

## **Pomptonian Allergy Policy: Quick Step Training (Revised 9/16)**

There is nothing more important than protecting a child.

Our first line of protection is keeping within our time and temperature guidelines.

Washing hands and wearing gloves as to not cross contaminate any food items or prep utensils.

Sanitizing prep and service areas to prevent cross contamination (a red wash bucket for Sanitizing and a green wash bucket for washing is required at every serving location with proper solutions prefilled before service.

All utensils must be separate per food Item while preparing lunch and serving lunch.

Make sure all temperatures are taken before each lunch and record time and temperatures on your production records as. (Hot Food, Cold Food, and Beverages)

This is particularly important when dealing with children with allergies.

Serving a prepackaged allergy lunch:

- 1) Pomptonian Food service Prepares lunch and prepackages it including Milk, Fruits and Vegetables with the child's name on it.
- 2) The Pomptonian Server will give the lunch to the BOE QSP lunch personnel in advance of the lunch service so that when the allergy alert button flashes up the BOE employee can release the button and look to their side and hand the child the appropriate prepackaged allergy lunch with the students name on it.
- 3) NO child with an allergy is allowed to go to the farm stand or choose from the milk box however a milk selection can be switched to a different flavor if the BOE employee checks to ensure the child is not allergic first. (Except for Nuts or Fish)
- 4) NO child is allowed to come back for a milk or fruit they forgot (we will not know if they are allergic to something unless the BOE employee check them in the computer) They must take all food and beverage items before going to the register .
- 5) If a student drops their lunch or beverage and comes back to the line the BOE employee MUST bring up the child's account and check for allergies again.
- 6) If you are ever in doubt do not serve child until you contact Supervisor at the Hill High School.