 and 4.36) requires instruction on the political, economic, and social contributions of persons with disabilities and lesbian, gay, bisexual, and transgender people for middle and high school students.**
- 16. Financial Literacy (N.J.S.A. 18A:35-4.34) requires instruction with basic financial literacy necessary for sound financial decision-making in each of the grades six through eight.**

N.J.S.A. 18A:6-2; 18A:6-3; 18A:35-1 et seq.  
N.J.A.C. 6A:8-1.1 et seq.; 6A:14 et seq.  
New Jersey Core Curriculum Content Standards

Adopted: 8 January 2009



BID SHEET

BID DATE: July 29, 2020

BID NUMBER: 2020/21-01

Student Transportation Services To and From Home to School  
Parsippany-Troy Hills Board of Education

TIER NUMBER	ROUTE NUMBER	Destination	Start/End Time	STA				O'Dowd Transportation						
				Route Cost	Tier Cost (without aide)	Increase/Decrease Adjustment Cost	Per Diem Per Aide Cost (if applicable)	Tier Cost including Aide (if applicable)	Route Cost	Tier Cost (without aide)	Increase/Decrease Adjustment Cost	Per Diem Per Aide Cost (if applicable)	Tier Cost including Aide (if applicable)	
	MHMK #1 AM/PM	ACAD/CHOICE # 1 MORRIS KNOLLS/MORR	6:15 am / 7:15 am	421.00		+/- \$2.00	\$120			Not Bid				
	MHMK #2 AM/PM	ACAD/CHOICE # 2 MORRIS KNOLLS/MORR	7:10 am / 7:55 am	421.00		+/- \$2.00	\$120			Not Bid				
	MHMK #3 AM	ACAD CHOICE # 3 MORRIS KNOLLS/MORR	6:30 am / 7:15 am	421.00		+/- \$2.00	\$120			Not Bid				
	CCM #1 AM	CCM # 1 AM COUNTY COLLEGE OF MORRIS # 1	7:00 am / 7:50 am	403.00		+/- \$2.00	\$120		495.00		4.00/mile	\$75		
	CCM #1 PM	CCM # 1 PM COUNTY COLLEGE OF MORRIS # 1	2:50 pm / 3:20 pm	cost inc above					cost inc above					
	PQK #1 AM	PQK # 1 AM PEQUANNOCK HIGH SCHOOL #1	6:50 am / 7:30 am	305.00		+/- \$2.00	\$120			Not Bid				
	PQK #1 MD	PQK # 1 MD PEQUANNOCK HIGH SCHOOL #1	10:45 am / 11:10 am	cost inc above					200.00		4.00/mile	\$40		
	PQK #2 MD	PQK # 2 MD PEQUANNOCK HIGH SCHOOL #2	11:05 am / 11:30 am	361.00		+/- \$2.00	\$120		200.00		4.00/mile	\$40		
	PQK #2 PM	PQK # 2 PM PEQUANNOCK HIGH SCHOOL #2	2:40 pm / 3:35 pm	cost inc above						Not Bid				
		<b>Total Route Cost</b>		<b>\$2,332.00</b>					<b>\$895.00</b>					

Bid - Cleaning and Sanitizing Cost Inclusive of Labor and Material Cost Per Diem Rate:

**\$15.00**

**\$25.00**

**BULK BID 10% REDUCTION ON ROUTES \$2,098.80 x 180 DAYS = \$377,784**

**no bulk discount**