

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
SUPERINTENDENT’S BOARD OF EDUCATION BULLETIN**

Number 2 ADDENDUM

August 20, 2020

The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

30. **Policy 5111**

**POLICY
5111**

BE IT RESOLVED that the Board approve the request by Ms. Carly Stout, Principal of Brooklawn Middle School, that student A, be allowed to complete her eighth grade year during the 2020-2021 school year as per Board of Education Policy 5111.

31. **Board of Education Meeting Dates - Revised**

**BOE MEETING DATES
REVISED**

BE IT RESOLVED that the Board approve the revised meeting dates listed below.

**PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS
BOARD OF EDUCATION MEETING DATES
REGULAR PUBLIC MEETINGS**

January 7, 2020 – REVISED August 20, 2020

Thursday	September 10, 2020	Dr. Frank A. Calabria Education Center
Thursday	September 24, 2020	Dr. Frank A. Calabria Education Center
Thursday	October 15, 2020	Dr. Frank A. Calabria Education Center*
Thursday	October 29, 2020	Dr. Frank A. Calabria Education Center (<i>Addition</i>)
Tuesday	November 3, 2020	Dr. Frank A. Calabria Education Center
Tuesday	November 19 24, 2020	Dr. Frank A. Calabria Education Center (<i>Change in Date</i>)
Thursday	December 17, 2020	Dr. Frank A. Calabria Education Center
Thursday	January 7, 2021	Dr. Frank A. Calabria Education Center – Re-Organization

NOTE-All meetings start with Closed Session 6:30 P.M., Regular Meeting 7:00 PM

*Budget Discussion

**Student and/or Staff Awards

Adopted: January 7, 2020

Board Elections – Tuesday, November 3, 2020
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32. Unpaid Leave of Absence

**UNPAID LEAVE
OF ABSENCE**

BE IT RESOLVED that the Board approve an unpaid leave of absence for Employee #43515, Noontime Aide, effective September 2, 2020 through June 22, 2021.

33. High School Book Club Novels

HS NOVELS

BE IT RESOLVED that the Board approve the following High School Book Club Novels:

- *Men Explain Things to Me* by Rebecca Solnit
- *Educated* by Tara Westover
- *Lost in Translation: A Life in a New Language* by Eva Hoffman
- *Brown Girl Dreaming* by Jacqueline Woodson
- *Purple Hibiscus* by Chimamanda Ngozi Adichie

34. Middle School Book Club Novels

MS NOVELS

BE IT RESOLVED that the Board approve the following Middle School Book Club Novels:

- *The Report Card* by Andrew Clements
- *Ban This Book* by Alan Gratz
- *Speechless* by Adam P. Schmitt
- *Ghost* by Jason Reynolds
- *Amal Unbound* by Aisha Saeed
- *Relish: My Life in the Kitchen* by Lucy Kinsley
- *Pele: The King of Soccer* by Monica Brown and Rudy Gutierrez
- *No Summit Out of Sight* by Jordan Romero with Linda LeBlanc
- *Rescue and Jessica: A Life Changing Friendship* by Jessica Kensky, Patrick Downes, Scott Magoon
- *The Boys Who Challenged Hitler* by Phillip Hoose
- *Nowhere Boy* by Katherine Marsh
- *Roll With It* by Jamie Sumner
- *One for the Murphys* by Lynda Mullaly Hunt
- *One Handed Catch* by MJ Auch
- *Knots in My Yo-Yo String* by Jerry Spinelli
- *Pie in the Sky* by Remy Lai
- *The Only Road* by Alexandra Diaz
- *The Night Diary* by Veera Hiranandani
- *Fatal Fever: Tracking Down Typhoid Mary* by Gail Jarrow
- *What Was Hurricane Katrina?* by Robin Michal Koontz
- *Fever 1793* by Laurie Halse Anderson
- *Hidden Figures: Young Readers' Edition* by Margot Lee Shetterly
- *Imprisoned: The Betrayal of Japanese Americans During World War II* by Martin W. Sandler
- *The Breadwinner Series: Book 2: Parvana's Journey* by Deborah Ellis
- *The Breadwinner Series: Book 3: Mud City* by Deborah Ellis
- *The Breadwinner Series: Book 4: My Name is Parvana* by Deborah Ellis

Middle School Book Club Novels – continued

- *Turtles All the Way Down* by John Greene
- *I Belong* by Suzanne K. Whang
- *Keeping Hope Alive: One Woman: 90,000 Lives Changed* by Hawa Abdi
- *Positive: A Memoir* by Paige Rawl and Ali Benjamin
- *I am Malala* by Christina Lamb and Malala Yousafzai
- *Survivors Club* by Michael Bornstein
- *Things That Make White People Uncomfortable (Youth Edition)* by Michael Bennett
- *World Without Fish* by Mark Kurlansky
- *A Long Walk to Water* by Linda Sue Park
- *Our House is on Fire: Greta Thunberg’s Call to Save the Planet* by Jeanette Winter
- *Malala: A Hero for All (Step into Reading)* by Shana Corey
- *Lincoln’s Legacy (1) (Blast to the Past)* by Stacia Deutsch and Rhody Cohon
- *Abby Takes a Stand* by Patricia C. McKissack
- *Believe: The Victorious Story of Eric LeGrand Young Readers’ Edition* by Eric LaGrand
- *Normal: One Kid’s Extraordinary Journey* by Magdalena Newman
- *The Thing About Georgie* by Lisa Graff
- *Wink* by Rob Harrell
- *One Crazy Summer* by Rita Williams-Garcia
- *Crenshaw* by Katherine Applegate

35. Out-of-District Tuition Costs 2020-2021

OOD 20-21

BE IT RESOLVED that the Board approve the tuition costs for a student with disabilities who will require an out-of-district placement for the 2020-2021 school year. These students have been classified by the Child Study Team in accordance with Title 18A:46:

School	Student No.	Tuition Cost
Lake Drive School - E.D.	27021	\$74,200.00

36. Summer Work – CST

SMR CST

BE IT RESOLVED that the Board approve Heather Martinez to work for one day in August 2020 for an ongoing court case, at her per diem rate of \$412.12.

37. Student Transportation Service

TRANSP SERVICE

WHEREAS, on August 6, 2020, the Parsippany-Troy Hills Board of Education, pursuant to N.J.S.A. 18A:18A-1 et eq., publicly advertised for sealed bids for transportation of students to and from school for the 2020-2021 school year (Bid No. 20-20/21-2); and

WHEREAS, bids were received from two (2) potential vendors and publicly opened on August 18, 2020 with the results set forth in the Attachment; and

WHEREAS, bidders are obligated to submit bids that are in conformance with the bid specifications in all respects; and

WHEREAS, the bid submitted by Durham School Services, L.P. contained required nonconforming contractual terms which constitutes a material defect resulting in a non-responsive bid and therefore must be, and is, rejected; and

WHEREAS, The Board's administration has determined that Student Transportation of America, Inc. submitted the only responsive bid and is the lowest responsive and responsible bidder as set forth in the Attachment to this resolution,

NOW THEREFORE BE IT RESOLVED, based upon the recommendation of the Business Administrator/Board Secretary and the Board Attorney, the Parsippany-Troy Hills Board of Education hereby awards a contract to Student Transportation of America, Inc., 65 Route 46 East, Pine Brook, NJ 07058 in the amounts set forth in its bid submission, which amounts shall not exceed \$400,896 for student transportation for the 2020-2021 school year in addition to a per diem cost per route of Fifteen Dollars and Zero Cents (\$15.00) for cleaning and sanitizing each bus as is necessary and required by the Board; and

BE IT FURTHER RESOLVED, that the awarded contract and any addendum thereto, shall incorporate the terms and conditions set forth in the bid specifications in their entirety; and

BE IT FURTHER RESOLVED, that the Parsippany-Troy Hills Board of Education authorizes the School Business Administrator/Board Secretary to execute said contract on behalf of the Board as well as any other or necessary documents appropriate to effectuate the terms of this resolution upon the approval of the form of the agreement by the Board Attorney.

38. **School Alliance Insurance Fund**

**SAIF INSURED
ADDL INSURED**

WHEREAS the School Alliance Insurance Fund membership allows additional insured status for Booster Clubs, Foundations and other affiliated entities; and

WHEREAS (1) upon completion of the Quasi Entity General Application, (2) an athletic team completes supplemental quasi entity athletic group supplement form and (3) formal Board of Education resolution recognizing the entity as an additional insured receiving quasi entity status;

THEREFORE BE IT RESOLVED that the Parsippany-Troy Hills Board of Education, pursuant to requirements advised by the School Alliance Insurance Fund (SAIF), formally recognizes the PHS Drama Boosters as a Quasi-Entity of the Parsippany-Troy Hills Board of Education.

39. **Resignation - Office Aide**

**RESIGN
OFFICE AIDE**

BE IT RESOLVED that the Board approve the resignation of Christina Thomas, Office Aide at Knollwood Elementary School, effective August 17, 2020.

40. **Resignation - PTHESA**

**RESIGN
PTHESA**

BE IT RESOLVED that the Board approve the following resignation as indicated below:

Effective August 17, 2020:

Tara Dawson Paraprofessional Troy Hills Elementary School

41. **Resignation - Bus Aide**

**RESIGN
BUS AIDE**

BE IT RESOLVED that the Board approve the following resignation as indicated below:

Effective August 20, 2020:

Gabriella Davino Transportation

42. **Employment - Substitute Bus Aide**

**EMPLOY
SUB BUS AIDE**

BE IT RESOLVED that the Board approve the individual named below as a Substitute Bus Aide for the 2020-2021 school year at a rate of \$16.33 per hour effective August 21, 2020:

Gabriella Davino

43. **Approval of Employment – Pending Completion**

**EMPLOY
CERTIF STAFF**

BE IT RESOLVED that the Board approve, upon the recommendation of the Superintendent, the employment of the individual named below subject to the receipt of all required employment documents including but not limited to completion of criminal history background check, proof of certification and any other materials, and execution of the requisite contract of employment to be signed by the Board President; and in accordance with the provisions of the 2018-2021 Agreement between the Board of Education and the PTHEA.

Amanda DeCaito

Degree:
 Certification:
 Experience:
 Guide Placement:
 Effective:
 Assignment:

Autism Classroom Teacher

BA/Caldwell University
 MA/ Walden University
 Preschool through Grade 3, TOSD
 Student Teaching
 BA + 30, Step 1, \$58,925.00
 August 31, 2020
 Littleton Elementary School
 (Replacement – Matissek - transferred)

Kathryn Rain

Degree:
 Certification:
 Experience:
 Guide Placement:
 Effective:
 Assignment:

Grade 1 Teacher

BA/Seton Hall University
 Elementary K-6, TOSD
 5 years
 BA, Step 5, \$57,625.00
 August 31, 2020
 Knollwood Elementary School
 (Replacement – Marano)

44. **Employment – Noontime Aides 2020-2021**

**EMPLOY
 NOONTIME**

BE IT RESOLVED that the Board approve the individuals named below as Noontime Aides for the 2020-2021 school year at the rate of \$17.72 per hour.

<i>Eastlake</i>	NAME	Hours Per Week
	Virginia Godleski	10
	Dawn Sempier	10
<i>Intervale</i>	NAME	Hours Per Week
	Maureen Annese	10
	Marilyn Fleming	10
	Nancy Phillips	10
	Adrienne Satch	10
	Cynthia Zichelli	10
	Antoinette Verdon	10
<i>Knollwood</i>	NAME	Hours Per Week
Breakfast & Lunch Coordinator	Fiona Preston	20
	Ghada Shenouda	10
	Melody Martinez	10
	Chandra Sanjeevi	10
	Tina Belmont	10
	Sadhana Kapoor	10
	Anupama Gnanabharanam	10
	Showri Kommareddy	10
	Dianna Birth	10
	Jonnalyn Bodow	10

<i>Lake Parsippany</i>	NAME	Hours Per Week
	Paul Blafer	10
	Karen Meacham	10
	Andrea Harp	10
<i>Littleton</i>	NAME	Hours Per Week
	Rozari Fernando	10
	Patricia Onderko	10
	Maria Pennetti	10
<i>Mt. Tabor</i>	NAME	Hours Per Week
	Nadira Ahmed	10
	Rose Marie Bohr	10
	Rabia Chaudhry	10
	Hasumati Dave	10
	Asha Desai	10
	Seema Malhotra	10
	Margaret McGuire	10
	Mary O'Leary	10
	Darshana Ramani	10
	Bhavani Sukumar	10
	Najiba Turan	10
	Mayra Veloz	10
	Deborah Wright	10
<i>Northvail</i>	NAME	Hours Per Week
	Anne Alexander	10
	Gita Chothani	10
	Maria Giuffrida	10
	Ekta Kumbhani	10
	Manjula Indikatiya Hewage	10
	Rupa Shah	10
	Nore Vitale	10
	Muzhada Wali	10
<i>Rockaway Meadow</i>	NAME	Hours Per Week
	Christina Albano	12.5
	Debra Delio	12.5
	Eileen Rubino	12.5

45. **Leave of Absence**

**LEAVE OF
ABSENCE**

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #40377, Paraprofessional, effective August 31, 2020 through October 2, 2020.

46. **Leave of Absence - EFMLEA** **LEAVE OF ABSENCE - EFMLEA**

BE IT RESOLVED that the Board approve a childcare leave of absence for the following employee, effective August 31, 2020 through September 10, 2020 pursuant to the Emergency Family and Medical Leave Extension Act (EFMLEA). She will be paid at 2/3 her per diem salary, not to exceed \$200.00 per day:

Employee # 49618, Speech-Language Specialist

47. **Leave of Absence - FFCRA** **LEAVE OF ABSENCE - FFCRA**

BE IT RESOLVED that the Board approve a medical leave of absence for the following employee, effective September 8, 2020 through September 18, 2020 pursuant to the Families First Coronavirus Response Act (FFCRA). She will be paid at her regular rate of pay.

Employee # 49854, Behaviorist

48. **TARGET: Teach Parsippany** **TARGET Teach**

BE IT RESOLVED that the Board approve the teachers listed below with stipends indicated for the coordination of the TARGET: Teacher Parsippany Program at the two high schools during the 2020-2021 school year:

Cristine Hild	\$3,000.00
Linda Puso	\$3,000.00
James Wiegand	\$3,000.00

49. **Employment – Vehicle Repair** **VEHICLE REPAIR**

BE IT RESOLVED that the Board approve the employment of Robert Fulton to work performing repairs on district vehicles effective September 1, 2020 through June 30, 2021 at the rate of \$40.00 per hour.

50. Major-Extra Responsibility Assignment - Clubs

**MAJOR-EXTRA
CLUBS**

BE IT RESOLVED that the Board approve payment to the individuals named below who have completed their assigned club/activity for the areas indicated for the 2019-2020 school year with a stipend in accordance within the Board/P.T.H.E.A. Agreement.

Brooklawn Middle School		
Teacher	Activity	Stipend Amount
Connie Smay	Knight Read	\$400.00

51. Appointment – Volunteer Extra-Curricular/Athletic Aide 2020-2021

VOL-EXTRA

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated:

Parsippany Hills High School
Anthony Calabrese - Marching Band

52. Late Bus Monitors

**LATE BUS
MONITORS**

BE IT RESOLVED that the Board approve payment to the individual named below who has indicated their willingness to serve as a late bus monitor for the 2020-2021 school year:

After School Late Bus 2:45-4:00 \$33.00/per session

Brooklawn Middle School

- Susan Adamczyk
- Nicole Berkman
- Shirley Huang
- Kathleen James
- Christine Kopas
- Jennifer Kralik
- Karen Mikorski
- Lauren Penna
- Kristin Sobieski
- Karen Sturtz
- Brittany Tobjy
- James Wiegand
- Lindsey Wyman

53. **Corrections**

CORRECTIONS

BE IT RESOLVED that the Board approve the following corrections:

Re-employment - Tenured Teachers - 2020-2021

Sarah Bamber

From: Step 8 BA+30 \$65,540.00

To: Step 9 BA+30 \$68,960.00

Maternity Leave of Absence

Employee #40897

From: a maternity leave of absence on or about August 31, 2020 through October 6, 2020 utilizing accumulated sick leave and personal days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 7, 2020 through January 5, 2021.

To: a maternity leave of absence on or about August 31, 2020 through October 6, 2020 utilizing accumulated sick leave and personal days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from October 7, 2020 through December 17, 2020.

Employee #40930

From: an unpaid childcare leave of absence from August 31, 2020 through November 20, 2020 pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA).

To: a maternity leave of absence on or about August 31, 2020 through September 4, 2020 utilizing accumulated sick leave and personal days. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from September 8, 2020 through November 25, 2020.