

# ROTATING DROP/UNIT LUNCH SCHEDULE

Presented to Parsippany-Troy Hills Board of Education  
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# What is a Rotating Schedule with a Unit Lunch?

- Students meet for 6 out of 8 classes each day.
- One class is “dropped” in the morning rotation, and another class is “dropped” in the afternoon rotation.
- Each class period is dropped once in a four day rotation. All 8 classes meet 3 times every 4 days.
- All students eat lunch at the same time.

# RATIONALE

- All students eat lunch.
- Students will have fewer periods (6) to prepare for each day, but still take a full schedule (8 classes).
- Students can take 8 classes and still have a lunch period (or “mental break”) every day, allowing students to explore electives/interests or double-up on subjects more easily.
- Transition to a college-style model: class not meeting every day, longer-term planning.

# RATIONALE

- Unit Lunch allows for infinite possibilities regarding student activities, service, extra help, programs, the ability to eat with friends, etc.
- Student tardies will not impact the same period 1 class every day.
- Varied instruction time allows for students and staff to interact at various points of the day. Longer periods allow for more collaboration and hands-on application of skills
- Longer periods allow for “deeper” learning opportunities

# RATIONALE

- Creates more substantial PE and elective periods (Art, Foods, Band)
- Science labs will meet more frequently (once every 4 days instead of every 5); science labs will no longer come out of PE classes
- Longer periods allow for more collaboration and hands-on application of skills in one class period.
- Students have more time for reflection and less information to process over the course of a school day.

# NEW JERSEY HIGH SCHOOLS USING A DROP ROTATION BELL SCHEDULE

- Chatham (#1)
- West Windsor-Plainsboro North (#2)
- Kinnelon (#3)
- Livingston (#6)
- Holmdel (#7)
- West Windsor-Plainsboro South (#9)
- Glen Rock (#10)
- Watchung Hills Reg. (#11)
- Randolph (#16)
- Governor Livingston (#19)
- Hopewell Valley (#31)
- Madison (#32)
- Ridgewood (#33)
- Highland Park (#36)
- Cherry Hill East (#37)
- West Morris (#41)
- Montville (#48)
- Cranford (#54)
- Paramus (#58)
- Northern Valley Regional (#77)
- Morristown (#80)
- Lawrence (#87)
- Mt. Olive (#88)
- Mainland Regional (#90)
- River Dell
- North Brunswick
- Verona
- Egg Harbor Township
- Hackettstown
- Phillipsburg

<b>PERIOD</b>	<b>TIME</b>	<b>TOTAL</b>	<b>NOTES</b>
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Period 4 drops out on this "A" day.

<b>1</b>	7:40 - 8:36	56 mins	
<b>2</b>	8:39 - 9:39	60 mins	(+4 for HR)
<b>3</b>	9:42 - 10:38	56 mins	

<b>Lab 1</b>	10:40 - 11:05	25 mins	
<b>Lunch</b>	10:40 - 11:30	50 mins	
<b>Lab 2</b>	11:05- 11:30	25 mins	

Period 8 drops out on this "A" day.

<b>5</b>	11:32 - 12:28	56 mins	
<b>6</b>	12:31 - 1:27	56 mins	
<b>7</b>	1:30 - 2:26	56 mins	

	<b>DAY A</b>	<b>DAY B</b>	<b>DAY C</b>	<b>DAY D</b>
<b>7:40 - 8:36</b>	Class A	Class B	Class C	Class D
<b>8:39 - 9:39</b>	Class B	Class C	Class D	Class A
<b>9:42 - 10:38</b>	Class C	Class D	Class A	Class B
<b>Lunch: 10:40 - 11:30</b>				
<b>11:32 - 12:28</b>	Class E	Class F	Class G	Class H
<b>12:31 - 1:27</b>	Class F	Class G	Class H	Class E
<b>1:30 - 2:26</b>	Class G	Class H	Class E	Class F



# UNIT LUNCH POSSIBILITIES & IDEAS....

ACADEMIC	COUNSELING	EXTRACURRICULAR	STAFF
<p>Extra Help</p> <p>Reassessments</p> <p>Tutoring</p> <p>Individual Study</p> <p>HW Study Groups</p> <p>Writing/Math Labs</p> <p>Book Clubs</p> <p>Access to MC &amp; Labs</p>	<p>College Info/Fairs</p> <p>Guest Speakers</p> <p>Counseling Groups</p> <p>Mentor/Buddy Programs</p> <p>Counselor Access</p>	<p>Club Mtgs</p> <p>Student Council Mtgs</p> <p>Fund Raisers</p> <p>Service Events</p> <p>Student/Principal Summit</p> <p>School Spirit Activities</p> <p>Athletic Team Mtgs</p>	<p>Common Planning</p> <p>Parent Contact Time</p> <p>Professional Learning Communities</p>

# **UNIT LUNCH DETAILS**

- Designated eating areas include:
  - cafeteria(s) for hot food only
  - gymnasium & selected hallways for pre-packaged food only
- Food kiosks would be situated at different parts of the building
- The Media Center would be open to students (no food)
- Specific hallways would be shut down during unit lunch
- Quiet rooms would be created for students looking to study
- A make-up/re-take testing room would be created
- Students would have access to classrooms - at teacher's prerogative
- The Counseling Department could be available to students needing services

# SAMPLE TEACHER SCHEDULE

**Class A: College English 4**  
**Class C: College English 4**  
**Class E: BCE 4**  
**Class F: Creative Writing**  
**Class H: College English 4**

	<b>DAY A</b>	<b>DAY B</b>	<b>DAY C</b>	<b>DAY D</b>
<b>1<sup>st</sup>: 7:40 - 8:36</b>	College English 4	Prep	College English 4	STUDY HALL
<b>2<sup>nd</sup>: 8:39 - 9:39</b>	PREP	College English 4	PREP	College English 4
<b>3<sup>rd</sup>: 9:42 - 10:38</b>	College English 4	Hall Duty	College English 4	PREP
<b>Lunch: 10:40 - 11:30</b>	LUNCH	LUNCH	LUNCH/DUTY	LUNCH
<b>4<sup>th</sup>: 11:32 - 12:28</b>	Basic Coll. English 4	College English 4	LUNCH	Creative Writing
<b>5<sup>th</sup>: 12:31 - 1:27</b>	Creative Writing	Basic Coll. English 4	College English 4	Prep
<b>6<sup>th</sup>: 1:30 - 2:26</b>	Prep	Creative Writing	Basic Coll. English 4	College English 4

# SAMPLE STUDENT SCHEDULE (7 classes)

- Class A: Geometry**
- Class B: Phys Ed.**
- Class C: Honors English 2**
- Class D: US 1**
- Class E: Multi Art**
- Class F: Biology**
- Class G: Study Hall**
- Class H: Spanish 3**

	<b>DAY A</b>	<b>DAY B</b>	<b>DAY C</b>	<b>DAY D</b>
<b>1<sup>st</sup>: 7:40 - 8:36</b>	Geometry	US History 1	Honors English 2	Phys. Ed
<b>2<sup>nd</sup>: 8:39 - 9:39</b>	Phys. Ed	Geometry	US History 1	Honors English 2
<b>3<sup>rd</sup>: 9:42 - 10:38</b>	Honors English 2	Phys. Ed	Geometry	US History 1
<b>Lunch: 10:40 - 11:30</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH/LAB</b>
<b>4<sup>th</sup>: 11:32 - 12:28</b>	Multi Art	Spanish 3	Study Hall	Biology
<b>5<sup>th</sup>: 12:31 - 1:27</b>	Biology	Multi Art	Spanish 3	Study Hall
<b>6<sup>th</sup>: 1:30 - 2:26</b>	Study Hall	Biology	Multi Art	Spanish 3

# SAMPLE STUDENT SCHEDULE (8 classes)

- Class A: Honors Pre Calc**
- Class B: Wind Ensemble**
- Class C: US History 2**
- Class D: French 4**
- Class E: Honors English 3**
- Class F: Phys Ed.**
- Class G: AP Statistic**
- Class H: Honors Physics**

	<b>DAY A</b>	<b>DAY B</b>	<b>DAY C</b>	<b>DAY D</b>
<b>1<sup>st</sup>: 7:40 - 8:36</b>	Honors Pre Calc.	French 4	History 2	Band
<b>2<sup>nd</sup>: 8:39 - 9:39</b>	Band	Honors Pre Calc.	French 4	US History 2
<b>3<sup>rd</sup>: 9:42 - 10:38</b>	US History 2	Band	Honors Pre Calc.	French 4
<b>Lunch: 10:40 - 11:30</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH</b>	<b>LUNCH/LAB</b>
<b>4<sup>th</sup>: 11:32 - 12:28</b>	College Engl. 3	Phys. Ed.	AP Statistics	Honors Physics
<b>5<sup>th</sup>: 12:31 - 1:27</b>	Honors Physics	College Engl. 3	Phys. Ed.	AP Statistics
<b>6<sup>th</sup>: 1:30 - 2:26</b>	AP Statistics	Honors Physics	College Engl. 3	Phys. Ed.

# What we've already done....

- 11/22/17 - First pilot attempt of unit lunch at Parsippany Hills HS
- 11/21/17 - Parsippany Hills HS Committee meeting
- 11/14/17 - Parsippany High visits Mt. Olive HS to observe their bell schedule model
- 11/8/17 - PHHS visits Cranford HS to observe their bell schedule model
- 11/6/17 - Update to PHHS staff at Faculty Meeting
- 11/1/17 - Student discussion of bell schedule model at Superintendent's Cabinet mtg.
- 10/30/17 - Parsippany Hills HS Committee meeting
- 10/26/17 - Brief presentation at Coffee & Counselor workshop w/ Principal
- 10/17/17 - Presentation to Students at PHS Student-Principal Summit
- 10/14/17 - Brief presentation at PHHS & PHS PTSA Meetings
- 10/11/17 - Discussion at PHS Lead Teacher Meeting
- 9/18/17 - Full presentation to staff at PHHS & PHS Faculty Meetings

## **Prior to 2017:**

- PHHS visit to Morristown HS and Livingston HS.
- PHS visit to Madison HS and Governor Livingston HS
- Several committee meetings at both high schools, and one joint committee meeting.

# TIMELINE MOVING FORWARD...

- **2017-18**

- Convene PHS/PHHS Schedule Committee
  - Address the following topics:
    - science labs, teacher duties, period lengths, structuring multi-period classes like auto & IPLE, work-study, supplies, etc...
- Continue research and visits with other schools
- Research prices for additional tables and other expenses...

- **2018-19**

- Provide professional development for teaching staff
- Host Q&A sessions for students and parents
- Hold dry-runs at multiple times during the school year
- Consider open-campus for seniors
- Evaluate potential impact on sections and staffing