

*PARSIPPANY-TROY HILLS TOWNSHIP SCHOOLS  
SUPERINTENDENT'S BOARD OF EDUCATION BULLETIN*

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*Number 6*

*October 29, 2020*

**MISSION STATEMENT**

*The mission of the Parsippany-Troy Hills Township School District, in partnership with families and the greater community, is to challenge and nurture all students academically and to develop confident learners who are compassionate, generous, appreciative, and invested in their diverse world. This will be accomplished through innovative opportunities that inspire life-long learning, critical thinking and problem solving, creative exploration, and the democratic collaboration among students and staff.*

*Date Adopted: 12/15/16*

**Public Comments**

In light of the need for social distancing and an effort to align our meeting practices and to insure an orderly meeting, the following guidelines must be adhered to for all of those who wish to speak during the public comment section of tonight's meeting and all future meetings:

1. If the meeting is held virtually you will need to virtually raise your hand and when called upon state your name and address for the record. Each person will have three minutes to speak to the Board.
2. If the meeting is held in person you will need to stand at your chair and when called upon state your name and address for the record. Each person will have three minutes to speak to the Board.
3. Each person must address the presiding officer.
4. Each person must recognize the authority of the presiding officer and end his or her comments at the end of three minutes.
5. After everyone who wishes to speak has had that opportunity to do so, a person may speak one more time to the Board for one minute.
6. Please note Board of Education Bylaw 0167 – Public Participation in Board Meeting (*which can be found on our website*) details the Board's expectations and guidelines for addressing the Board of Education.

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The following motions are non-controversial, a matter of routine business and will be voted on by one motion:

**ITEMS FOR DISCUSSION**

Dr. Tarah Santaniello, will be present to give an update on our School Based Therapeutic Program.

**I. LA – LEADERSHIP ACTIONS – BARBARA SARGENT, ED.D.**

1. **Program for Determining Grades Self-Assessment**

**GRADES SELF-ASSESSMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent, the Board accept the District Self-Assessment for Determining Grades under the Anti-Bullying Bill of rights Act.

**II. GA – GENERAL ADMINISTRATION – JONI BENOS**

2. **Gifts to the District**

**GIFTS TO THE DISTRICT**

BE IT RESOLVED that the Board accept the following gifts and that the Superintendent send a letter of appreciation:

**Parsippany Hills High School**

Wall Landscaping of Parsippany donated their services of five landscapers for four hours each to help with the beautification of Parsippany Hills High School.

Wegmans of Parsippany donated \$500 to Parsippany Hills High School to purchase plants and river stone for Parsippany Hills High School.

Cerbos Garden Center of Parsippany has donated \$500 worth of plantings to Parsippany Hills High School.

Paul Miller Porsche has donated \$1,000 to purchase plants and river stone for Parsippany Hills High School.

**Lake Hiawatha School**

Staples of Parsippany has donated various school supplies to Lake Hiawatha School.

**III. AP – ACADEMIC PROGRAMMING – TALI AXELROD, ED.D.**

**3. Observe – Pre-service Training**

**OBSERVE**

BE IT RESOLVED that the Board approve Justin Carifi to virtually observe for his internship at Parsippany Hills High School with Christine Nagle for 10 days between December 1, 2020 and January 22, 2021 as part of his pre-service training at Fairleigh Dickinson University.

**4. Summer Workshop**

**SMR  
WORKSHOP**

BE IT RESOLVED that the Board approve payment of the amount indicated based on \$41 per hour to the individual named below who has completed preparation work and presented for workshops during the 2020 Summer Professional Learning Series:

<u>Presenter</u>	<u>Hours</u>	<u>Total</u>
Jessica Shackil	6	\$246.00

**IV. HR – HUMAN RESOURCES – ROBERT SUTTER, ED.D.**

**5. Retirement - PTHEA**

**RETIRE  
PTHEA**

BE IT RESOLVED that the Board approve the resignation, for the purpose of retirement, of Bonnie Griesemer, School Counselor at Eastlake Elementary School, effective January 1, 2021.

**6. Retirement - Local 32**

**RETIRE  
LOCAL 32**

BE IT RESOLVED that the Board approve the resignation, for the purpose of retirement, of Maria Cataldo, Head Custodian at Troy Hills Elementary School, effective March 1, 2021.

**7. Resignations - PTHEA**

**RESIGN  
PTHEA**

BE IT RESOLVED that the Board approve the resignation of Alyssa Rego, Teacher at Brooklawn Middle School, effective December 16, 2020.

BE IT RESOLVED that the Board approve the resignation of Kelcey Brennan, Teacher at Parsippany High School, effective December 18, 2020.

BE IT RESOLVED that the Board approve the resignation of Angela Fox, Lake Hiawatha teacher, effective October 29, 2020.

**8. Employment – Local 32**

**EMPLOY  
LOCAL 32**

BE IT RESOLVED that the Board approve the employment of the following individual as a part-time (5-hour) custodian on a 150-day probationary period for the 2020-2021 school year:

<u>Name</u>	<u>Rate</u>	<u>Effective</u>	<u>Location</u>
Martha Gonzalez	\$15.10/hour	10/30/20	Troy Hills

**9. Appointment – Volunteer Extra-Curricular/Athletic Aide 2020-2021**

**APPOINT  
VOL-EXTRA**

BE IT RESOLVED that the Board approve the appointment of the following individual as a volunteer extra-curricular athletic aide in the area indicated:

**Parsippany Hills High School**  
Luigi Napolitano                      Football

**10. Additional Sick Days –Non-Affiliated**

**ADD  
SICK DAYS**

BE IT RESOLVED that the Board approve thirty (30) additional non-accumulative sick days with pay for Employee #30307, Security Officer, for the 2020-2021 school year effective October 7, 2020 to December 3, 2020.

**11. Leave of Absence**

**LEAVE OF  
ABSENCE**

BE IT RESOLVED that the Board approve an unpaid leave of absence for employee #10562, Teacher, effective November 23, 2020 through June 22, 2021, pursuant to the PTHEA Agreement.

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30307, Security Officer, effective October 7, 2020 through December 7, 2020 utilizing accumulated sick leave and personal days, pursuant to the Family and Medical Leave Act (FMLA).

BE IT RESOLVED that the Board approve a medical leave of absence for employee #30888, Secretary, effective October 9, 2020 through December 31, 2020 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

**12. Maternity Leave of Absence**

**MATERNITY LEAVE  
OF ABSENCE**

**Employee #49990**, Supervisor, has requested a maternity leave of absence on or about January 11, 2021 through February 11, 2021 utilizing accumulated sick leave. Pursuant to the Family and Medical Leave Act (FMLA) and inclusive of New Jersey Family Leave Act (NJFLA), she is also requesting an unpaid childcare leave of absence from February 16, 2021 through April 30, 2021.

**13. Waiver of Teaching Load**

**WAIVERS**

BE IT RESOLVED that the Board approve the waiver of teaching load for the following individual who will provide class coverage as indicated below during the 2020-2021 school year:

<b>Name</b>	<b>Location</b>	<b>Subject</b>	<b>Amount</b>	<b>Effect. Date</b>	<b>Class load</b>	<b>Formula</b>
Eric Berkowitz	PHHS	Science	\$11,586.00	10/29/2020-06/22/2021	1	1/7

14. **Acting Confidential Secretary**

BE IT RESOLVED that the Board approve Lisa Galioto, Business Office Secretary, to be the Acting Confidential Secretary in the Business Office, at the rate of \$253.02/per diem from October 9, 2020 through December 31, 2020.

15. **Corrections**

**CORRECTIONS**

BE IT RESOLVED that the Board approve the following corrections:

**Lead Behaviorist**

**Christopher Birge**

From: effective October 1, 2020

To: effective August 31, 2020

**Approval of Employment - Pending Completion**

**Michele Olinto**

From: effective November 2, 2020 (Replacement - Bazerman- retired)

To: effective November 23, 2020 (Replacement - Bazerman - transferred)

**Transfer of Assignment - ESAPTH**

**Wanda DiVitanio**

From: effective October 26, 2020

To: effective October 21, 2020

**Employment - Substitute Bus Aide**

**Brandon Gregory**

From: \$17.20 per hour

To: \$16.33 per hour

**Leave of Absence**

**Employee #30224**

From: a medical leave of absence effective August 31, 2020 through November 20, 2020 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence effective August 31, 2020 through June 22, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

**Employee #30261**

From: a medical leave of absence effective August 31, 2020 through November 20, 2020 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA)

To: a medical leave of absence effective August 31, 2020 through June 22, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

**Employee #30642**

From: a medical leave of absence effective August 31, 2020 through November 20, 2020 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence effective August 31, 2020 through December 11, 2020 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

**Employee #30699**

From: a medical leave of absence effective August 31, 2020 through November 20, 2020 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence effective August 31, 2020 through June 4, 2021 utilizing accumulated sick leave pursuant to the Family and Medical Leave Act (FMLA), and an unpaid medical leave of absence from June 7, 2021 through June 22, 2021.

**Employee #30701**

From: a medical leave of absence effective August 31, 2020 through November 20, 2020 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA).

To: a medical leave of absence effective August 31, 2020 through January 14, 2021 utilizing accumulated sick leave, pursuant to the Family and Medical Leave Act (FMLA), and an unpaid medical leave of absence from January 15, 2021 through June 22, 2021.

**Change of Assignment**

**Lisa DeCicco**

From: Acting Guidance Counselor at Parsippany High School effective October 16, 2020 through November 30, 2020 for which she shall receive her present salary of \$51,082.00 with an additional stipend of \$252.90 per diem for performing the duties of guidance counselor.

To: Acting Guidance Counselor at Parsippany High School effective October 16, 2020 through June 22, 2021 for which she shall receive her present salary of \$51,082.00 with an additional stipend of \$252.90 per diem for performing the duties of guidance counselor.

**V. PPS- PUPIL PERSONNEL SERVICES**

16. **Community Based Instruction**

**COMM BASED  
INSTR**

BE IT RESOLVED that the Board approve the following Community Based Instruction and Structured Learning Experience site for the 2020-2021 school year:

Bagel City, 988 Tabor Rd., Morris Plains, NJ 07950

17. **ESL Translators - District ESL TRANSLATORS**

**ESL TRANSLATOR  
20-21**

BE IT RESOLVED that the Board approve Mayra Hillgardner as a translator for ESL and Pupil Personnel Services, to be paid at a rate of \$41.00 per hour, for the 2020-2021 school year.

18. **Student Assistance**

**STUD ASSIST**

BE IT RESOLVED that the Board approve the following paraprofessional to assist students at school-sponsored activities/events during the fall season as per their IEP, at their hourly rate:

DeMonico, Judy, 1.5 hours, para support for extracurricular activities at PHHS on 10/15/20

19. **Related Service Provider – 20-21 School Year**

**SVC PROVIDER**

BE IT RESOLVED that the Board approve Four Winds Hospital as a related services provider to provide home instruction at the rate of \$60.00 per hour retroactive for the 2020-2021 school year.

20. **Harassment, Intimidation, and Bullying**

**HIB**

BE IT RESOLVED that the Board of Education affirms the Harassment, Intimidation, and Bullying (HIB) report for October 29, 2019.



**VI. BUSINESS/FINANCE – ALFRED SAVIO, ED.D.**

**21. Payment of Bills**

**PAYMENT  
OF BILLS**

BE IT RESOLVED, that the Board of Education approve the payment of current bills for October 29, 2020 for the 2020-2021 school year in the amount of \$5,822,201.86.

**22. PEPPM Consortium**

**PEPPM**

WHEREAS the Board, upon recommendation of the Superintendent of Schools, approves the following resolution:

WHEREAS, the Parsippany - Troy Hills Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011- 35, may by resolution and without advertising for bids, purchase any goods under the Pennsylvania Education Purchasing Program for Microcomputers (“PEPPM”) National Contract Program for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Parsippany - Troy Hills Board of Education may enter into contracts with the referenced PEPPM National Contract Program Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current PEPPM National Contract Program;

NOW, THEREFORE, BE IT RESOLVED, that the Parsippany - Troy Hills Board of Education does hereby authorize the district purchasing agent to become a member of the PEPPM consortium, at no cost to the Board.

**23. McKinney Vento Students**

**MCKINNEY  
VENTO**

BE IT RESOLVED that the Board of Education hereby approves, under the McKinney Vento Act, the following students who were received by the Borough of Butler School District for the 2019-2020 school year, with the Parsippany-Troy Hills School District fiscally responsible for the tuition.

P.L. \$14,745.00  
S.L. \$16,053.00

24. **Parental Contract for Out-of-District Contract for Out-of-District**

**PARENT  
CONTRACT**

BE IT RESOLVED that the Parsippany-Troy Hills Board of Education enter into a parental contract for student transportation with the parent of student #47021 for provision of transportation services to and from Lake Drive School, Mountain Lakes, NJ at an amount not to exceed \$2,284.00 from July 1, 2020 through June 30, 2021.

25. **OMNIA Partners Cooperative**

**OMNIA**

BE IT RESOLVED by the Parsippany-Troy Hills Board of Education that the Board, upon recommendation of the Superintendent of Schools, approves the following resolution:

WHEREAS, the Parsippany - Troy Hills Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011- 35, may by resolution and without advertising for bids, purchase any goods under the OMNIA Partners Cooperative Contract for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Parsippany - Troy Hills Board of Education may enter into contracts with the referenced OMNIA Partners Cooperative Contract vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current OMNIA Partners Cooperative Contract;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Parsippany – Troy Hills Board of Education does hereby authorize the district’s purchasing agent to become a member of the OMNIA Partners Cooperative, at no cost to the Board.